

ANNUAL MEETING DALSTON PARISH COUNCIL MINUTES

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Minutes of the Annual Meeting of the Parish Council held in The Victory Hall on the 13th May 2024.

S. Milburn Clerk

Present

Cllr McKerrell Cllr Byers Cllr Baxter Cllr Craig Cllr Potter Cllr Kaye-Krzeczkowski
Cllr Newton Cllr Melrose Cllr Dinning Cllr Kyle
Cllr Clarkson Webb

45/25 Public Participation

Cllr Allison was in attendance and 1 member of the public.

A member of the public requested the contact details of the Dalston Show Committee. Clerk to provide the details.

46/25 Election of Chairman for the Council year 2025/26

Cllr Melrose nominated Cllr McKerrell and this was seconded by Cllr Byers, all Councillors present were in favour.

47/25 To accept Chairman's Declaration of Acceptance of Office

Cllr McKerrell accepted office and signed the Declaration of Acceptance of Office form.

48/25 To appoint a Vice Chairman for the Council year 2025/26

Cllr McKerrell nominated Cllr Melrose and this was seconded by Cllr Kaye-Krzeczkowski, all Councillors present were in favour. Cllr Melrose signed the Declaration of Office form.

49/25 Appointment of Councillors to Council Committees

The Committee Working Group structure 2025-2026 was distributed to Councillors prior to the meeting. Cllr Byers requested to be removed from the Dalston Neighbourhood Plan Group.

50/25 Apologies

Cllr Irving - Family reasons

Cllr Drouet - Holiday

51/25 Minutes

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the Parish Council Meeting held on 8th April 2025.

52/25 Requests for Dispensations

There were no requests for dispensations.

53/25 Declarations of Interest

There were no declarations of interest.

54/25 Cumberland Council Report – Cllr Allison

Potential TROs

As ward councillor I was invited to meet with the officer assigned to the task of compiling the list of potential TROs for the coming funding allocation.

Over the last years I have submitted several requests to Abigail Dodds. I also took the opportunity of including other issues that have arisen and in which I have been involved. included the following.

Lower speed limit on the U1142 at Raughton. We did an ATC traffic analysis on this and were advised to defer it to be considered in the coming allocations.

Extending the double yellows on Station Road up to the footpath.

Footway crossing on Station Road to serve the houses and estates on the Carlisle side of the road.

Making the “advisory” disabled parking bays in The Square mandatory/enforceable as these are being abused at present.

Parking in The Square. Abigail was obviously aware of this issue and the impact on the businesses and proposes putting out an options document for consultation (I declared an interest on this) .

Oak Tree on Glebe Close.

Following my report I received the application documents from Sue Staskiw (tree enforcement officer). I handed it to the lady at No. 25 to complete and consult with the other affected residents . There are options the most drastic being felling of a beautiful tree which according to planning conditions set at the time, should not have been there in the first place. My personal option would be for it to be severely pollarded rather than felled but this is down to the residents. I expect to see an application coming to the Parish Council.

55/25 Planning Applications:

Decisions

Appn Ref: 25/0085 14 The Green, Dalston, Carlisle, CA5 7QB. Demolition Of Rear Extensions; Erection Of Single Storey Rear/Side Extension Including Replacement Roofing And Extension To Garden Workshop. Grant Permission.

Appn Ref: 25/0114 36 Caldew Drive, Dalston, Carlisle, CA5 7NS. Demolition Of Dining Room & En-Suite Bedroom At Side Of Property; Erection Of Single Storey Rear And Side Extension To Provide Garage, 1no. Bedroom, Bathroom, Utility & Additional Living Accommodation. Grant Permission.

Appn Ref: 25/0089 12 The Green, Dalston, Carlisle, CA5 7QB. Erection Of First Floor Extension Of Existing Store. Grant Permission.

Appn Ref: 22/0364 Dalston Hall Caravan Park, Dalston, Carlisle, CA5 7JX. Change Of Use Of Land For 38no. Holiday Lodges To Be Used For A 12 Month Season. Grant Permission.

Appn Ref: 25/0086 Dobcross Hall, Gaitsgill, Dalston, CA5 7AW. Proposed Calf Shed and Associated Infrastructure. Grant Permission.

Applications

Appn Ref: 25/0022 TPO Land between 53 & 55 Madam Banks Road, Dalston, Carlisle CA5 7QZ. Works to 1no. Oak Tree subject to TPO 182. No Observations.

Appn Ref: 25/0220 Dalston Hall Hotel, Dalston, Carlisle, CA5 7JX. Internal Alterations To Reconfigure The Dining Space & Toilet Facilities Together With The Replacement Of The Existing Fire Escape & Recladding Of The External Façade Of The Dining Room (LBC). No Observations.

Appn Ref: 25/0028 S211 Ellers Mill, Ellers Mill Lane, Dalston, Carlisle CA5 7QJ. Crown Reduction Of Up To 3 Metres To 1no. Lime Tree; Remove Cherry And Sycamore Regen On Entrance Nearest To Bridgend; 1.8 Metre Height Reduction To Sycamore Hedge In Dalston Conservation Area. No Observations.

Appn Ref: 25/0255 1 Cardew Hall Cottages, Cardew, Dalston, Carlisle, CA5 7JQ. Demolition Of Garage & Erection Of Replacement Garage. No Observations.

56/25 Clerk and Chairman Report

Garden No.2 at Forge Green has now been taken.

57/25 Correspondence

- Following a request for improved road lighting at Madam Banks Road an engineer has assessed the area and agreed the area would benefit from additional lighting. The request has been placed on the Cumberland Council priority scheme.
- Following discussion, it was agreed that the Parish Council would not purchase common land CL206, CL207, CL209, CL213, CL214 or CL333 for a nominal fee from the Church Commissioners.
- A parishioner has raised concerns regarding Caldew School students inappropriately parking on the pavements at Barras Close. Cllr Allison to speak to the residents and the Clerk to report the issue to the PCSO.
- CALC Annual General meeting is to take place on Saturday 4th October 2025 at 10.30am at the Braithwaite Institute.

58/25 Cumbria In Bloom

- The Cumbria In Bloom judging is to take place between the 30th June – 25th July 2025.

- Following discussion, it was agreed Capsticks place an 8ft Alder Tree behind the bus shelter at Bridge End. The tree is to be planted in September.
- A Dalston In Bloom grant application from Garden Linx Dalston Train Station for £50 was approved. The funding will be used to fill the planters around the station.

59/25 Carlisle Rural Traffic Regulation Order Review

Cumberland Council are to commence the Carlisle Rural Traffic Regulation Order (TRO) Review. Currently Dalston's request held on file are :-

- Station Road, Dalston – Request to extend the double yellow lines on Station Road up to the public footpath.
- The Square, Dalston – Request for parking at The Square to be 2 hours disc parking.

Other issues which have been previously discussed are:-

- To review the installation of a roundabout at the post office / modify the existing junction or the installation of traffic lights.
- Alterations to the junction at the right-hand Dobbies turning.
- Change the profile of the dangerous bend near Dobbies.
- Downgrading the Kingsway to Bridleway.
- Footway crossing on Station Road.
- Making the “advisory” disabled parking bays in The Square mandatory / enforceable.
- Clerk to submit Cllr Baxters request regarding both the white and double yellow lines on Carlisle Road.

It was noted that traffic flow may be different when the Carlisle Southern Link Road opens.

60/25 Dalston Public Toilets

The public toilets are still closed due to staff shortages causing much frustration in the Parish. Cumberland Council are responsible for the toilets and are currently trying to recruit. An advert has been placed for the post and the closing date for applicants is the 18th May. The Parish Council has tried to be proactive in offering solutions, for example porta loos or using the community payback team but this has been to no avail. The Clerk has also requested the costings of running the toilets but hasn't yet received the information. This will be discussed again at the Parish Council meeting in June.

61/25 Financial

- The following payments were approved:-

Chq	Payee	Details	£
BACS	Sue Milburn	May PC Notices Land Registry search	9.00 7.00 16.00
BACS	Martin Broatch	Windows April	5.00
BACS	CALC	2025/26 Subscription	511.90
BACS	Rosebank Sawmill Ltd	Timber for cemetery fence	88.92
BACS	Wigton Town Council	Grass Cutting January-March Cemetery 2145.25 Grass Cutting January-March Parish 3487.86 Grass Cutting January- March Summerfield 140.14 VAT 1154.65	6,927.90
BACS	Cache4IT Solutions Ltd	Annual Microsoft Licence	373.44
CHQ 796	Legal & General	Pension Contributions	540.48
CHQ	Aegon	Pension Contributions	405.80

797			
BACS	Dalston WI	Parish Meeting Teas	50.00
Total			£8,919.44

- The accounts for the year ended 31 March 2025 and a summary of the figures had been circulated prior to the meeting. No queries were raised. The accounts are currently with the internal auditor. A summarised version of the figures will be presented at the Annual Parish Meeting.
- The schedule of suppliers who will be paid by direct debit for 2025/26 was circulated to the Councillors prior to the meeting. The schedule was approved.

62/25 Cemetery Matters

- The additional inscription for the late Shirley Ann Bowe in Ward 5, Section J, Space 49. To read:- Shirley Ann Bowe, A much loved wife, Mother, Nan and Great Nan, Died 31st January 2024 / Aged 83 years, Both of Chalk Lodge.
- A green slate headstone for the late Barbara Ann Moody in Ward 5, Section L, Space 15 with the following inscription – Barbara Ann Moody, 14.06.1942 – 02.09.2024, Loving Wife, Mother, Grandmother & Great Grandmother.
- A traditional Honister slate headstone for the late Stephen Anthony Sinclair in Ward 5, Section J, Space 9 with the inscription:- Sinclair, Stephen Anthony “Tony” 1939-2025, A much loved husband, Father and Grandfather.

63/25 Councillor Matters

- Cllr Baxter stated that the Cumberland Council telephone system is inadequate.
- Cllr Newton reported a parishioner complaint regarding the removal of artificial flowers.
- Cllr Newton asked about a stile which has been removed from Nook Lane. Parishioners have stated that there should be a footpath between Nook Lane (next to Gill Wood) through the field coming out onto The Green. The Clerk reported that this had been investigated by the Countryside Access Officer last year and the area in question is not a public right of way.

Date of Forthcoming Meetings

The next meeting of the Parish Council to take place on the 10th June 202 at Primrose Hall, Gaitsgill at 7.15pm.
 Policy & Resource Meeting Dates for 2025 - TBC
 Property & Maintenance Meeting dates for 2025 – TBC

The meeting closed at 7.20pm