

DALSTON PARISH COUNCIL MINUTES

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Minutes of the Annual Meeting of the Parish Council held in The Victory Hall on the 7th May 2024.

S. Milburn Clerk

Present

Cllr McKerrell	Cllr Drouet	Cllr Baxter	Cllr Craig	Cllr Potter	Cllr Kaye-Krzeczkowski
Cllr Newton	Cllr Melrose	Cllr Dinning	Cllr Kyle	Cllr Irving	
Cllr Byers	Cllr Robson	Cllr Clarkson Webb			

44/24 Public Participation

Cllr Allison was in attendance.

45/24 Election of Chairman for the Council year 2024/25

Cllr Irving nominated Cllr McKerrell and this was seconded by Cllr Kaye-Krzeczkowski, all Councillors present were in favour.

46/24 To accept Chairman's Declaration of Acceptance of Office

Cllr McKerrell accepted office and signed the Declaration of Acceptance of Office form.

47/24 To appoint a Vice Chairman for the Council year 2024/25

Cllr Dinning nominated Cllr Melrose and this was seconded by Cllr Byers, all Councillors present were in favour. Cllr Melrose signed the Declaration of Office form.

48/24 Appointment of Councillors to Council Committees

The Committee Working Group structure 2024-2025 was distributed to Councillors prior to the meeting. Cllr Clarkson Webb was added to the Property & Maintenance Committee.

49/24 Apologies

There were no apologies.

50/24 Minutes

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the Parish Council Meeting held on 9th April 2024.

51/24 Requests for Dispensations

There were no requests for dispensations.

52/24 Declarations of Interest

There were no declarations of interest.

53/24 Planning Applications:

Applications

Appn Ref: 24/0162 2 Cardew Hall Cottages, Cardew, Dalston, Carlisle, CA5 7JQ. Demolition Of Cottage & Erection Of Replacement Dwelling. No Observations.

Notice of Amended details/Further information

Appn Ref: 21/035 Land at Morton Bounded by Wigton Road, Peter Lane and Dalston Road, Carlisle, Cumbria. Erection of 722 no. Dwellings & Public Open Space (Reserved Matters Application Pursuant To Outline Approval 09/0413). The PC would like to see the infrastructure implemented as soon as feasible. This is to include School

provision, Doctors Surgery and Dental Surgery. Concerns are if this isn't done it will impact the already stretched services in the Parish of Dalston. Concerns were also raised regarding the impact on the Parish water pressure.

Appn Ref:24/0271 Haythwaite Whins, Raughton Head, Carlisle, CA5 7DE. Certificate Of Lawful Existing Development For A Former Barn To Be Used As A Garage/Storage Building. No Observations.

54/24 Clerk and Chairman Report

- Defibrillator training has been arranged for the 24th July 2024 at 7pm in The Victory Hall. It was agreed a £100 donation be given to the course provider. Stephen Fitzpatrick has kindly agreed to add both the Co-op and Bridge End defibrillators to his inspection list. A short video on how to use the defibrillator was included in the package, this is to be put onto the Parish Council website and details of this are to be put into the next parish paper.
- PCSO Graham Kirkpatrick is having a police desk in the Co-op on the 15th June 2024 between 1pm & 3pm.

55/24 Correspondence

There was no correspondence.

56/24 Lakerigg Common Land

This item was deferred. Cllr Potter reported that the residents of Lakerigg oppose a picnic table being placed there.

57/24 D-Day 80th Anniversary Commemorations 6th June 2024

For those attending the proclamation refreshments will be available afterwards at The Country Kitchen (this is new to the itinerary and kindly funded by KD Business Advisors).

58/24 Property & Maintenance Meeting 17th April – Gardening Works

LOCATION	WORK TO BE COMPLETED	HOW OFTEN & WHEN
The Green – Victory Hall to Bridge End Inn	To pull out weeds after they have been sprayed	Twice after Cumberland Council spraying
Kingsway Car Park	Weed & Tidy Cut back hedges	Once end June Once -September
Co-op flower beds	Weed and tidy	Once end June Once end August
Forge Green	<ol style="list-style-type: none"> Hedge outside office door and flower bed Keep planter tidy and area under the notice board Cut back vegetation car park area 	Once end June
The Green – sunflower area	Rotavate Plant with shrubs for pollinators – will need watered for first year	ASAP
The Square	Tidy around all the planters. Clean between the cobbles outside the hairdressers	Once end June

The Clerk has written to Dalston Medical Group to inform them that the volunteers who do the gardening works at the practice have retired. The practice has agreed to look after the area themselves. They also thanked the volunteers for their past contribution.

The Clerk reported that 3 gardeners had been contacted and Sam Bainbridge is to price the works.

59/24 Annual Governance and Accountability Return 2023/24

The documents were circulated prior to the meeting.

- Cllr Kaye-Krzeczowski proposed the Annual Governance Statement 2023/24 be approved, Cllr Byers seconded this and all Councillors present were in favour.
- Cllr Kaye-Krzeczowski proposed the Accounting Statements 2023/24 be approved, Cllr Byers seconded this and all Councillors present were in favour.

It was noted that Moore Smaller Authorities Team (external auditor) have selected Dalston to be part of the random 5% intermediate review. RFO to submit requested information.

60/24 Financial

- The following payments were approved:-

Chq	Payee	Details	£
BACS	CALC	Annual Subscription	488.28
BACS	Martin Broatch	Window cleaning 9/4/24	5.00
BACS	Minihan McAlister	Legal fees re Kingsway registration	336.00
BACS	Cumbria Software Systems	Set up printer connection	124.80
BACS	Dalston Parish Charitable Trust	Interest on Merle Smith Legacy to December 2023	1,110.00
BACS	SH Electrical	Install defibrilator at Bridge End	333.42
BACS	M Watling	Norton Internet security annual renewal	49.99
BACS	Cache4IT Solutions	Microsoft licence renewal	373.44
CHQ 773	Legal & General	2023/24 Pension Contributions	521.84
CHQ 774	Aegon	2023/24 Pension Contributions	390.11
CHQ 775	Dalston W I	Parish meeting teas	50.00
CHQ 776	Primrose Hall Gaitsgill	Village Hall Capital Grant	500.00
Total			£4,282.88

The Clerks/RFO agreed Salary, PAYE and National Insurance and pension contributions were paid.

- The concurrent service grant of £3,773.20 for running the cemetery for the year ended 31 March 2023 was received on 17 April 2024 and banked in the 30 day deposit account.
- The precept of £90,046 for the year 2024/25 was received on 22 April 2024 and banked in the 30 day deposit account.
- The schedule of suppliers who will be paid by direct debit for 2024/25 was circulated to the Councillors prior to the meeting. The schedule was approved.
- Three insurance quotations had been received and details circulated for the insurance cover to commence on 1 June 2024. After discussion it was agreed that the RFO will contact Zurich to ascertain if their policy includes Officials and Trustees Indemnity or to find out how much extra such cover would add to the premium. Subject to clarification on this point it was agreed that the three year long term agreement with Zurich would be accepted.

61/24 Cemetery Matters

- A request to have a water tap placed in the grounds of the cemetery was rejected. The old tap no longer exists as the water supply came from a private property which is now part of St Michaels School. A water butt located at the Hearse House is available to use.

- A Westmorland Green Slate memorial headstone for the late Ian William Gray in Ward 5, Section K, Space 11 with the inscription:- Gray, In loving memory of, Ian William, 27.02.1940 – 31.12.2023 was approved.
- Following discussion, the request to level a section of uneven grave spaces in Ward 4, Section F was approved. Clerk to obtain price from Westwood.

62/24 Councillor Matters

- Cllr Byers stated that farmers driving on Nook Lane are spilling manure onto the road. Clerk to report to The Cumberland Council.
- Cllr Newton reported that a style had been removed from the Nook Lane to The Green footpath. Clerk to report this to the Countryside Access Officer.

Date of Forthcoming Meetings

The next meeting of the Parish Council to take place on the 11th June 2024 at Forge Green.

Policy & Resource Meeting Dates for 2024 - TBC

Property & Maintenance Meeting dates for 2024 – TBC

The meeting closed at 7.15pm