

## **DALSTON PARISH COUNCIL MINUTES**

Forge Green  
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Minutes of the monthly Parish Council Meeting held at Forge Green on the 13<sup>th</sup> December 2022 at 7.15pm.

S. Milburn Clerk

### **Present**

Cllr Byers   Cllr Kyle   Cllr Kaye-Krzczkowski   Cllr Steele-Wilson   Cllr Dinning   Cllr Ebbatson  
Cllr Baxter

Due to the absence of Cllr McKerrell, Vice Chair Cllr Byers chaired the meeting.

### **Apologies**

The following apologies were approved:-

Cllr McKerrell – Carlisle City Council Meeting  
Cllr Drouet – Childcare duties  
Cllr Irving – Illness  
Cllr Potter – Illness  
Cllr Melrose – Illness  
Cllr Robson – Childcare duties  
Cllr Craig - Illness

### **Minutes**

**Resolved** to authorise the Chairman to sign, as a correct record, the minutes of the monthly Parish Council meeting held on the 8<sup>th</sup> November 2022.

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### **Requests for Dispensations**

There were no requests for dispensations.

### **Declarations of Interest**

There were no declarations of interest.

### **136/22 Public Participation**

Cllr Allison sent his apologies (Carlisle City Council meeting). There were no members of the public present.

### **137/22 Planning Applications:**

#### **Planning Decisions and Applications**

##### **Decisions:**

**Appn Ref: 22/0706** Unit 2, Barras Lane, Dalston, Carlisle, CA5 7LX. Formation Of Covered Loading And Parking Bay. Grant Permission.

##### **Applications:**

**Appn Ref: 22/0849** 22 Orton Grange Park, Grange Park Road, Orton Grange, Carlisle, CA5 6LT. Erection of Detached Garage. The Parish council requested it be noted that the building seems extremely oversized to be a garage.

**Appn Ref: 22/0886** Royal House, The Gill, Dalston, Carlisle, CA5 7JP. Single Storey Rear And Side Extension To Provide 1no. Bedroom, Bathroom & Snug. No Observations.

**Appn Ref: 22/0033/TPO** Cardew Lodge, Cardew, Dalston, Carlisle, CA5 7JQ. Felling Of 1no. Oak Tree And Removal Of Lower Limb & Branches To 3no. Oak Trees. To request the felled tree be replaced.

## COUNTY MATTER APPLICATION FOR MINERALS AND / OR WASTE DEVELOPMENT

### Application Reference Number 1/22/9006

**Proposal:** Lateral extension to the east for the quarrying of sand and gravel.

**Location:** Land adjacent to Cardewmires Quarry, Cardewlees, Dalston, Cumbria, CA5 6LF. No Observations.

### 138/22 Clerk and Chairman Report

- It was reported that a tree at the Summerfield play area has been vandalised and destroyed. It was agreed the tree be replaced.
- The Councillors agreed to a memorial Rowan tree being placed on the Kingsway.
- The office will close for the Christmas break on Friday 23<sup>rd</sup> December and will re-open on Tuesday the 3<sup>rd</sup> January. A message will be left on the office phone to contact Cllr Byers should there be an emergency during this period.

### 139/22 Correspondence

- A no parking sign has been placed on the common land at the pond, Cumdivock. It was agreed the sign be removed.

### 140/22 Auto Speed Watch Camera – The Green

- A single roadside unit costs up to £589, this includes 1 year subscription for data connectivity. Subsequent years are currently priced at £189 per unit. The device records speeders which community volunteers verify before submitting to the police. PCSO Graham Kirkpatrick has reported that the auto speed watch camera cannot in any way be associated with Cumbria Police. Following discussion it was agreed not to go ahead with the camera at the present time: the reasoning being traffic counts are completed annually on this section of road and speeds are recorded.

### 141/22 Cumbria Association of Local Councils (CALC) Constitution

It was reported that Cumbria Association of Local Councils is proposing to apply for charitable status and that trustees would be selected rather than elected members. Cllr Kyle proposed a letter be written to CALC detailing how important it is for Town and Parish Councils to be represented by a serving Councillor and that they should be the Trustees of the organisation. This was seconded by Cllr Steele-Wilson and all Councillors present were in favour.

### 142/22 No.1 Forge Green Secondary Glazing / EPC Results

3 quotations were circulated to the Councillors prior to the meeting. After discussion and taking into consideration the recent EPC results it was decided not to go ahead with the installation of secondary glazing. It was noted that the roof is to be replaced in March 2023, this includes loft insulation which will improve the warmth of the building. Cllr Kyle proposed that until the 1<sup>st</sup> May 2023 the rent for No.1 and No.2 Forge Green be reduced by £30 per month to help with heating costs, this was seconded by Cllr Kaye-Krzeczkowski and all Councillors present were in favour.

### 143/22 Local Government Reorganisation

No new information has been forthcoming or is anticipated in the foreseeable future.

### 144/22 Charitable Trust Awards 2022

Cllr Kyle presented the proposed list of grant awards which totalled £6,578. It was resolved to make the following awards: \_

St Michael's Pre School Nursery	Paediatric Training	£270
Dalston Women's Institute	Planting Crocus Bulbs	£253
Dalston Recreation Association	Contribution to ongoing heat / lighting costs	£1,500
Gaitsgill Parent & Toddlers Group	Purchase of Toys	£55
Dalston Tennis Club	Contribution to Junior Coaching	£500
Caldew Club (Over 60's)	Contribution towards Cost of Speakers	£200
Dalston Victory Hall	Contribution to cost of New Chairs	£800
Dalston Scout Group	Contribution to Special Trip to London	£1,000
Dalston Festival Committee	Contribution to costs particularly insurance 2022 (retrospectively) and 2023 events	£2,000

The Parish Council will fund £3,000 from the 2022-23 budget and £1,134 from earlier years underspend when fewer applications were received. The balance of £2,444 will be financed from the reserves of the Charitable Trust. The Charitable Trust agreed to the purchase and installation of 6 new seats. 3 are to be placed in the cemetery and 1 to be placed at Hawksdale, Stockdalewath and Gaitsgill. The last 3 seats would have a plaque acknowledging the donation of them to the Parish by The Charitable Trust.

#### 145/22 Quotation to Resurface Remainder Cemetery Path

Tolson's quotation of £19,280 excluding VAT to overlay 895m2 of the existing cemetery footpath was approved. This is the next stage of an ongoing project which was started in June.

#### 146/22 Financial

- The 2022-23 National Salary negotiations were concluded by The Local Government Association and Unions on 1<sup>st</sup> November. An award of £1 per hour on all pay scales was awarded and backdated to 1<sup>st</sup> April 2022. In addition, one extra day annual leave was granted for all employees with effect from 1 April 2023.
- The following amounts were approved for payment:

Chq	Payee	Details	£
BACS	Sue Milburn	Notices	9.00
BACS	Royal British Legion	Poppy wreaths	60.00
BACS	Gary Ward Drainage	Jet clean drains at Forge Green	98.40
BACS	Dalston Aggregates Ltd	16 sections of grasscrete for Kingsway car park	211.09
BACS	Stewart Blair	Trim Hedge at The Forge	80.00
BACS	Martin Broatch	Window cleaning	5.00
BACS	Bourne Business Centre	Monthly payroll processing April to November	144.00
BACS	Wigton Town Council	Parish Grass contract July-September 2022      3,152.89 Cemetery Grass Contract July-September 2022      1,901.55 Smithfield Grass Cutting                                      62.84 Rec Association Pitch Cut                                      34.62 VAT    1,030.38	6,182.28
BACS	James's Gardening Services	Replace grasscrete in Kingsway car park and repair bollard	1,080.00
BACS	Lilywhite Surveys Ltd	EPC for 1 Forge Green	50.00
BACS	Flying Colours	2 Union Flags & 1 St George Flag	205.86
CHQ 741	Mark Nugent	Molecatching at Recreation Centre	30.00
CHQ 742	Ian Davidson	Burial of John Cowen	380.00

CHQ 743	Dalston Memorials Limited	Refund overpayment of permit	60.00
Total			£8,595.63

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

- The Budget for 2023/24 to 2027/28 proposed by the Policy and Resources Committee had been circulated prior to the meeting. An increase in precept for 2023/24 of 5% equivalent to 7p per week for a Band D property was recommended. Cllr Kaye-Krzczkowski proposed that the budget and precept be accepted. This was seconded by Cllr Dinning. All Councillors voted in favour. The RFO will submit the precept request of £85,758 to the City Council.

#### **147/22 Cemetery**

- A blue-black slate memorial sandblasted with white lettering to read In loving memory of Peter Strong, Died 18<sup>th</sup> May 2022, Aged 57 years in Ward 5, Section G, Space 61 was approved.
- It was agreed that Cllr Kyle would approach the Parochial Church Council with a view to setting up a Cemetery Trust Fund which would incorporate both the Legacy from the Late Margaret Gore which is currently under the control of the PCC and the Late Josephine Merle Smith.
- It was agreed that the resurfacing of the remaining cemetery paths should be funded equally from the legacies from The Late Margaret Gore and Josephine Merle Smith. The Clerk will write to Rev Phillips to request the release of £10,000 of the capital from the Margaret Gore legacy.
- It was agreed that when the resurfacing of the cemetery paths was complete a form of acknowledgment of thanks would be discussed regarding the contribution to the work from the two legacies.

#### **148/22 Councillor Matters**

- Cllr Dinning requested the road be swept between Mitchell Brow and the White Bridge.

#### **Date of Forthcoming Meetings**

Next meeting of the Parish Council to be held on the 10<sup>th</sup> January 2023 at Forge Green.

Policy & Resource Meeting Dates for 2023 – 7<sup>th</sup> March at Forge Green.

Property & Maintenance Meeting dates for 2023 – TBC.

The meeting closed at 8.40 pm