

# **DALSTON PARISH COUNCIL**

Forge Green  
Dalston  
CA5 7QG  
Tel: 01228 712766  
Email: clerk@dalston.org.uk

18 October 2023

You are summoned to attend a meeting of the Policy and Resources Committee at Forge Green, on Tuesday 24 October 2023 commencing at 7 pm

M Watling Assistant Clerk

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## **AGENDA**

### **Apologies**

To receive apologies for absence.

### **Minutes**

To authorise the chairman to sign the minutes of the meeting held on 7 March 2023 as a true record.

### **Declarations of Interest**

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

### **Public Participation**

Members of the public are given an opportunity to ask questions and raise matters of interest relating to the agenda and the Parish.

#### **1. Annual Review of the Financial Regulations**

- There have been no changes to the July 2019 NALC Model Financial Regulations template.
- To consider signatories on the bank mandate following resignation of Cllr Utting.
- To review the list of approved contractors.
- To consider the method and frequency for asset inspections.

#### **2. Annual review of rents**

- 1 & 2 Forge Green
- Forge Green Gardens
- Other rents

#### **3. Annual Review of Cemetery Policies and Fees**

- Review of cemetery fees.
- Review of policies to include in particular wording for artificial flowers and other objects, plaques in front of headstones and type of coffins and caskets permitted.

- Consideration of permanent signage.

**4. Annual Review of Policy for Memorial Seats and Trees**

**5. Annual Review of other Fees**

- Fishing Permits
- Postcards
- Maps

**6. Margaret Gore Trust Fund**

To discuss the correspondence from St Michaels PCC regarding withdrawal of funds.

**7. Legacies**

To consider the use and investment of the Josephine Merle Smith legacy.

**8. To discuss the draft Budget for 2024/25**

**9. Councillor matters**

**10. To set the dates for meetings for 2024**

**Date of Forthcoming Meetings**

Next meeting of The Parish Council to take place 14th November 2023 at 7.15pm at

Policy & Resource Meeting dates for 2024:- TBC

Property & Maintenance Meeting dates for 2024:- TBC