

DALSTON PARISH COUNCIL MINUTES

Forge Green
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Minutes of the monthly Parish Council Meeting held via Zoom on the 12th January 2021 at 6.30pm.

S. Milburn Clerk

Present

Cllr Byers Cllr Auld Cllr Baxter Cllr Craig Cllr Dinning Cllr Drouet
Cllr Irving Cllr Kaye-Krizekowski Cllr Kyle Cllr McKerrell Cllr Potter

Part A

Cllr Byers notified all present that the meeting was going to be recorded. She also requested that the Councillors press their mute button and asked them to raise their hand if they want to speak.

The members of the public were advised that they could only speak in public participation and for a maximum of 3 minutes (as outlined in standing order number 3g). Cllr Byers stated that they would be asked to leave the meeting before item 8 (Financial).

Cllr Byers welcomed to the meeting Jillian Hale and Richard Wood from Carlisle City Council who presented an update and answered questions on the St Cuthberts Garden Village and Susan Fawkes and Alex Pateson from Cumbria County Council who presented an update and answered questions on the Carlisle Southern Link Road Project. The presentations ended at 7.33pm and the representatives from Carlisle City Council and Cumbria County Council left the meeting.

Cllr Byers reminded all present that the meeting was going to be recorded. She also requested that the Councillors press their mute button and asked them to raise their hand if they want to speak.

The members of the public were reminded that they could only speak in public participation and for a maximum of 3 minutes (as outlined in standing order number 3g). Cllr Byers stated that they would be asked to leave the meeting before item 8 (Financial).

Apologies

Cllr Utting – Working Vaccine Hub

Minutes

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the virtual Parish Council meeting on 8th December 2020. Cllr Drouet abstained as he was not at that meeting. All other councillors were in agreement. Cllr Byers stated that these minutes have been approved in good faith. Due to new information that has come to light regarding the resolution in item 122/20 the Walk Mill section of this meeting in agenda item 5 will now be discussed at the end of the meeting. Due to the legal and financial information this will be a closed meeting with no public present.

Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

There were no declarations of interest.

1/21 Public Participation

Cllr Allison and 4 members of the public were present. Cllr Allison reported that at the last Local Committee Meeting the request to relocate the 30mph speed limit will be going out for consultation. The request for no parking at any time in the

lay-by opposite the Co-op would also be going out for consultation to make this area restricted parking. The consultations are still several months away.

2/21 St Cuthbert's Garden Village – Response Deadline 13th January 12 noon.

Following the presentation at the start of the meeting from Carlisle City Council representatives a response to the consultation on behalf of the Parish Council was discussed.

Observations to include:

- All new households to have high speed internet connection. They would also like to ensure that sustainable energy infrastructure methods are implemented for instance solar panels and the provision for carbon net zero heat sources.
- Concerns were raised regarding schools and GP surgeries. It was agreed that lessons should be learned from the recent Crindledyke development and that the infrastructure for these should be put in place early in the development. Could the developer make their funding contribution for such amenities upfront prior to the development commencing?
- What provisions are going to be implemented prior to building on a flood plain? Consideration regarding mitigation damage must be put in place.
- Concerns were also raised regarding sustainable transport and movement of people around the village. Car parking on the street to slow down traffic flow as detailed in the SPD and Masterplan is worrying and will cause problems for bin wagons, emergency services and visibility for both children and adults crossing the road. Car parking provision should be included within the curtilage of each household and car parks be provided.
- The Council would like to see wildlife friendly habitats in the development for example woodland copses, ponds, plenty of nesting opportunities for birds and log piles. These areas could incorporate walkways for people, ideally board walks to protect the ground in all weathers, explanation/interpretation boards could also be provided.

The Clerk to submit the Parish Council response.

3/21 Co-option of Parish Councillor to the Dalston Ward

Cllr Byers welcomed Adam Dickinson to the meeting. It was proposed by Cllr Kaye-Krizeckowski and seconded by Cllr Irving that Adam Dickinson be co-opted as a Councillor to Dalston Parish Council with effect from 12th January 2021. All Councillors were in favour. The Clerk to forward to Adam the declaration of acceptance to office, pecuniary and other registerable interest forms and new Councillor starter pack.

4/21 Planning Applications:

Decisions:

Appn Ref: 20/0739 Sunnyvale, High Bridge, Dalston, Carlisle, CA5 7DR. Erection Of Single Storey Rear Extension To Provide Additional Living Accommodation; Construction Of Boundary Wall. Grant Permission.

Appn Ref: 20/0712 19 Summerfields, Dalston, Carlisle CA4 7NW. Demolition of Existing Garage; Erection of Two Storey Side Extension & Single Storey Rear Extension to Provide Store, Utility/WC & Additional Living Accommodation On Ground Floor With 1no. En-Suite Bedroom Above. Grant Permission.

Appn Ref: 20/0701 37 Summerfields, Dalston, Carlisle, CA5 7NW. Erection Of First Floor Side Extension To Provide 2no. Bedrooms. Grant Permission.

Appn Ref: 20/0771 9 Carlisle Road, Dalston, Carlisle, CA5 7NG. Erection Of Single Storey Rear Extension To Provide Additional Kitchen/Living Area; Demolition of Existing Garage And Erection Of Replacement Double Garage. Grant Permission.

Applications:

Appn Ref: 20/0830 The Hollin in Hawksdale, Dalston, Carlisle, CA5 7BL. Demolition Of Conservatory; Erection Of Two Storey Side Extension To Provide Additional Living Accommodation on Ground Floor With Covered Terrace/Balcony Above; Internal And External Alterations. No Observations.

Appn Ref: 20/0852 Sunny Croft, Cumdivock, Dalston, Carlisle, CA5 7JJ. Erection Of Single Storey Side And Two Storey Rear Extensions To Provide Additional Living Accommodation On Ground Floor With 2no. Bedrooms (1no. Ensuite) Above; Balcony To First Floor Rear Elevation. No Observations.

Appn Ref: 20/0886 10 Low Moorlands, Dalston, Carlisle CA5 7NX. Alterations To Existing Flat Roof To Mono Pitch And Conversion Of Garage. No Observations.

Appn Ref: 20/0671 Gaitsgill Hall Farm, Gaitsgill, Dalston, Carlisle, CA5 7AH. Replacement Of Cattle Housing Shed (Retrospective). No Observations.

5/21 Clerk and Chairman Report

- It was reported that Cllr Gray has resigned from the Council.

- A quotation of £600 - £700 from Mike Lowther to remove 2 Willow Trees in the Millennium Garden was approved. Due to the close proximity to the river, consent will need to be sought from Natural England.

6/21 Correspondence

- CALC's training programme for January to June 2021 was circulated to Councillors prior to the meeting.
- Mark Nugent (mole catcher) informed the Parish Council that half the money he made this year from his mole catching activities had been donated to two local charities.
- A copy of Carlisle City Council's Public Spaces Protection Order (No.1) 2021 for Anti-social Behaviour was circulated to Councillors prior to the meeting. This will come into force on 22nd March 2021 and remain in force until 21st March 2024.
- The request from a parishioner to locate bird boxes in the woodland beside the river near Forge Green was approved.

7/21 RHS Roots of Remembrance

- An offer to raise funds for a tree sculpture with memorial leaves had been received. It was considered it could become a target for vandalism and was not in keeping with the Dalston image. Whilst Councillors were not in favour of a tree sculpture, they did not object in principle to a real memorial tree.
- The Parish Council are aware of one parishioner who died as a result of Covid 19 during 2020. The option to join the RHS Roots of Remembrance initiative to plant a tree in memory of a loved one lost to Covid in 2020 and 2021 and record it on a national map and our website will be kept under review during 2021. The funding for the tree will be considered when applications are received. Cllr Auld will find out how the initiative has been taken up nationally and the Parish Newsletter will keep publicising the initiative.

8/21 Financial

- Cllr Kyle proposed the following payments be approved for payment. This was seconded by Cllr Auld, All present were in agreement. Cllr Baxter and Cllr Irving will sign the payment authorisations.

	Payee	Details	£
BACS	Sue Milburn	Notices 9.00 Burnetts -Walk Mill Letter paid by credit card 420.00 Working from home allowance 150.00	579.00
BACS	LexisNexis	Local Council Administration Book	119.99
BACS	Bourne Business Centre	Payroll processing Feb 2019-Nov 2020	264.00
BACS	Watsign	Disabled parking signs & install	494.52
BACS	Cumbria County Council	Social distancing signs for Summerfield & the Recreation Ground	84.00
BACS	M Broatch	Window cleaning Forge Green office	5.00
BACS	Brian Hetherington Ltd	Gas safety checks 189.75 Supply & fit Boiler No1 FG 1690.00 Repair outbuilding roof FG 224.80 Green timber paint for planters 22.10 VAT 425.33	2,551.98
BACS	Margaret Watling	Working from home allowance	150.00
Chq 685	Eric Davidson	Gravedigging Hain & Rogerson	100.00

Total			£4,348.49

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

- Accounts for the nine months to 31 December 2020 had been circulated prior to the meeting. The RFO highlighted that property maintenance included the replacement of the boiler in number 1 Forge Green, the parish general maintenance included expenditure for signage for the Kingsway car park and village entrance signs and the cemetery maintenance included work to be done to level sunken grave spaces. The balance of the Section 106 money has been paid to the Charitable Trust and ringfenced for the maintenance of Summerfield play area. So far there have been few requests for grant funding from the Charitable Trust. No major projects are anticipated in the next 3 months. The tender documents for replacement of the roof at Forge Green will need prepared to go out in the autumn. Cllr Craig to look into this.
- It was proposed by Cllr Auld that Cllr McKerrell be added as an additional signatory to the Building Society mandate. This was seconded by Cllr Irving. All were in agreement. RFO to obtain the appropriate forms.

9/21 Cemetery

The following cemetery matters were approved:

- The interment of the late Michael Rogerson on 17th December 2020 in Ward 5, Section K, Space 52.
- The interment of the late Brian Augustine Hain on 14th December 2020 in Ward 5, Section G, Space 24.
- The additional inscription for the late Catherine Mary Calvert in Ward 5, Section G, Space 58. Died 7th March 2020, aged 82 years.
- The request to inter ashes into a family grave in Ward 4, Section A, Space 4 was approved.
- After discussion Cllr Dinning proposed that the maximum number of interments in a grave space should be 8 caskets of cremated remains in addition to two full body coffins. The caskets to be placed two side by side and four in length, to be recorded in the burial register as 1L(left) 1R (right) etc. with 1 being nearest the headstone with 4 nearest the foot of the grave space. This was seconded by Cllr Kyle. All were in agreement.

10/21 Councillor Matters

- Cllr Kaye-Kreckowski reported an outflow of contaminated liquid into the Roe beck. The Environment Agency had been called and given the farmer a caution and he would also be charged for the Environment Agency time.
- Cllr Dinning made a request for a salt bin at Glave Hill where the telephone box used to be. Cllr McKerrell had written to the Council to request the same for Low Moorlands. She offered to add Glave Hill onto her request. Cllr Dinning also suggested that Jill Glencross Funeral Director could be asked if she would pay for a memorial tree.
- Cllr Baxter has responded to the City Council consultation on the Air Quality Action Plan. He also commented that some elderly parishioners were concerned about the slow roll out of the Corona Virus vaccine in Dalston amid the high infection rate. The Parish Council will try to obtain comments from Colin Cox and Dalston Surgery.

Date of Forthcoming Meetings

Next meeting of the Parish Council to take place via zoom on the 9th February 2021 at 7.15pm.

Policy & Resource Meeting Dates for 2021: 23rd February 2021 and 26th October 2021 at 7.15pm the location to be confirmed. An additional meeting in between to be arranged if required.

Property & Maintenance Meeting dates for 2021: TBC

The meeting closed at 9.40 pm

Part B

Closed discussion on 1, 2 & 3 Walk Mill

After discussion a resolution was proposed by Cllr McKerrell to amend resolution 122/20 due to additional information received. It was agreed that the Solicitors letter from Burnetts will not be sent to No 2 and No 3 Walk Mill. A letter of apology will be sent to the residents at No 2 and No 3 Walk Mill as they did not erect the fencing to enclose areas of Common Land. This was seconded by Cllr Auld and all Councillors present were in favour. Cllr McKerrell proposed and Cllr Auld seconded that due to the current covid situation No 1 Walk Mill will be discussed at a later date.