

DALSTON PARISH COUNCIL MINUTES

Forge Green
Dalston
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Minutes of the monthly Parish Council Meeting completed via email 14th April 2020.

S. Milburn Clerk

Email Responses

Cllr Byers	Cllr Drouet	Cllr Craig	Cllr Kaye- Krzeckowski	Cllr Auld
Cllr Gray Cllr Robson	Cllr Mckerrell Cllr Potter	Cllr Baxter	Cllr Dinning	Cllr Kyle

Minutes

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the Parish Council meeting on the 10th March 2020.

Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

There were no requests for dispensations.

42/20 Planning Applications:

Decisions:

Appn Ref: 20/0101 Gillbeck House, 8 Hawksdale Pastures, Welton Road, Dalston, Carlisle, CA5 7EJ. Erection Of Extension To Existing Garage. Grant Permission.

Applications:

Appn Ref: 20/0109 Corner Cottage, Grange Park Road, Orton Grange, Carlisle, CA5 6LT. Erection of Detached Garage. To request adequate planting / screening.

Appn Ref: 20/0184 Haythwaite House, Raughton Head, Carlisle, Cumbria, CA5 7DE. Change to Guttering and Addition of Downpipe to West Elevation; Replace PVCu Windows with Timber; Change Garage Door to Barn (LBC). To be deep flow, half round cast aluminium.

Appn Ref: 20/001/S211 Chapel Cottage, Indian King Yard, The Square, Dalston, Carlisle, CA5 7PY. Works To 1no. Apple Tree And 1no. Hazel Tree; Removal Of 1no. Cherry Tree And 1no. Birch Tree In Dalston Conservation Area. No Observations.

Appn Ref: 20/0016/S211 3 Walk Mill, Dalston, Carlisle, CA5 7QW. Removal Of 4no. Conifers & 1no. Cherry Tree By 2 Metres In Dalston Conservation Area. No Observations.

Appn Ref: 20/0014/S211 2 Walk Mill, Dalston, Carlisle, CA5 7QW. Removal Of 1no. Ash, 1no. Elm & 1no. Sycamore Tree In Dalston Conservation Area. Application withdrawn.

Appn Ref: 20/0209 18 Brow Nelson, Dalston, Carlisle, CA5 7LE. Installation Of Biomass Boiler Within Existing Building And Raising Of Roof (Retrospective). No Observations.

43/20 Postponed Elections

The Coronavirus Act, which the government introduced on 19th March 2020, postpones any elections that were due to be held in May 2020 until the 6th May 2021. Any other electoral events, such as the Council or parliamentary by-elections, will also be postponed until May 2021. Therefore as instructed Cllr Byers will remain Chairman until May 2021.

44/20 Correspondence

- A parishioner has written to say that he and his wife are delighted with the repaired seat at Mitchell Brow and passed on their sincere thanks to the Parish Council.
- Wigton Town Council will endeavour to continue work in the parish while adhering to the latest Covid-19 advice.
- Capsticks will also endeavour to continue with the Parish Councils summer planting programme.
- Under the Health Protection (Coronavirus Restrictions) Regulation 2020 as of the 26th March the cemetery has been closed to the public except for funerals and burials.
- Carlisle City Council have announced the closure of play areas, open air exercise areas and equipment and multi use games areas in the County. Therefore Summerfield Play area has been closed.
- The foodbank previously in the church is now available in the Co-op.

45/20 Delegation of Powers & Duties

Resolved to extend the delegation of decisions to the Clerk/RFO in consultation with the Chairman during the period of restricted activity declared by the Government in respect of the Covid-19 virus. Such delegation will enable the Council to fulfil its responsibility to its residents.

46/20 Kingsway Car Park / Kingsway Land Registry Application

The application is to be discussed further and in person after the social distancing restrictions have been lifted and the PC are able to meet as a collective group in Forge Green.

Resolved To use Sam MaCalister to complete the land registry application for a fee of £500-£750 + VAT with additional disbursement fee in the region of £50 and land registry fee in the region of £100 on PC approval as above.

47/20 Lease Electric Vehicle Chargers Kingsway Car Park

Resolved to approve the lease for the electric vehicle chargers in the Kingsway Car Park. Clerk to email Sue Gilbertson with amendments. Decision to be made at a later date as to whether a solicitor is needed.

48/20 Tillhill Report – Recommended Tree Works

Resolved – Mike Lowther to go ahead with the necessary tree works as per the Tillhill tree survey report for a sum of £750+VAT.

49/20 Financial

The following payments were approved:

671	Tilhill Forestry Ltd	Tree Inspection Survey	914.40
672	Printpoint Ltd	Laminate walks sheets for map packs	216.00
673	Eric Davidson	Gravedigging M Walton 350.00 C Calvert 350.00	700.00
674	Viking	stamps 47.16 Glue 19.72 Vat 3.94	70.82
675	Gary Martin	Repair seat at Mitchell brow and pruning rose at Co Op	162.00
676	Hopes Auction Company	Prepare Grazing Agreement	60.00

677	Cumbria Software Systems	Set up remote computer access	58.80
678	S H Electrical Contractors	Lights at lychgate repaired	115.92
679	Bobby Nichol	Plants for Forge Green Planters	30.97
680	Cumdivock WI	Payment of Village Hall Capital Grant	150.00
570	Wigton Town Council	Grass cutting contract January to March 2020	
		Parish	2,804.52
		Cemetery	1,665.13
		Summerfield	115.02
		VAT	916.93
			5,501.60
Total			<u>£7,980.51</u>

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

- **Resolved** To approve payments by bacs during Covid 19 to protect the Clerks from making unnecessary journeys to the Cumberland Building Society.
- **Resolved** To approve Clerk and RFO to sign cheques until meetings re commence.
- **Resolved** To approve the list of suppliers to be paid by direct debit for the year ended 31/3/21 as per circulated list.
- Village Hall Capital Grants for 2020/21 have been finalised by the City Council. Dalston Recreation Centre have been awarded £750 to replace wooden facias and Dalston Victory Hall awarded £1,500 to rebuild the stone wall between the hall and the show field.

50/20 Cemetery Matters

- **Resolved** To approve temporary new procedure for signing Exclusive Rights Burial Certificate. The current procedure currently requires the signatures of 2 Parish Councillors, the Chair and the Clerk. Approval required for Clerk or RFO to sign only. The purchaser will initially receive a photocopy and the original certificate will be signed in full and distributed when meetings re convene.

The following burial matters were approved:

- The burial of the late Mary Isobel Walton on the 18th March 2020 at 2pm in Ward 4, Section C, Space 6.
- The burial of the late Catherine Calvert in Ward 5, Section G, Space 58 on the 20th March 2020.
- To approve the purchase of grave space Ward 5, Section J, Space 19 for Leanne Dinning.
- To approve the purchase of grave space Ward 5, Section J, Space 60 for John Atkinson.

High Consequence Infectious Diseases Procedure

Resolved to implement the following during the active outbreak of HCID:

1. Burials will be straight at the graveside.
2. Limit the number of mourners to 6 or in family groups living in the same household with a 2 metre distance between the groups (up to a maximum of 10).
3. Suspend all new plot purchases unless there is a body to be interred.
4. Suspend ashes burials until the pandemic is over.

Date of Forthcoming Meetings

Meetings postponed until further notice. Monthly consultations / newsletter to be completed.