

DALSTON PARISH COUNCIL



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RISK MANAGEMENT POLICY

Adopted by Full Council on 14 March 2017

Last Reviewed 1 April 2025

Introduction

Dalston Parish Council (hereafter referred to as 'Council') recognises the importance of Risk Management in order to maintain the ability to deliver the activities/ services expected of the Council. Risk Management is a process that enables the Council to satisfy its objective to deliver high quality public services.

Purpose and Scope

This policy applies to all Councillors, employees, contractors or others who may be carrying out operations for and on behalf of the Council, and those who may be affected by their work.

Responsibility for Risk Management

Responsibility for effective Risk Management rests with all Members of the Council.

Members have ultimate responsibility for Risk Management as risks threaten the achievement of policy objectives. In the context of Risk Management, Members;

- exercise leadership,
- consider and adopt current and future risk management policies and strategies, and
- support and monitor the risk management process.

The Chairman has overall responsibility for securing adherence to the Council's policy on Risk Management.

Risk Management Policy Statement

The Risk Management Policy of the Council is to be fully committed to effective Risk Management, adopting best practices in the identification, evaluation and control of risks, in order to:

- integrate risk management into the culture of the Council;
- eliminate or reduce risks to an acceptable level;
- anticipate and respond to changing social, environmental and legislative requirements;
- prevent injury and damage and reduce the cost of risk;
- raise awareness of the need for Risk Management.

Approach to Risk Management

The Councils approach to Risk Management requires that all risks should be systematically identified and managed in the most cost effective manner within overall resources available.

Each risk identified by the Council is recorded on the Council Risk Assessment Schedule (See appendix 1). The impact is assessed and appropriate control measures are put in place. A Review Frequency is implemented and the management of the Risk is assigned to a person within the Council. Risk Assessments are also carried out on each asset owned by the council every two years and are available via the Clerk.

The overall responsibility to ensure that this procedure is adhered to rests with the Clerk to the Council.

This policy will be revised, added to or modified when required and reviewed annually.