

DALSTON PARISH COUNCIL

Forge Green
Dalston
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19th February 2020

You are summoned to a meeting of the Policy and Resources Committee at Forge Green on Tuesday 25 February 2020 commencing at 7.15pm.

M. Watling Assistant Clerk

AGENDA

Apologies

To receive apologies for absence.

Minutes

To authorise the chairman to sign the minutes of the meeting held on 22nd October 2019 as a true record.

Declarations of Interest

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

Public Participation

Members of the public are given an opportunity to ask questions and raise matters of interest relating to the agenda and the Parish.

1. Annual review of the Standing Orders

2. Annual review of Policies

- Health & Safety Policy
- Risk Management Policy
- Appraisal Policy
- Equal Opportunities Policy
- Press & Media Policy
- Protocol On The Recording And Filming Of Council Meetings
- Disciplinary Policy
- Grievance Policy
- Complaints procedure
- Retention of documents policy
- Cemetery maintenance policy

- 3. General data Protection Regulations and policies review**
- 4. To consider the lease agreement for The Green**
- 5. To discuss procedure for Asset inspections**
- 6. To consider the use of cemetery income**
- 7. Update on internal audit progress**
- 8. Councillor matters**

Date of Forthcoming Meetings

Next meeting of The Parish Council to take place on 10th March 2020 at 7.15pm at Forge Green
Policy & Resource Meeting dates for 2020:- 27th October 2020
Property & Maintenance Meeting dates for 2020:- 28th April, 23rd June & 29th September
at 7.15pm at Forge Green.