

## DALSTON PARISH COUNCIL MINUTES

Forge Green  
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Minutes of the monthly Parish Council Meeting held at the Forge Green on the 11<sup>th</sup> February 2020 at 7.15pm.

S. Milburn Clerk

### **Present**

Cllr Byers	Cllr McKerrell	Cllr Baxter	Cllr Dinning	Cllr Kaye-Krzeckowski
	Cllr Auld			
Cllr Robson	Cllr Potter	Cllr Ebbatson	Cllr Craig	Cllr Drouet
				Cllr Kyle

### **Apologies**

Cllr Phillips – work commitments  
Cllr Utting – work commitments

### **Minutes**

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the Parish Council meeting on the 14<sup>th</sup> January 2020.

### **Requests for Dispensations**

There were no requests for dispensations.

### **Declarations of Interest**

Cllr Gray planning application 19/0909.

### **15/20 Public Participation**

Cllr Allison was present. Apologies were given for Cllr Collier.

Cllr Allison reported that getting a traffic regulation order to remove the double yellow lines in the lay by next to the Cumberland Building Society could be a lengthy process. He also offered to fund placing something, ie, shrubbery in the protruding section of lay by to deter vehicles from driving over it. This is to be an agenda item at the next meeting.

Cllr Allison also advised the Council that a sign has been made and is to be installed on the area to the left of the Kingsway car park entrance. It is to warn people not to park on the grasscrete where there are double yellow lines. Following storm Ciara, Cllr Allison is to follow up flooding concerns on The Green with Peter Allan.

### **Planning Applications:**

#### **Decisions:**

**Appn Ref: 19/0912** Cardewlees Farm, Cardewlees, Carlisle, CA5 6LF. Roof Over Existing Midden Area. Grant Permission.

**Appn Ref: 19/0660** Royal Oak House, Gaitsgill, Dalston, Carlisle, CA5 7AH. Erection Of Domestic Shed And Carport. Grant Permission.

**Appn Ref: 19/0918** Taupin Skail, Ratten Row, Dalston, Carlisle, CA5 7AY. Variation Condition 2 (Approved Documents) Of Previously Approved Application 19/0297 (Single Storey Side And Rear Extension To Provide Kitchen And Family Room; Erection Of Replacement Garage) To Raise Height Of Main Barn. Grant Permission.

#### **Applications**

**Appn Ref: 19/0909** Orton Grange Park, Grange Park Road, Orton Grange. Variation Of Condition 1 (Approved Documents) Of Previously Approved Application 19/0863 (Demolition Of Caravan Site Shop,

Change Of Use Of Land As Extension To Caravan Site For Siting Of 7No. Log Cabin Style Static Caravans For Holiday Use) To Relocate And Change The Design Of Unit 1 (Retrospective). No Observations.

**Appn Ref: 20/0004/S211** Oaklands, Hallfield, Ellers Mill Lane, Dalston, Carlisle CA5 7QH. Removal of 1No. Holly Tree in Dalston Conservation Area. No Observations.

### 16/20 Co-option Of Councillor To The Dalston Ward

It was proposed by Cllr McKerrell and seconded by Cllr Auld to co-opt David Gray as Councillor for Dalston Ward effective from the 11<sup>th</sup> February 2020, all Councillors present were in favour. The declaration of acceptance to office and pecuniary and other registerable interest forms were completed.

### 17/20 Clerk and Chairman Report

- Cllr McKerrell has kindly allocated £350 from her small scale community projects 2018-2019 fund, the contribution is to go towards the cost of tree planting in Dalston.  
Cllr Collier has also kindly donated £200, this contribution will go towards the running of the summer play scheme.
- It was reported that the Kingsway car park cannot be registered as Village Green / Common Land. Please see minute number 21/20 below.
- NALC Spring Conference is to take place in London at the Aviva Auditorium on the 17<sup>th</sup> March 2020.
- Emma Ebbatson has kindly removed the wreaths from the church. Clerk to write letter of thanks.
- Thanks were given to Alan Jackson who for the last 15 years has emptied the two bins at Raughton Head. As he is moving from the parish a note is to be put into the Raughton Head paper asking for a volunteer to take over. Clerk to write a letter of thanks.
- A garden at Forge Green has become available to rent. An advertisement is to be placed in the Parish Paper.
- The secretary of Dalston Show has requested permission to use The Green for parking on the 8<sup>th</sup> August 2020 the day of the show. This was approved. Clerk to reply to the secretary and speak to the tenant.
- The pictures for the new parish postcards were chosen.

### 18/20 Correspondence

- A letter of concern has been received from a parishioner regarding vehicles driving over and parking on the grassed area at Madam Banks. Cllr Allison to pursue with Cumbria County Council and Clerk to liaise with Riverside.
- A letter has been received from the Officer Commanding Base Support Squadron at Royal Air Force Spadeadam in Cumbria. The letter requests the PC celebrate the 80<sup>th</sup> anniversary of the Battle of Britain between the 7<sup>th</sup> and 13<sup>th</sup> September 2020. It was decided to have a pie and pie supper in the Victory Hall together with the Border Band. Clerk to book the Victory Hall and source the RAF flag.

### 19/20 VE day 75<sup>th</sup> Anniversary Commemorations

Cllr Byers reported that the PC had been successful in securing a grant for £900 from the National Lottery.

A meeting to discuss the celebrations was held on the 29<sup>th</sup> January 2020, in attendance were Cllr McKerrell, Cllr Dinning, Cllr Byers the Clerk and RFO. The itinerary is as follows:-

TIME	ACTIVITY
1pm	Lunch on the Kingsway
	Catering Joyce – 50 people, sandwiches, sausage rolls & crisps
	Victory hall to be open in the afternoon and Cumdivock WI to serve tea/coffee and cakes.
	Ask Caldew School if they have art work to display in Victory Hall and planted wellies for the flag pole
	Silhouettes to be placed at tables, Victory Hall, flag pole & war memorial
1 – 4pm	Stardust entertainment and disco
2.55pm	Bugler on The Green – to play Last Post and Reville Cllr Kaye to try and arrange piper
3pm	Lone Piper on The Green to play Battle's O'er and VE 75 yrs.
	Toast to the heroes – Flag pole outside Co-op
	Harry Barrow to do toast – The Nations toast to the heroes of World War 11 “To those who gave so much” “We thank you”

	Invites – Veterans, John Stevenson, County/City Councillors, Police Commissioner, Mayor & head teachers.
3.15pm	Songbirds choir to play – The Green TBC
7pm	Ring Church Bells
	Vicar to say a prayer
	Town Crier – <b>A Cry for Peace Around the World. Oyez, Oyez, Oyez. The Square</b>

### 20/20 Barras House Parking

It was reported that Barras House is nearing completion and all work should be completed by 28<sup>th</sup> February 2020 with the new residents moving in shortly after that.

The 1 bedroom first floor flat is the only property not to have been allocated as yet and remains on the Cumbria Choice site.

The Clerk reported that the ground works are still ongoing. It was confirmed that the car bays will be marked: however a meeting is to take place next week to finalise the external works. Vikki Pattinson is to give the PC an update following this.

### 21/20 Kingsway Car Park

- It was reported that the Kingsway car park cannot be registered as Village Green and therefore should be registered with HM Land Registry. Cllr Craig proposed this and Cllr Kaye-Krizekowski seconded it, all Councillors present were in favour. Clerk to speak to Craig Brough for advise on which solicitor to use.
- The draft lease for the EV chargers was circulated to Councillors prior to the meeting. It was decided Cllr Kyle and Cllr Craig proofread the lease and submit any necessary amendments to the Clerk.
- After discussion Cllr Craig proposed that the EV chargers have the necessary lighting so lighting the whole Kingsway car park should be put on hold for the time being. Cllr Kaye-Krizekowski seconded this. 1 Councillor was against, 6 Councillors were in favour and there was 3 abstentions.

### 22/20 RFO Appraisal

- The RFO's appraisal had been done by Cllr Byers and a report given to the Council. She also reported that the Clerks and RFO hours are to change as from April 1<sup>st</sup> 2020. The Clerk will reduce her hours to 18 and work Tuesday, Wednesday and Thursdays 8am-2pm.  
The RFO has increased her hours to 15 and will work Monday, Wednesday and Friday 10.30am – 3.30pm.

### 23/20 Annual Parish Meeting

The Annual Parish Meeting is to take place in the Victory Hall on the 5<sup>th</sup> May 2020 at 7pm. Clerk to book the hall and Dalston WI for refreshments.

### 24/20 Financial

The following payments were approved

Chq	Payee	Details	£
646	Wigton Town Council	Parish Grass cutting October-December 2804.52 Cemetery Grass cutting October-December 1665.13 Summerfield Grass cutting October -December 115.02 VAT 916.93	5501.60
647	Burns Generators Ltd	Tower lighting for demonstration in Kingsway car park	266.40
648	Eric Davidson	Grave digging cremated remains Robert Irving 50.00 Grave digging full grave Elisabeth Nixon 350.00 Grave digging cremated remains Lynsey Mackay 50.00	450.00
649	S Milburn	February PC Notices	9.00

650	CALC	Planning course A Byers & T Baxter	90.00
651	Burnetts	Draw up lease for 1 Walk Mill	360.00
652	Dalston Parish Charitable Trust	Balance of 2019 Solar Panel money to the Trust	2,700.00
653	M Watling	Postage Stamps 23.04 3 packs printer paper 8.85	31.89
654	Dalston Parochial Church Council	refund cheque banked in Parish Council account in error	50.00
567	Brian Hetherington Ltd	Patching work in meeting room 46.74 Shower & plumbing 2 Forge Green , clean gutters 405.71 Bases for benches and planters 801.42 Put up noticeboards 74.10 Oil for notice boards 94.60 Odd jobs 185.05 VAT 321.52	1,929.14
568	Carlisle City Council	6 litterbins to replace ones used as planters	2,055.00
569	Carleton Paving & Groundworks	New cremated remains area 600.00 Re turf sunken graves 80 squ metres 1,500.00 Secure Nicholson monument 750.00	2,850.00
Total			£16,293.03

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

Cheque number 642 (Flying Colours) was approved for £195.54.

Cheque number 655 (land registry) was approved for £5.

### 25/20 Cemetery

The following burials were approved:-

- The interment of the late Lynsey Anne Mackay in Ward 2, Section B, Space 11 on the 27<sup>th</sup> January 2020 at 11am.
- The burial of the late Patricia Sandra Forster in Ward 5 , Section J , Space 39 , on the 11<sup>th</sup> February 2020 at 11am.

### 26/20 Additional Agenda Item – S106 Money

The Clerk reported that the Story S106 money ceases at the end of February 2020. The balance of funds remaining is £14,139.45.

After discussion Cllr Auld proposed the funds are put into Dalston Charitable Trust and ring fenced for the maintenance of outdoor play areas/ equipment within the parish. This was seconded by Cllr Kaye-Krizeckowski and all Councillors present were in favour.

### **27/20 Councillor Matters**

- Cllr Baxter asked what the situation was in regards to the information sign. Cllr Ebbatson stated it was in hand.
- Cllr Kaye-Krizeckowski told the Council that she had attended the Primrose Hall AGM and circulated a copy of their accounts. She assured the committee that the funding for the lighting would be released as soon as their new lease was signed.
- Cllr Auld took up the issue of flooding in Unthank and multiple entrances at Rose Castle, Unthank with Cllr Allison.
- Cllr Kyle relayed worries about the potential flooding issue at Bridge End during heavy rainfall. Clerk to arrange a meeting with Mike Lowther and Eden River Trust to seek advice on how to alleviate this. It was suggested that willow is planted on the river bank to strengthen it.
- Cllr Potter reported the pot holes on Nook Lane.
- Cllr Gray spoke in relation to the danger when pulling out of the exit by the Cumberland Building Society.
- Cllr Byers spoke of the recent cemetery improvement. Pictures can be seen on the Dalston Parish Council website.

### **Date of Forthcoming Meetings**

The Monthly Meeting of the Parish Council to take place on the 10<sup>th</sup> March 2020 at 7.15pm at Forge Green, Dalston.

Policy & Resource Meeting Dates for 2020: 25<sup>th</sup> February and 27<sup>th</sup> October 7.15pm Forge Green.

Property & Maintenance Meeting dates for 2020: 28<sup>th</sup> April, 23<sup>rd</sup> June and 29<sup>th</sup> September

The meeting closed at 9.15pm