

# **DALSTON PARISH COUNCIL**

Forge Green  
Dalston  
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28 February 2024

You are summoned to attend a meeting of the Policy and Resources Committee on Tuesday 12<sup>th</sup> March 2024 at Forge Green, Riverside , Dalston commencing at 6pm

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## **AGENDA**

### **Apologies**

To receive apologies for absence.

### **Minutes**

To authorise the chairman to sign the minutes of the meeting held on 24 October 2023 as a true record.

### **Declarations of Interest**

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.) Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable or other interests. If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

### **Public Participation**

Members of the public are given an opportunity to ask questions and raise matters of interest relating to the agenda and the Parish.

## **1. Annual Review of the Standing Orders**

## **2. Annual Review of Policies**

- Anti Harassment & Bullying Policy
- Appraisal Policy
- Code of Conduct
- Complaints Procedure
- Disciplinary Policy
- Equality & Diversity Policy
- Grievance Policy
- Health & Safety Policy
- Press & Media Policy
- Protocol On Recording and Filming Of Council Meetings
- Risk Management Policy
- Retention of Documents Policy

- Data Protection Policy
- Freedom of Information Policy

**3. Annual review of the Emergency Information Sheet**

**4. Telephone, Broadband and Electricity contracts**

- To consider renewal options.

**5. Margaret Gore Legacy**

- To discuss the way forward.

**6. Forge Green Property review**

- To discuss the way forward.

**7. Annual Accounts 2023/24**

- To consider transfers to reserves and provisions.

**8. Councillor matters**

**Date of Forthcoming Meetings**

Next meeting of The Parish Council to take place on 12<sup>th</sup> March 2023 at 7.15pm at Forge Green Office

Policy & Resource Meeting dates for 2024:- TBA

Property & Maintenance Meeting dates for 2024:- TBA

Annual Parish Meeting:- 7<sup>th</sup> May 2024 at 7.30 pm in Dalston Victory Hall