

## **DALSTON PARISH COUNCIL MINUTES**

Forge Green  
Dalston  
CA5 7QG  
Tel: 01228 712766  
Email: [clerk@dalston.org.uk](mailto:clerk@dalston.org.uk)

Minutes of the monthly Parish Council Meeting held at Forge Green on the 8<sup>th</sup> November 2022 at 7.15pm.

S. Milburn Clerk

### **Present**

Cllr Byers (Chair) Cllr Kyle Cllr Craig Cllr Melrose Cllr Kaye-Krzeczkowski Cllr Steele-Wilson  
Cllr Irving Cllr Robson Cllr Utting Cllr Ebbatson Cllr Baxter Cllr Drouet

Due to the absence of Cllr Mckerrell, Vice Chair Cllr Byers chaired the meeting.

### **Apologies**

The following apologies were approved:-  
Cllr McKerrell – Carlisle City Council Meeting  
Cllr Potter – Wife in hospital  
Cllr Dinning - Sick

### **Minutes**

**Resolved** to authorise the Chairman to sign, as a correct record, the minutes of the monthly Parish Council meeting held on the 11<sup>th</sup> October 2022.

.

### **Requests for Dispensations**

There were no requests for dispensations.

### **Declarations of Interest**

There were no declarations of interest.

### **123/22 Public Participation**

Cllr Trevor Allison sent his apologies (Carlisle City Council meeting). 2 members of the public were present.

### **124/22 Planning Applications:**

#### **Decisions:**

**Appn Ref: 22/0659** Hazel House, Carlisle Road, Dalston, Carlisle, CA5 7NQ. Change Of Use Of Agricultural Land To Domestic Curtilage To Include Multi-Use Games Area & Erection Of Stables (Part Retrospective) Grant Permission.

#### **Applications:**

**Appn Ref: 22/0793** Primrose Hall, Gaitsgill, Dalston, Carlisle, CA5 7AH. Replacement Windows and Repairs. No Observations.

**Appn Ref: 22/0780** Bishops Lough Farm, The Gill, Dalston, CA5 7JP. Certificate Of Lawful Existing Development For The Storage & Sale Of Motor Vehicles, Caravans & Associated Items (Revised Application). Due to there being no additional information provided by Carlisle City Council the Councillors stance remains the same as the previous application 22/0140.

### **125/22 Clerk and Chairman Report**

- The Parish Council office will close for Christmas on the 22<sup>nd</sup> December 2022 and will re-open on the 3<sup>rd</sup> January 2023.

- It was reported that the fence at No.1 Walk Mill has been removed and the tenants would like the lease terminated. The Parish Council agreed that under the Operation of Law they would accept the tenants surrender of the lease. Clerk to put this in writing to the tenants.
- As requested at the Parish Council meeting last month the Clerk contacted the Environmental Agency regarding the damaged Mill Race wall, they stated that the repair would be the landowner's responsibility. The Clerk has informed the landowner.
- St Michael's Church, Dalston are to complete a trial porosity test hole in a closed section of the churchyard on Monday 7<sup>th</sup> November 2022.

#### **126/22 Correspondence**

- A parishioner has requested the double yellow lines next to the Co-op and Glave Hill car park be extended to prevent drivers from parking on the pavement. Clerk to contact highways regarding implementing yellow lines and speak to Latimers to see if they would place bollards on the section in question.
- There are to be 3 St Cuthbert's Garden Village Design Code Focus Group Sessions. The exhibitions will be open to the public on 22<sup>nd</sup> November at Carlisle Racecourse, 23<sup>rd</sup> November at Creighton Rugby Club and the 24<sup>th</sup> November at Cummersdale Village Hall, all sessions to take place between 2pm-7pm. A slot on the 22<sup>nd</sup> November at 6pm has been reserved for Parish Councillors only.
- Correspondence regarding severe bank erosion on a section of the cycle path (GR383516) has been received. The parishioner states that the gabions installed by Network Rail may have made the area worse and the footpath and railway track are at risk of a catastrophic land slip into the river. The Clerk has reported the concerns to Network Rail, the reference is FMS989393.

#### **127/22 Planting Around The Flagpole**

Following a request from the Parish Council to have planting around the flagpole at the Co-op, the Clerk obtained a design and price from Westwood, this was circulated to the Councillors prior to the meeting. Following discussion Cllr Byers agreed to ask the gardening club for ideas.

#### **128/22 Cumbria County Council NOS 114014 & 114015 Parish Of Dalston Modification Order 2022**

The modifications were discussed, 9 Councillors were against the relocation of the footpath and 2 Councillors abstained. Clerk to write an objection to the Countryside Access Team.

#### **129/22 No.1 Forge Green Secondary Glazing**

The Clerk stated that two quotations have been received to date and a third is being sought.

The Clerk also reported that in order for the tenant of No.1 Forge Green to be eligible to apply for loft insulation an energy efficiency rating is needed. Clerk to obtain a price for completing the loft insulation before going ahead with this.

#### **130/22 Policy & Resource Meeting Update 18<sup>th</sup> October 2022**

The draft minutes of the meeting had previously been circulated together with documents recommended by the Policy & Resources Committee for approval.

The following documents were approved:- Financial Regulations 2022, the list of approved contractors, Rent Charges for 2022/23, Cemetery Policy and increase in Cemetery Fees.

#### **131/22 Local Government Reorganisation**

It was disappointing to note that no new information is forthcoming. The cancelled session due to the death of Queen Elizabeth II regarding The Local Cumberland Council Plan had not been rearranged by CALC. The Plan was agreed by the Shadow Authority on 18 October 2022

An update on Local Government Reorganisation is going to be held virtually on the 15<sup>th</sup> November at 7pm. The link to join the meeting will be recirculated.

### 132/22 Financial

- The following amounts were approved for payment:

	Payee	Details	£
BACS	Sue Milburn	Notices	9.00
BACS	Sage UK Ltd	Annual Sage Cover subscription to November 2023	319.20
BACS	M Lowther	Trim hedge at Glave Hill Car Park & trim Cherry Trees in Millenium Garden 425.00 Clear blown Horse Chestnut tree at Stockdalewath 1,095.00	1,520.00
BACS	Dalston Aggregates Ltd	4 grass crete units	18.00
BACS	Mike Capstick	Water and maintain troughs and baskets 11/9 to 8/10 557.44 Winter planting of troughs & tubs 906.88	1,464.32
BACS	Raughton Head PCC	Grass cutting by Lawn Order at Church July-September	780.00
BACS	Martin Broatch	Window cleaning for October	5.00
BACS	Office Depot International	Vacuum Cleaner and stationery 148.80 Stationery 42.14 Stamps 18.84	209.78
BACS	CALC	Playground inspection course Cllrs McKerrell & Dinning 180.00 Effective Councillor course modules 1 & 2 Cllr Steele-Wilson 60.00 GDPR Course Cllr Steele-Wilson & M Watling 50.00 Planning Course Cllr Steele-Wilson 30.00 Code of Conduct Cllr Steele-Wilson 10.00	330.00
BACS	David Harrison (The Workhorse)	Pressure wash path at Forge Green	85.00
BACS	Margaret Watling	NALC course booked for Cllr Steele-Wilson	38.93
BACS	LexisNexis	Local Council Administration Book 13th Edition	164.99
BACS	CommuniCorp	Annual Subscription to Clerks & Councils Direct publication	14.00
BACS	Dalston Victory Hall	Balance of Village Hall Capital Grant	500.00
BACS	James Gardening/Property Services	Cut back shrubs and repair and reseed verge Kingsway Car park	420.00
CHQ	Cumbria Waste Management Ltd	10% Contributing Third Party contribution for Victory Hall	1,000.00

CHQ	Lawn Order	Cut hedge and weed flower beds Forge Green	80.00
CHQ	Mr & Mrs Somerville	Reimbursement of costs for 1 Walk Mill Fence removal	1,169.00
CHQ	Ian Davidson	Burial of ashes Mark-Bell	50.00
Total			<u>£8,177.22</u>

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

- The RFO reported that Bulb, who are the current electricity supplier, were being taken over by Octopus Energy subject to approval from The Secretary of State on or around 15 November 2022. New deals to fix energy prices are beginning to become available again.
- The accounts for the 6 months to 30 September 2022 had previously been circulated. It was decided to defer discussion on whether a transfer from reserves was necessary in respect of the work recently carried out in the Cemetery on the paths and returfing until nearer the year end. There were no other queries.

#### **134/22 Cemetery**

The following cemetery matters were approved:-

- The purchase of grave space Ward 5, Section L, Space 13 by Mrs Valerie Cowen.
- The interment of the late John Creighton Cowen in Ward 5, Section L, Space 13 on the 3<sup>rd</sup> November 2022.

#### **135/22 Councillor Matters**

- Cllr Craig reported that CALC (Cumbria Association of Local Councils) are currently discussing becoming a Charitable Incorporated Organisation. If this were to happen there would be 5 Trustees (who would not need to be Parish Councillors). Due to concerns this will be an agenda item next month.
- Cllr Irving reported that in the field opposite the entrance to Glebe Close a tree's branches are overhanging onto the road and covering the streetlight. Cllr Ebbatson to speak to the landowner.
- Cllr Irving also requested that the bus stop sign at Low Mill as you are driving into Dalston be moved 5 yards (to the layby) as this is a much safer position.
- Cllr Robson reported a loose fixing at the bottom of the Co-op flagpole.

#### **Date of Forthcoming Meetings**

Next meeting of the Parish Council to be held on the 13<sup>th</sup> December 2022 at Forge Green.

Policy & Resource Meeting Dates for 2023 – 7<sup>th</sup> March at Forge Green.

Property & Maintenance Meeting dates for 2023 – TBC.

The meeting closed at 8.25pm