

# **DALSTON PARISH COUNCIL**

Forge Green  
Dalston  
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23rd February 2022

You are summoned to attend a meeting of the Policy and Resources Committee on Tuesday 1<sup>st</sup> March 2022 at Forge Green, Riverside , Dalston commencing at 7.15pm

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## **AGENDA**

### **Apologies**

To receive apologies for absence.

### **Minutes**

To authorise the chairman to sign the minutes of the meeting held on 26th October 2021 as a true record.

### **Declarations of Interest**

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

### **Public Participation**

Members of the public are given an opportunity to ask questions and raise matters of interest relating to the agenda and the Parish.

## **1. Annual Review of the Standing Orders**

## **2. Annual Review of Policies**

- Appraisal Policy
- Complaints Procedure
- Disciplinary Policy
- Equal Opportunities Policy
- Grievance Policy
- Health & Safety Policy
- Press & Media Policy
- Protocol On Recording and Filming Of Council Meetings
- Risk Management Policy
- Retention of Documents Policy
- Data Protection Policy

- Freedom of Information Policy
- High Consequence Infectious Disease Policy

### **3. Correspondence**

- Letter from Zurich Insurance regarding insurance valuations for buildings.
- Letter from Cumberland Building Society requesting identity and address verification information for the Parish Council accounts.

### **4. Internal Audit**

- To consider the internal auditors comments.

### **5. Solar Panel Income**

- To consider the transfer of May 2022 income to The Dalston Parish Charitable Trust.

### **6. Update on electricity contract**

### **7. Annual Accounts 2021/22**

- To consider transfers to reserves and provisions.

### **8. Councillor matters**

#### **Date of Forthcoming Meetings**

Next meeting of The Parish Council to take place on 8<sup>th</sup> March 2022 at 7.15pm at Primrose Hall, Gaitsgill

Policy & Resource Meeting dates for 2022:- 18<sup>th</sup> October 2022

Property & Maintenance Meeting dates for 2022:- 19<sup>th</sup> April 2022, 28<sup>th</sup> June 2022