

## **DALSTON PARISH COUNCIL MINUTES**

Forge Green  
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Minutes of the monthly Parish Council Meeting held in the WI Hut, Cumdivock on the 12<sup>th</sup> April 2022 at 7.15pm.

S. Milburn Clerk

Cllr Byers reported that Cllr Auld and Cllr Dickinson have decided not to stand as Parish Councillors for the coming term. Cllr Auld's resignation was read and both Councillors were thanked for their contribution.

### **Present**

Cllr Byers    Cllr Drouet    Cllr Kyle    Cllr Craig    Cllr Auld    Cllr Kaye-Krzeczkowski    Cllr Baxter    Cllr Irving  
Cllr Dinning    Cllr Potter

### **Apologies**

The following apologies were approved:-

Cllr McKerrell - Covid  
Cllr Dickinson - Dalston Tennis Club Team selection  
Cllr Ebbatson – Holiday  
Cllr Robson – Dental Appointment  
Cllr Utting – Covid symptoms

### **Minutes**

**Resolved** to authorise the Chairman to sign, as a correct record, the minutes of the monthly Parish Council meeting held on the 8<sup>th</sup> March 2022.

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### **Requests for Dispensations**

There were no requests for dispensations.

### **Declarations of Interest**

Cllr Potter planning application 21/1091.

### **40/22 Public Participation**

Cllr Allison was in attendance and spoke regarding the upcoming withdrawal of the No.93 bus service at Burgh by Sands. He also stated that he has had a good response from the recent questionnaire regarding the No.75 Dalston bus service and he will inform the Parish Council of his proposals at the next meeting on the 12<sup>th</sup> May 2022.

### **41/22 Planning Applications:**

#### **Decisions:**

**Appn Ref: 21/1125** Ryeclouse, Stockdalewath, Dalston, Carlisle, CA5 7DP. Erection Of Single Storey Front Extension; Single Storey Rear Extension And Two Storey Rear Extension Along With Raising The Roof Of Part Of Existing Dwelling To Provide Additional Living Accommodation On Ground Floor With 4no. Bedrooms (1no. En Suite) & 2no. Shower Rooms Above. Grant Permission.

#### **Applications:**

**Appn Ref: 21/1091** Barn adj Dalston House, Townhead Road, Dalston, Carlisle, CA5 7PZ. Change Of Use Of Existing Grade II Listed Barn Including Partial Demolition; Rebuilding Of Modern Shed To Rear Of Barn; Refurbishment & Restoration Of Original Barn To Provide 1no. Dwelling. No Observations.

**Appn Ref: 22/0211** Glenavon, Dalston, Carlisle CA5 7JP. Demolition of Existing Dwelling; Erection of 1no. Replacement Dwelling with 2no. Outbuildings For Garaging, Workshop & Stores. No Observations.

**Appn Ref: 22/0140** Bishops Lough Farm, The Gill, Dalston, Carlisle, CA5 7JP. Certificate Of Lawful Existing Development For The Storage & Sale Of Motor Vehicles, Caravans & Associated Items (Revised Application). Refuse Permission. Observations can be found on the Carlisle City Council website.

**Appn Ref: 22/0240** 1 Village House, Carlisle Rd, Dalston, Carlisle, CA5 7NQ. Change Of Use Of Outbuilding From Cake Company To Air B&B. No Observations.

**Appn Ref: 22/0255** 1 Smithy Cottage, Lingyclose Road, Dalston, Carlisle, CA5 7LB. Erection of Single Storey Rear Extension To Provide Shower & Cloakroom (Part Retrospective). No Observations.

#### **42/22 Clerk and Chairman Report**

- The Annual meeting of the Parish Council will take place in the Victory Hall on the 12<sup>th</sup> May 2022 at 6.30pm this will be followed by the Annual Parish Meeting which will commence at 7.30pm. The agenda for the Annual Parish Meeting was agreed.
- A Prunus Kanzan Cherry Tree was planted in the Jubilee Garden on the 31<sup>st</sup> March 2022 to mark the Queens Platinum Jubilee. The tree was planted on behalf of the village Methodists and Anglicans.
- SH Electrical have installed an additional outside light above the office door at Forge Green. They are also fixing the light in the village lamp on the 21<sup>st</sup> April 2022.
- The RFO is to pursue the contractor to get the flagpole outside the Co-op fixed.
- Cumdivock WI have decided against planting a tree for the Platinum Jubilee and are still to decide whether they would like to place a bench at Lakerigg as previously discussed.

#### **43/22 Correspondence**

- A complaint has been received regarding dog fouling in the cemetery. This will be discussed at the Property and Maintenance meeting on the 19<sup>th</sup> April 2022.
- The National Association Of Local Councils specially dedicated committee to small Parish Councils (electorate under 6,000) have invited Parish Councils to detail any specific issues they would like addressed. The Council agreed to submit the following :-
  - The Parish Council support having the option to hold hybrid / face to face meetings.
  - As several areas in the Country are currently in the process of being reorganised to be run as Unitary Authorities a result of this means that there is a substantial void in the decision-making process between small Parish Councils and the Unitary Authorities. Dalston Parish Council are facing this scenario between now and 1<sup>st</sup> April 2023 and are having considerable difficulty in accessing any advice or assistance in how they will be affected by the forthcoming change and particularly what needs to be done to be ready to continue dealing with local matters for parishioners after 1<sup>st</sup> April 2023. In view of the number of Parish Councils now being involved in the Local Government Reorganisation our Council would like NALC to be involved to ensure respectful, two-way, timely communication between Unitary Authorities and small and very small Parish Councils. It is felt that NALC should be involved in providing advice and assistance as they are ideally placed to access members of Councils who have already been through a reorganisation and therefore have first hand knowledge of both the successes and pitfalls.
- Correspondence has been received relating to a section of wall that is in disrepair between No.30 & 31 The Green. This is a civil issue between the property owner and neighbouring landowner.

#### **44/22 Wildlife & Biodiversity Group Meeting Chalk Foot 22<sup>nd</sup> March 2022**

A meeting was held on the 22<sup>nd</sup> March 2022 and following the groups recommendation, Cllr Irving proposed that the area of common land at Chalk Foot be leased to David Allen for grazing purposes for a further 3 years. This was seconded by Cllr Auld, there was 1 Councillor against, and 7 Councillors were in favour. Clerk to inform Emma Field (Woodland Project Manager for Pryor & Rickett Silviculture) that the Parish Council have decided against the woodland planting.

The Parish Council requested that the group look at all areas of common land / waste land in the parish with a view to constructing a management plan over the next couple of years. The common land at Chalk Foot will be included in this.

#### **45/22 The Queens Platinum Jubilee Update**

Cllr Dinning reported on the itinerary to date.

2<sup>nd</sup> June 2022 – 1pm Town crier to read proclamation. 9.09pm Craig Irving (piper) to play Diu Regnare. 9.15pm beacon to be lit on The Green.

Saturday 4<sup>th</sup> June 2022 – a coffee morning is to be held in the Methodist Church from 10am – 12 noon.

Sunday 5<sup>th</sup> June 2022 – A street party is to be held on The Kingsway; parishioners to bring own seating and picnic. Limited tables / seats will be supplied by the Recreation Committee. Family games and a cricket match to be held on The Green and a live band has been organised. Times to be confirmed.  
A £500 grant is available to apply for from Cumbria County Council. RFO to inform groups within the parish.

#### **46/22 Proposed Diversion of Public Footpaths at Greenhead**

The Highways Act 1980 Section 119 proposed diversion of public footpath No. 114014 and No. 114015 was approved.

#### **47/22 Local Government Reorganisation Update**

The Local Government Reorganisation Newsletters continue to be circulated when they are received.  
There will be one elected member for the Ward of Dalston & Burgh on the new Cumberland Council.  
Cllr Byers reported that she has asked several times for the list of assets in Dalston Parish owned by the City & County Council but it was proving difficult to obtain the information.  
Cllr Kyle expressed his concerns again that Parish Councils are having little involvement in the Reorganisation process.

#### **48/22 Dalston Charitable Trust**

Cllr Auld proposed that the present trustees Cllr Craig, Cllr Dinning, Cllr Ebbatson, Cllr Kyle and Michael Smillie continue in office until 30<sup>th</sup> June 2025. Cllr Baxter seconded this and all Councillors were in favour.

#### **49/22 Grazing Agreement for Chalkfoot**

It was agreed that Cllr Irving and Cllr Byers sign the grazing agreement for Chalkfoot Farm on behalf of the Parish Council.

#### **50/22 Financial**

- The following amounts were approved for payment:

| Chq        | Payee                      | Details  | £        |
|------------|----------------------------|--|----------|
| BACS       | Sue Milburn                | Notices for April and elections 9.00<br>Plastic folders 2.50 | 11.50    |
| BACS       | M Broatch                  | Window Cleaning 4/4/22                                       | 5.00     |
| BACS       | Bourne Business Centre     | Payroll processing Dec 2020 to March 2022                    | 240.00   |
| BACS       | R & M Lowther              | Remove storm damaged tree at Union Bridge                    | 240.00   |
| BACS       | Carlisle Business Supplies | Printer inks   | 742.80   |
| BACS       | SH Electrical              | Floodlight repair Forge Green office                         | 211.06   |
| Chq<br>719 | Eric Davidson              | Gravedigging - Ruddick                                       | 50.00    |
| Chq<br>720 | George Douglas             | 2 years hedgcutting The Green                                | 248.40   |
| Chq<br>721 | Cumdivock WI               | Hire of WI hut for PC meeting                                | 20.00    |
| Total      |                            |  | £1768.76 |

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

Two additional payment requests were approved. £40 payable to Cumbria in Bloom to enter Dalston in the large village category of the 2022 Cumbria in Bloom competition and £500 payable from the Dalston in Bloom fund to the Wildlife and Biodiversity group for fencing between the Jubilee Garden and The Green and planting.

- It was reported that the insurance value for the property at Forge Green has been increased to £550,000. There will be no increase in premium until the policy renewal date on 1 June 2022.
- It was agreed to purchase the 13<sup>th</sup> Edition of Arnold-Bakers Local Government Administration book for a cost of £164.99. The 12<sup>th</sup> Edition will be passed on to the incoming Chair.
- The accounts for the year ended 31 March 2022 were circulated prior to the meeting. The RFO gave a brief summary of the figures. No queries were raised. The RFO will prepare the figures from these detailed accounts to be presented at the Annual Parish Meeting and publication on the Parish website.
- The Annual Governance Statement and Annual Accounting Statements for 2021/22 for presentation for audit are still in preparation. Approval and signature of these will be deferred until the annual Parish Council meeting on 12 May 2022.

### **51/22 Cemetery**

The following cemetery matters were approved:

- The interment of ashes for the late Thomas Henry Ruddick in Ward 5, Section F, Space 50 on the 6<sup>th</sup> April 2022 and the interment of ashes for the late Ellen Maud Ruddick in Ward 5, Section F, Space 50 on the 6<sup>th</sup> April 2022. Both sets of ashes in one casket.

### **52/22 Councillor Matters**

- Cllr Craig asked when the Parish Council meetings will go back to Forge Green. It was agreed that it will be reviewed monthly.
- Cllr Drouet reported that a parishioner had contacted him regarding the Carlisle District Local Plan call for sites 2022. The parishioner has been advised to speak to the Parish Council directly.
- Cllr Kyle thanked the RFO for resolving the long-standing issue of water leakage at Thwaite Nook, Buckabank.
- Cllr Auld wanted to minute that the Parish Council are fortunate to have a Clerk and RFO who are so diligent and dedicated.

### **Date of Forthcoming Meetings**

Annual meeting of the Parish Council to take place on the 12<sup>th</sup> May at 6.30pm in the Victory Hall followed by the Annual Parish meeting at 7.30pm.

The Policy & Resource Meeting Dates for 2022: 18<sup>th</sup> October.

Property & Maintenance Meeting dates for 2022: 28<sup>th</sup> June.

The meeting closed at 9.05pm