

DALSTON PARISH COUNCIL



Job/Task:- **RISK ASSESSMENT OF NONE PARISH COUNCIL ASSETS**
Clerk's Home Office

Persons Affected; Employees Contractors Public

Asset Number
DPC/017

Assessor B Craig

Specific Location Details
There is presently no requirement for the Clerk to work from home. (Kept Under Review)

Date February 2018

X	5	4	3	2	1
5	25	20	15	10	5
4	20	16	12	8	4
3	15	12	9	6	3
2	10	8	6	4	2
1	5	4	3	2	1

SEVERITY	LIKELIHOOD
No Injury	1 Almost Never
Minor Injury	2 Seldom
Injury	3 Possible
Serious Injury	4 Probable
Death	5 Almost Always

Standard Control Measures

No	Hazard	Risk	S	L	R	Control Measure	S	L	R	Additional Site Control Measures
1	Trips and Falls	Risk of injury to Persons	3	3	9	Clerk to ensure Floor coverings are maintained in good condition. Ensure cables etc. do not present a hazard	3	1	3	Carry out regular inspections of workplace
2	Electric Shock	Risk of Electric Shock from fixed installation and portable appliances	5	3	15	Statutory Testing of Parish Council owned Portable Appliances in accordance with current Electrical Safety Regulations	5	1	5	Comply with Electrical Testing Requirements
3	Display Screen Equipment	Risk of sight and posture problems and pain or other injuries due to overuse or the improper use or from poorly designed work stations or work environments	3	3	9	Clerk to be aware of the(Display Screen Equipment) Regulations 1992 amended 2002 and shall ensure that the workstation and level of use complies with these regulations	3	2	6	Display Screen Equipment

No	Hazard	Risk	S	L	R	Control Measure	S	L	R	Additional Site Control Measures

Person in charge of works
Dalston Parish Council

Signature

Bryan Craig

Date for Next Review DPC/017
February 2019

(Not Presently Required but retain and review)