

DALSTON PARISH COUNCIL MINUTES

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Minutes of the monthly Parish Council Meeting held via Zoom on the 8th December 2020 at 7.15pm.

S. Milburn, Clerk

Present

Cllr Byers	Cllr McKerrell	Cllr Kyle	Cllr Dinning	Cllr Kaye-Kreckowski	Cllr Gray
Cllr Robson	Cllr Potter	Cllr Craig	Cllr Ebbatson	Cllr Auld	Cllr Baxter
				Cllr Irving	

Apologies

Cllr Drouet

Cllr Byers notified all present that the meeting was going to be recorded. She also requested that the Councillors press their mute button and asked them to raise their hand if they want to speak.

The members of the public were advised that they could only speak in public participation and for a maximum of 3 minutes (as outlined in standing order number 3g). Cllr Byers stated that they would be asked to leave the meeting before agenda item 9 - Financial.

Part A

Minutes

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the virtual Parish Council meeting on the 10th November 2020.

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Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

Cllr Dinning App 20/0097/S211.

120//20 Public Participation

Cllr Allison and 4 members of the public were present. Cllr Allison briefly spoke in relation to the Local Government Re-organisation. He re assured Councillors that there would be no loss of assets and that the Parish Council would still have precept ability.

121/20 Planning Applications:

Decisions:

Appn Ref: 20/0567 Dalston Hall Caravan Park, Dalston, Carlisle, CA5 7JX. Use of Existing Touring Site For Stationing Of 44 Static Holiday Caravans In Lieu of Consented 71 Touring Stances (51 Touring Caravan and 20 Tent Pitches) Together With the Demolition Of Existing Amenity Block. Granted.

Applications:

Appn Ref: 20/0771 9 Carlisle Road, Dalston, Carlisle, CA5 7NG. Erection Of Single Storey Rear Extension To Provide Additional Kitchen/Living Area; Demolition of Existing Garage And Erection Of Replacement Double Garage. No Observations.

Appn Ref: 20/0093/S211 Rose Villa, Buckabank, Dalston, Carlisle CA5 7AA. Removal of 1No Leylandii In Dalston Conservation Area. No Observations.

Appn Ref: 20/0794 2 Walk Mill, Dalston, Carlisle, CA5 7QW. Demolition Of Conservatory; Erection Of Single Storey Rear Extension To Provide Sunroom & Dining Area. No Observations.

Appn Ref: 20/0097/S211 Walk Mill House, Ellers Mill Lane, Dalston, Carlisle, CA5 7QH. Removal Of 5no. Larch Trees and 1no. Pine in Dalston Conservation Area. No Observations.

Appn Ref: 20/0681 Chalk Lodge, Cumdivock, Dalston, Carlisle, CA5 7JL Roofing Over of Existing Open Silage Clamp Area. No Observations.

122/20 No.1,2 & 3 Walk Mill Common Land Lease

Due to the Common Land leases at No 1,2 & 3 Walk Mill being contested advice has been sought from Frances Wellers Hedleys Solicitors. The advice is as follows:- “ The erection of fencing on common land constitutes “restricted work” under the Commons Act 2006 and, as such, permission is needed from the planning inspectorate for the fencing to be lawful, regardless of whether the Parish Council is happy to allow the fencing to remain in place. Retrospective permission may not be granted by the planning inspectorate where the fencing prohibits free access to those entitled to exercise their rights in common, regardless of whether there is an unlocked gate in place and regardless of whether the land is difficult to access and overgrown”.

A resident from Walk Mill stated that a retrospective planning application to the Planning Inspectorate for the fencing could only be made by the Parish Council.

After discussion Cllr Craig proposed that the Parish Council write to the owners of No1, No.2 and No.3 Walk Mill stating that they have not complied with the terms of their lease by erecting fencing to enclose areas of common land. We therefore ask that the fencing is removed and the area reinstated to its original condition before the 31st March 2021. Cllr Baxter seconded this. 8 Councillors were in favour and 4 Councillors were against.

Resolution Parish Council Meeting 12th January 2021

After discussion a resolution was proposed by Cllr McKerrell to amend resolution 122/20 due to additional information received. It was agreed that the Solicitors letter from Burnetts will not be sent to No 2 and No 3 Walk Mill. A letter of apology will be sent to the residents at No 2 and No 3 Walk Mill as they did not erect the fencing to enclose areas of Common Land. This was seconded by Cllr Auld and all Councillors present were in favour. Cllr McKerrell proposed and Cllr Auld seconded that due to the current covid situation No 1 Walk Mill will be discussed at a later date.

123/20 Clerk and Chairman Report

- The office will close on Wednesday 23rd December 2020 and re open on Monday 4th January 2021. Cllr Byers will be the emergency contact.
- The Church Commissioners have refused permission for the triangle at the junction between Raughton and Gaitsgill to be cleared. The hedges have been cut back by the Hetherington's (Raughton Farm).
- Cllr Robson proposed that a variation to cut the Common Land at Nook Lane for a cost of £185 be added to the grass cutting contract. Cllr Auld seconded this and all Councillors present were in favour.
- Cllr Byers thanked Cllr Allison for his £70 contribution towards the traffic counter at Raughton Head.

124/20 Correspondence

- Kevin Crawley (Traffic Management, Cumbria County Council) has confirmed the Parish Councils proposal to relocate the 30mph speed limit sign at the West of the village has been added to their future works list with the recommendation that the proposal is in the 21/22 Speed Limits Review.
- The new 12th Edition of the Arnold Baker Local Council Administration Publication has been ordered for a sum of £119.99.
- St Cuthbert's Garden Village Consultation was circulated to Councillors prior to the meeting. Responses to be made by the 22nd December 2020. The Garden Village Local Plan & Strategic Design Supplementary Planning Document was also circulated to Councillors prior to the meeting.
The RFO was requested to liaise with St Cuthbert Without Parish Council and Cummersdale Parish Council as they have both worked closely with Carlisle City Council throughout the project. RFO to distribute any new information to the Council. It was agreed that the Councillors would submit individual responses. Cllr Irving reported that the consultation was complicated and difficult to complete.
Clerk to ask Jillian Hale to attend the next Parish Council meeting on the 12th January 2021 to explain the project further.

- Action with Communities In Cumbria's survey relating to the Local Government Re-Organisation has been forwarded to the newly formed working group; this group will look at all the devolution documents in detail and present recommendations to the Parish Council. The Cumbria Local Government Reorganisation Outline Proposal was also circulated to Councillors prior to the meeting. The document details the 4 devolution proposals for the County. Cllr McKerrell confirmed that Carlisle City Council and Eden District Council are proposing a North / South unitary authority splitting into Cumbria North (Eden, Carlisle and Allerdale) and Cumbria South (South Lakes, Barrow and Copeland). Cllr Allison stated that the 4 options have been presented to Government, they will select their preferred options and then a consultation will take place.
- Cllr Byers requested that all Councillors check their "Notification by Member of Pecuniary and Other Registrable Interests" forms to ensure that all their information is correct. A new form is to be completed in respect to any change to interests, including changes of employment, ownership or renting of property. A copy of the new form is to be filed in the Parish Council office and a copy given to Rachel Plant (Democratic Services Officer). Clerk to ask Cllr Utting to update his employment status.
- The Local Government Ethical Standards Consultation deadline has been extended from the 18/12/20 to 29/1/21.
- A request to have 2 leaning Willow trees in the Millennium garden removed was approved. Clerk to obtain a price from Mike Lowther. A request to plant 10 Silver Birch, 10 Rowan and 10 Wild Cherry Trees in the garden was also approved by the Councillors. The Woodland Trust are offering the trees free of charge to community woodlands.

125/20 S106 Remaining Funds (£14,139.45)

- £7,139.45 of the remaining £14,139.45 S106 fund has been transferred to the Parish Council. Cllr Auld proposed that the funds be transferred to the Dalston Charitable Trust as previously resolved at the Parish Council meeting held on the 11th February 2020. The funds are to be ring fenced for the maintenance of outdoor play equipment. Cllr Irving seconded this and all Councillors present were in favour. Carlisle City Council have allocated the remaining £7,000 towards repairs to the cycle path. Cllr Allison circulated pictures prior to the meeting detailing the area to be repaired. If there are any remaining funds Cllr Auld requested the section of the path by Nestle be repaired as it is badly damaged by raised tree roots. Cllr Allison agreed to obtain a quote for the works. Clerk also to report the area to highways and ask them to repair.
- A letter from John Stevenson MP and Allan Harty (Cumbria County Council) has confirmed that the request for funding for the Caldew cycle path has been rejected due to it not meeting the Department Of Transport criteria. Funding of £933,000 has been allocated to Cumbria County Council; they have put forward two schemes, one on Barrow Island and the other in Kendal.

126/20 EV Chargers

Cllr Byers stated that the Electric Vehicle chargers are now up and running.

Charge My Street have requested a contact number so that if there are any problems their customer service team have a point of contact. The Parish Council office number has been given and Cllr McKerrell and Cllr Robson kindly offered to be champions out of office hours.

A date is to be arranged for training and demonstration of how the equipment / charger's work.



127/20 Village Entrance Signs

The revised village entrance signs were circulated to Councillors prior to the meeting. Cllr Auld proposed to agree the design, Cllr Robson seconded this and all Councillors present were in favour.

All signs are manufactured from traffic grade aluminium composite c/w class ref.2 reflective faces and signfix channel to the rear for post mounting.

Larger sign 1100mm x 450mm, DALSTON 113mm high, Britain in Bloom 60mm £109.20 each plus vat

Smaller sign 1100mm x 340mm, DALSTON 113mm high, Britain in Bloom 40mm £77.80 each plus vat, 2 metre long aluminium posts complete with end cap and

76mm fixing clips, £45.40 each plus vat or for 2.5 metre long posts £54.30 each plus vat again including cap and clips.

Part B

128/20 Financial

- The following payments were approved

Chq	Payee	Details	£
BACS	CommuniCorp	Subscription renewal to Clerks & Councils Direct publication	12.00
BACS	Sue Milburn	Notices 9.00 Recorded delivery post 2.18 Antibacterial wipes 3.00	14.18
BACS	CALC	Code of Conduct course	20.00
BACS	PFK Littlejohn LLP	Annual Audit fee	480.00
BACS	Mark Nugent	Mole catching in Churchyard	35.00
BACS	AJ Routledge	Repair Mitchell Brow seat	94.00
BACS	Viking	New shredder 44.99 Stationery 39.71 Vat 16.94	101.64
BACS	Ann Byers	Mobile phone for the office 34.99 Telephone top up voucher 20.00	54.99
BACS	Dalston Recreation Association	Village Hall Capital Grant for guttering	750.00
BACS	Carlisle Business Supplies	Inks	184.86
BACS	Cumbria Software Systems	Computer problem with emails	117.60
Chq 683	Eric Davidson	Gravedigging J Garnett	350.00

BACS	Dalston Parish Charitable Trust	Section 106 money paid into Trust	7,139.44
Total			£9,353.71

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

- The external audit has been completed and the External Auditor Certificate had been circulated prior to the meeting. No matters were raised by the auditor in respect of the Annual Governance and Accountability Return. The RFO confirmed that the Auditors Certificate has been published on the Parish Council website and on the noticeboards within the Parish.
- It was proposed by Cllr McKerrell that the Clerk and RFO should each receive payment of £6 per week for heating and lighting in line with Government Guidelines for the 25 weeks they were required to work from home during the Coronavirus lockdown. This was seconded by Cllr Baxter. All were in favour.
- The RFO reported that there are still a number of asset inspections outstanding and asked Councillors to complete these when it is safe to do so in order that a report can be considered by the Property and Maintenance Committee.

129/20 Cemetery

The following cemetery matters were approved:-

- The burial of the late Jean Garnett on the 19th November 2020 at 11am in Ward 5, Section I, Space 53.
- An all black polished granite headstone 2'6" height, base 2'0" for the late Catherine Ann Collins buried in Ward 5, Section J, Space 56. To read, In loving memory of Catherine Ann Collins, 28.01.1954 – 17.08.2020, a very special person, beloved wife of Patrick, Step Mam to Helen and Steve, Grandma and Great Grandma, Aunt and Sister in Law. Rest in peace darling.

130/20 Councillor Matters

- Wigton Hospital are shortly going to be rolling out the Coronavirus vaccine. A request has been made for volunteers to help marshal.
- The Clerk reported that correspondence had been received from Gareth Scott (Cumbria County Council) regarding the fallen tree at Bog Bridge. Gareth has spoken to the Environmental Agency who maintain the river to see if they are willing to allow Cumbria County Council contractors to complete the work on their behalf. Unfortunately there is no quick fix to the issue as consent is required from EA. They expect to know more in January. Cllr Kaye-Kreckowski reported that two further trees had fallen causing damage to the track at Home House.
- Cllr Potter reported a blocked cundus at the Dalston side of Cardew House Farm. It has already been reported to Cumbria County Council, they have looked at it but have not rectified the problem. RFO to follow up.
- Cllr Dinning requested a meeting with the Environmental Agency to discuss issues with the Mill Race. Clerk to arrange. Cllr Irving requested a letter be sent to John Stevenson MP detailing past problems relating to the Environmental Agency.
- Cllr Auld reported that the Royal Horticultural Society are running a National scheme which involves planting a tree in remembrance of anybody who has died in the community from Coronavirus. Details of all trees planted will be logged on the RHS National Database.
- Cllr Baxter reported that parents and elderly residents have complained about cars parking and blocking the pavements outside Smithfield. He has reported the issue to PCSO Graham Kirkpatrick. PCSO Kirkpatrick is currently on paternity leave until the 22nd December 2020.
- Cllr Ebbatson apologised for been unable to attend the last 5 meetings. He also praised the work of the Parish Council.

Date of Forthcoming Meetings

Next meeting of the Parish Council to take place via zoom on the 12th January 2021

Policy & Resource Meeting Dates for 2021: 23rd February 2021 and 26th October 2021 at 7.15pm the location to be confirmed. An additional meeting in between to be arranged if required.

Property & Maintenance Meeting dates for 2021: TBC

The meeting closed at 9.25pm

