

## **DALSTON PARISH COUNCIL MINUTES**

Forge Green  
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Minutes of the monthly Parish Council Meeting held at Forge Green on the 12<sup>th</sup> September 2023 at 7.15pm.

S. Milburn Clerk

### **Present**

Cllr McKerrell (Chair) Cllr Kyle Cllr Melrose Cllr Kaye-Krzeczkowski Cllr Newton  
Cllr Potter Cllr Baxter Cllr Irving Cllr Byers Cllr Craig

### **Apologies**

The following apologies were approved:-

Cllr Drouet – Family reasons.

Cllr Robson – Family reasons.

Cllr Dinning - Holiday.

### **Minutes**

**Resolved** to authorise the Chairman to sign, as a correct record, the minutes of the Parish Council meeting held on the 11th July 2023.

### **Requests for Dispensations**

There were no requests for dispensations.

### **Declarations of Interest**

There were no declarations of interest.

### **91/23 Public Participation**

Cllr Allison was in attendance but there were no members of the public present. Cllr Allison requested the Parish Council arrange to cut back the vegetation on the cycle path between Dalston and Cummersdale on an annual basis. This is to be put on the October agenda for discussion. Cllr Allison also reported that he had the traffic count results from the survey completed at Raughton and Gaitsgill and that he would collate the results to present at the October meeting.

### **92/23 Co-option of Councillor To Dalston Ward**

Cllr McKerrell welcomed Jamie Clarkson Webb to the meeting. It was proposed by Cllr Craig and seconded by Cllr Kaye-Krzeczkowski that Jamie be co-opted as a Councillor to Dalston Parish Council with effect from the 12<sup>th</sup> September 2023. All Councillors were in favour. The declaration of acceptance to office and pecuniary and other registerable interest forms were completed and a new Councillor pack was given to Jamie.

### **93/23 Planning Applications:**

#### **Decisions:**

**Appn Ref: 23/0300** Cumdivock Farm, Cumdivock, Dalston, Carlisle, CA5 7JJ. Roofing Over An Existing Midden. Refuse Permission.

**Appn Ref: 23/0421** Greenmantle, Greensyke Court, Cumdivock, Dalston, Carlisle, CA5 7JY. Erection Of Single Storey Detached Outbuilding To Provide Garden Storage & Home Studio/Office. Grant Permission.

**Appn Ref: 23/0434** Primrose Cottage, Holm Hill, Dalston, Carlisle, CA5 7BX. Variation Of Condition 3 (Window Details) Of Previously Approved Listed Building Consent 23/0073 (Erection Of Single Storey Extension To Provide Living/Dining Room Together With Internal & External Alterations & Replacement Of All Windows LBC) To Change Proposal From Sliding Sash To Casement Windows. Grant Permission.

**Appn Ref: 23/0476** Thrangholm Bridge, Gaitsgill, Dalston, CA5 7AN. Repair And Conservation Works To Bridge To Include Fabric Repair Using Compatible Lime Mortars, And Selected Stone Indent Repair/Replacement Work To Seriously Weathered Individual Units. Grant Permission.

**Appn Ref: 23/0375** Gill Farm, The Gill, Dalston, Carlisle, CA5 7JP. Roofing Over An Existing Silage Store. Grant Permission.

**Appn Ref: 23/0376** Gill Farm, The Gill, Dalston, Carlisle, CA5 7JP. Construction Of Access Track Across Fields For Livestock. Grant Permission.

**Appn Ref: 23/0467** Gill Farm, The Gill, Dalston, Carlisle, CA5 7JP. Roofing Over Existing Muck Midden. Grant Permission.

**Appn Ref: 23/0471** Gill Farm, The Gill, Dalston, Carlisle, CA5 7JP. Roofing Over Of Outdoor Cattle Feeding Area. Grant Permission.

**Appn Ref: 23/0472** Gill Farm, The Gill, Dalston, Carlisle, CA5 7JP. Roofing Over Of Cattle Feeding Area. Grant Permission.

**Appn Ref: 23/0465** 6 Rose Bank Cottages, Dalston, Carlisle, CA5 7DB. Change of Use From 1no. Dwelling to 1no. Holiday Let. Grant Permission.

**Appn Ref: 23/0430** Nestle UK Limited, Dalston, Carlisle, CA5 7NH. Erection Of New Process Building Within Footprint Of Existing Factory Building; Warehouse Extension; Despatch Extension And New Lift Enclosure To Dry Mix Tower; Installation Of Externally Mounted HVAC Units. Grant Permission.

**Appn Ref: 23/0446** Shiel Green, Townhead Road, Dalston, Carlisle. CA5 7JF. Erection of Single Storey Side Extension To Provide Sunroom. Grant Permission.

#### **Applications:**

**Appn Ref: 23/0537** Chalkfoot Farm, Chalkfoot, Dalston, Carlisle, CA5 7JH. Conversion & Extension Of Barn To Form 1no. Dwelling. No Observations.

**Appn Ref: 23/0045/S211** Hallfield, Ellers Mill Lane, Dalston, Carlisle, CA5 7QH. Work To 1no. Pine tree & Removal Of Leylandii In Dalston Conservation Area. No Observations.

**Appn Ref: 23/0578** Corner Cottage, Grange Park Road, Carlisle, CA6 6LT. Proposed Formation Of Vehicular Access Onto Grange Park Road (Revised Application). No Observations.

**Appn Ref: 23/0612** Birds Hill Farm, Raughton, Dalston, Carlisle, CA5 7AQ. Erection Of Circular Concrete Slurry Store With Cover. No Observations.

**Appn Ref: 23/0629** Beech House, Stockdalewath, Dalston, Carlisle, CA5 7DN. Erection Of Single Storey Orangery Extension To Provide Dining Area: Erection Of Detached 4 Bay Garage. No Observations.

**Appn Ref: 23/0050/S211** Land to rear of 31 The Green, Dalston, Carlisle, CA5 7QD. Removal of 1 No Ash Tree in Dalston Conservation Area. No Observations.

#### **94/23 Clerk and Chairman Report**

- The Clerk reported that the search results from the Land Registry regarding the access to the station and railway cottages showed no registered owner. It was agreed that the request for the Parish Council to adopt it be refused. Therefore, the request for a no through road and no turning sign would have to be the responsibility of the homeowners. This also applies to the cutting back of the hedge.
- The October Parish Council meeting is to be held in Primrose Hall, Gaitsgill.
- The Clerk reported that the parish grass cutting contract ends on the 31<sup>st</sup> March 2024. Wigton Town Council to submit a tender which will be considered by the Parish Council. If the tender is deemed to be unsatisfactory the contract will be put out to further tender as per financial regulations.
- The Parish Council agreed to take part in the 80<sup>th</sup> Anniversary celebrations to commemorate D-Day on the 6<sup>th</sup> June 2024. To be discussed further in January 2024.
- It was agreed to place a planter at the Station Road entrance to Dalston. Clerk to liaise with Ian Rousell and get the necessary permission.
- The Clerk requested volunteers to help remove all the artificial flowers from the cemetery after the 29<sup>th</sup> September. Cllr Newton, Cllr Baxter and Cllr Melrose kindly volunteered. It was agreed the objects be placed in the Hearse House for a period of time.
- CALC Annual General meeting is to take place on the 30<sup>th</sup> September 10.30am at Reghed Discovery Centre, Penrith. Cllr Byers to attend in person and Cllr Kyle to attend via Teams.
- PCSO Graham Kirkpatrick is to have a police desk in the Co-op on Saturday 11<sup>th</sup> November between 1pm-3pm.

- It was reported that a car exploded in the Kingsway car park on the 23/08/23. Tolsons have quoted £2980 + VAT to repair the damage to the tarmac. Mike Lowther to be contacted to assess the damage to the tree and hedge. All claims will be submitted to the drivers insurance company (Tesco Bank Box).
  - It was reported that offensive graffiti had been placed on some of the equipment in the Summerfield play area. The incident was reported to the police and the graffiti cleaned off.
  - The dilapidated bin at Bridge End has been replaced.
  - Andrew Graham (Traffic Management Officer Cumberland Council) has advised that he is to carry out a small consultation regarding the 2 Advisory Disabled bays outside the dentist in The Square, with a view to having them implemented soon after.
- The Clerk reported that quotations are currently being sort for the marking of 2 bays in the Glave Hill car park.

### 95/23 Correspondence

- The Fells and Solway Community Network are to hold a workshop for parish and town councils on Wednesday 11<sup>th</sup> October 3pm-5pm at Wigton Market Hall. Cllr McKerrell and Cllr Kyle to attend.
- A letter has been received from The Planning Inspectorate regarding footpath no. 114014 & 114015 public footpath diversion and definitive map and statement modification order 2022. An enquiry to be held at 10am on 20<sup>th</sup> February 2024 at Cumbria House, 117 Botchergate, Carlisle, CA1 1RD. The Parish Council objected to the application in November 2022.
- Correspondence has been received requesting the police speeding van be stationed at the triangle at the top of Bridge End Hill. It was agreed the parishioner make the request.
- A letter of thanks has been received from the Dalston Show Committee for the use of The Green for car parking on Dalston Show day.
- An invitation to attend a meeting in the Victory Hall on the 26<sup>th</sup> September 7pm-9pm to learn about HyperfastGB has been received. All Councillors are welcome to attend.
- The Victory Hall have requested a member of the Parish Council join their committee.
- The Cumbria In Bloom awards event is to be held on the 18<sup>th</sup> October 1.30-4pm at the Cumbria Wildlife Trust, Gosling Syke, Houghton, Carlisle. Cllr Byers, Pat Jackson and Stephanie Diver to attend.

### 96/23 The Green Grazing Agreement

It was agreed the rent remain at £100 per annum the same as previous years.

### 97/23 Financial

The following amounts were approved for payment:

Chq	Payee	Details	£
BACS	Martin Broatch	Windows 25/8/23	5.00
BACS	Moore	External audit fee	504.00
BACS	D Tolson & Sons	Tarmac paths in churchyard	23,136.00
BACS	GLL	Summer Rural play scheme	240.00
BACS	Minihan McAlister	Legal fees re First Registration of Forge Green	1,044.80
BACS	Raughton Head PCC	Grass cutting at Raughton Head Church April-June 2023	780.00
BACS	M Watling	Carbonite subscription to back up to the cloud 94.03 Handwash & washing up liquid 2.55 Graffiti remover 10.01	106.59

CHQ 763	Ian Davidson	Gravedigging Tallentire	400.00
CHQ 764	Cumbria Memorials	Overpayment Litherland Headstone	25.00
Total			£26,241.39

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

- The internal audit report has been received and circulated. The two matters identified are being actioned. The Policy and Resources Committee will discuss the level of reserves and possible transfer of investment into the Dalston Parish Charitable Trust when it is clearer how much of the reserves are required for the tarmac work in the cemetery and the roof at Forge Green. The RFO was still awaiting a response from St Michaels PCC.
- The external audit has been concluded and the report has been circulated. The RFO reported that a clean audit report has been received. Three matters which did not affect the audit opinion were brought to the attention of the Parish Council. The matters raised in respect of the dates and timeframe for publishing the Annual Governance and Accountability Return will be borne in mind for the 2023-24 return period.

### 98/23 Cemetery

The following cemetery matters were agreed:

- The additional inscription in Ward 5, Section K, Space 2 for the Late May Hickson. "Also his beloved wife, May, who died 5<sup>th</sup> January 2023, aged 94 years."
- A black granite headstone in Ward 5, Section K, Space 53 for the late Eileen Mary Litherland with the inscription "In loving memory of Eileen Mary Litherland, a dearly loved Wife, Mother, Grandma, Great Grandma and Sister who died 26<sup>th</sup> January 2023 aged 77 years. Rest in peace."
- The burial of the late Michael Charles Esters in Ward 4, Section F, Space 39 on the 11<sup>th</sup> September 2023.
- The purchase of cremated remains space in Ward 4, Section C, Space 43g by Mr Norman Thompson.
- Additional Inscription for the late Derek Arthur Kennell in Ward 1, Section P, Space 46. "Derek Arthur Kennell, Loving Husband, Father and Grandfather who died 7<sup>th</sup> February 2017 aged 93 years. Remembered with love". As the headstone is full the inscription will need to be placed on the plinth.
- Due to the increase in double interments of cremated remains the Clerk asked if there should be an additional interment fee. After discussion it was decided the fee should not be increased. 9 Councillors were in favour and there was 1 abstention.

### 99/23 Dates for Future Meetings

The Policy and Resource meeting is to take place on the 24<sup>th</sup> October at 7pm in Forge Green.

The Forge Green Property Review Group are to meet on the 26<sup>th</sup> September at 7pm in Forge Green.

### 100/23 Councillor Matters

- Cllr Potter raised concern regarding the parking situation at Bridge End when the pub is busy.
- Cllr Kaye-Krzeczkowski reported an abandoned cable reel behind the bus stop at Bridge End. Cllr Newton to remove it.
- Cllr Kyle stated how important it will be to attend the Fells and Solway Community Panel meetings. It was reported that the Parish Council had received a grant for £1,500 towards the re tarmacking of the paths from the panel. The Clerk is to request the minutes from the last meeting and circulate to the councillors.

### Date of Forthcoming Meetings

The next meeting of the Parish Council to take place on 10<sup>th</sup> October 2023 at Primrose Hall.

Policy & Resource Meeting Dates for 2023 – 24<sup>th</sup> October 7pm in Forge Green.

Property & Maintenance Meeting dates for 2023 – TBC.

The meeting closed at 9pm