

DALSTON PARISH COUNCIL MINUTES

Forge Green
Dalston
CA5 7QG
Tel: 01228 712766
Email: clerk@dalston.org.uk

Minutes of the monthly Parish Council Meeting held at Forge Green on the 11th June 2024 at 7.15pm.

S. Milburn Clerk

Present

Cllr McKerrell (Chair) Cllr Kyle Cllr Kaye-Krzeczkowski Cllr Melrose Cllr Robson Cllr Newton
Cllr Potter Cllr Byers Cllr Dinning Cllr Drouet Cllr Ebbatson Cllr Craig Cllr Baxter

Apologies

The following apologies were approved:-
Cllr Clarkson Webb – Work Commitments
Cllr Irving - Holiday

Minutes

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the Annual Parish Council meeting held on the 7th May 2024.

Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

There were no declarations of interest.

63/24 Public Participation

Cllr Allison and one member of the public were present.

The member of the public spoke regarding their objection to a field access located halfway along the Kingsway, they stated that this is not a right of way and would like it removed from the Kingsway Land Registry application.

Cllr Allison reported that he will be attending a Carlisle Southern Link Road meeting on the 24th June 2024. Councillors were asked if they had any questions, they would like him to ask on their behalf.

Due to the upcoming election Cllr Allison was not permitted to attend the flooding meeting held by The Community Development Team (Cumberland Council) in Primrose Hall, Gaitsgill. He stated he would be interested to speak to anyone who attended.

Cllr Allison informed the meeting that although he supports the aims of the Cumberland Authority's "Empty Homes policy" to bring them back into use, it had impacted on individuals, especially young couples and those of limited means. In the short time since it was introduced he has been approached by 4 couples in his ward. He would appreciate it if Parish Council members could advise anyone in this situation to contact hm.

64/24 Planning:

Decisions:

Appn Ref: 24/0194 Cardew Hall Farm, Cardew, Dalston, Carlisle CA5 7JQ. Variation of Condition 2 (Approved Documents) Of Previously Approved Permission 20/0375 (Formation Of Earth Lined Slurry Lagoon With Floating Cover) To Increase Its Working Capacity And Installation Of Synthetic Liner. Grant Permission.

Appn Ref: 24/0139 Westlands, Cardewlees, Carlisle, CA5 6LF. Erection Of Single Storey Rear Extensions To Provide Enlarged Kitchen / Lounge, Utility & 2no. Bedrooms (1no. En Suite) Together with Pitched roof Over Existing Bay Window; Widening Of Existing Driveway. Grant Permission.

Appn Ref: 24/0149 Birds Hill Farm, Raughton, Dalston, Carlisle, CA5 7AQ. Roofing Over Of Existing Silage Pit. Grant Permission.

Highways Act 1980 – Section 119

Order Making Authority: Cumberland Council

Title of Order: Footpath No 114014 & 114015 Parish of Dalston Public Path Diversion & Definitive Map & Statement Modification Order 2022. Order confirmed.

Applications:

Appn Ref: 24/0029/S211 Land to the south of 53 The Green, Dalston, Carlisle, CA5 7QD. Works To 2no. Trees Overhanging The Road In Dalston Conservation Area. No Observations.

Appn Ref: 24/0325 Raughton Head House, Raughton Head, Dalston, Carlisle, CA5 7DD. Installation Of 5no. Replacement Double Glazed Windows To Rear Elevation (LBC). No Observations.

Appn Ref: 24/0355 Unit 2, Barras Lane Industrial Estate, Dalston, Carlisle, CA5 7LX. Extension To Existing Joiners Workshop. No Observations.

Appn Ref: 24/0340 25 Low Moorlands, Dalston, Carlisle, CA5 7NX. Change Of Roof Type From Flat Roof To Pitched Roof Above proposed Utility & Bedroom. No Observations.

65/24 Clerk and Chairman Report

- It was agreed to lay soil and plant wildflowers in the area on The Green to replace the Sunflowers. Cllr Ebbatson and Cllr Dinning have sprayed the weeds and will arrange for the works to be completed.
- The next meeting of the Fells and Solway Community Panel is to take place on Monday 24th June at 10.30am in The Market Hall, Wigton. Cllr Allison to find out if questions will be permitted at the meeting and get a list of what grants have been awarded to date.
- CALC have published an updated version of The Good Councillors Guide. This has been circulated to all Councillors and has been published on the Parish Council website.
- Cllr McKerrell thanked Raughton Head Young Farmers for making the beacon, Cllr Clarkson Webb for reading the proclamation and tribute and Cllr Dinning for arranging the manning of the event. It was agreed to investigate purchasing a beacon, Clerk to look into funding options
- CALC are to hold a meeting via Teams on Tuesday 2nd July 2024 at 7pm to cover what CALC can do for you and the benefits of membership, also Carolyn Ottley the Community Resilience Coordinator for Cumbria CVS will give an update on resilience.

66/24 Correspondence

- In 2028 Nestle will have been in the Carlisle area for 100 years. A letter has been received requesting this be marked and they suggested a piece of public artwork for the village. Clerk to contact Nestle.
- The CALC Annual General Meeting is to take place on 12th October 2024 in Newbiggin Village Hall, more details to follow closer to the time.
- A parishioner has expressed concern regarding the grass being cut too low in the cemetery affecting the growth of wildflowers. Clerk to ask the parishioner if they can remove the bulbs and replant them in a more suitable area.
- A request for a traffic counter to be placed on Carlisle Road was discussed. It was agreed this could not be done until after the roadworks have been completed.

67/24 Parish Tree Works

- The Clerk informed the Council that Mike Lowther had completed the mandatory tree works requested by Cumberland Council.
- The ash die back tree work is ongoing. Mike Lowther is to put in one application for all the trees (as agreed by the Cumberland Council Planning / Landscape Compliance Officer) and will complete the necessary works as and when necessary.

68/24 Update Land Registry Kingsway

This item was deferred and will be discussed at the Parish Council meeting in July 2024.

69/24 Financial

- The RFO reported that £7,268.63 solar panel money had been received which is £356.72 more than last year. It was resolved to pay this into the Dalston Parish Charitable Trust.

The following payments were approved:-

Chq	Payee	Details	£
BACS	Sue Milburn	June notices	9.00
BACS	Martin Broatch	Window cleaning 10/05/24	5.00
BACS	Wigton Town Council	Parish Grass cutting Jan-March 2024 3,357.00 Cemetery Grass cutting Jan-March 2024 2,064.84 Summerfield Grass cutting Jan-March 2024 134.88 VAT 1,111.35	6,668.07
BACS	R & M Lowther	Complete safety work requested by Cumberland Council	1,880.00
BACS	S H Electrical	PAT testing office equipment	69.00
BACS	Dalston Parish Charitable Trust	Solar Panel income	7,268.63
BACS	Cumbria Memorials	Inscription on 2 plaques for Kings Coronation	350.00
BACS	Dalston Victory Hall	Hire hall for Annual Parish Meeting	50.00
CHQ 777	Ian Davidson	Burial P Garnett	420.00
CHQ 778	I Rousell	Make new planter for Station Road village entrance sign	96.75
Total			<u>£16,816.45</u>

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

It was also approved to transfer £20,000 from the 30-day deposit account to the current account.

- After discussion it was proposed by Cllr Kyle and seconded by Cllr Craig to purchase £125 of Marks and Spencer vouchers for the work done by the internal auditor. All were in agreement. RFO to action.
- Details from the meeting between Cllr Kyle, Cllr Newton and Rev Phillips to discuss the Margaret Gore legacy fund had been circulated prior to the meeting. The Parochial Church Council have passed a resolution to change the description of the fund from an Endowment Fund to a Restricted Fund. It was proposed by Cllr Byers and seconded by Cllr Kaye-Krzeczkowski that the Parish Council provide a letter of support to the application by the PCC to the Charity Commission to this change. All were in agreement. RFO to action.
- The new draft Financial Regulations based on the NALC Model Financial Regulations published April 2024 had been circulated prior to the meeting and the changes from the previous version identified. Cllr Baxter indicated the duplication of the words 'and must' in paragraph 4.7. Discussion took place regarding the monetary limit at which the Clerk or RFO in conjunction with the Chair could authorise expenditure in

paragraph 5.15. Cllr Baxter proposed this should be increased to £2,000. Cllr Byers seconded this and all Councillors present were in favour. After these adjustments the new financial regulations are approved.

- The dates for the public to exercise their right to inspect the accounting records is 30 consecutive working days which must include the first 10 days of July. The period commencing 3rd June and ending on the 12th July 2024 was confirmed by the RFO.
- The RFO reported that the insurance cover has been renewed on a 3-year agreement. The premium for the year to 31st May 2025 being £2,122.52. CALC have indicated that they consider the Fidelity Guarantee cover within the policy to be sufficient to indemnify officials. Cllr Kyle informed Councillors that the Fidelity Guarantee in the Zurich policy was different to the Officials Indemnity which was offered in the other two insurance quotes received. The RFO was requested to consult NALC for their opinion. The matter will be included again on the next Parish Council agenda.

70/24 Cemetery

The following cemetery matters were approved:-

- The burial of the late Peter Maxwell Garnett in Ward 5, Section I, Space 53 on the 16th May 2024.
- Westwood's quotation of £19,200 ex VAT to level and re turf 4 sections of cemetery was discussed. The Clerk reported that there are currently no funding opportunities. Cllr Baxter proposed that only section F be completed for a cost of £2,935 Ex VAT, this was seconded by Cllr Melrose, no Councillors present were against the works.
- A complaint regarding the no artificial flower policy has been received. The RFO sent the following response - Unfortunately, due to the cemetery becoming overcrowded with items it has become increasingly difficult for the grass cutters to fulfil their task of maintaining the cemetery to the standards expected therefore the Parish Council took the decision to remove artificial flowers, all plastic items and loose objects which is part of our cemetery policy. Several notices were placed around the cemetery, village and in the Parish Paper and Parish website advising that we were going to take this action several months in advance. Objects removed have been stored and can be collected at your convenience.

71/24 Councillor Matters

- Cllr Baxter reported that the white and yellow road markings have still not been replaced on U1239 Carlisle Road and requested that it be reported again to Highways.
- Cllr Melrose requested a Forge Green Review Group meeting be arranged. A meeting date will be confirmed at the Parish Council meeting in July 2024.
- Cllr Melrose also requested a Wi-Fi range extender be purchased due to poor coverage in the meeting room.
- Cllr Dinning spoke of concern regarding the further deterioration of the riverbank at Silent Quarry. Clerk to report the issue to Environmental Agency and Cumberland Council.
- The Council were reminded that there are still places on the Defibrillator training course on the 24th July 2024.
- Providing there are no urgent issues it was agreed there will be no Parish Council meeting in August 2024.

Date of Forthcoming Meetings

The next meeting of the Parish Council to be held on the 9th July 2024 in Forge Green at 7.15pm.

Policy & Resource Meeting Dates for 2024 – TBC

Property & Maintenance Meeting Dates for 2024 - TBC

The meeting closed at 8.40pm