

## DALSTON PARISH COUNCIL MINUTES

Forge Green  
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Minutes of the monthly Parish Council Meeting held at the Forge Green on the 10<sup>th</sup> March 2020 at 7.15pm.

S. Milburn Clerk

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### **Present**

Cllr Byers      Cllr McKerrell      Cllr Kyle      Cllr Dinning      Cllr Kaye-Kreckowski      Cllr Gray  
Cllr Robson      Cllr Potter      Cllr Phillips      Cllr Craig      Cllr Drouet

### **Apologies**

**Resolved** to accept the apologies of absence for Cllr Auld and Cllr Baxter.

### **Minutes**

**Resolved** to authorise the Chairman to sign, as a correct record, the minutes of the Parish Council meeting on the 11<sup>th</sup> February 2020.

### **Requests for Dispensations**

There were no requests for dispensations.

### **Declarations of Interest**

Cllr Gray planning application 20/0101 & agenda item 11.

### **28/20 Public Participation**

Cllr Collier gave his apologies.

Cllr Allison was in attendance and 1 member of the public. The member of public made the PC aware of their concerns in relation to the Dalston Neighbourhood Plan (H2 Windfall Housing Development) and referred to a recently refused planning application in Unthank. Cllr Allison also spoke regarding this. It was agreed that this would be discussed at the next DNP committee meeting.

Cllr Allison reported that he had spoken to Peter Allan (Cumbria County Council) regarding flooding on The Green. They are currently exploring the possibility of putting a culvert beneath the road to alleviate the problem. Cllr Craig reported that areas with a high number of properties at risk of flooding will be the Councils first priority.

### **29/20 Planning Applications:**

#### **Decisions:**

**Appn Ref: 19/0965** Hudbeck, Raughton Head, Carlisle, CA5 7DJ. Restoration and Alterations to The Old House to Provide Guest Accommodation As An Annexe (LBC). Grant Permission.

**Appn Ref: 19/0868** Barn at Green Lane, Buckabank, Dalston, Carlisle, CA5 7AF. Replacement Windows To First Floor Storage Loft (LBC) Grant Permission.

**Appn Ref: 19/0243** Dalston Hall Hotel, Dalston, Carlisle, CA5 7JX. Erection Of Marquee Without Compliance With Condition 2 Imposed By Planning Permission 14/0680 To Grant Permission For A Further 5 Years. Grant Permission.

**Appn Ref: 19/0901** Skukuza, Raughton Head Hill, Raughton Head, Carlisle, CA5 7DD. Erection Of Sunroom To Front Elevation. Grant Permission.

### **Applications:**

**Appn Ref: 20/0101** Gillbeck House, 8 Hawksdale Pastures, Welton Road, Dalston, Carlisle, CA5 7EJ. Erection of Extension to Existing Garage. No Observations.

### **30/20 Clerk and Chairman Report**

- Thanks were given to Kay Robinson who has kindly offered to empty the bins at Raughton Head.

### **31/20 Correspondence**

- Concerns have been received from a parishioner regarding the proposed removal of the double yellow lines in the lay by next to the Cumberland Building Society. A copy of the correspondence was circulated to councillors prior to the meeting by request of the parishioner. It was agreed that this should be an agenda item at the Annual Parish Council Meeting on the 5<sup>th</sup> May 2020 as this will give parishioners the opportunity to air their views. In light of this decision it was agreed to defer discussing what should be put into the protruding end of the lay by as discussed at last month's meeting. Concerns were also made regarding the legalities of Parish Councils decisions.
- Cllr Byers reported that she had spoken to Vicki Pattinson (Riverside) and the site manager over a parishioners concerns regarding their drive being blocked by work vehicles. It was also reported that there will be 12 parking bays in the middle of Barras Close and 6 spaces outside the property.
- Concerns have been raised from a parishioner in relation to parking outside the Co-op (on the pavement between the Glave Hill car park and the Co-op car park) as this limits the view for both drivers and pedestrians and is extremely dangerous. Parishioner to be advised to contact the manager of the Co-op. Cllr Allison to follow up.
- It was reported that the Grand Tour of Skiddaw will be passing through the village on the 29<sup>th</sup> August 2020 and the Cumbria Way Ultra trail run will pass through the village on the 19<sup>th</sup>/20<sup>th</sup> September 2020.
- Eden Valley Hospice have requested to park their van in Glave Hill car park one afternoon a month to collect unwanted clothes, bric a brac and books etc. This is a free collection and items will be re sold in one of their shops. The PC approved this and felt it would be appropriate to start in April as this would give time to advertise the facility. A notice is to be placed in both the Dalston and Raughton Head parish paper. Cllr Craig to complete a risk assessment.
- The Great Cumbrian Litter Pick is to take place on the 20<sup>th</sup> & 21<sup>st</sup> March 2020. For more information email [www.thegreatcumbrianlitterpick.org.uk](http://www.thegreatcumbrianlitterpick.org.uk). Clerk to inform both Caldew and St Michaels School to see if they would like to be involved.
- Information regarding supporting the Local Electricity Bill was circulated to Councillors prior to the meeting and discussed.

### **32/20 Annual Parish Meeting Agenda**

**Resolved** to keep the agenda as per 2019 with the following additional items; Parking Issues and VE Day Celebrations.

### **33/20 VE day 75<sup>th</sup> Anniversary Celebrations**

It was reported that Clerk is unable to get a bagpiper for the celebrations. An article is to be put into the parish magazine requesting recommendations. Cllr Utting also has a possible contact.

### **34/20 Update Rural Summer Fun Time Activity Sessions**

Following a meeting held on the 28<sup>th</sup> January 2020 it was agreed the activity session dates be July 29<sup>th</sup>, August 12<sup>th</sup>, 19<sup>th</sup> and 26<sup>th</sup>. The sessions are to be run in the Recreation building in Dalston between 9.30am and 3.30pm for children aged between 5-11.

The session fee is to be £10 per child and the maximum number of children is 35.

The sessions are to be advertised after the Easter holidays and leaflets will be taken to schools within the parish first giving parents of the parish the opportunity to book places before advertising further afield.

Copies of insurance and risk assessments to be given to the PC before the sessions start. The Clerk is still looking into funding options.

### **35/20 Update From Meeting Held at Silent Quarry**

Cllr Byers, Cllr McKerrell, Cllr Dinning, Cllr Kyle, Cllr Potter, Cllr Auld, Mike Lowther (Tree surgeon), Lev Dahl (Eden River Trust) and the Clerk met on the 18<sup>th</sup> February 2020 to discuss flooding and undercutting concerns at Silent Quarry. A copy of Eden Rivers Trust report was circulated to Councillors prior to the meeting.

Below is a brief synopsis:

- Dredging of the river gravels will make little to no difference to the erosion and flooding issues. This is because the gravels only take up a very small proportion of the channel, and the amount of water that comes down in large events such as the last 2 weekends far outstrip the capacity of a river.
- As the area in question is the outside meander on a large river, it is always likely to be prone to erosion. Without moving the embankment and road so the river can be remeandered into its original channel, it is likely to be a continual case of ongoing maintenance.
- Planting the banks with willow and maintaining the existing trees may have some benefit in helping to hold the bank together. Although erosion is still very likely, the tree roots will slow the process and help protect the embankment. The trees will need to be regularly coppiced/pollarded to prevent them getting too big and falling into the river (and likely taking large parts of the bank with them).
- Removing the gravels on the inside of the meander and placing them on the outside bend, in the lee of the concrete abutment that is protruding into the river may provide a small amount of short-term protection; however in another large event, this material is likely to remobilise and wash downstream, and more deposits are likely to form on the inside of the meander. It should also be noted that in large rainfall/flood events, these gravels will not do much to protect the bank, as the water will be eroding higher up the bank.
- Lowering of the floodplain on the inside of the bend (the area we were stood in) would provide some flood relief (although I cannot quantify how much without full hydrological modelling, which we are not equipped to do and would cost somewhere in the region of £5000 to commission). This seems unlikely due to the significant amount of material that would need to be removed and transported to landfill. I expect this would cost somewhere in the region of £200,000-£300,000, so is probably not a financially viable option.

It was reported that Mike Lowther is crown reducing 150m of trees along the river bank at Silent Quarry and will also be planting willow to try and help stabilise the riverbank.

### **36/20 Election of Chair / Vice Chair May 2020**

- It was stated that Cllr Byers will have been in the Chair for 4 years as of May 2020. It was also re-iterated that the Vice Chair position is still vacant. The Parish Councils Standing Orders state the following:

The Chairman of the Council, unless he has resigned or becomes disqualified, shall be elected annually and shall continue in office for a period of 2 years extendable up to a maximum of 4 years with the agreement of the Council and preside at the annual meeting until his successor is elected at the next annual meeting of the Council.

Cllr Mckerrell therefore proposed that Cllr Craig is elected as Chairman as of the 12<sup>th</sup> May 2020. Cllr Dinning seconded this and all Councillors present were in favour. Cllr Byers will stand as Vice Chair.

### **37/20 P&R Meeting Update 25<sup>th</sup> February 2020**

The draft minutes from the meeting had been circulated.

- Cllr Byers reported that the Policy and Resources Committee had conducted the annual review of the Standing Orders and the Policy documents. Cllr Kaye-Kreckowski proposed that the Standing Orders and Policies as reviewed by the Policy and Resources Committee should be accepted and adopted. This was seconded by Cllr Kyle. All were in favour.
- The GDPR awareness checklist for Councillors had been circulated with the financial papers. CALC had been consulted and they advised that this was not a statutory document however Councillors need to be aware of their responsibilities. Cllr Craig suggested that very little, if any, GDPR information would be kept on personal computers. It was also considered impractical to have a separate e mail addresses for Parish Council business as this could lead to e mails getting overlooked. As all Councillors had received the document they have been made aware of their responsibilities. They can amend and return the document to the Clerk should they wish.
- The inspection of assets is now due. The RFO is currently reallocating the assets on the Register amongst Councillors. There are photographs already taken for some of the assets. When the assets for inspection are emailed to each Councillor those which still require photographs will be identified. Councillors should also note and report back any maintenance which may be required.
- The sale of burial rights has been unusually high. The Policy and Resources Committee had observed that this is effectively a sale of an asset and that eventually more land would need to be purchased for the cemetery. It was decided that an amount equal to the income from the sales of burial rights would be transferred into a fund to be named 'Cemetery Diminishing Asset Reserve' for this purpose.

A parish tree report has just been completed by Tillhill and it outlines necessary tree works that need to be completed. Mike Lowther is to price the work. Some of this work is in the cemetery which will need to be funded from the cemetery income. On recommendation it was agreed that Tillhill carry out a further inspection of two Thuja trees within the cemetery grounds. A Picus Sonic Tomograph will be used in order to detect the internal condition of the trees stem. The cost for this is £550 + VAT.

### 38/20 Kingsway Car Park

The Clerk confirmed that the results from the Land Registry SIMR search of the Kingsway Car Park had been received and that a further application (OC1) had been submitted to obtain a copy of the official register and title plan.

The results detailed that there is a caution on the land (CU319795) and Freehold on the land (CU271234). It was agreed that it would be sensible to register a larger proportion of land on The Kingsway. Clerk to provide a map detailing the exact area the PC would like to register. This will be presented at the next PC meeting and a resolution to submit the application to HM Land Registry will need to be made. Clerk to put this item on the next agenda.

### 39/12 Financial

The following payments were approved

Chq	Payee	Details	£
660	Printpoint	200 Postcards 38.10 100 Maps & walks 165.60	203.70
661	Eric Davidson	Grave digging full grave Patricia Forster 350.00 Grave digging full grave Robert Davison 350.00	700.00
662	S Milburn	March PC Notices 9.00 Stationery 50.41	59.41
663	Cumbria in Bloom	Village Entry	80.00
664	Carlisle Business Supplies	Ink	145.26
665	Dalston Parochial Church Council	Refund money paid into Parish Council account in error	30.00
666	Dalston & District Gardening Club	Plants for The Jubilee Garden (From Cumbria in Bloom Funds)	150.00
667	Dalston & District Gardening Club	Develop The Millenium Garden (From Cumbria in Bloom Funds)	200.00
668	C Davidson Contractors	Remove cherry tree on Caldew Drive	420.00
Total			£1,988.37

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

- The following 3 cheques to HM Land Registry were ratified. 6<sup>th</sup> February chq no.655 for £5, 24<sup>th</sup> February chq no. 656 for £5 and the 26<sup>th</sup> February chq no. 657 for £14.

#### **40/12 Cemetery**

The following burial and additional inscription were approved:-

- The burial of the late Robert Davison on the 13<sup>th</sup> February 2020 in Ward 5, Section H, Space 9.
- The additional inscription for the late Pamela Greenaway in Ward 5, Section K, Space 41. Also, Pamela Greenaway a much loved wife, mother, nana and great nana, died 3<sup>rd</sup> January 2020 aged 88 years.
- **Resolved** that graves **MUST** be dug on the day of burial.

#### **41/12 Councillor Matters**

- Cllr Utting asked when the traffic mirror would be placed at Stockdalewath. Cllr Allison to follow up.
- Cllr Dinning asked the procedure to place a memorial bench in the parish. Details of where the bench is to be placed and what type of bench it is to be needs to be submitted to the PC for discussion and approval.
- Cllr Dinning also spoke about the recent flooding at Glebe Close. Cllr Byers reported that the pipe divided into 4 underground and 3 pipes had been blocked. The problem has now been rectified.
- Cllr Potter asked when the speed limit signs would be erected in Stockdalewath. The Council were informed that the consultation period has concluded and the signs will be installed in due course.
- Cllr Kyle asked what was happening in regards to the Story S106 money. The Clerk reported that she had spoken to Chris Hardman (Carlisle City Council) and that it was in hand.
- Cllr McKerrell reported a grant is available for allotments, it is called Incredible Edible. Cllr McKerrell is also to speak to the leader of Dalston Scouts in regards to a tree planting grant. Cllr Gray showed his interest in this.

#### **Date of Forthcoming Meetings**

The Monthly Meeting of the Parish Council to take place on the 14<sup>th</sup> April 2020 at 7.15pm at Forge Green, Dalston

Policy & Resource Meeting Dates for 2020: 27<sup>th</sup> October at Forge Green

Property & Maintenance Meeting dates for 2020: 28<sup>th</sup> April, 23<sup>rd</sup> June and 29<sup>th</sup> September

The Annual Parish Meeting to take place on the 5<sup>th</sup> May 2020 in the Victory Hall at 7pm

The meeting closed at 8.40pm