

## **DALSTON PARISH COUNCIL MINUTES**

Forge Green  
Dalston  
CA5 7QG  
Tel: 01228 712766  
Email: [clerk@dalston.org.uk](mailto:clerk@dalston.org.uk)

Minutes of the monthly Parish Council Meeting held at Forge Green on the 13<sup>th</sup> June 2023 at 7.15pm.

S. Milburn Clerk

### **Present**

Cllr McKerrell (Chair) Cllr Kyle Cllr Melrose Cllr Kaye-Krzeczkowski Cllr Newton  
Cllr Dinning Cllr Potter Cllr Drouet Cllr Irving Cllr Byers Cllr Robson Cllr Craig

### **Apologies**

The following apologies were approved:-

Cllr Utting - Holiday  
Cllr Baxter – Wife ill

### **Minutes**

**Resolved** to authorise the Chairman to sign, as a correct record, the minutes of the Annual Parish Council meeting held on the 9<sup>th</sup> May 2023.

### **Requests for Dispensations**

There were no requests for dispensations.

### **Declarations of Interest**

There were no declarations of interest.

### **63/23 Public Participation**

Cllr Allison and 16 members of the public were present. 15 members of the public requested the Parish Council to support a reduction in the speed limit at Raughton and Gaitsgill. The Councillors were in agreement to write a letter of support. Cllr Allison also stated that he supports the reduction in speed limit and advised a proposed speed limit of 40mph at Raughton and a 30mph speed limit through Gaitsgill. The parishioners requested it be reduced further. Cllr Allison agreed to meet a representative from both Raughton and Gaitsgill on site to assess the area further. The parishioners were advised to submit individual letters detailing their concerns to the Clerk or Cllr Allison. On receipt of the letters Cllr Allison will go through the correct procedures to request the speed limits be reduced. Signage was also discussed, and it was noted that the 7 ½ tonne weight limit was being ignored. Cllr Melrose stated that all rural communities are affected by speeding and that a plan should be put in place by the Cumberland Council to address this. Cllr Allison to put this forward to the new Council. It was agreed this be a monthly agenda item to check progress.

### **64/23 Planning**

#### **Decisions:**

**Appn Ref: 23/0014** Raughton Farm, Dalston, Carlisle CA5 7AQ. Erection of Milking Parlour. Permission Granted.

#### **Applications:**

**Appn Ref: 23/0380** Hawksdale Lodge, Dalston, Carlisle CA5 7BX. Conversion & Extension To Existing Barn To Form Dwelling; Re-Instatement Of Existing Access Track; Installation Of Package Treatment Plant & Ground Mounted PV Panels. No Observations.

### **65/23 20mph Speed Limit Through Gaitsgill**

This item was discussed in public participation 63/23.

### **66/23 Disabled Parking Bays**

It was reported that Andrew Graham (Traffic Officer Cumberland Council) has agreed that it would be feasible to have 2 disabled parking bays outside the Bupa Dental Practice within The Square. They would be 'Advisory Disabled Parking Bays' and subject to the affected frontages being agreed. The Clerk also requested a disabled parking bay in the Glave Hill Car Park, this is to be followed up.

### **67/23 Clerk and Chairman Report**

- Providing there are no urgent matters it was agreed that the Parish Council meeting would be deferred in August. It was agreed to submit planning application observations by email.
- The Clerk reported that an application for funds towards a defibrillator had been submitted to the Co-op Local Community Fund. Latimer's have also granted permission for the new defibrillator to be placed on the Co-op.
- The assessment day for Cumbria In Bloom is Wednesday 12<sup>th</sup> July 2023.
- The quotation from David Harrison to repair the seats at Mitchell Brow, Buckabank and Raughtonhead were approved. The quotation to repair and varnish the village notice boards and repair dilapidated bins was also approved.
- The overgrown vegetation on the path between Barras Lane and the Railway Station has been cut by Network Rail.
- Permission has been granted to have a community police desk in the Co-op. The Clerk reported that PCSO Graham Kirkpatrick is looking into possible dates.
- Westwood have completed the new path and seat by the flagpole in front of the Co-op.
- The potholes at the entrance to Glave Hill Car Park have been repaired. Ownership of the road has still not been established. Information is being sought from The Land Registry to pursue contributions towards the repairs.

### **68/23 Correspondence**

- A parishioner's request to remove a sycamore tree on the northeast side of the Kingsway Car Park due to seeds blowing off it and blocking property gutters, downspouts and drains was discussed. It was agreed this be looked at again once the Kingsway Land registry has been confirmed.
- Dalston Show Committee's request to use The Green for car parking on Dalston show day was approved. Clerk to inform the tenant.
- Notification has been received regarding the temporary closure of footpath no.114005. The reason for the closure is a damaged bridge. The order will commence on the 25<sup>th</sup> May and may continue for a period of up to 6 months. There is no alternative route.
- A letter from year 4 pupils at St Michaels school has been received regarding the creation of a community vegetable patch. Nestle and the school are working together on this project.
- Correspondence has been received regarding protecting Dalston's nature. The letters refer to the unauthorised cutting of common land at Nook Lane and verges on the Cardew Road. This has been an ongoing issue; the Parish Council have approached the individuals and reported the issue to Cumbria County Council with no success. It was agreed another option would be to inform the Environmental Agency to get their thoughts. In relation to The Green lease, it was confirmed that it is currently being reviewed and amended, it will be advertised in October.
- Notification of footpath closures coming into effect on the 19<sup>th</sup> June 2023 has been received from Cumberland Council. This will prohibit pedestrians and cyclists from proceeding along sections of the Caldew Cycleway, the order is for six months at present. There will be no alternative routes available, however the contractor will provide a suitable alternative route at times when work allows and its deemed safe. This will be signed on the ground. Cllr Allison to request a member of the Southern link road team attend the July Parish Council meeting. It was also suggested that they have a stand at Dalston Show.  
Cllr Irving reported that heavy goods vehicles leaving the Pirelli factory on Dalston Road are instructed to turn left by signage. When work on the Southern link Road begins and Peter Lane is again closed this will divert all HGV's into Dalston. Cllr Allison will investigate this.
- No.2 Forge Green have reported issues with mice in their property. Clerk to recommend they use mouse traps.

### **69/23 Land Registry Current Application**

A letter has been received from Baines Wilson LLP. The letter objects to the Parish Councils proposed first registration of the Kingsway. The Cautioner states they exercise rights of way over part of the land, and this is not reflected in the Parish Councils application. To be discussed further at the Parish Council meeting on the 11<sup>th</sup> July 2023. The Parish Council agreed that if the Kingsway land registry application is successful a further application will be made to the Commons Registration to have the parcels of land registered as village green.

### 70/23 Update Regarding Questions Raised at The Annual Meeting

Dog Fouling – Caitlin Dunbar (Civil enforcement community protection officer) has agreed to patrol the village. The dog fouling signage with obsolete telephone numbers is to be replaced. A notice has been put in the parish paper and on the Parish Council website.

Disabled Parking Spaces – See minute number 66/23.

Pothole Glave Hill – Works completed. Establishing ownership of this piece of land is still ongoing.

Additional Lighting Glave Hill – To assess later in the year.

Marking the Coronation – Clerk to find out if it would be possible to engrave one of the new sandstone pavers in front of the Co-op. To read ‘King Charles III Coronation 6<sup>th</sup> May 2023’.

### 71/23 Update Forge Green Review Group

The minutes of the first meeting of the sub-committee held on the 31<sup>st</sup> May were circulated prior to the meeting. Cllr Melrose explained the committee had decided to carry out tabletop appraisals of the viable options at its next meeting on 27 June. This would look at the function and financial impacts to narrow down the list of options which would be brought back to the Parish Council meeting. Cllr Potter advised that ownership rather than renting was imperative. It was agreed that putting Parish assets into a Trust for protection was to be considered.

### 72/23 Speed Indicator Device

The Clerk reported that Cumbria County Council supplied Kirkbampton with their speed indicator device and that a request has been made to the Cumberland Council to have one installed on The Green.

Following advice from Stanwix Rural Council the Clerk also obtained quotations from Pandora Technologies, a local firm who work with the police. To install a radar speed sign with a large slow down/thank you message with a smiley/sad face would be £2,600 + VAT per unit.

Clerk to enquire about funding options from the Police and Crime Commissioner and the Community Panel Fund.

### 73/23 Financial

- The following amounts were approved for payment:

Chq	Payee	Details	£
BACS	Sue Milburn	June Notices	9.00
BACS	Dalston Aggregates Ltd	Bench Seat for Gaitsgill	300.00
BACS	Gary Ward Drainage	Unblock manhole and gullies 2 Forge Green	98.50
BACS	Office Depot International	Stamps 36.40 Stationery 89.36 VAT 17.87	143.63
BACS	James Finn-caile	Weed killer spray Kingsway carpark	60.00
BACS	Dalston Victory Hall	Hall hire for Annual Parish Meeting 41.67 Room hire for Dalston in Bloom Meeting 16.67 Hall Hire for Coronation events 83.33 VAT 28.33	170.00

CHQ 758	System Signs	Coronation signs	93.60
CHQ 759	S Diver	Litter picking gloves	17.99
Total			<u>£892.72</u>

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

Cllr Byers requested approval of a grant from the Dalston in Bloom Fund for The Railway Station Gardeners for compost. An amount of £105 was agreed.

The RFO reported that the insurance renewal documentation had just arrived which showed a substantial increase of 47% in premium over last year although we have a 3 year long term agreement in place. It was agreed that the RFO will query this with the Insurer and seek a breakdown of the premium of £2,412.88. Authority was given for the Clerk/RFO to make arrangement for the premium to be paid should this need to be done before the next Parish Council meeting.

- Three payments of £4 each on 31st May 2023 by cheque numbers 755, 756 and 757 to search the Registers at the Land Registry were confirmed.
- The dates for the public to exercise their right to inspect the accounting records is 30 consecutive working days and must include the first 10 days of July. The period 19<sup>th</sup> June 2023 until the 28<sup>th</sup> July 2023 was confirmed.
- The Department for Levelling Up, Housing and Communities have opened their Community Ownership Fund to Parish Councils for the first time. The fund is available until March 2025. At present there are no projects for which the Parish Council could submit an Expression of Interest to the fund.

#### **74/23 Cemetery**

The following Cemetery matters were approved:

- A black granite headstone with gilded lettering. 2'9" x 2'6" x 3". Inscription to read "In loving memory of John Creighton Cowen, died 20<sup>th</sup> October 2022, aged 80 years. Ward 5, Section L, Space 13.
- The additional inscription in Ward 4, Section C, Space 37h for the late Isabel Marion Johnston. "And his beloved wife, Isabel Marion Johnston, who died 16<sup>th</sup> March 2023, Aged 92 years."
- The purchase of burial space Ward 5, Section J, Space 52 by Mr William Beattie.

The Clerk reported that the Parochial Church Council have been granted permission to place a notice board either side of the Lych gate and the Commonwealth war grave signs will be placed on the bottom of both.

#### **75/23 Property & Maintenance Committee**

It was agreed to move the Forge Green Review Group meeting to 6.30pm on the 27<sup>th</sup> June. The Property and Maintenance Committee will then convene at 7pm.

#### **76/23 Councillor Matters**

- Cllr Newton spoke on behalf of a parishioner requesting a stop sign to be placed at the end of Townhead Road. Cllr Allison to follow up.
- Cllr Kaye-Krzeczkowski reported camping on the riverbank close to Forge Green. Clerk to report to the PCSO.

#### **Date of Forthcoming Meetings**

The next meeting of the Parish Council to take place on 11<sup>th</sup> July 2023 at Forge Green.

Policy & Resource Meeting Dates for 2023 – TBC.

Property & Maintenance Meeting dates for 2023 – to take place on 27<sup>th</sup> June at 7 pm.

Forge Green Review Group to be held on 27<sup>th</sup> June 2023 at 6.30 pm at Forge Green.

The meeting closed at 9.30pm

