

DALSTON PARISH COUNCIL MINUTES

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Minutes of the monthly Parish Council Meeting held via Zoom on the 10th November 2020 at 7.15pm.

S. Milburn Clerk

Present

Cllr Byers	Cllr Auld	Cllr Baxter	Cllr Craig	Cllr Drouet	Cllr Irving
Cllr Kaye-Kreckowski	Cllr Kyle	Cllr McKerrell	Cllr Potter	Cllr Robson	

Apologies

Cllr Dinning – No internet connection.

Cllr Byers notified all present that the meeting was going to be recorded. She also requested that the Councillors press their mute button and asked them to raise their hand if they want to speak.

The members of the public were advised that they could only speak in public participation and for a maximum of 3 minutes (as outlined in standing order number 3g). Cllr Byers stated that they would be asked to leave the meeting before the financial item.

Cllr Byers stated that agenda item 7 (Number 1 Walk Mill Garden Lease) had been removed from the agenda and would be discussed at a later date.

Minutes

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the virtual Parish Council meeting on the 13th October 2020.

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Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

There were no declarations of interest.

106/20 Public Participation

Cllr Collier gave his apologies. Cllr Allison was in attendance. Cllr Allison confirmed that the proposed traffic counters would cost £210 each. He also stated that the residents at Hawksdale are to fund their own counter. The Parish Council agreed to order this for them.

107/20 Planning Applications:

Appn Ref: 20/0699 Thethwaite Farm, Raughton Head, Carlisle, CA5 7DG. Proposed Alterations To Include: Exposing Existing Fireplace Within Living Room; Installation Of Wood Burning Stove; Lining & Repair To Existing Chimney; Replacement Fireplace In Dining Room; Partial Rewiring & Making Good Damaged Plaster Walls & Lath & Plaster Ceilings; Reinstatement Of 3no. Former Window Openings To Rear Elevation Of Dining Room, Bed Above & Bathroom; Reinstatement of Former Door Opening To End Of Cross Passage; Replacement Front Door; Installation Of New First Floor Bathroom Within Bedroom; Breaking Through Into Adjacent Loft Space Above Kitchen To Create Bedroom; Replacement Of Corrugated Roof Sheetting To Rear Roof Slope Of Proposed Bedroom With Natural Slate; Rebuilding Of External Stone Steps, Installation Of cast Iron Handrail/Balustrade; Internal Redecoration. (LBC). No Observations.

Appn Ref: 20/0701 37 Summerfields, Dalston, Carlisle, CA5 7NW. Erection Of First Floor Side Extension To Provide 2no. Bedrooms. No Observations.

Appn Ref: 20/0712 19 Summerfields, Dalston, Carlisle CA4 7NW. Demolition of Existing Garage; Erection of Two Storey Side Extension & Single Storey Rear Extension to Provide Store, Utility/WC & Additional Living Accommodation On Ground Floor With 1no. En-Suite Bedroom Above. No Observations.

Appn Ref: 20/0739 Sunnyvale, High Bridge, Dalston, Carlisle, CA5 7DR. Erection Of Single Storey Rear Extension To Provide Additional Living Accommodation; Construction Of Boundary Wall. No Observations.

Appn Ref: 20/0005 HDG Raughton Farm, Raughton, Dalston, CA5 7AQ. Removal Of 2no. Sections Of Hedgerow. The PC has been notified that there has been no notice put at the application site and no letters sent to neighbouring properties informing them of the application. An explanation as to why the PC has been asked to discuss an application without members of the parish being able to comment or express their views is to be requested. In light of this a deferment is also to be requested allowing all relevant parties the opportunity to view the application.

108/20 Clerk and Chairman Report

It was reported that the Electric Vehicle Chargers have been installed in the Kingsway car park, it was noted that a new meter is still to be fitted, Opus Energy are to do the work in the near future. Charge My Street asked if the Parish Council would provide a quote to put into their press release. The following quote was approved "Dalston have been delighted to be approached by Charge My Street who suggested placing Electric Vehicle Charge areas in Dalston. They are a very helpful and accommodating community benefit society group who have given the Dalston Parish Council a lot of advice and information. It has not been straight forward with the Covid situation this year. Charge My street has worked when possible to instruct all the many different groups to install everything that is required. We now have two electric charging points on the Kingsway car park in the middle of Dalston which is really good news in the current time of climate change. Anyone is free to use the spaces to charge their vehicle and use the many amenities in the village. This is the first Electric Vehicle Charge Points in our area and as such is a great asset to our village".

109/20 Correspondence

- CALC have arranged Paul Hoey from Hoey Ainscough Associates Ltd to deliver a Code of Conduct training session via Microsoft Teams on the 25th November 2020 at 6.30pm. The course cost is £20 per delegate. RFO to attend. Councillors to inform Clerk if they would like to attend.
- It was agreed to raise the disabled car parking signs in the Kingsway car park to make them more visible.
- Correspondence detailing The Committee On Standards in Public Life's recently launched consultation was circulated to Councillors prior to the meeting. The document details a landscape review of institutions, processes and structures in place to support high standards of conduct. The closing date is 4th December.

110/20 CALC Correspondence Regarding Local Government Reorganisation In Cumbria

Correspondence from CALC regarding the Local Government Reorganisation In Cumbria was circulated to Councillors prior to the meeting. Due to the potential impact that this may have on the Parish Council it was agreed that a working group be formed. Members of the group are to be Cllr Irving, Cllr Kyle, Cllr Robson, Cllr Kaye-Kreckowski, Cllr Craig, Cllr Auld and Clerk / RFO.

Discussion took place regarding the transfer of the parish assets into the Dalston Charitable Trust. It was agreed that it was too early to do this however it would be looked at again in the near future.

111/20 Station Road 30mph Sign Update

It was reported that Kevin Crawley (Traffic Management Leader Cumbria County Council) has been into the village and supports the Parish Councils proposal to extend the 30mph speed limit zone on Station Rd. However, the sign cannot be placed at the entrance to Barras Lane Industrial Estate as it would not meet the visibility splay criteria of 75m at this location. Kevin also recommended that if the speed limit sign is moved further out the village entrance sign should be too, as this reinforces the message that drivers are entering a village. Councillors agreed that both signs should be placed further out before the bend where the 2 bungalows are located. Clerk to inform Kevin so that he can include it on his list of speed limit reviews next year.

112/20 Number 1 Walk Mill Garden Lease

Deferred to a later date.

113/20 Policy & Resource Meeting Update

The draft minutes from the Policy & Resources Meeting held on 27 October 2020 were circulated to Councillors prior to the meeting.

Cllr Byers reported that the Policy and Resources Committee had conducted the annual review of the Financial Regulations. The Financial Regulations 2020 had been circulated with the draft minutes. Cllr Kaye-Kreckowski proposed that the Financial Regulations as reviewed by the Policy and Resources Committee should be accepted and adopted. This was seconded by Cllr Craig. All present were in agreement.

The Policy and Resources Committee recommended that Cllr David Gray and Cllr Ruth Irving become additional signatories on the building society account to make payments easier. Cllr Craig proposed that Cllrs Gray and Irving should be added to the mandate. This was seconded by Cllr Drouet. All present were in agreement.

The RFO had circulated a draft Disability Access Statement with brief notes of its purpose prior to the meeting. The Statement must be put onto the Parish Council Website. The statement will be reviewed on an annual basis. Cllr McKerrell proposed and Cllr Auld seconded the Statement be approved and published on the website. All present were in agreement.

Various options for the supply of electricity had been considered when the current contract with Opus terminates on 2 December 2020. A variable contract with Bulb was recommended by the Policy & Resources Committee. They were the most competitively priced and supply renewable energy. Cllr Kaye-Kreckowski proposed the Policy & Resources Committee recommendation should be accepted and the mandate to pay Bulb by monthly direct debit should be signed. This was seconded by Cllr Kyle. All present were in agreement.



114/20 Cockerel Emblem

After discussion the cockerel shown was chosen for use on the Dalston Village signs, the Dalston flag and the Parish Council office sign

A vote was taken. 5 Councillors chose this emblem, 3 Councillors were against this emblem and 2 Councillors abstained.

115/20 Grass Cutting Contract Variation

Cllr Auld proposed that the area of common land at Nook Lane be added to the parish grass cutting contract. Cllr Kyle seconded this, all Councillors present were in favour. Clerk to obtain price.

It was also agreed that Wigton Town Council cut the area asap, however the area must be dry before doing so.

116/20 Village Signs

After discussion it was agreed that more versions of the proposed village signs were needed before a decision could be made.

117/20 Financial

Cllr Auld proposed the following payments be approved for payment. This was seconded by Cllr McKerrell. All present were in agreement.

Chq	Payee	Details	£
BACS	SAGE	Annual Sage Cover to 1/11/21	201.60
BACS	Sue Milburn	Notices 9.00 Keys for cemetery gates 10.50 recorded delivery post 2.18	21.68
BACS	Raughton Head PCC	Reimburse Grass cutting April- October by Lawn Order	1,320.00
BACS	Dalston Victory Hall	Village Hall Capital Grant paid over	1500.00
BACS	Wigton Town Council	Parish grass July-Sept 2866.22 Cemetery grass July-Sept 1701.76 Summerfield grass July-Sept 117.55 VAT 937.11	5,622.64

BACS	Watsign	Redraw cockerel logo version 2	36.00
BACS	Cache4 IT Solutions	Annual subscription for Office 365 Business	227.52
BACS	Martin Broatch	Clean office windows	5.00
BACS	Ann Byers	Keys cut for disabled Toilets	10.00
BACS	Royal British Legion Poppy Appeal	3 Poppy wreaths	56.00
Total			£9,000.44

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

- It was noted that Oakside at Lakerigg was changing owners. The £10 annual fee for CL205 (public watering place & clay pit) is to be charged to the new owners.

118/20 Cemetery

To following cemetery matter was approved:-

- Slate lettering additional inscription to be placed at the top of the original headstone for the late Joanna Scott in Ward 5, Section J, Space 45. With Beautiful Memories & Eternal Love.

119/20 Councillor Matters

- Cllr Irving requested the KEEP CLEAR and white line markings in The Square be re painted.
- Cllr Potter enquired about concerns in respect of the footbridge and bank of the beck at East Curthwaite. The RFO advised that Cumbria County Council have inspected the bridge and it is sound. However, there is a little bank damage adjacent to the bridge that they will be repairing in due course. The bridge is in two parishes Dalston and Westward, with the current bank damage in Westward Parish.
- Cllr Kyle expressed concern about the tree in the river and potentially a second tree ready to fall at Bog Bridge and the impact this could have on the bridge itself. Cllr Kyle was advised that the matter has been reported although both Cumbria County Council and The Environment Agency are reluctant to accept responsibility, Cllr Allison agreed to follow this up.

Date of Forthcoming Meetings

Next meeting of the Parish Council to take place via zoom on the 8th December 2020 at 7.15pm.

Policy & Resource Meeting Dates for 2021: 23rd February and the 26th October at 7.15pm.

Property & Maintenance Meeting dates for 2021: TBC

The meeting closed at 9pm