

## DALSTON PARISH COUNCIL MINUTES

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Minutes of the monthly Parish Council Meeting held via Zoom on the 9<sup>th</sup> March 2021 at 7.15pm.

S. Milburn Clerk

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### **Present**

Cllr Byers	Cllr McKerrell	Cllr Kyle	Cllr Dinning	Cllr Kaye-Kreckowski	Cllr Irving
Cllr Robson	Cllr Potter	Cllr Craig	Cllr Drouet	Cllr Auld	Cllr Dickinson
Cllr Baxter	Cllr Utting				

### **Apologies**

There were no apologies.

Cllr Byers notified all present that the meeting was going to be recorded. She also requested that the Councillors press their mute button and asked them to raise their hand if they want to speak.

The members of the public were advised that they could only speak in public participation and for a maximum of 3 minutes (as outlined in standing order number 3g). Cllr Byers stated that they would be asked to leave the meeting before Part B of the meeting.

### **Minutes**

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the virtual Parish Council meeting on the 9<sup>th</sup> February 2021.

### **Requests for Dispensations**

There were no requests for dispensations.

### **Declarations of Interest**

Cllr Byers detailed when the Declaration of Interest book should be signed. Cllr Kyle agenda item 16.

### **25/21 Public Participation**

Cllr Allison and 2 members of the public were present. A member of the public spoke of their concern regarding agenda item 12 (Proposal of 30 minute no return within 1 hour parking restriction). They requested the PC go to the area to have a look. Cllr Allison stated that he had spoken to Cumbria County Council to advise them that the consultation needed to be circulated to all properties affected by this.

Cllr Allison commended Cllr Byers for her flood meeting report.

### **26/21 Planning Applications:**

#### **Decisions:**

**Appn Ref: 20/0699** Thethwaite Farm, Raughton Head, Carlisle, CA5 7DG. Proposed Alterations To Include: Exposing Existing Fireplace Within Living Room; Installation Of Wood Burning Stove; Lining & Repair To Existing Chimney; Replacement Fireplace In Dining Room; Partial Rewiring & Making Good Damaged Plaster Walls & Lath & Plaster Ceilings; Reinstatement Of 3no. Former Window Openings To Rear Elevation Of Dining Room, Bed Above & Bathroom; Reinstatement of Former Door Opening To End Of Cross Passage; Replacement Front Door; Installation Of New First Floor Bathroom Within Bedroom; Breaking Through Into Adjacent Loft Space Above Kitchen To Create

Bedroom; Replacement Of Corrugated Roof Sheetting To Rear Roof Slope Of Proposed Bedroom With Natural Slate; Rebuilding Of External Stone Steps, Installation Of cast Iron Handrail/Balustrade; Internal Redecoration. (LBC). Grant Permission.

**Appn Ref: 20/0881** 26 Summerfields, Dalston, Carlisle CA5 7NW. Erection Of Carport/Canopy (Retrospective). Grant Permission.

#### **Applications:**

**Appn Ref: 21/0105** Kingswood Educational Centre, Greensyke, Cumdivock, Dalston, Carlisle, CA5 7JW. Variation Of Condition 1 (approved drawings) of Previously Approved Permission 18/1108 (Change Of Use Of Existing Educational Buildings To 7no. Dwellings And Erection Of 1no. Dwelling Together With Change Of Use Of Agricultural Land To Domestic Gardens And Demolition Of Cottage Without Compliance With Condition 2 Imposed By Planning Permission 12/0185 And 13/0973 to Amend Plot 3) To Amend Design And Layout Of Plot 3. No Observations.

**Appn Ref: 21/0119** Oakside, Lakerigg, Dalston, Carlisle, CA5 7BS. Erection Of Single Storey Front, Two Storey Side Extensions & Installation Of 3no. Dormers To Rear Elevation To Provide Additional Living Accommodation On Ground Floor With Increased Bedroom And Bathroom Space Above. No Observations.

**Appn Ref: 21/0123** Lambfield Farm, Raughton Head, Carlisle, CA5 7DL. Erection Of Agricultural Building Over An Existing Outdoor Silage Pit. No Observations.

**Appn Ref: 21/0017/S211** Bridge End Inn, Bridge End, Dalston, Carlisle, CA5 7BH. Pollard Sycamore Tree To A Height Of 5 Metres. No Observations.

**Appn Ref: 20/0848** F Brown Carlisle Ltd, Cardewlees, Carlisle, CA5 6LF. Extension To Existing Warehouse; Associated Landscaping. No Observations.

**Appn Ref: 21/0171** High Meadow Cottage, Dalston, Carlisle, CA5 7BJ. Demolition Of Existing Conservatory; Erection Of Replacement Single Storey Extension To Provide Sunroom And Kitchen To Front Elevation. No Observations.

**Appn Ref: 21/0185** Gill Wood, Nook Lane, Dalston, Carlisle, CA5 7JR. Erection Of Replacement Garage. To request more information regarding materials, drainage and size.

**Appn Ref: 21/0200** Rose Castle, Dalston, Carlisle, CA5 7BZ. Proposed New Entrance Porch To Percy's Tower & Alterations To Existing Road Access (LBC). No Observations.

**Appn Ref: 21/0213** The Croft, Cardewlees, Carlisle, CA5 6LE. Change Of Use Of Agricultural Land To Domestic Garden (Retrospective/Revised Application). The PC support this application but request that the area remains as domestic garden only.

#### **27/21 Clerk and Chairman Report**

- Cllr Byers reported that this year's traffic counts have been postponed due to the current Covid-19 situation.
- It was reported that Suzie Collinson (Cumbria amphibian & reptile group) is to survey the slow worms in the cemetery. The felt mats will be laid on the 12<sup>th</sup> March and the survey will be carried out 2 weeks later.

#### **28/21 Correspondence**

- Cllr Allison's request for the S106 / Cycle Carlisle monies to be transferred to the PC for the payment of repairs to the Sustrans Cycle way was refused.
- Cumbria County Council have been given a 1.2 million boost for schemes designed to improve the environment on Cumbria's highways. £200,000 is to be allocated to each of Cumbria's local committees and the money can be spent on verge maintenance and biodiversity improvements, tree maintenance and replacement and footpath improvements. An area of concern is the road from Buebank Lane towards the BP Station / Bridge, there is no footpath and vegetation there is very overgrown. All suggestions to be forwarded to the Clerk and the item will be discussed again at a future meeting.
- A consultation on draft revisions to the National Planning Policy Framework & a new draft National Model Design Code was circulated to Cllrs prior to the meeting. The closing date for responses is the 27<sup>th</sup> March 2021.
- A letter of concern has been received from a parishioner regarding the section of pavement between The Square and the Post Office. A gentleman in a wheelchair had found it difficult to access due to the uneven sloping pavement. The issue was reported to highways and has been assessed. They reported it does not pose a risk to the public and no further work will be undertaken at the moment however it will be monitored.
- **Resolved** to fell section of trees behind No.2 Forge Green for a cost of £400 + VAT. Mike Lowther to complete the works.
- There is a free webinar on the 17<sup>th</sup> March 2021 at 7pm on how Parish and Town Councils can communicate and engage in a post-lockdown world.

- Consultation on proposals for the locally-led reorganisation of local government in Cumbria. Closing date for responses 19<sup>th</sup> April 2021. CALC are holding an online event on the 18<sup>th</sup> March, 7pm – 9pm detailing the proposals, there will also be the opportunity for the audience to ask questions. Joining details will be circulated to Councillors as soon as they are available.

### **29/21 No.2 Walk Mill Common Land Tree's**

**Resolved** to allow the requested tree works on the common land at No.2 Walk Mill.

The Clerk reported that Mike Lowther recently surveyed the trees on the common land behind No.1,2&3 Walk Mill as they aren't currently on the tree survey report.

Cllr Auld asked why there were surveyors working in the river behind No 2& 3 Walk Mill. RFO to speak to highways and Environmental agency.

### **30/21 Flood Meeting 10<sup>th</sup> February 2021**

Attendees:- Pam Coke, Patricia MacDonald, residents at the Old Grammar School, Cllr Allison, Helen Renyard (Lead Flood & Development Officer, Cumbria County Council ), Mark Wilson (Network Officer, Cumbria Highways), Oliver Rickerby (land owner) and Cllr Byers.

A report from the meeting taken by Cllr Byers was circulated to the Councillors. It specified the areas looked at and detailed land / water course changes which have occurred.

It stated that priority goes to the areas in the County where most houses have been flooded and that the next funding allocation is in 2027. Helen Renyard has since reported that the Council have carried out a desk top survey to understand the dynamics of the catchment from modelling. It is intended that this will be supported by a levelling survey on various locations within Dalston which will be undertaken on the 12<sup>th</sup> March 2021. From this Cumbria County Council will be in a better position to understand what short term and long term projects could be taken forward. This will be a future agenda item when further information has been received regarding the survey.

### **31/21 Policy & Resources Committee Meeting 23<sup>rd</sup> February 2021 Update**

- **Resolved** to adopt the EV risk assessment and inspection log after the following changes have been made to the risk assessment:-
  1. The Risk Likelihood before the Control Measures are implemented be changed to 3 for No.1,2 and 3.
  2. To add "and respond to all reports of damage" at the end of No.1&2 Additional Site Control Measures.
  3. To add "Charge My Street" at the beginning of No.1 Control Measures.
- It was agreed that the monthly inspection would be carried out by Cllr Robson.
- Policies 5,6,7 & 8 and item 11 (annual accounts) as per the P&R minutes dated 23<sup>rd</sup> February 2021 were approved.

### **32/21 Annual Parish Meeting**

The Annual Parish Meeting is to take place on the 5<sup>th</sup> May 2021 at 7pm via zoom.

### **33/21 Roots of Remembrance**

- **Resolved** to hold a socially distanced Property and Maintenance meeting on the 6<sup>th</sup> April 2021. A plan of available tree locations / preferred species to be devised.
- **Resolved** to plant a Hawthorn tree on the left hand side of the Kingsway near to the White bridge as requested for the late Milly Smith.
- **Resolved** to plant a Hornbeam tree on the left hand side of the Kingsway close to the field entrance for the late Alan Crowe.
- **Resolved** to plant an English Oak tree on the left hand side of the Kingsway close to the field entrance for the late Michael Rogerson.
- **Resolved** to remove the gorse from The Green. Clerk to inform the tenant and get quote form Mike Lowther for the works.

Cllr Irving requested branches be taken off a tree to the left of the White Bridge as the branches are making the bridge green. Cllr Auld to speak to the landowners.

### **34/21 Grazing Agreement for The Green**

**Resolved** that Cllr Irving and Cllr Byers sign the new grazing agreement on behalf of the Parish Council.

### 35/21 Summerfield Play Area

**Resolved** to authorise RoSPA to carry out independent annual safety checks on the play equipment for the sum of £68.50.

### 36/21 Cumbria County Council – Consultation Carlisle Rd, Dalston. Proposal Of 30 Mins No Return Within 1 Hour Parking Restriction.

Following discussion it was agreed that the PC would submit their views on the above proposal when the full consultation takes place in due course. Currently only households which may be directly affected have been notified, the consultation will then be widened to the parish. Clerk to inform Kevin Crawley and Selena Nicholson. Clerk also to advise them that Moryn House did not received the consultation.

### 37/21 Cemetery Matters

There were no cemetery matters.

### 38/21 Councillor Matters

- Cllr Dickinson asked why the sign showing vehicles speed had been removed from The Green. It was explained that these signs and the speed gun are shared with parishes throughout the County on a rotation basis.
- Cllr Kaye-Kreckowski requested the 2 trees between Bog Bridge and Bell Bridge be removed from the river.
- Cllr Auld reported a deep pot hole on the road between Orchard House and the Unthank junction.
- Cllr Dinning stated that Mike Lowther had made a good job of topping 150 metres of trees on the riverbank at Silent Quarry. He also raised concerns regarding dislodged granite boulders on this section of river bank.
- Cllr Kyle reported that when reporting fly tipping on the Carlisle City Council website you need to describe the area location within the report as the map detailing the location is not used.
- Cllr Baxter requested the PC report inappropriate parking on the pavement at Smithfield to PSCO Graham Kirkpatrick.

## Part B

### 39/21 Financial

- Cllr Auld proposed the following payments be approved for payment. This was seconded by Cllr Irving. All Councillors present were in favour.

Chq	Payee	Details	£
BACS	Sue Milburn	Notices	9.00
BACS	George Douglas	Grass cutting The Green and Hedge Co-op car park	157.20
BACS	Viking	Copier paper & stationery	50.98
BACS	Carlisle Business Supplies	Inks	136.19
BACS	Watsign	4 Entrance signs to the Village	868.32
chq 687	Bobby Nichol	Planting 3 large pots at the Forge.	40.00
Total			<u>£1,261.69</u>

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

- The internal audit has been completed and the report circulated. It was decided that no action would be taken to recoup the mole catching fee from The Recreation Association. The RFO will contact the City Council to request a statement of how the Section 106 funds have been spent.
- It was proposed by Cllr Auld and seconded by Cllr Craig that the tenders submitted by Wigton Town Council for the grass cutting contract for Dalston Parish of £12,293.15 plus VAT and St Michael's Churchyard and Cemetery of £7,414.18 be accepted. All were in favour.

#### **40/21 Walk Mill Common Land**

- After discussion Cllr Auld proposed that the PC apply to de register the sections of Common Land behind No1,2 & 3 Walk Mill. This is subject to confirmation that the application fee is £1156 and that no other costs will be incurred. Cllr Irving seconded this, 10 Councillors were in favour, 2 Councillors were against and 1 Councillor abstained.
- The correspondence from No.3 Walk Mill dated the 8<sup>th</sup> January 2021 raising concerns regarding a Councillor walking on the Common Land behind his property was discussed. It was agreed the Clerk write a letter of apology.

#### **41/21 Parish Rents**

- The £10 per annum easement for vehicular access to the property at Oakside, Lakerigg is due for renewal. There has been a recent change of ownership of the property. The RFO will write to the new owners to confirm they wish to continue with the easement and raise the appropriate invoice.

#### **Date of Forthcoming Meetings**

Next meeting of the Parish Council to take place via zoom on the 13<sup>th</sup> April 2021 at 7.15pm.

Annual Parish Meeting via zoom 4<sup>th</sup> May 2021 at 7pm.

Policy & Resource Meeting Dates for 2021: 26<sup>th</sup> October 2021 at 7.15pm the location to be confirmed. An additional meeting in between to be arranged if required.

Property & Maintenance Meeting dates for 2021: 6<sup>th</sup> April.

The meeting closed at 10pm