

## DALSTON PARISH COUNCIL MINUTES

Forge Green  
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Minutes of the monthly Parish Council Meeting held via Zoom on the 13<sup>th</sup> April 2021 at 7.00pm.

S. Milburn Clerk

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### **Present**

Cllr Byers      Cllr McKerrell      Cllr Kyle      Cllr Dinning      Cllr Kaye-Kreckowski  
Cllr Robson      Cllr Potter      Cllr Craig      Cllr Auld      Cllr Baxter  
Cllr Drouet

### **Apologies**

Cllr Dickinson      Cllr Irving

A minute's silence was held to show respect for the late Duke of Edinburgh. The Council's thoughts and sympathies are with the Queen and the Royal family at this sad time. Cllr Byers noted that a book of condolence has been placed in the Church and condolences can be made on the following websites:- <https://www.royal.uk/> or <https://www.cumbria.gov.uk/dukeofedinburgh/>. There are no official arrangements for giving donations in memory of The Duke of Edinburgh however members of the public who wish to make a donation in tribute to His Royal Highness are encouraged to give to a charity of their choice or one of the charities supported by The Duke of Edinburgh.

Cllr Byers notified all present that the meeting was going to be recorded. She also requested that the Councillors press their mute button and asked them to raise their hand if they want to speak.

The members of the public were advised that they could only speak in public participation and for a maximum of 3 minutes (as outlined in standing order number 3g). Cllr Byers stated that they would be asked to leave the meeting before the financial section.

### **Minutes**

**Resolved** to authorise the Chairman to sign, as a correct record, the minutes of the virtual Parish Council meetings on the 9<sup>th</sup> March 2021.

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### **Requests for Dispensations**

There were no requests for dispensations.

### **Declarations of Interest**

Cllr Auld agenda item 12 (Common Land Nook Lane) & agenda item 14 (Financial Cumbria In Bloom / Britain In Bloom). Cllr Byers agenda item 14 (Financial Cumbria In Bloom / Britain In Bloom).

### **42/21 Public Participation**

Cllr Allison and 2 members of the public were present. A member of the public requested a progress report on the surface water on The Green. They also registered their concern regarding a newly fitted gate on the lane entrance next to No.30 The Green as they feel this could become a barrier and prevent rainwater from clearing. The Councillors agreed that due to a new hard standing area the direction of water flow has been re directed therefore there would not be an issue with the gate. Cllr Byers reported that Helen Renyard is waiting to get the necessary equipment from the Environment Agency to carry out the survey.

### **43/21 Planning Applications:**

#### **Decisions:**

**Appn Ref: 20/0699** Thethwaite Farm, Raughton Head, Carlisle, CA5 7DG. Proposed Alterations To Include: Exposing Existing Fireplace Within Living Room; Installation Of Wood Burning Stove; Lining & Repair To Existing Chimney; Replacement Fireplace In Dining Room; Partial Rewiring & Making Good Damaged Plaster Walls & Lath & Plaster Ceilings; Reinstatement Of 3no. Former Window Openings To Rear Elevation Of Dining Room, Bed Above & Bathroom; Reinstatement of Former Door Opening To End Of Cross Passage; Replacement Front Door; Installation Of New First Floor Bathroom Within Bedroom; Breaking Through Into Adjacent Loft Space Above Kitchen To Create Bedroom; Replacement Of Corrugated Roof Sheeting To Rear Roof Slope Of Proposed Bedroom With Natural Slate; Rebuilding Of External Stone Steps, Installation Of cast Iron Handrail/Balustrade; Internal Redecoration. (LBC). Grant Permission.

**Appn Ref: 21/0070 4** Barras Close, Dalston, Carlisle, CA5 7NT. Demolition Of Existing Garage; Erection Of Single Storey Side And Rear Extension To Provide Additional Living Accommodation. Grant Permission.

**Appn Ref: 21/0105** Kingswood Educational Centre, Greensyke, Cumdivock, Dalston, Carlisle, CA5 7JW. Variation Of Condition 1 (approved drawings) of Previously Approved Permission 18/1108 (Change Of Use Of Existing Educational Buildings To 7no. Dwellings And Erection Of 1no. Dwelling Together With Change Of Use Of Agricultural Land To Domestic Gardens And Demolition Of Cottage Without Compliance With Condition 2 Imposed By Planning Permission 12/0185 And 13/0973 to Amend Plot 3) To Amend Design And Layout Of Plot 3. Grant Permission.

**Appn Ref: 21/0100** The Mango Tree, Cardewlees, Carlisle, CA5 6LG. Conversion Of Former Restaurant To Create A Single Residential Unit And Erection Of A Detached Residential Unit. Grant Permission.

**Appn Ref: 21/0119** Oakside, Lakerigg, Dalston, Carlisle, CA5 7BS. Erection Of Single Storey Front, Two Storey Side Extensions & Installation Of 3no. Dormers To Rear Elevation To Provide Additional Living Accommodation On Ground Floor With Increased Bedroom And Bathroom Space Above. Grant Permission.

#### **Notification Of Withdrawn Application**

**Appn Ref: 20/0090 S211** Greenhead House, 37 The Green, Dalston, Carlisle, CA5 7QD. Removal Of 3no. Yew Trees In Dalston Conservation Area.

#### **Applications:**

**Appn Ref: 21/0199** Rose Castle, Dalston, Carlisle, CA5 7BZ. Proposed New Entrance Porch To Percy's Tower & Alterations To Existing Road Access. No Observations.

**Appn Ref: 21/0250** Keepers Barn, Raughton, Dalston, Carlisle CA5 7AQ. Erection of Single Storey Rear Extension to Provide Sunroom. No Observations.

**Appn Ref: 21/0229** Sunny Croft, Cumdivock, Dalston, Carlisle, CA5 7JJ. Erection of replacement dwelling. The Parish Council support this application.

**Appn Ref: 21/0247** Gable End, Townhead Road, Dalston, Carlisle, CA5 7JF. Demolition of Existing Garage; Replacement With Single Storey Side and Rear Extension To Provide Enlarged Kitchen/Dining Room, Utility, Playroom And Garage. No Observations.

**Appn Ref: 21/0258** 29 The Green, Dalston, Carlisle CA5 7QB. Erection Of Single Storey Extensions To Provide Entrance Area With Canopy To Front And Store To Side; Conversion Of Existing Garage Into Additional Living Accommodation With Installation Of Bay Window To Front. The Parish Council expressed concerns regarding insufficient room for the lean-to garage.

**Appn Ref: 21/0272** Greensyke House, Greensyke Lane, Cumdivock, Dalston, Carlisle CA5 7JD. Erection Of Summer House (Revised Application). The Parish Council would like to know if this is the correct application for the size of this particular building.

**Appn Ref: 21/0025/S211** Land to the rear of 2 Walk Mill, Dalston, Carlisle. CA5 7QW. Works to 2no. Elm Trees & Removal of 1no. Silver Birch & 1no. Ash Tree in Dalston Conservation Area. No Observations.

### **44/21 Clerk and Chairman Report**

- It was reported that the £200,000 Environmental Fund has been allocated to the Carlisle Local Committee, they are to come up with a scheme / programme for the Carlisle District. Parish Council proposals are to go through Cllr Allison (County Councillor). Cllr McKerrell stated that she has made a strong representation to Cumbria County Council requesting the involvement of Parish Councils.
- Cllr Byers reported that John Stevenson MP has contacted Luke Hall MP (the Minister of State for Regional Growth and Local Government) regarding the Parish Councils concerns relating to the commencement of face-to-face meetings next month. As soon as a response is given the Parish Council will be notified.

#### **45/21 Correspondence**

- Concerns have been raised from a Gaitsgill parishioner regarding the condition of the U1142 104 & U1142 102 unsurfaced roads (adopted by highways). Cllr Allison stated that he walked the area in question and it was impassable in parts due to the depth of the water on the track. Cllr Allison is currently looking into pumping out the water and clearing the two gullies thus allowing subsequent water to drain away, he is also looking into funding for the ballast or sub-base and asked if the Parish Council would be prepared to contribute. Due to limited information this is to be a future agenda item. Cllr Allison has spoken to the local farmer regarding the issue and will ask the Carlisle Local Committee for possible funding from the Environmental fund.
- Permission was granted for the Dalston and District Gardening Club to hold a plant sale in the Jubilee Garden on Saturday 12<sup>th</sup> June 2021.
- Concerns have been raised from a parishioner regarding planning application 20/0848 as 30 mature trees at F. Brown Carlisle Ltd, have been felled on the site without permission. It was reported that Carlisle City Council's planning department has carried out an investigation and there had been miscommunication between the warehouse manager and local contractor. They are currently engaging with Westwood Nurseries to identify an offset planting scheme to provide a net gain in long term biodiversity of the site.
- Correspondence seeking permission to re locate a gate to the field at Moryn House has been received. The proposed plan of where the gate is to be moved to was circulated to Councillors prior to the meeting. Reasoning behind this is to stop individuals using the area as a public convenience. Clerk to find out who owns the piece of land.

#### **46/21 Cumbria County Council – Consultation Carlisle Rd, Dalston. Proposal Of 30 Mins No Return Within 1 Hour Parking Restriction**

The Parish Council consider parking in the lay-by to be a hazard and have safety concerns regarding the road layout. After discussion Cllr Craig proposed that the layout of the road be altered so that there is a central lane for vehicles to pull into when turning right onto Townhead Road. This would utilise part of the lay-by leaving the remainder to be filled in. Cllr Robson seconded this and all Councillors present were in favour.

#### **47/21 Annual Parish Meeting Agenda 4<sup>th</sup> May 2021**

The following agenda items were agreed:- Apologies and Minutes of the Annual Parish Meeting 2019, Chairman's Annual Report of the Parish Council, Questions on the Chairman's Report, Statement of the Parish Council's accounts for the year ended the 31<sup>st</sup> March 2021, Dalston Charitable Trust Update, Dalston Festival 2021 Update, Dalston In Bloom 2021 Report and Open Questions.

#### **48/21 Property & Maintenance Meeting 6<sup>th</sup> April Update**

The draft minutes were circulated to the Councillors prior to the meeting. They are also available to view on the Parish Council website.

It was agreed that plaques would not be allowed for tree memorials.

It was also decided that the gorse on The Green be removed in the autumn after the nesting season.

#### **49/21 Dislodged Boulders Silent Quarry**

Pictures of the dislodged boulders were circulated to the Councillors prior to the meeting. It was agreed that the Clerk write to the Environmental Agency, Eden River Trust and Cumbria County Council every 6 months enclosing pictures and detailing the river bank deterioration.

#### **50/21 Local Government Reorganisation**

A paper summarising the discussions of the Local Government Reorganisation Working Party was circulated prior to the meeting. Cllr Craig explained that the working party favour 'The Bay' proposal. Individual Councillors are however encouraged to submit their own responses to the consultation which closes on 19<sup>th</sup> April 2021. Responses to the consultation questions will be submitted by the RFO on behalf of the Parish Council.

#### **51/21 Summer Play Scheme**

Due to the present situation and uncertainty of lockdown easing restrictions it was decided not to go ahead with the summer play scheme this summer.

### 52/21 1 Walk Mill Update

Cllr Byers stated that before proceeding with the deregistration application more information is needed from Lady Gillford House regarding the misregistration of the Common Land behind Walk Mill.

It was agreed that the rent for No.1 Walk Mill would not be invoiced until the situation has been resolved.

### 53/21 Common Land Nook Lane

Cllr Byers reported that a length of channel / ditch (for drainage purposes) has been made on a stretch of Common Land CL208 (Nook Lane) without permission. Clerk to write to the landowner and tenant.

### 54/21 Vice Chair 2021/22

The Council were reminded that the 2021/22 election for the Chair and Vice Chair would take place next month.

### 55/21 Financial

- It was proposed by Cllr Kyle and seconded by Cllr Robson that the Village would enter the large village category of the Cumbria in Bloom 2021 competition and five entries into the 'It's your Neighbourhood' competition as well as two entries into the RHS awards. The cost would be £50. All were in favour.
- It was proposed by Cllr Kaye-Kreckowski & seconded by Cllr Dinning that the application from The Grange Gardening Group for a grant of £75 from the Dalston in Bloom Fund for the Medical Centre be approved. All were in favour.
- The following payments were approved:  
Proposed by Cllr Baxter & seconded by Cllr Craig. All Councillors in favour.

Chq	Payee	Details	£
BACS	Sue Milburn	Notices	9.00
BACS	H & E Trotter	Empty Septic tank	220.00
BACS	M Lowther	Crown reduce trees along riverside to stabilise the river bank	1,920.00
BACS	M Broatch	Office Window Cleaning	5.00
BACS	DW Cleaning	Pressure wash path at Forge Green Office	90.00
BACS	Cumbria in Bloom	Village Entries into the competition	50.00
BACS	Ann Byers	D Tech Computers- wipe data from old laptop to donate to St Michaels School	45.00
BACS	AJ Plastering & Rendering	Fill in gap between path & wall at Forge Green	150.00
Chq 688	Aileen West	Grange Gardening Group plants for medical centre	75.00
Total			<u>£2,564.00</u>

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

- The accounts for the year ended 31 March 2021 were circulated prior to the meeting. The RFO gave a summary of the figures. It was proposed by Cllr Robson and seconded by Cllr Dinning that the accounts be approved to be presented at the Annual Parish Meeting on 4 May 2021 and presented for Audit. All were in favour,

### **56/21 Cemetery**

The application for a desk vase 18x18 in black reading In loving memory of a dear Dad and Grandad Michael Philliskirk, Mick, 27.9.1947 – 24.3.2021, to be placed in front of an existing headstone was deferred and will be discussed at the May Parish Council meeting.

The below cemetery matters were approved:-

- The interment of cremated remains for the late Michael Philliskirk on the 8<sup>th</sup> April 2021 in Ward 5, Section I, Space 22.
- The interment of cremated remains for the late Stephen Forster on the 15<sup>th</sup> April 2021 in Ward 4, Section A, Space 4.
- The purchase of burial space Ward 4, Section C, space 22 by Rachel Somerville.
- The purchase of burial space Ward 5, Section J, space 54 by Mr & Mrs M Ryan.

### **57/21 Councillor Matters**

- Cllr Craig requested volunteers for the Station gardening group.
- Cllr Kyle reported an issue with standing water on the road at the junction (triangle) between Raughton and Gaitsgill. RFO to speak to highways.
- Cllr Robson requested a bin be placed at the Dalston side of the cycle track. It was stated that a volunteer would need to empty it.
- Cllr Drouet enquired as to how much usage the Electric Vehicle Chargers have had. Clerk to get information from Charge My Street.
- Cllr Kaye-Kreckowski requested some litter pickers for her neighbours at Raughton Head. Cllr McKerrell kindly offered to provide her with some. She also reported a problem with standing water on the road leading to Thranholm and requested highways look at this section of road between Raughton Head and Gaitsgill to Thranholm.
- Cllr Auld requested the Clerk speak to the planning department regarding the recently installed hardstanding at the top of the lane between Boulder Garth and 30 The Green, also the widening of the gate stoops at the entrance to the horse eventing field on The Green.
- Cllr Potter reported that posts have been placed on the verge on both sides of the road at The Oak House, Cardew, thus making the road narrow and dangerous. Highways to be contacted.
- Cllr McKerrell requested the Parish Council take over the grass cutting at Smithfield. This is to be an agenda item at next month's meeting.
- Cllr McKerrell thanked Wigton Town Council for the excellent work they do.
- Cllr Baxter requested electric bike chargers be looked at for the Kingsway Car park.
- Cllr Byers stated that Dalston Show Committee have asked for the Parish Councils views on holding Dalston Show this year. After discussion the Parish Council agreed that it would be a difficult decision for them but would support them in whatever they decide to do.

### **Date of Forthcoming Meetings**

Annual Parish Meeting to take place via zoom on the 4<sup>th</sup> May 2021 at 7pm

The Annual Parish Council meeting is to take place via zoom on the 11<sup>th</sup> May 2021 at 7.15pm.

Policy & Resource Meeting Dates for 2021: 26<sup>th</sup> October 2021 at 7.15pm the location to be confirmed. An additional meeting in between to be arranged if required.

Property & Maintenance Meeting dates for 2021: TBC

The meeting closed at 9.20pm