

DALSTON PARISH COUNCIL MINUTES

Forge Green
Dalston
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Minutes of the monthly Parish Council Meeting held in Primrose Hall on the 12th October 2021 at 7.15pm.

S. Milburn Clerk

Present

Cllr Byers Cllr Irving Cllr Drouet Cllr Kyle Cllr Craig Cllr Dinning
Cllr McKerrell Cllr Potter Cllr Dickinson Cllr Auld

Apologies

The following apologies were approved:-
Cllr Kaye-Krzczkowski – Covid isolation due to close contact
Cllr Baxter – Illness
Cllr Utting - Childcare

Minutes

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the monthly Parish Council meeting held on the 14th September 2021.

Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

There were no declarations of interest.

128/21 Public Participation

Cllr Allison was in attendance. He reported that the Barras Brow road closure is due to a failure of a mains supply cable. The work should be completed by the 17th October 2021.

3 members of the public were present. 2 members spoke in relation to planning application 21/0958. 1 member spoke of his objection to the fence on the leased land at No 1 Walk Mill and their frustration that the issue hasn't been resolved. He expressed his concerns over the legality of the fence.

129/21 Planning Applications:

Appn Ref: 21/0060/S211 Hallfield, Ellers Mill Lane, Dalston, Carlisle, CA5 7QH. Work To Trees In Dalston Conservation Area. No Observations.

Appn Ref: 21/0922 Low Mill Barn, Low Mill, Dalston, Carlisle, CA5 7JU. Erection Of Garage / Car Port (Part Retrospective). No Observations.

Appn Ref: 21/0901 1 Summerfields, Dalston, Carlisle, CA5 7NW. Erection of Boundary Fence Maximum Height 2.3 Meters (Retrospective). No Observations.

Appn Ref: 21/0958 Gill Farm, The Gill, Dalston, Carlisle, CA5 7JP. Erection Of 1no. Agricultural Workers Dwelling. No Observations.

Appn Ref: 21/0964 Cumdivock House, Cumdivock, Dalston, Carlisle, CA5 7JJ. Proposed Roof Over Cattle Feeding Area. No Observations.

Amended Details/Further Information:

Appn Ref: 21/0351 Land at Morton Bounded by Wigton Road, Peter Lane and Dalston Road, Carlisle, Cumbria. Erection of 725 no. Dwellings & Public Open Space (Reserved Matters Application Pursuant To Outline Approval 09/0413. No Observations.

130/21 Clerk and Chairman Report

- Resolved to purchase 10 wreaths for Remembrance Sunday to be held on the 14th November 2021. Cllr Kaye-Krzeczkowski informed the Clerk that she would be happy to lay the wreath at Raughton Head Church on behalf of the Parish Council.
- It was reported that the annual gardening works in the Kingsway Car Park had been completed.
- It was also reported that the kitchen in No.1 Forge Green had been decorated by Singletons.
- After discussion Cllr Dinning proposed that the gorse stumps on The Green be removed for a cost of £400 + VAT, Cllr Irving seconded this and all Councillors present were in favour. Clerk to inform Mike Lowther.
- Cllr Byers agreed to contact members of the newly formed Wildlife and Biodiversity Group to arrange a suitable date for their first meeting. The group will discuss how they would like to proceed.

131/21 Correspondence

- Cumbria County Councils consultation on Transport Infrastructure was circulated to the Councillors prior to the meeting. The closing date for responses is the 25th October 2021.
- Correspondence has been received requesting drop kerbs be installed on both sides of the road leading from the Kingsway Car Park to the Co-op, this is to make the area more accessible for wheelchair users. Cllr Allison to speak to highways.
- Following a parishioner written complaint regarding the legality of a fence which has been installed on the land at No. 1 Walk Mill which restricts access to common land, a discussion took place. It was noted that the fence is currently protecting people from accessing a steep riverbank which could potentially be dangerous. Cllr Auld requested a survey be completed on the area to assess whether or not the area is a safety risk to the public. Cllr Dinning proposed that a gate is placed in the fence allowing parishioner access to the common land and that a sign must be placed on the gate warning people about the potential danger of the riverbank if entering. Cllr Auld seconded this and all Councillors present were in favour.

132/21 Report Kompan Regarding The Trampoline In The Summerfield Play Area

The report from Kompan regarding the water underneath the trampoline at the Summerfield play area was circulated to the Councillors prior to the meeting. After discussion it was decided to take no further action as the trampoline is correctly installed and presently the water isn't impacting on the equipment. Cllr Dinning and Cllr McKerrell have kindly agreed to address the issues raised in the recent RoSPA inspection report.

133/21 Resurfacing Cemetery Paths

Cllr Craig proposed Tolson to go ahead and re surface 5 paths (270m²) within the cemetery for a sum of £5,850 + VAT as they were the most competitive price. Cllr McKerrell seconded this and all Councillors present were in favour. The existing path will be overlaid with 40mm thick tarmac.

Cllr Auld reported that a rare Lichen plant had been found on the cemetery path by the river.

134/21 Update Dalston Neighbourhood Plan Meeting 8th October 2021

Cllr Auld gave a report from the neighbourhood plan meeting which took place on the 8th October 2021. He reported that Pauline Dalton had agreed to join the group. Due to the uncertainty in relation to the Local Government Re-organisation it was agreed to ask Richard Wood (Carlisle City Council) to attend a future meeting to discuss the future of the plan post changes.

135/21 Requests For Seats And Benches

- A parishioner offered to purchase a replacement seat for the one recently removed due to damage on The Green was approved. A recycled bench is their preferred option. Clerk to speak to parishioner to arrange payment and installation.
- The Calder picnic bench for the Recreation Centre costing £817.89 + VAT was approved. This will be paid for from the Restarting Communities Grant received from Carlisle City Council.

136/21 Pothole On Cyclepath

Cllr Byers stated that she reported a pothole on the cycle path near to Caldew School to highways last December. It has since increased in size and depth. Cllr Allison to fill it in with tarmac.

Cllr Kyle reported that both himself and the RFO had recently attended a zoom meeting regarding the transfer of assets due to the upcoming local Government Reorganisation. Cllr McKerrell and Cllr Allison agreed to inform the Parish Council of any new information regarding this as and when they get it. It was also agreed to invite a Local Government Reorganisation representative to speak at a future Parish Council meeting on the subject.

137/21 Financial

- The below payments were approved.

Chq	Payee	Details	£
BACS	Sue Milburn	Notices	9.00
BACS	CALC	2 places Local Government Re-Organisation Course	40.00
BACS	Martin Broatch	Window cleaning 15 September	5.00
BACS	Kompan	Investigate water under trampoline	1,164.00
BACS	Light Bulb web Design Ltd	Webhosting for 12 months to November 2022	432.00
BACS	S Bainbridge	Kingsway car park garden maintenance	578.00
BACS	Atlantic Geomatics	Support contract for 3 years from November 2021	432.00
BACS	Margaret Watling	Halyard for Co op flagpole 36.90 Town & Parish Councils Vat Guide book 29.10	66.00
BACS	R & M Lowther	Tree work to Willows in Millennium Garden 600.00 Remove 2 Cherry trees & cut back scrub at Forge Green 400.00 Remove stumps from The Green 200.00 VAT 240.00	1,440.00
BACS	R Jackson	Cleaning ditch Nook Lane	62.40
BACS	Singletons Painting Contractors	Decorate kitchen 1 Forge Green 430.00 Paint Office front door surround 92.00 Paint 3 window surrounds Forge Green 128.00 VAT 130.00	780.00
BACS	Carlisle City Council	Kingsway Car Park rates Instalment 2021/22	204.00
BACS	Lee Greenhow	Flooring for kitchen 1 Forge Green	210.00
Chq 701	Eric Davidson	Gravedigging Steel, Irving, Rawstron	750.00
Chq 702	RM Capstick	Watering & Maintaining baskets & troughs 16 wks to 11/9/21	2,496.00
Chq 703	Primrose Hall	Hire meeting room for 12 October PC meeting	15.00

Total			£8,683.40

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

- The Internal audit report for the financial year ending the 31st March 2021 was circulated to the Councillors prior to the meeting. The report detailed that all the records are well maintained.
- The accounts for the 6 months to 30 September 2021 had been circulated prior to the meeting. Income exceeded budget as a result of increased cemetery fees coming from people residing outside of the Parish. Expenditure exceeded budget mainly due to four items which were not budgeted for, namely the new kitchen and decoration of No 1 Forge Green, the purchase of 2 litterbins for the Jubilee Garden, a bat survey for Forge Green and backdated rates assessments for Kingsway car park. Even with the unexpected expenditure the figures still show a small surplus and only £1,000 down on budget to date.

138/21 Cemetery

The Clerk reported damaged grass to a grave within the cemetery. Wigton Town Council have been informed.

The following cemetery matters were approved:

- The purchase of cremated remains space Ward 4, Section C, Space 44c to Mr & Mrs Hope.
- A slate headstone height 2ft 6, width 2ft, Inscription to read Susan Margaret Crawford, a much loved wife, Mum, Grandma, Sister & Friend, 26th January 1956 – 15th June 2021. Ward 5, Section K, Space 60.
- The additional inscription for the late Ellen Margaret Steele. Also his beloved wife, Ellen Margaret Steele, who died 30th August 2021, aged 90 years. Ward 5, Section H, Space 22.
- The purchase of grave space Ward 5, Section K, space 56 to Mrs Margaret Greenup.
- A green slate ogee memorial with white lettering to read In loving memory of Judith Margaret Rickerby, 1st October 1942 – 1st July 2020, beloved wife, mother and grandmother and friend to the village of Dalston. Ward 5, Section K, Space 5.
- The additional inscription for the late Brian Edward Lister. Brian Edward Lister, 9.12.1936-29.8.2021, Beloved Husband, Partner, Dad And Grandad. Ward 4, Section C, Space 45c.
- The additional inscription for the late Bethia Robb Harrison in Ward 5, Section K, Space 5. Also Bethia Robb Harrison “Betty” A dearly loved wife, mam, grandma and great grandma, died 25th June 2021 aged 92 years.
- The purchase back of an unwanted grave space in Ward 4, Section C, Space 22 for Mrs Rachel Somerville was approved. Following the deduction of the agreed £100 administration fee a refund of £650 will be made. Clerk to ensure the return of all documents (Exclusive Right Burial Certificate) before the refund is processed.

139/21 Councillor Matters

- Cllr Byers reported that she had spoken to Carlisle City Council in relation to the rates on the Kingsway Car Park and they are not willing to revise them. However, as it is a free car park which is maintained at the Parish Councils expense it was agreed an appeal should be made to the Valuation office. Cllr Mckerrell agreed to source information for the car parks in town as a comparison.
- Cllr Potter reported that a parishioner had noted an overgrown hedge at The Oaks near to Bridge End.
- Cllr McKerrell reported on an incident at the Recreation Centre where one of the bins there had been filled with dead birds.
- Cllr Drouet reported on the Electric Vehicle Charger usage. Over 8 months there had been 65 connections.
- Cllr Craig requested a copy of the recent bat survey.
- Cllr Auld reported an abundance of running water on the section of road by the junction to the old kennels at Buckabank. He showed a picture of a recently tarmacked section on the road there.

It was agreed to hold the November 2021 meeting at Primrose Hall, Gaitsgill.

Date of Forthcoming Meetings

The monthly Parish Council meeting is to take place in Primrose Hall, Gaitsgill on the 9th November 2021 at 7.15pm.
Policy & Resources Meeting at Forge Green on Tuesday 26th October 2021 at 7.15pm.

Policy & Resources Meeting Dates for 2022: TBC

Property & Maintenance Meeting dates for 2022: TBC

The meeting closed at 9pm