

DALSTON PARISH COUNCIL MINUTES

Forge Green
Dalston
CA5 7QJ
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Minutes of the monthly Parish Council Meeting held via Zoom on the 13th October 2020 at 7.15pm.

S. Milburn Clerk

Present

Cllr Byers Cllr Irving Cllr Kyle Cllr Dinning Cllr Kaye-Kreckowski Cllr Gray
Cllr Robson Cllr Potter Cllr McKerrell Cllr Craig Cllr Drouet Cllr Auld
Cllr Baxter

Apologies

Cllr Byers notified all present that the meeting was going to be recorded. She also requested that the Councillors press their mute button and asked them to raise their hand if they want to speak.

The members of the public were advised that they could only speak in public participation and for a maximum of 3 minutes (as outlined in standing order number 3g). Cllr Byers stated that they would be asked to leave the meeting before the Financial item.

Minutes

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the virtual Parish Council meeting on the 8th September 2020.

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Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

Cllr Gray planning application 20/0497.

88/20 Public Participation

Cllr Allison sent his apologies due to a Carlisle City Council meeting.

One member of the public was present and spoke in relation to agenda item 8 (Automatic Traffic Counts).

89/20 Planning Applications:

Decisions

Appn Ref: 20/0533 The Croft, Cardewlees, Carlisle, CA5 6LE. Change Of Use Of Agricultural Land To Domestic Garden (Retrospective). Refuse Permission.

Applications

Appn Ref: 20/0583 Church View, Church Lane, Dalston, Carlisle CA5 7PL. Conversion of Agricultural Building to 1No. Dwelling. No Observations.

Appn Ref: 20/0584 Church View, Church Lane, Dalston, Carlisle CA5 7PL. Conversion of Agricultural Building to 1No. Dwelling (LBC). No Observations.

Appn Ref: 20/0660 Rose Castle, Dalston, Carlisle, CA5 7BY. Change Of Use Of Former Chauffeurs Garage To Staff Operations Wing (LBC). No Observations.

Appn Ref: 20/0659 Rose Castle, Dalston, Carlisle, CA5 7BY. Change Of Use Of Former Chauffeurs Garage To Staff Operations Wing. No Observations.

Notification Of Amended Details / Further Information

Appn Ref: 20/0497 Deepdale, Bridge End, Dalston, Carlisle, CA5 7BH. Demolition Of Part Of Dwelling And Outbuildings; Erection Of Two Stotrey And Single Storey Extensions To Create Additional Living Accommodation Together With Erection Of Detached Outbuildings. No Observations.

90/20 Clerk and Chairman Report

- Cllr Byers stated that she reported 8 Street Lights within the parish that need to be changed to LED. After correspondence with both Keith Poole (Carlisle City Council) and Simon Graham (Cumbria County Council) we were informed that the lights in question cannot be converted and that new lights would need to be fitted. Unfortunately there are currently no funds to do this, however the lights will be checked and kept in working order until funds become available to replace them. A funding opportunity from Electricity North West is also being explored for non-highways lights in Dalston.
- It was agreed that the Clerk order 7 wreaths on behalf of the Parish Council.
- Cumbria County Council made an order on the 21st September 2020 to facilitate delivery of the Carlisle Southern Link Road Scheme. The following link detailing the order was circulated to Councillors prior to the meeting. <https://www.cumbria.gov.uk/csir/>
- Cllr Byers reported that the Virginia Creeper on the Lychgate needed cut back. Cllr Dinning and Councillor Gray kindly offered to do this.
- Cllr Byers also reported that PCSO Graham Kirkpatrick has been in the village 3 times monitoring traffic at school drop off and pick up times. Budget restrictions have prevented more visits.
- Cllr Byers reported on the Clerks annual appraisal via zoom prior to the PC meeting.

91/20 Correspondence

- Raughton Head PCC thanked the Charitable Trust for the grant support of £170 they received for the purchase of tables for their hobby group.
- It was resolved to have 4 no. windows at Forge Green cleaned monthly by Martin Broach for a cost of £5.
- Cllr Byers reported that correspondence had been received regarding the Millennium garden. It stated that the wood pile there has been declining this year and the fencing wire to form the enclosure for the pile had been taken away. Also four posts that had been placed to stop the cows getting into the garden had been removed. They have since been reinstated.

92/20 Village Entrance Signs

There is currently no funding available for replacing the village entrance signs. After discussion it was agreed the Clerk source prices to re print on the existing sign surface, this will reduce costs as the whole sign would not need be replaced.

93/20 Cumbria Strategic Flood Partnership Meeting 16th September 2020

Much of the discussion was in relation to forming some sort of Legal Entity or Limited Company having a **Senate and an Assembly** where the Board would be the directors and this caused some concern for people from various organisations who would not be able to be members, two of these being the Environment Agency and Cumbria Rivers Trust.

There were no discussions relating to flooding or its impact on communities in the area.

94/20 Station Rd 30mph Speed Limit

Chris Hardman's response to extending the 30mph speed limit on Station Road was circulated to the Councillors prior to the meeting.

After discussion Cllr Craig proposed the 30mph speed limit signs be moved to the entrance at Barras Lane Industrial Estate. Cllr Potter seconded this and all Councillors present were in favour. Clerk to request Cllr Allison submit a proposal to Cumbria County Council on behalf of the Parish Council.

95/20 Automatic Traffic Counts

After discussion it was agreed to place traffic counters at Raughton, Raughton Head School, Durdar Rd (Flanders – Green Lane), Dalston Hall, The Green, Station Rd and the off road section between Moryn House and the Cumberland Building Society junction. Each counter will cost £210 + VAT. Counters to be put down in March the same as previous years. Clerk to inform Cllr Allison.

Cllr McKerrell agreed on the grounds that by May we have information and statistics for these speed counters.

96/20 Monitoring Assets

The RFO reported that Cllr Dinning had kindly inspected the 2 bus shelters and had found these to be in a good state of repair. Cllr Byers has photographed a tree, rose bush and all the memorial seats with their plaques and location in Dalston which are on the asset register and has also inspected most of the Common Land in the Parish. Two Councillors have inspected the assets on their list and reported back their findings to the RFO. Cllr Byers asked if Councillors would inspect the assets remaining on their lists which will be mainly seats, litterbins and planters.

97/20 Forge Green Works

Cllr Auld proposed Brian Hetherington Ltd point the gable end wall on the outbuilding at Forge Green for a fee of £24 per hour + materials. Cllr Robson seconded this and all Councillors present were in favour. Initially it was agreed that McKnights complete the works however this decision was overturned as it was not best value for money. Clerk to apply for Listed Building Consent prior to the work commencing.

Cllr Robson proposed AJ Plastering & Rendering install new sand and cement fillet at ground level to fill in the gap between the path and wall at the front of the property at Forge Green for a fee of £150. Cllr Irving seconded this and all Councillors present were in favour.

98/20 St Michaels Primary School Play Equipment

It was reported that there has been vandalism to the outdoor play equipment at St Michael's Primary School. The parents of the children who did some of the damage have been contacted. Repairs for the damaged play equipment and gazebo roof are expected to be in the region of £1,900. The school are currently looking into implementing security fencing, payment for this will come out of their capital funds.

99/20 Area Land Gaitsgill Junction Leading From Raughton Rd

Residents from Raughton have asked for permission to clear the triangle at the junction from Raughton leading to Gaitsgill. They would like the area to be cleared and left as grass and possibly to put a seat on there. The Clerk has liaised with Mark Wilson (Cumbria County Council) to ascertain who the land belongs to. Mark is to get clarification from the land registry. The Church Commissioners have also been contacted. Cllr Auld proposed that if permission is granted the area be cleared and daffodils planted. Cllr Kaye-Kreckowski seconded this and all Councillors present were in favour. It was also agreed that the PC maintain the grass 3 times a year.

Cllr McKerrell kindly offered to donate £100 from her small scale allowance to go towards the project.

Residents have also volunteered to paint the entrance signs. The Parish Council have supplied the paint.

100/20 Charitable Trust 2020 Accounts

The accounts for the year up to the 31st March 2020 were circulated to Councillor prior to the meeting, they show a current balance of £24,630. The awards to organisations made in the year were given to Cumdivock Womens Institute, Dalston Handbell Ringers, St Michaels Pre-School Nursery, Dalston Scouts, Dalston Methodist Church and All Saints Raughton Head Hobby Group.

Cllr Kyle thanked Cllr McKerrell and Dalston Ladies Choir for their donation of £250. This was given following the decision to end the group.

101/20 Cumbria In Bloom

Cllr Auld reported that a digital awards ceremony is to be held on the 22nd October 2020. This follows the very successful website project and photo competition which has been running. Cumbria In Bloom received 52 projects for consideration and a number of photographs. The judging has been completed by an RHS Britain In Bloom judge as well as local judges. Participation certificates will be given to everyone and there is to be exceptional effort awards; winners of this will receive a £50 garden voucher. Claire Hensman (Lord-Lieutenant) will present/name the awards and Olive Clarke (Patron) will close the ceremony.

Cllr Byers will be attending the awards on behalf of the PC.

102/20 TreeWise Solutions Ltd

Cllr Auld proposed TreeWise Solutions Ltd produce the maps for the new grass cutting contract for a cost of £150 + VAT.

Cllr Craig seconded this and all Councillors present were in favour. The PC are part of the public sector mapping agreement and therefore have access to Ordnance Survey maps free of charge. Clerk to liaise with Cllr Craig.

103/20 Financial

- Cllr Byers reported that following a change in rules the Parish Council were now entitled to the £10,000 Corona Virus grant originally made available by the Government in April to businesses receiving small business rate relief. This grant was received in September.
- The following payments were approved
Proposed by Cllr Auld & seconded by Cllr McKerrell. All Councillors in favour.

Chq	Payee	Details	£
BACS	Watsign	Electric vehicle charger sign Cockerel Emblem	111.60 36.00
BACS	Sue Milburn	Notices 9.00 Toilet rolls and antibac wipes 5.15	14.15
BACS	Mark Murray	trim hedge at Forge Green and weeding	40.00
BACS	Carlisle Business Supplies	ink	115.60
Chq 681	Mike Capstick	Maintain troughs February to early May 540.80 Maintain troughs/baskets May to August 1892.80 Planting up troughs and baskets 1123.72	3,557.32
BACS	CALC	Effective Councillor Course for Cllr Irving	40.00
BACS	Light Bulb Web Design Ltd	Website hosting & support to October 2021	360.00
Chq 682	Steven Brown Fencing	Cutting and treating weeds Sustrans Cycleway	540.00
BACS	Beacon fire Protection	Service fire extinguishers	36.12
Total			£4,850.79

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

- The payment in the sum of £286.80 to Harry Stebbing Workshop in respect of the Header Board for the new noticeboard being made for Forge Green was ratified.
- Accounts for the six months to 30 September 2020 had been circulated prior to the meeting. No queries had been raised in advance of the meeting. The RFO advised that income was ahead of budget mainly due to the receipt of the £10,000 Corona Virus grant. Cemetery income was again ahead of budget although not as much as last year. Expenditure was consistent with budget and took into account estimates for the new Forge Green Noticeboard, new boiler in the Flat and repair work on the outbuildings at Forge Green, The cost of cutting back the vegetation on the Sustrans cyclepath had been covered by contributions from the three City Councillors and Cummersdale Parish Council. The Policy and Resources Committee are due to meet via Zoom on 27th October to discuss the budget for 2021/22. The grass cutting contract, electricity contract and insurance contract are all due for renewal. Currently the indications are that the accounts for the year 2020/21 will still show a surplus ahead of budget.
- Cllr Auld commented that the Sustrans cyclepath was becoming damaged by roots raising the tarmac. Cllrs Byers & Cllr McKerrell have been in contact with John Stevenson MP regarding funding for the cyclepath.

104/20 Cemetery

The following cemetery matters were approved:-

- The replacement headstone and additional inscription for the late Mary Eleanor Graham. A dark grey headstone 30x24x4, 30x12x4. In loving memory of a dear mother Mary Eleanor Graham, died 25th June 1970 aged 86 years. Wife of the late J.W. Graham. Also her grandson Robert Ross McBride died 28th June 2018 aged 89 years. Also his beloved wife Jean Isobel, died 27th Dec. 2019 aged 86 years. At rest.
- The purchase of burial space 58, Ward 5, Section K to Anthony Rickerby.

105/20 Councillor Matters

- Cllr Craig had the payment authorisation forms and cheque book to sign for the authorised payments and enquired who the second signatory would be. The RFO will countersign the forms this month and the Policy & Resources Agenda will consider adding another Councillor to the mandate who would be easily accessible to sign payment authorisations whilst the Parish Council continue to hold meetings remotely.
- Cllr Craig had received a query from a parishioner about a red car parked on the Green. The RFO had already referred this to the PCSO who has just returned from leave, The vehicle is taxed and insured and was purchased in July. PCSO had visited the resident at the weekend. The vehicle has now been moved.
- Cllr Auld requested the potholes at Unthank road end and the flooding along the road to Unthank be reported.
- Cllr Kyle thanked the Clerk for sorting an issue at Sprunston.
- Cllr Kaye-Kreckowski reported a query from a parishioner about a notice in the Cumberland News regarding markings on the road at Raughton Head School. Cllr McKerrell reported that it was a formal consultation to introduce a legal order to allow zig zags to be placed outside the school. The markings would be operational Monday to Friday between 8am and 5pm, enabling the issue of a penalty notice to any vehicle, other than a school minibus, parked on the zig zags within operating hours.
- Cllr Irving is to report raised tree roots in the tarmac behind Paragon Vets to Carlisle City Council.
- Cllr McKerrell asked when the charging points in the Kingsway Car Park are to be installed. Clerk reported that Electricity North West should be completing their work imminently.
- Cllr Byers thanked Cllr Dinning for putting up the Millennium Garden sign and the Dog Fouling sign on the Kingsway.

Date of Forthcoming Meetings

Next meeting of the Parish Council to take place via zoom on the 10th November 2020

Policy & Resource Meeting to take place via Zoom on 27th October 2020.

Property & Maintenance Meeting dates for 2020: TBC

The meeting closed at 9.30pm