

## **DALSTON PARISH COUNCIL MINUTES**

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Minutes of the Annual Meeting of the Parish Council held at The Victory Hall on the 12<sup>th</sup> May 2022.

S. Milburn Clerk

### **Present**

Cllr Byers	Cllr Drouet	Cllr Baxter	Cllr Craig	Cllr Potter	Cllr Kaye-Krzeczkowski
Cllr Robson	Cllr Utting	Cllr McKerrell	Cllr Kyle	Cllr Ebbatson	Cllr Melrose Cllr Irving
Cllr Dinning					

All members present completed the Declaration of Acceptance of Office. The Pecuniary and Other Registerable Interest Form and Election Expense Forms which are to be completed within 28 days of the election are to be sent individually in the pre-paid envelopes.

Cllr Byers introduced and welcomed Craig Melrose to the Council.

### **53/22 Public Participation**

Cllr Allison and 2 members of the public were present.

A member of the public spoke in relation to a triangular grassed area outside Cumdivock Farm. They requested it be tidied and made into a picnic area. This is to be an agenda item in June.

A member of the public expressed their frustration and spoke regarding outstanding highway jobs in the Parish. Cllr Allison is to report on the bus survey results at the June PC meeting.

### **54/22 Election of Chairman for the Council year 2022/23**

Cllr Ebbatson nominated Cllr McKerrell and this was seconded by Cllr Dinning, all Cllrs present were in favour.

### **55/22 To accept Chairman's Declaration of Acceptance of Office**

Cllr McKerrell accepted office and signed the Declaration of Acceptance of Office form.

### **56/22 To appoint a Vice Chairman for the Council year 2022/23**

Cllr Byers was appointed as Vice Chairman as per Standing Order 5g.

### **57/22 Appointment of Councillors to Council Committees**

The Committee Working Group structure 2022-2023 was distributed to Councillors prior to the meeting. There were no amendments. Cllr Melrose will decide which committee he would like to be on after attending a meeting for them both.

### **58/22 Apologies**

All Councillors were present.

### **59/22 Minutes**

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the Parish Council Meeting held on 12<sup>th</sup> April 2022.

### **60/22 Requests for Dispensations**

There were no requests for dispensations.

### **61/22 Declarations of Interest**

Cllr Melrose planning application 22/0314.

## **62/22 Planning Applications:**

### **Decisions:**

**Appn Ref: 22/0101** 1 Summerfields, Dalston, Carlisle, CA5 7NW. Erection of Boundary Fence Maximum Height 1.9 Metres (Revised). Refuse Permission.

**Appn Ref: 22/0115** 2 Caldew Drive, Dalston, Carlisle, CA5 7NS. Erection Of Single Storey Extension To Front Elevation To Increase Living Accommodation; First Floor Side Extension Over Existing Garage/Utility Room To Provide 1no. En-Suite Bedroom. Grant Permission.

**Appn Ref: 22/0133** 23 Caldew Drive, Dalston, Carlisle. CA5 7NS. Demolition of Existing Garage; Erection of Two Storey Side Extension to Provide Replacement Garage & Utility on Ground Floor with 1No En-Suite Bedroom & Family Bathroom Above; Single Storey Rear Extension To Provide Additional Living Accommodation (Revised Application). Grant Permission.

**Appn Ref: 22/0138** 2 The Forge, Dalston, Carlisle CA5 7QP. Erection of Single Storey Rear Extension to Provide Extended Living/Dining Room Grant Permission..

**Appn Ref: 22/0144** Redcroft, 19 Carlisle Road, Dalston CA5 7NG. Erection of First Floor Rear Extension to Provide Bedroom. Grant Permission.

**Appn Ref: 22/0102** 16 The Square, Dalston CA5 7PY. Erection of Single Storey Rear Extension to Provide Store. Grant Permission.

**Appn Ref: 22/0107** 16 The Square, Dalston CA5 7PY. Erection of Single Storey Rear Extension to Provide Store (LBC). Grant Permission.

### **Applications:**

**Appn Ref: 22/0284** Ladywood, Nook Lane, Dalston, Carlisle, CA5 7JR. Erection of First Floor Extension Over Existing Garage To Provide Games Room. No Observations.

**Appn Ref: 22/0296** Nook House, Cumdivock, Dalston, Carlisle, CA5 7JL. Erection of Slurry Store. No Observations.

**Appn Ref: 22/0260** 60 Bishops Way, Dalston, Carlisle, CA5 7LF. Erection Of Single Storey Front Elevation. No Observations.

**Appn Ref: 22/0338** 7 Rose Bank Cottages, Dalston, Carlisle, CA5 7DB. Change of Use From Agricultural Land to Garden Area. No Observations.

**Appn Ref: 22/0309** The Oaks, Dalston, Carlisle, CA5 7BJ. Change Of Use Of Attached Annexe From Domestic Storage To Holiday Let Accommodation. No Observations.

**Appn Ref: 22/0314** The Oaks, Dalston, Carlisle, CA5 7BJ. External & Internal Alterations To Allow Attached Annexe To Be Used As A Holiday Let (LBC). No Observations.

**Appn Ref: 22/0352** 28 The Green, Dalston, Carlisle, CA5 7QD. Erection of Single Storey Rear Extension to Provide Dining Room. No Observations.

**Appn Ref: 22/0364** Dalston Hall Caravan Park, Dalston, Carlisle, CA5 7JX. Change Of Use Of Land For 38no. Holiday Lodges To Be Used For A 12 Month Season. No Observations.

**Appn Ref: 22/0380** 19 Caldew Drive, Dalston, Carlisle, CA5 7NS. Removal Of Garage & Erection Of Single Storey Side & Rear Extension To Provide Wet Room, Utility, Extended Kitchen / Dining Room & Sun Room. No Observations.

## **63/22 Clerk and Chairman Report**

It was agreed to hold the June Parish Council meeting at Forge Green.

## **64/22 Correspondence**

- PSCO Graham Kirkpatrick notified the Parish Council that 4 officers spent time in Dalston on 14<sup>th</sup> April 2022 monitoring traffic speed. 5 drivers were reported for speeding between 36mph and 40mph in a 30 zone. 2 individuals were reported for not wearing a seat belt. 8 people were given discretionary advice relating to their speed and 1 “producer” form was issued to a vehicle for having an expired MOT. Clerk to thank Graham and request additional visits.
- A complaint has been received regarding a dangerous slot drain on the B5299 outside the pharmacy which led to a cyclist’s front wheel being buckled. Also, concerns were raised regarding delivery drivers stopping to unload on this section of road as it is extremely dangerous for other road users. Cumbria County Council have been informed. Clerk to inform the PCSO.  
The Clerk was also requested to write to Chris Hardman regarding the outstanding S278 highways agreement / conditions regarding the Station Road entrance.
- The request to put child proof gates on at least two of the access points at the Jubilee Garden was refused.
- Dalston Cubs / Beavers are looking to complete a community project and asked the Parish Council for suggestions. During Festival week St Michaels Church are having a Noah’s Ark Exhibition and they are

going to ask both groups if they will draw /paint creepy crawlies and bug pictures. These will be used as part of the display.

### 65/22 Rural Funtime Summer Camp

After discussion it was decided to hold 3 Rural Funtime activity sessions in the Recreation Centre. The session costs are £400 per day to cover staffing, marketing and administration, equipment, and travel. Cllr Collier and Cllr McKerrell to give £200 each towards the cost. The Dalston Charitable Trust agreed to contribute if necessary. The Recreation Centre has kindly agreed to provide the venue free of charge. Clerk to arrange alongside Cllr McKerrell.

### 66/22 Property & Maintenance Meeting 19<sup>th</sup> April 2022 Update

The draft minutes were circulated to the Councillors prior to the meeting.

- The decision to place a picnic table on an area of land just outside Gaitsgill was deferred and will be discussed at the June meeting. The RFO is to confirm with Zurich that the Parish Councils insurance policy covers seating adjacent to the highway.
- Resolved to plant a Copper Beech tree on the area of grass where the village lamp is located. Clerk to ensure the location doesn't impact the lamp.
- Resolved to plant a pear tree, cooking apple, and eating apple tree on the land at Summerfield.
- Dalston Charitable Trust agreed in principle to fund 3 new seats in the cemetery.

### 67/22 Financial

- Resolved that the membership of Cumbria Association of Local Councils should be renewed for a subscription fee of £422.09 for 2022/23.
- The RFO confirmed that the 2022/23 Precept has been received and banked in the 30-day notice deposit account.
- Cllr Byers proposed to approve the Annual Governance Statement for the year 2021/22 and authorise the Chair and Clerk to sign the statement. This was seconded by Cllr Kyle and all Councillors present were in favour.
- Cllr Kaye-Krzeczkowski proposed to approve The Accounting Statements for the year 2021/22 and authorise the Chair to sign the statement. This was seconded by Cllr Irving and all Councillors present were in favour.
- The following amounts were approved for payment:

Chq	Payee	Details	£
BACS	Sue Milburn	Notices for May	9.00
BACS	CALC	Annual Subscription	422.09
BACS	Viking	Printer paper, envelopes, dividers, files etc	174.14
BACS	Zurich Insurance	Annual Premium to 31/5/23	1,637.91
BACS	SH Electrical	New time clock for 'The Lamp' 146.52 Replacement Filters for Air Conditioning unit 1 Forge Green 141.54	288.06
BACS	M Watling	Bullguard Internet Security 2 yr subscription 79.99 4 Snap hooks for flagpole rope 8.29 Invoice book 2.49 Cleaning materials 3.33	94.10

Chq 723	Craig Irving	Piper for Jubilee	80.00
Chq 724	RBL Poppy Appeal	5 Wreaths	100.00
Total			£2,805.30

### 68/22 Cemetery Matters

The following cemetery matters were approved:-

- The additional inscription for the late Patricia Sandra Forster buried in Ward 5, Section J, Space 5. To read – who died 31<sup>st</sup> Jan. 2020, aged 77 years, loving wife of Noel. To have blasted painted motifs in both lower corners of a tractor & bingo card. Clerk to inform the stone mason that motifs must be no larger than 6x4 inches. The Policy & Resource Committee are to discuss acceptable motifs.
- The additional inscription for the late Kathleen Vevers buried in Ward 5, Section I, Space 47. To read - Also Kathleen Vevers, A much loved Wife, Mam, Grandma And Great Grandma, who died 30<sup>th</sup> January 2022 aged 88 years. “Kindness is the Greatest Virtue”.
- The additional inscription for the late Isabella Margaret Buchanan buried in Ward 4, Section C, Space 31a. To read – and his Wife, Isabella Margaret, Died 7<sup>th</sup> December 2021 Aged 87 years. Rest in Peace.

### 69/22 Councillor Matters

- Cllr Potter reported a blocked drain outside No.1 Bishops Way. Cllr McKerrell to find out who is responsible for the estate’s maintenance.
- Cllr McKerrell requested Cllr Allison speak to Cumbria County Council regarding the lack of information on the U1113 Station Road to Cardewlees road closure which was due to happen on the 10<sup>th</sup> May 2022 as this impacts businesses situated along this section of road.
- Cllr Utting requested the Church Commissioners be contacted regarding a newly formed stream crossing the footpath between Rose Bridge and Bog Bridge.
- Cllr Ebbatson thanked Cllr Byers for all her hard work as Chairman over the past 6 years.
- Cllr McKerrell also thanked Cllr Byers, and all Councillors concurred.

### Date of Forthcoming Meetings

The next meeting of the Parish Meeting to take place on the 14<sup>th</sup> June 2022 at Forge Green.

Policy & Resource Meeting Dates for 2022 -18<sup>th</sup> October.

Property & Maintenance Meeting dates for 2022 –28<sup>th</sup> June.

The meeting closed at 7.20pm