

# **DALSTON PARISH COUNCIL PROPERTY & MAINTENANCE MINUTES**

Forge Green  
Dalston  
CA5 7QG  
Tel: 01228 712766  
Email: clerk@dalston.org.uk

Draft Minutes of the Property and Maintenance Meeting held on the 23<sup>rd</sup> August 2022.

S. Milburn Clerk

---

## **Present**

Cllr Byers Cllr Potter Cllr McKerrell Cllr Dinning Cllr Craig Cllr Steele-Wilson

## **1. Apologies**

Cllr Auld Liz Auld

## **2. Minutes**

The minutes of the Property and Maintenance meeting held on the 19<sup>th</sup> April 2022 were approved and signed by Cllr McKerrell as a true record.

## **3. Requests for Dispensations**

There were no requests for dispensations.

## **4. Declarations of Interest**

There were no declarations of interest.

## **5. Public Participation**

There were no members of the public present.

## **6. Fruit Trees Summerfield / Copper Beech Tree – Land Outside Cumberland**

The locations for the eating apple/cooking apple and pear tree at Summerfield were chosen, so too was the location for the Copper Beech Tree on the area of land outside the Cumberland Building Society. Please see the attached location plan.

## **7. Posts Kingsway Car Park**

- A damaged post in the Kingsway Car Park is to be removed and replaced with shrubs.
- All damaged grasscrete is to be replaced in the Kingsway car park.

## **8. Forge Green Roof**

Cllr Craig has completed the roof tender for Forge Green. Clerk / RFO to circulate the tender to 4 contractors to price. Tenders to be returned to Cllr Craig at his home address.

## **9. ROSPA Safety Inspection Report**

The ROSPA Safety Inspection report was circulated to the Councillors prior to the meeting. Following a site meeting it was agreed to do the following works: - tighten the keepers on the left-hand side gate; oil the right-hand side gate and place a rubber block on the finger trap and address the gap between the fence and right-hand side gate. Kompan to remove the covers from the fitting at the top of the swing chains and check the shackle bolt for wear.

## **10. Councillor Matters**

- Cllr Dinning reported that a tree on the riverbank beside Union Bridge needs attention. Clerk to contact Mike Lowther.
- The bin outside the Millennium Garden is to be replaced.

**Date of Forthcoming Meetings.**

Next meeting of the Parish Council to be held on the 13<sup>th</sup> September 2022 at Forge Green.

Policy & Resource Meeting Dates for 2022 – 18<sup>th</sup> October.

Property & Maintenance Meeting dates for 2022 – TBC.

The meeting closed at 7.15pm