

DALSTON PARISH COUNCIL MINUTES

Forge Green
Dalston
CA5 7QJ
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Minutes of the monthly Parish Council Meeting held via Zoom on the 9th June 2020 at 7.15pm.

S. Milburn Clerk

Present

Cllr Byers Cllr McKerrell Cllr Kyle Cllr Dinning Cllr Kaye-Kreckowski Cllr Gray
Cllr Robson Cllr Potter Cllr Ebbatson Cllr Craig Cllr Drouet Cllr Baxter
Cllr Auld

Apologies

There were no apologies for absence.

Cllr Byers notified all present that the meeting was going to be recorded. She also requested that the Councillors press their mute button and asked them to raise their hand if they want to speak.

The members of the public were advised that they could only speak in public participation and for a maximum of 3 minutes (as outlined in standing order number 3g). Cllr Byers stated that they would be asked to leave the meeting before item 5 (Financial).

Standing Orders Addendum Virtual Meetings

An addendum to Standing order 3 (virtual meetings) was circulated to Councillors prior to the meeting.

Cllr Baxter proposed to adopt the addendum and Cllr Craig seconded this. All Councillors present were in favour.

Minutes

There were no minutes to approve because of the suspension of Parish Council meetings due to the Coronavirus.

Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

Cllr Gray planning applications 20/0301 & 20/0316.

42/20 Public Participation

There were two members of the public present. They both spoke in relation to planning application 20/0226.

Cllr Allison spoke in relation to the lay by opposite the Co-op. Cllr Byers stated that as this was not an agenda item it could not be discussed further, however it would be an agenda item as soon as the Parish Council are able to meet again in person and members of the public are able to attend the meeting to air their views as per the March 2020 minutes.

Cllr Allison also reported that he has had numerous requests regarding the re commencement of Reay's bus service from Dalston and Cummersdale. He stated he is in contact with the appropriate officer and as soon as there is a definitive answer he will inform the Council.

43/20 Planning Applications:

Decisions:

Appn Ref: 20/0109 Corner Cottage, Grange Park Road, Orton Grange, Carlisle, CA5 6LT. Erection of Detached Garage. Grant Permission.

Appn Ref: 20/0184 Haythwaite House, Raughton Head, Carlisle, Cumbria, CA5 7DE. Change To Guttering And Addition Of Downpipe To West Elevation; Replace PVCu Windows With Timber(LBC). Grant Permission.

Applications

Appn Ref: 20/0226 Dobcross Hall, Gaitsgill, Dalston, Carlisle, CA5 7AW. Formation Of Slurry Lagoon. Application approved (9 Councillors for, 1 Councillor against and 2 abstentions). Clerk to request the Environmental Agency provide a formal risk assessment detailing mitigation procedures.

Appn Ref: 20/0301 Lane Head Cottage, Dalston, Carlisle, CA5 7JP. Erection Of Two Storey Side Extension To Provide Kitchen/Dining Room On Ground Floor With 1no. Bedroom Above; Erection Of Detached Garage And Change Of Use Of Agricultural Land To Domestic Curtilage. No Observations

Appn Ref: 20/0316 Paragon Veterinary Group, Carlisle House, Townhead Rd, Dalston, Carlisle, CA5 7JF. Change Of Use Of Former Office Space To Residential Accommodation For Use By Students Working at The Veterinary Practice No Observations..

Appn Ref: 19/0985 Stockdalewath Methodist Church, Dalston, Carlisle, CA5 7DR. Conversion of Redundant Church to Dwelling Including Extensions Together With A Change of Use of Agricultural Land To Garden. No Observations.

44/20 Clerk and Chairman Report

- Unfortunately due to the current situation a decision has been made to cancel this summer's Rural Funtime play scheme. It is hoped that it will run next summer.
- Due to a leaking toilet in No.2 Forge Green a plumber had to be called out. The flush pipe was re sealed. SH Electrical was also called to the property as the tenant reported her fuse board cutting out. The kitchen sockets, RCD and distribution board were all checked and were fine. As the problem was due to the tenants kettle she will be asked to pay the invoice total of £48.
- The tenant in No.2 Forge Green has asked permission for her partner to move in the property from the 22nd July 2020. The tenancy agreement is in the process of being updated by H&H and the £50 administration fee has been paid for by the tenant.

45/20 Correspondence

- Resolved - Reverend Ben Phillips request in principle to use The Green to hold an outdoor celebration service. The date is to be confirmed. Clerk to advise Reverend Phillips to liaise with the tenant directly in relation to the cattle in the field and to liaise with Cllr McKerrell if he needs any help / advise regarding an electric supply.

Members of the public were asked to leave the meeting.

46/20 Financial

- The following payments were approved

Chq	Payee	Details	£
BACS	CALC	Subscription to Local council Review publication	17.00
573	Eric Davidson	Grave digging for John Smith	350.00
BACS	Mark Murray	weeds and hedge trim at Forge Green Office	62.50
BACS	Sue Milburn	upgrade Zoom for PC meeting	14.39

574	Bobby Nichol	Weed spraying and plants for tubs at High Forge	42.48
Total			<u>£486.37</u>

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

- The Annual Governance Statement for 2019/20 (Section 1 of the Annual Governance and Accountability Return) had been circulated prior to the meeting. Cllr Kyle proposed that the Statement be approved and signed by the Chairman and Clerk. This was seconded by Cllr Craig. All Councillors were in favour.
- The Annual Accounts to 31 March 2020 had been circulated prior to the meeting. The RFO had presented the accounts in the format of actual results compared to the budget and prior year figures and also in the format usually presented by the RFO to the Annual Parish Meeting. No questions were raised.
- The Accounting Statements for 2019/20 (Section 2 of the Annual Governance and Accountability Return) had been circulated prior to the meeting. Cllr Kyle proposed that the Accounting Statements be approved and signed by the Chairman. This was seconded by Cllr Robson. All Councillors were in favour.
The RFO will now submit the accounting records to the Internal Auditor.
- The RFO reported that the deadline for submitting and publishing the Annual Governance and Accountability Return was 31 July 2020 and the Internal Auditor has confirmed he would be able to carry out his work by this date. The public have a 30 working day period to exercise their right to examine the accounting records. The RFO recommended that the 30 day period during which the public could exercise their rights should commence on 3rd August 2020 which would allow the records to be returned from the Internal Auditor and the current social distancing rules hopefully to have been relaxed. Cllr Auld proposed the above commencement date, Cllr Craig seconded this and all councillors present were in favour.
- To enable virtual meetings Zoom has had to be upgraded at a cost of £14.39 including VAT per month. CALC however have just notified Councils that they have negotiated a package with Zoom. 10 Councils are needed to sign up to an annual package, it will cost £78.40 per annum which is + £6.54 per month per Council. It was agreed to take up the one year package offer.

47/20 Cemetery

- The burial of the late John Smith in Ward 5, Space 16, Section J on the 21st May 2020 at 1pm was approved.
 - The Clerk informed the Council that a request has been made to inter a ladies ashes into the same grave space as her stillborn child. This has prompted a number of issues:-
1. Unfortunately the grave space has not been fully recorded in the burial records therefore the child's exact location cannot be found.
 2. The grave space is for a child.
 3. The grave has already been used in the 1800's.

After careful consideration the Council agreed that this needs to be discussed further and would be considered at the next Policy and Resource meeting on the 27th October 2020. Clerk to contact Carlisle Cemetery to see if they have a policy re child grave spaces.

48/20 Councillor Matters

- Cllr Craig reported a loose headstone in the cemetery.
- Cllr Craig and Cllr Potter enquired about the leper stone and watering hole beside the road at the current Greensyke site. This was on the 1900 maps when the highway was used for droving. The leper stone was removed in the 60's and asked to be returned, which it was. However, it was removed again and its current location is unknown. The fenced area was originally part of the highway but in 1968 the Church Commissioners registered this small area of land. Cllr Byers contacted the planning department and asked for details of the Greensykes planning applications showing the area as Church Commissioners registered land. It was passed around various planners and no-one had any knowledge or information on this specific area of land. It is currently part of an application variation to include into a garden.
- Cllr Kaye-Kreckowski requested a temporary bin is located at the bay. Clerk to speak to Cllr Allison.
- Cllr Kaye-Kreckowski also asked if a planning application had been submitted for a new out building at Dobcross Hall. Clerk to ascertain.

- Cllr McKerrell thanked the Gray family for picking up litter at the bay. She also thanked Cllr Dinning and Peter Kirby for edging the pavement at Bridge End.
- Cllr Baxter reported a number of youths biking on the pavements. Clerk to report the issue to the PCSO. Cllr McKerrell reported that there had been a much higher police presence in the village of late.
- Cllr Auld asked if Carlisle City Council were picking up fly tipping. Cllr McKerrell explained that there were currently only 2 operators collecting it at the moment hence the reason they are behind.

Date of Forthcoming Meetings

Next virtual meeting of the Parish Council 14th July 2020 at 7.15pm.

Policy & Resource Meeting Dates for 2020: 27th October at Forge Green

Property & Maintenance Meeting dates for 2020: 29th September.

The meeting closed at 8.45pm