

## DALSTON PARISH COUNCIL MINUTES

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Minutes of the monthly Parish Council Meeting held in Primrose Hall, Gaitsgill on the 14<sup>th</sup> September 2021 at 7.15pm.

S. Milburn Clerk

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Cllr Auld paid tribute to the late Jeff Ebbatson who served as a Parish Councillor and did much work for the Gaitsgill community. He will be sadly missed.

### **Present**

Cllr Byers    Cllr Drouet    Cllr Kyle    Cllr Craig    Cllr Robson    Cllr Auld    Cllr Kaye-Krzeczkowski    Cllr Potter  
Cllr Baxter    Cllr Ebbatson    Cllr Utting

### **Apologies**

The following apologies were approved:-

Cllr Irving – Holiday

Cllr McKerrell – Carlisle City Council Meeting

Cllr Dinning – Holiday

Cllr Dickinson came to the meeting however due to covid concerns the Councillors agreed he should not attend.

### **Minutes**

**Resolved** to authorise the Chairman to sign, as a correct record, the minutes of the monthly Parish Council meeting held on the 10<sup>th</sup> August 2021.

### **Requests for Dispensations**

There were no requests for dispensations.

### **Declarations of Interest**

There were no declarations of interest.

### **115/21 Public Participation**

Cllr Allison sent his apologies due to his attendance at the Carlisle City Council meeting. There was one member of the public present. A request was made to place a picnic table on the area of grass just outside Gaitsgill as you drive out of the village towards Raughton Head. It was agreed that land ownership would need to be established first.

### **116/21 Planning Applications:**

#### **Decisions:**

**Appn Ref: 21/0370** Thethwaite Farm, Raughton Head, Carlisle, CA5 7DG. Roofing over Slurry Lagoon And Yard Area. Grant Permission.

#### **Applications:**

**Appn Ref: 21/0833** Chalk Lodge, Cumdivock, Dalston, Carlisle, CA5 7JL. Roof Over Existing Open Silage Clamp Area (Revised Application). No Observations.

**Appn Ref: 21/0841** Land adjacent Tanglewood, Grange Park Road, Orton Grange, Carlisle, CA5 6LT. Erection Of 1no. Single Storey Dwelling. No Observations.

### **117/21 Clerk and Chairman Report**

- The Cumbria Association Of Local Councils Annual General Meeting is to be held online on the 16<sup>th</sup> October 2021. Joining details for the meeting were circulated to the Councillors.
- The Victory Hall's Annual General Meeting is to be held on the 18<sup>th</sup> October 2021 in the Victory Hall at 7pm. It was noted that there are vacancies on the management committee.
- Cllr Allison's request for the PC to pay for the clearing of vegetation on the cycle path on behalf of Cycle Carlisle was approved.
- The Clerk reported that the Millennium Garden gate and the bike stand outside the Co-op had been repaired. The damaged seat on The Green has also been removed.
- Section 85 of the 1972 Local Government Act states that a Parish Council must accept apologies for a meeting based on a written explanation as to why a Councillor is going to be absent (this can be done by email). The explanation must not breach privacy and therefore can be general. The minutes of the meeting must state that the apology has been accepted.

### **118/21 Correspondence**

- It was reported that Cumbria County Council have requested a judicial review regarding the decision to create two new unitary authorities in Cumbria rather than the single unitary currently covering the whole county.

### **119/21 RoSPA Safety Inspection Report – Summerfield Play Area**

The RoSPA safety inspection report for the Summerfield Play Area was circulated to the Councillors prior to the meeting. Cllr Ebbatson agreed to address the projecting thread bolt on the play area sign and decide whether the left hand gate keeps are necessary. Kompan are to check the shackle bolt and untwist the chains on the swings. Cllr Byers to report the damaged /vandalised fence between the play area and the telephone exchange to Graham Kirkpatrick.

### **120/21 To Replace Seat at Smithfield**

A selection of seat options to replace the seat at Smithfield were circulated to the Councillors prior to the meeting. A vote was taken. Clerk to order the Eastgate Anti Vandal seat from Broxap costing £549 Ex VAT. Fixings, delivery and installation will incur an extra cost.

### **121/21 Nook Lane Common Land**

A parishioner letter regarding the management of common land within the parish was read out. It was also noted that the common land at Lakerigg had been cut without permission. After discussion Cllr Byers proposed a Dalston Parish Wildlife and Biodiversity Group be formed to look at the management of areas of common land within the parish. Cllr Craig seconded this and all Councillors present were in favour. The members chosen to sit on the group were Cllr Ebbatson, Cllr Dickinson and Cllr Auld. Cllr Byers to put an article in the Parish Paper giving the opportunity for parishioners to join the group. Cllr Auld to circulate the Royal Horticultural Society's national strategy for the maintenance of common land to the newly formed group.

Cllr Potter recommended that works for consideration on the common land at Nook Lane should include the removal of ivy from the cherry tree and cutting back the blackthorn bushes in order for them to regenerate.

### **122/21 Minihan & McAlister Solicitor – Land Registry**

Following correspondence from the owner of Moryn House, Cllr Kyle proposed that the map detailing the parcels of land the Parish Council wish to register be altered slightly to remove the access to the field (by Moryn House). Cllr Auld seconded this and all Councillors present were in favour. This is subject to agreement of the adjusted plan.

### **123/21 Dalston Neighbourhood Plan Inconsistencies Of Interpretation**

At the Parish Council meeting in October 2019 a small neighbourhood plan review group was formed to reassess and review the plan. Unfortunately due to the pandemic the group were unable to meet. It was agreed a meeting is to be held on the 8<sup>th</sup> October 2021 at 6pm in Forge Green. The group members are Cllr Craig, Cllr Drouet, Cllr Auld, Cllr Byers, Cllr Irving, Cllr Robson and one of the Clerks. Cllr Auld is to write a letter to Carlisle City Council to inform them that the plan is to be reviewed.

### **124/21 New Code of Conduct**

It was resolved to adopt the Code of Conduct issued by Carlisle City Council subject to the addition of the following at the end of the second paragraph in point 2.3: A single incident can amount to harassment under this Code of Conduct.

## 125/21 Financial

- Subject to discussion regarding the Rates Assessments below the following amounts were authorised for payment

Chq	Payee	Details	£
BACS	Sue Milburn	Notices for September 9.00 Stationery 4.38	13.38
BACS	Dalston Victory Hall	Hire of hall for August Parish Council meeting	50.00
BACS	Martin Broatch	windows 12/8/21	5.00
BACS	Jill Glencross Independent Funeral Directors	Overpaid Interment of ashes fee for Irving	500.00
BACS	Ann Byers	Vouchers for internal auditor 100.00 Print point -400 Dalston Postcards 58.80	158.80
BACS	PKF Littlejohn LLP	External Auditors fee	480.00
BACS	Playsafety Ltd	Annual Inspection of play equipment at Summerfield	82.20
BACS	Lakeland In-House Interiors Ltd	Kitchen for 1 Forge Green	3,027.00
BACS	R & M Lowther	Hedge cutting Glave Hill 150.00 Tree Work Raughton Head School 450.00 VAT 120.00	720.00
BACS	Minihan McAlister Ltd	Deposit for Land Registry application	500.00
BACS	Carlisle City Council	Kingsway Car Park rates 2017/18 1141.70 Kingsway Car Park rates 2018/19 1176.00 Kingsway Car Park rates 2019/20 1202.95 Kingsway Car Park rates 2020/21 1222.55 Total backdated rates	4,743.20
BACS	Carlisle City Council	Kingsway Car Park rates 1st Instalment 2021/22	202.55
BACS	Margaret Watling	Battery for office smoke alarm and ant powder 8.25 Carbonite subscription paid by card for computer back up to the cloud 75.60	
BACS	Viking	padlock for the gate on The Green	4.79
BACS	The Juggling Jester	Festival Week entertainer	1,000.00
Chq 699	Dalston Festival Committee	Contribution to Festival expenses	900.00
Chq 700	Primrose Hall	Hire meeting room 14 September for PC meeting	15.00
Total			<u>£12,485.77</u>

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

- It was reported that £2,200 for the provision of benches and £1,000 towards a village covid recovery day had been received from Carlisle City Council Restarting Communities Grant Fund.
- It was reported that the Concurrent Services Burial Grant of £2,271.20 has been received from the City Council for 2020/21.
- The external audit has been completed and the auditor report issued. There were no matters arising from the audit.
- The RFO reported that Non-Domestic Rates assessments for Kingsway Car Park had been received backdated to 1 April 2017. The Electric Vehicle charging points had brought the Car Park to the attention of the City Council.

After much discussion it was resolved that the assessments should be paid to avoid debt recovery action being taken, however advice would be sought as to whether the Parish Council could challenge the backdating.

### **126/21 Cemetery**

The following cemetery matters were approved:

- The purchase of burial space Ward 5, Section J, Space 50 by Jacqueline Bowe.
- The burial of the late Ellen Margaret Steele in Ward 5, Section H, Space 22 on the 14<sup>th</sup> September 2021.
- The interment of the late William & Muriel Irving in Ward 5, Section H, Space 15 on the 17<sup>th</sup> September 2021.
- The burial of the late Thomas Howorth Rawstron in Ward 5, Section L, Space 11 on the 21<sup>st</sup> September 2021.
- The interment of the late Brian Lister in Ward 4, Section C, Space 45c on 8<sup>th</sup> October 2021. The additional inscription for the late Brian Lister. Brian Edward Lister 9.12.1936 – 29.08.2021. Beloved Husband, Partner, Dad and Grandad.
- The refacing of the existing memorial for the Late John J Bell in Ward 4, Section C, Space 42 H and add the additional inscription Jean Bell, Dear Wife of John, Loving Mam of Jean And John, Grandma And Great Grandma. Died 19<sup>th</sup> December 2010, Aged 90 years.
- The additional inscription for the late Josephine Merle Smith in Ward 5 Section I Space 20. Josephine Merle Smith ‘Merle’, A kind and Special Lady, 1935-2021.

Following discussion a new cemetery policy is to be made regarding the use of bio degradable coffins and caskets. Cllr Utting proposed that only solid wood coffins and caskets be accepted in St Michaels Cemetery. Cllr Ebbatson seconded this and all Councillors present were in favour. It was noted that Carlisle Cemetery only allow bio degradable caskets in their woodland area of the cemetery.

### **127/21 Councillor Matters**

- Cllr Ebbatson reported that he had been approached by a pop up pizza company interested in working in the village. Unfortunately the Council agreed that permission could not be granted. Cllr Ebbatson to pass on their details to the Recreation Association.
- Cllr Potter reported that he had received a complaint regarding the removal of the damaged seat on The Green. The Clerk stated that this would be an ideal place for a future memorial seat.
- Cllr Potter also noted that he had received a complaint about the roots on the riverbank between The Green and Union Bridge.
- Cllr Utting reported that the damaged bridge at Stockdalewath still hadn't been repaired.
- Cllr Kaye-Krzeczkowski reported an increase in fly tipping within the parish.
- Cllr Kaye-Krzeczkowski asked about having gym equipment on the Kingsway. It was stated that the reason this didn't go ahead was because the land had to be owned.
- Cllr Kyle reported that a parishioner had rejuvenated the entrance signs to Gaitsgill. Clerk to write a letter of thanks.
- Cllr Robson noted that Watchtree Nature Reserve have a contactless card payment device for donations and thought this could be an option for the Kingsway Car Park.

### **Date of Forthcoming Meetings**

The monthly Parish Council meeting is to take place in Primrose Hall, Gaitsgill on the 12<sup>th</sup> October 2021 at 7.15pm.  
Policy & Resource Meeting Dates for 2021: 26<sup>th</sup> October 2021 at 7.15pm the location to be confirmed. An additional meeting in between to be arranged if required.  
Property & Maintenance Meeting dates for 2022: TBC

The meeting closed at 9.20pm

