

## DALSTON PARISH COUNCIL MINUTES

Forge Green  
Dalston  
CA5 7QG  
Tel: 01228 712766  
Email: [clerk@dalston.org.uk](mailto:clerk@dalston.org.uk)

Minutes of the monthly Parish Council Meeting held at Forge Green on the 11<sup>th</sup> July 2023 at 7.15pm.

S. Milburn Clerk

Gareth Scott (Carlisle Southern Link Road, Lead Project Manager) spoke regarding the ongoing works. He stated that the cycle path would be open as long as reasonably possible. It will however have to be closed together with the railway when certain works take place which affect public safety. Signs detailing such closures should be erected at the cycle path entrances 2 weeks prior to the closure. It was reported that there is now a full-time liaising officer within the team to improve communication and all relevant groups / organisations will be notified of closures.

Cllr Allison requested the vulnerable section of cycle path be made good at the same time as the other works, Gareth Scott to investigate.

Cllr Irving requested a timeline of works be put onto the Cumberland website.

Cllr Irving reported that heavy goods vehicles leaving the Pirelli factory on Dalston Road are instructed to turn left by signage. When work on the Southern link Road begins and Peter Lane is again closed this will divert all HGV's into Dalston. Gareth Scott is aware of this and reported the HGV's will be instructed to turn right, therefore avoiding Dalston.

### **Present**

Cllr McKerrell (Chair) Cllr Kyle Cllr Melrose Cllr Kaye-Krzeczkowski Cllr Newton  
Cllr Dinning Cllr Potter Cllr Baxter Cllr Drouet Cllr Ebbatson Cllr Irving Cllr Byers Cllr Robson

### **Apologies**

There were no apologies.

### **Minutes**

**Resolved** to authorise the Chairman to sign, as a correct record, the minutes of the Parish Council meeting held on the 13<sup>th</sup> June 2023.

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### **Requests for Dispensations**

There were no requests for dispensations.

### **Declarations of Interest**

There were no declarations of interest.

### **77/23 Public Participation**

Cllr Allison and 3 members of the public were present. A member of the public spoke regarding the caution on the middle entrance across the Kingsway, they requested a letter be sent to the Land Registry to ensure the Kingsway map is correct.

### **78/23 Dalston Recreation Centre**

Siobonne Brewster (Recreation Centre Chair) and Rob England (Deputy Chair) spoke regarding the costs the centre incurs. They stated that they are currently trying to increase income and applying for appropriate grants. Following discussion, the Parish Council agreed unanimously to make a recommendation to the Charitable Trust to support the Recreation Centre by allocating an annual grant over the next 3 years to help with their costs.

Another future cost will be the resurfacing of the access to the car park. Clerk to forward Siobonne, Gareth Scott's email details as they may at some point have excess tarmac.

Cllr Allison also noted that grants will be available from the Community Panel Fund in September.

### **79/23 Co-option of Councillor To Dalston Ward**

The Clerk reported that Cllr Utting had resigned from the Council and the vacant position has been advertised.

### **80/23 Planning Applications:**

#### **Decisions:**

**Appn Ref: 23/0086** Chalk Lodge, Cumdivock, Dalston, Carlisle, CA5 7JL. Works To Open Silage Clamp Relating To Creation Of Roof And Erection Of Bund (Part Retrospective). Refuse Permission.

**Appn Ref: 23/0284** Land Adjacent Buckabank Hall, Buckabank, Carlisle, CA5 7AA. Variation Of Condition 2 (Approved Documents) Of Previously Approved Application 16/0907 (Erection Of 2No. Detached Dwellings On Agricultural Land) To Amend The Details Of Plot 1 To Create A First Floor Above The Garage. Permission granted.

**Appn Ref: 23/0108** Hazel House, Carlisle Road, Dalston, Carlisle CA5 7NQ. Change Of Use Of Agricultural Land To Domestic Curtilage; Demolition Of Existing Store Building; Erection Of Swimming Pool, Gym & Associated Facilities. Permission Granted.

#### **Applications:**

**Appn Ref: 23/0421** Greenmantle, Greensyke Court, Cumdivock, Dalston, Carlisle. CA5 7JY. Erection of Single Storey Detached Outbuilding To Provide Garden Storage & Home Studio/Office. No Observations.

**Appn Ref: 23/0430** Nestle UK Limited, Dalston, Carlisle, CA5 7NH. Erection Of New Process Building Within Footprint Of Existing Factory Building; Warehouse Extension; Despatch Extension And New Lift Enclosure To Dry Mix Tower; Installation Of Externally Mounted HVAC Units. No Observations.

**Appn Ref: 23/0434** Primrose Cottage, Holm Hill, Dalston, Carlisle, CA5 7BX. Variation Of Condition 3 (Window Details) Of Previously Approved Listed Building Consent 23/0073 (Erection Of Single Storey Extension To Provide Living/Dining Room Together With Internal & External Alterations & Replacement Of All Windows LBC) To Change Proposal From Sliding Sash To Casement Windows. No Observations.

**Appn Ref: 23/0007/TPO** Orton Grange Park, Grange Park Road, Orton Grange, Carlisle, CA5 6LT. Crown Reduction Of 11no. Oak Trees (Tree A To K) By 3 Metres or Closest Growing Point; Cutting Back Of Branches To Give Clearance By 3 Metres To Homes To 6no. Oak Trees (Trees B,C,G,I,K&M) Subject To TPO287. No Observations.

**Appn Ref: 23/0376** Gill Farm, The Gill, Dalston, Carlisle, CA5 7JP. Construction Of Access Track Across Fields For Livestock. No Observations.

**Appn Ref: 23/0375** Gill Farm, The Gill, Dalston, Carlisle, CA5 7JP. Roofing Over An Existing Silage Store. No Observations.

**Appn Ref: 23/0465** 6 Rose Bank Cottages, Dalston, Carlisle, CA5 7DB. Change of Use From 1no. Dwelling to 1no. Holiday Let. No Observations.

**Appn Ref: 23/0467** Gill Farm, The Gill, Dalston, Carlisle, CA5 7JP. Roofing Over Existing Muck Midden. No Observations.

**Appn Ref: 23/0471** Gill Farm, The Gill, Dalston, Carlisle, CA5 7JP. Roofing Over Of Outdoor Cattle Feeding Area. No Observations.

**Appn Ref: 23/0472** Gill Farm, The Gill, Dalston, Carlisle, CA5 7JP. Roofing Over Of Cattle Feeding Area. No Observations.

**Appn Ref: 23/0446** Sheil Green, Townhead Road, Dalston, Carlisle. CA5 7JF. Erection of Single Storey Side Extension To Provide Sunroom. No Observations.

**Appn Ref: 23/0476** Thrangholm Bridge, Gaitsgill, Dalston, CA5 7AN. Repair And Conservation Works To Bridge To Include Fabric Repair Using Compatible Lime Mortars, And Selected Stone Indent Repair/Replacement Work To Seriously Weathered Individual Units. No Observations.

### **81/23 Clerk and Chairman Report**

- It was agreed the Parish Council pay for the refreshments for the Cumbria In Bloom judging team. Payment will be taken out of the Cumbria in Bloom fund.
- The tent and duvet cover which had been abandoned on the riverbank between Bridge End and Forge Green have been removed.
- The gas and landlord checks have been completed for No.1 &2 Forge Green.
- Tolson's are to re surface the remaining cemetery paths week commencing the 14<sup>th</sup> August 2023.

### 82/23 Correspondence

- CALC's Special General Meeting is to take place on Saturday 22<sup>nd</sup> July 2023 at 10am, the agenda and joining instructions have been circulated to the Councillors.

### 83/23 Reduction in Speed Limit Through Gaitsgill and Raughton

Cllr Allison reported that on Saturday 24<sup>th</sup> June he completed a survey and took appropriate photographs at both Raughton and Gaitsgill. 3 ATC's are to be implemented, 1 at Gaitsgill and 2 at Raughton. The Parish Council agreed to fund the cost of £870 + VAT. Cllr Allison to collate the results for the Parish Council meeting in September.

### 84/23 Property & Maintenance Meeting Update

The draft minutes from the property and maintenance meeting were circulated to the Councillors prior to the meeting.

- Following the recommendation from the P&M committee the Parish Council agreed the Sycamore tree in the Kingsway car park should remain as it is a well-established tree in good condition and in a conservation area.
- It was also agreed that a notice be put in the cemetery, on the parish notice boards, on the parish website and in the parish paper requesting all artificial flowers, loose objects and plastic fencing be removed from the cemetery before the 29<sup>th</sup> September 2023 as they are preventing the grass from being cut making areas look very untidy.
- The Clerk reported James Gardening Services have removed and replaced the dead shrubs in the Kingsway car park and removed the ivy and unwanted foliage from the cemetery wall.

### 85/23 Forge Green Property Review Update

Cllr Melrose reported that two meetings have been held to consider the functional and financial considerations of the two identified viable options. The Committee recognise it is important to retain the asset of Forge Green for the community while recognising that the meeting and office space, parking, lighting and disabled facilities are not ideal. The next stage of the process will be discussing how to protect the asset while improving meeting and office space, making the Parish Council more visible in the community and supporting other community facilities. Another meeting to be arranged for early September.

### 86/23 The Green Grazing Agreement

The updated lease was circulated to the Councillors prior to the meeting. Cllr Newton recommended the lease be approved, this was seconded by Cllr Kaye-Krzeczkowski, all Councillors present agreed.

It was agreed the lease be advertised on the Parish Council website, in the parish paper and the Raughton Head parish paper. This will be done in October 2023.

### 87/23 Land Registry Current Application

A letter has been received from Baines Wilson LLP. The letter objects to the Parish Councils proposed first registration of the Kingsway. The Cautioner states they exercise rights of way over part of the land, and this is not reflected in the Parish Councils application. Following discussion, the Clerk is to write to the Parish Councils Solicitor (Minihan McAlister) strongly disputing the middle entrance in question. Supporting evidence will also be provided.

### 88/23 Financial

- The following amounts were approved for payment:

Chq	Payee	Details	£
BACS	Sue Milburn	July Notices 9.00 Green waste bin for Kingsway 44.00	53.00
BACS	Martin Broatch	Window cleaning 14/6/23	5.00
BACS	M Capstick	Summer planting 1,393.29 Compost for Garden Link at Railway Station & Plants for the Forge from Dalston in Bloom fund 190.42	1,583.71
BACS	Westwood Landscape	Walkway at Co op	4,434.00

BACS	Derek Tolson & Sons	Tarmac at Glave Hill	2,340.00
BACS	James Finn-caile	Strimming and removing ivy in cemetery Replacement shrubs in Kingsway Car Park	260.00 560.00 820.00
CHQ 760	Ian Rousell	Cuprinol for village planters	10.00
CHQ 761	Ian Davidson	Inter cremated remains K Beattie	60.00
CHQ 762 Total	Lawn Order	Trim Hedge and weeding Forge Green office	80.00 <u>£9,385.71</u>

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

- The internal audit has been completed. A written report has not yet been received however the RFO summarised the points which the internal auditor had raised. Additional investment options will be considered at the next Policy & Resources Committee meeting in order to spread financial risk.
- It was resolved to purchase £100 of Marks and Spencer vouchers for the work done by the internal auditor. RFO to action.
- The annual reports have now been submitted to the external auditor. Their initial review asked for an amendment to box 11 of Section 2 of The Annual Governance and Accountability Return 2022/23. The amended page signed by The Chair and RFO has been resubmitted.
- The accounts for the 3 months to 30 June 2023 had been circulated prior to the meeting. There were no queries raised. The RFO advised that £200 from Dalston Show Committee has now been received and a letter of thanks has been sent.

#### 89/23 Cemetery

- The additional inscription in Ward 5, Section K, Space 2 for the Late May Hickson. “Also his beloved wife, May, who died 5<sup>th</sup> January 2023, aged 94 years.”
- The interment of the late Kathleen Beattie in Ward 5, Section J, Space 52 on the 28<sup>th</sup> June 2023.
- The additional inscription in Ward 3, Section T, Space 10 for the Late Jessie O’Hare. “Also remembering their daughter Jessie O’Hare, 1932-2022.”

#### 90/23 Councillor Matters

- Cllr Potter reported that he had been to look at the common land at Lakerigg and he feels it is a good area for wildlife.
- Cllr McKerrell reported that a section of the cycle path has become very overgrown. Cllr Allison stated that Cycle Carlisle still have £800 which could be put towards the cost. The Parish Council also have some funds available. Stephen Brown to be contacted to complete the works as soon as Cllr Allison identifies the area to be cut back.

#### Date of Forthcoming Meetings

The next meeting of the Parish Council to take place on 12<sup>th</sup> September 2023 at Forge Green.

Policy & Resource Meeting Dates for 2023 – TBC.

Property & Maintenance Meeting dates for 2023 – TBC.

The meeting closed at 8.55pm

