

DALSTON PARISH COUNCIL

Forge Green
Dalston
CA5 7QG
Tel: 01228 712766
Email: clerk@dalston.org.uk

21 October 2020

You are summoned to attend an online meeting of the Policy and Resources Committee via Zoom on Tuesday 27 October 2020 commencing at 7.15pm

Join Zoom meeting

<https://us02web.zoom.us/j/81110368591?pwd=aFVkeFd5WXlsTVpyWkRnYXJSR0gyUT09>

Meeting ID: 811 1036 8591

Passcode: 569105

Dial by your location

0203 901 7895 United Kingdom

0131 460 1196 United Kingdom

0203 051 2874 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

Meeting ID: 811 1036 8591

Passcode: 569105

Find your local number: <https://us02web.zoom.us/u/keGr4FuTJ8>

M. Watling Assistant Clerk

AGENDA

Apologies

To receive apologies for absence.

Minutes

To authorise the chairman to sign the minutes of the meeting held on 25th February 2020 as a true record.

Declarations of Interest

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

Public Participation

Members of the public are given an opportunity to ask questions and raise matters of interest relating to the agenda and the Parish.

1. Annual review of the Financial Regulations

- There have been no changes to the July 2019 NALC model Financial Regulations template. Some minor amendments are however required to sections 5 & 6 following a change in procedure for authorising and making payments now that meetings are held remotely.
- Consider increasing the number of signatories on the bank mandate.
- Procedure for obtaining quotes for goods and services.

2. Annual review of rents

- Forge Green Gardens
- 1 Forge Green
- 2 Forge Green
- The Green

3. Annual review of Cemetery and Other Fees

- Cemetery fees
- Other fees to review are

Postcards	50p
Maps	£2.00
Fishing permits	

4. Disability Access Statement

To agree wording for the website statement and decide if any further action is needed.

5. To formulate a policy for requests to place memorial seats and trees in the Parish

6. Contracts due for renewal

- Electricity contract with Opus ends on 2 December 2020.
- Grass cutting contract with Wigton Town Council ends its 3 year term on 31 March 2021.

7. To discuss the draft Budget for 2021/22

8. Village Signs

To consider if the Parish Council can fund these.

9. Tenders and Quotations

- List of approved contractors to be established
- Forge Green Roof
- Cemetery path.

10. Councillor matters

11. To set the dates for meetings for 2021

Date of Forthcoming Meetings

Next meeting of The Parish Council to take place on 10 November via Zoom

Policy & Resource Meeting dates for 2021:- TBA

Property & Maintenance Meeting dates for 2021:-TBA

