

DALSTON PARISH COUNCIL MINUTES

Forge Green
Dalston
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Minutes of the monthly Parish Council Meeting held at Forge Green on the 12th July 2022 at 7.15pm.

S. Milburn Clerk

Present

Cllr McKerrell Cllr Kyle Cllr Craig Cllr Melrose Cllr Kaye-Krzeczkowski Cllr Steele-Wilson Cllr Irving
Cllr Dinning Cllr Potter Cllr Byers

Apologies

The following apologies were approved:-

Cllr Utting – Covid
Cllr Baxter – Covid contact
Cllr Ebbatson – Work commitments
Cllr Drouet – Covid
Cllr Robson – Covid contact

Minutes

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the monthly Parish Council meeting held on the 14th July 2022.

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Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

Cllr McKerrell planning applications item 86/22 (Cllr McKerrell sits as a sub committee member, therefore will not comment on planning applications). Cllr McKerrell and Cllr Dinning item 94/22 (funding agreement for the play area at the Recreation Centre). Cllr Dinning item 89/22 (No.1 Walk Mill fence).

85/22 Public Participation

Cllr Allison and 6 members of the public were present. 2 members of the public spoke in support of the appeal application Ref: EC/20/0095/EC as detailed in item 86/22 and asked for the Parish Councils support. Individual comments to be submitted to the Planning Inspectorate.

2 members of the public requested speed watch volunteers. A request for volunteers is to be put in the parish paper and on the parish website. Clerk to contact Clifton Parish Council to get information on their recently installed AutoSpeed camera. Clerk also to request speed watch signage from PCSO Graham Kirkpatrick.

A member of the public also reported that the weight restriction sign near to Peter Lane as you drive towards Dalston had not been replaced.

A member of the public also spoke in relation to the inadequate way the potholes are filled.

86/22 Planning Applications:

Decisions:

Appn Ref: 22/0338 7 Rose Bank Cottages, Dalston, Carlisle, CA5 7DB. Change of Use From Agricultural Land to Garden Area. Grant Permission.

Appn Ref: 22/0314 The Oaks, Dalston, Carlisle, CA5 7BJ. External & Internal Alterations (LBC). Grant Permission.

Appn Ref: 22/0380 19 Caldew Drive, Dalston, Carlisle, CA5 7NS. Removal Of Garage & Erection Of Single Storey Side & Rear Extension To Provide Wet Room, Utility, Extended Kitchen / Dining Room & Sun Room. Grant Permission.

Applications:

Appn Ref:22/0191 Royal Oak House, Gaitsgill, Dalston, Carlisle, CA5 7AH. Installation Of Solid Wall Internal Insulation & Room In The Roof Insulation (LBC). No Observations.

Appn Ref: 22/0504 Rosina Cottage, Cardewlees, Carlisle, CA5 6LF. Demolition Of Existing Store & Conservatory; Erection Of Two Storey Side Extension To Provide Kitchen / Snug & Lobby On Ground Floor with En-Suite Bedroom Above. Erection Of Garden Room To Rear Elevation Together With Formation Of New Site Entrance & Access Track. No Observations.

Appn Ref: 22/0396 Cardewlees Farm, Cardewlees, Carlisle, CA5 6LE. Formation Of 3no. Agricultural Tracks (Retrospective). Incorrect site location and block plan submitted, to wait for amended plans before commenting.

Appn Ref: Erection of Outbuilding. Riverside Cottage, Dalston, Carlisle, CA5 7QG. No Observations.

TOWN AND COUNTRY PLANNING ACT 1990 – TOWN & COUNTRY (ENFORCEMENT NOTICES & APPEALS) REGULATIONS 1991.

Proposal: Operational Development and Alleged Change of Use of Land.

Location: Bishops Lough, Dalston, Carlisle, CA5 7JP.

Appeal by: Mr B Hodgson.

Appn Ref: EC/20/0095/EC.

P.I. Ref: APP/EO915/C/22/3301205.

Start Date of Appeal: 30/06/2022.

Comments to be submitted individually to the Planning Inspectorate, Room 3/23, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN by 11th August 2022 quoting the P.I. reference number as detailed above.

87/22 Clerk and Chairman Report

- ROSPA are to do the annual inspection of the Summerfield Play area in August, the fee is £70. CALC has arranged a routine inspector course for play areas on the 27th September 9.30 – 3.30pm. The cost of the course is £90 per person. Cllr Craig proposed Cllr McKerrell and Cllr Dinning attend the course. Cllr Byers seconded this and all Councillors present were in favour. RFO to book places.
- The annual gas and landlord's checks have been completed for No.1 & 2 Forge Green.
- Following an incident in the middle of the village the Clerk requested a defibrillator be purchased and located at the Co-op. The RFO has emailed Emma Budworth the champion for Dalston Co-op to ask if they would be able to fund this. Other funding avenues also to be explored. Permission to be sought from Lattimer Homes regarding placing it at the Co-op.
- A parishioner has kindly offered to purchase a seat for the area of grass outside the Co-op and their request for a plaque to say "Roberts seat" with a picture of a whippet was approved.
- Cllr McKerrell thanked Cllr Byers for all her hard work preparing for the Cumbria In Bloom Judging day, the village looked fantastic. Cllr Byers thanked everyone who had helped in any way. Wigton Town Council and Carlisle City Council's Street cleaning team were also thanked.
- Cllr McKerrell also spoke regarding the road closures on Station Road and the impact this has on local businesses. Cllr Allison to relay this at the Local Area Committee meeting on Thursday 14th July 2022. It was also noted that the work done to date on Station Road is of poor quality and that potholes have already started to emerge by the drains, manholes and service valves. Cumbria Highways to be notified that Festival week is from the 6th August and Dalston Show is on the 13th August 2022 so upcoming works should avoid these dates. Cllr Irving also reported a dangerous drain at the Durdar crossroads.

88/22 Correspondence

- A letter has been received from Her Majesty's Lord Lieutenant of Cumbria seeking nominations for The Queen's Award for Voluntary Service. Nominations to be submitted by the 15th September 2022 to be considered for the 2023 award.
- A complaint has been made regarding the young calves on The Green. Clerk to inform parishioner that The Green is let as grazing land.
- Due to an increasing number of discarded dog fouling bags a request has been made to place a litter bin on the lane which leads from Station House to Carlisle Road. Clerk to make request to Carlisle City Council.
- Communication has been received from CALC regarding completion of an Emergency Information Sheet to provide details of emergency contacts and places of safety in the event of a major emergency or incident. It was agreed to consider this at the next Policy and Resources meeting.

- Correspondence has been received from Edwin Thompson regarding the creation of two small blocks of woodland, the first area proposed is a 1.5 hectare block on land which is currently used for rough grazing on the outskirts of Stockdalewath and the second block is an area of 0.5 hectares on a bank at the edge of a grazing field on the outskirts of Dalston. Comments to be made in writing by 29th July 2022 to Ben Anderton, Fifteen Rosehill, Montgomery Way, Carlisle, CA1 2RW.

89/22 No.1 Walk Mill Fence

Cllr Dinning did not take part in the discussion.

The Clerk spoke in relation to a derogatory letter sent to the Chairperson on the 8th July 2022, the letter was personal and defamatory towards the Clerk.

Following the Annual Parish Meeting on the 12th May 2022 Cllr McKerrell reported that a meeting had taken place in Forge Green to discuss concerns regarding the fence at No.1 Walk Mill. Cllr McKerrell, Cllr Irving and the concerned parishioner were present.

After discussion Cllr McKerrell proposed that the fence be removed at No.1 Walk Mill in accordance with the lease, this was seconded by Cllr Craig. 5 Councillors were in favour and 5 Councillors abstained. No Councillors were against. The tenants are to be given 2 months to take down the fence.

The Clerk was requested to look at the original complainant letter to ensure there would be no repercussions for No.2 and No.3 Walk Mill.

90/22 Gaitsgill Picnic Area

The Clerk stated that if there is a risk assessment / inspection log in place and Cumbria County Council agree to sign the highway agreement the Parish Council will be covered by the current insurance policy. The Councillors agreed to place seats at Gaitsgill, Buebank Lane and outside the Co-op. Clerk to complete an agreement for the erection and maintenance of a bench on the highway. Also to be included in the agreement is the seat at Unthank.

91/22 Tree Work Within The Parish

- Resolved – To fell unstable Sycamore tree at No.4 Walk Mill for a cost of £300+VAT.
- Resolved - To remove the collapsed Willow tree from the riverbank for a cost of £400 + VAT.
- Resolved – To request Mike Lowther put together an action plan to fell all Ash trees within the parish due to Ash dieback disease. Clerk to request Mike attend the Parish Council meeting on the 13th September.

92/22 Section 278 Scheme Story Homes

Cllr McKerrell gave an update on the S278 Story Highway Agreement. The original agreement was to place a mini roundabout at Station Road / Carlisle Road junction and pursue traffic regulation orders for 20mph through The Square and from the junction of The Square and Townhead Road to the new junction created on Townhead Road. Letters received from Stephen Daniel (Planning Officer), Sarah Steel (Highways Network Engineer), Scott Bradshaw (Story Homes Engineer) and a report from the CRASH team dated November 2018 all confirm the works will not be going ahead. All documents were circulated to the Councillors prior to the meeting.

93/22 Local Government Reorganisation Update

There is nothing currently to report. Cllr McKerrell and Cllr Kyle are to attend the Carlisle Parish Council Association Annual General Virtual Meeting on Wednesday 20th July 2022 at 7pm. Darren Crossley is to be the guest speaker and he will give an update on the Local Government Review as relevant to the Carlisle area.

94/22 Clerk / RFO Pay Review

The Clerk / RFO salaries were reviewed and both were awarded a 3 point pay scale increase.

95/22 Financial

- The RFO reported that Solar Panel income of £6,092.99 has been received for 2022. In accordance with the recommendation of the Policy and Resources meeting on 1st March 2022 this income will be paid to the Parish Charitable Trust. This is to be reviewed next year.

- The following amounts were approved for payment:

Chq	Payee	Details	£
BACS	Sue Milburn	Pest Control -wasps at Forge Green 115.00 Notices for July 9.00	124.00
BACS	Dalston Aggregates Ltd	2 Large pots	298.00
BACS	Martin Broach	Window cleaning 24/6/22	5.00
BACS	Brian Hetherington Ltd	Portable Toilet for Jubilee event	102.00
BACS	Sharon Cooper	Trees for Raughton Head	472.00
BACS	R M Capstick	Supply & planting baskets and troughs	1,252.16
BACS	Dalston Recreation Centre	CPCA Village Hall Capital Grant for back door	562.50
BACS	Dalston Parish Charitable Trust	Solar Panel Money transferred	6,092.99
Chq 732	Eric Davidson	Gravedigging K Cox and P Collins	430.00
Chq 733	Mr & Mrs C Scales	Plants and pebbles for Co op garden	100.00
Chq 734	Lawn Order	Hedge cut and weeding Forge Green for Dalston in Bloom	80.00
Total			£9,536.65

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

- The accounts for the 3 months to 30 June 2022 had been circulated prior to the meeting. The RFO stated that income exceeded budget to date due to receipt of grants of £800 for the Platinum Jubilee and £315 more Solar Panel income than budgeted. Expenditure was £3,000 less than budget due to a lower level of maintenance in the 3 months to date.
- The internal audit has been completed and the report circulated. No issues have been raised. The annual reports have now been submitted to the external auditor. It was resolved to purchase £100 of Marks and Spencer vouchers for the work done by the internal auditor.
- The grant funding agreement for the grant from the Carlisle District Play Area Improvement Fund towards the purchase of a trampoline at the Recreation Centre had previously been circulated. It was resolved that Cllr Irving would sign the agreement on behalf of the Parish Council to release the funds from Carlisle City Council.
- A Legacy has been received of £54,609 and banked in the 30 day deposit account. The Policy and Resources Committee will consider the use and investment of legacies at its next meeting when quotations for levelling of grave spaces and tarmac paths are known.

96/22 Cemetery

The following cemetery matters were approved

- The interment of the late Kathleen Elizabeth Cox on the 29th June in Ward 4, Section B, Space 25.
- The burial of the late Patrick Vincent Collins on the 5th July in Ward 5, Section J, Space 56.
- Additional Inscription for the late Thomas Henry Ruddick and Ellen Maude Ruddick interred in Ward 5, Section F, Space 50. "Also Thomas Henry Ruddick, died 18th Jan 2021 aged 93 years and his loving wife Ellen Maude, died 28th March 2021 aged 93 years".

- Additional Inscription for the late Mary Isabel Walton interred in Ward 4, Section C, Space 6. “Mary Isabel Walton 1935 -2020. Who lived their lives together at Dalston House, rest in peace”.

A quote for re turfing 4 areas in the cemetery (Ward 5, Section A/B, C & E) for £10,168.50 + VAT has been received from Westwood. Clerk waiting for a second quote.

97/22 Councillor Matters

- A graph detailing the Electric Vehicle Charging usage has been produced by Cllr Drouet and was circulated to the Councillors prior to the meeting. Clerk to obtain usage for June/July/August 2022.
- Cllr Dinning thanked the RFO for securing the Carlisle District Play Area Improvement grant for the Recreation Centre.
- Cllr Dinning also thanked and showed his support to the Clerk and RFO.
- Cllr Kyle requested a letter of thanks be written to the Harringtons and Hetheringtons as they have kindly cut back the verges at Unthank.
- Cllr Kyle stated that the flower beds outside the Co-op are looking good and requested Westwood have a look at the flagpole area with a view to having more flower beds.
- A complaint regarding the Recreation Centre play and seating area was read out. Cllr McKerrell confirmed that a joiner was going to address the problems.
- It was reported that Cllr Robson had changed the flag outside the Co-op to the Cumberland Flag, this will be replaced by the village flag for festival week.

Date of Forthcoming Meetings

Next meeting of the Parish Council to be held on the 13th September 2022 at Forge Green.

Policy & Resource Meeting Dates for 2022 – 18th October.

Property & Maintenance Meeting dates for 2022 – TBC.

The meeting closed at 9.30pm