

## DALSTON PARISH COUNCIL

Forge Green  
Dalston  
CA5 7QJ  
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Minutes of the Policy and Resources Committee Meeting held at Forge Green, on Tuesday 20<sup>th</sup> September 2016 at 7.15pm.

S. Milburn (Clerk)

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### **Present**

Cllr Byers            Cllr Baxter            Cllr Craig            Cllr Drouet            Cllr Kyle  
Cllr Smith

### **1. Apologies**

Apologies were received from Cllr Dalton.

### **2. Minutes**

The minutes of the Policy and Resources Committee meeting held on 27<sup>th</sup> June 2016 were approved and signed by Cllr Byers as a true record.

### **3. Declarations of Interest**

There were no declarations of interest.

### **4. Public Participation**

There were no members of the public present.

### **5. Financial Regulation Update – Cllr Smith**

### **6. To Implement Cemetery Policies**

### **7. Review Fishing Licences / Post Card Prices**

### **8. Health & Safety Risk Assessments**

### **9. Review Document Retention Policy**

### **10. Councillor Matters**

### **11. Dates of Forthcoming Meetings**

Next meeting of The Parish Council to take place on 11<sup>th</sup> October at Forge Green at 7.15pm

Policy & Resource Meeting Dates for 2016:- TBC

Property & Maintenance Meeting dates for 2016:- 25<sup>th</sup> October at Forge Green at 7.15pm.

