

## **DALSTON PARISH COUNCIL MINUTES**

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Minutes of the monthly Parish Council meeting held at Forge Green, Riverside on the 14<sup>th</sup> January at 7.15pm.  
S. Milburn Clerk

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### **Present**

Cllr Byers Cllr Auld Cllr Craig Cllr Baxter Cllr Drouet Cllr Kyle Cllr Potter  
Cllr Kay-Kreczkowski Cllr Phillips Cllr Robson Cllr McKerrell Cllr Utting

### **Apologies**

Cllr Ebbatson – Ankle replacement  
Cllr Dinning – Festival committee meeting

### **Minutes**

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the Parish Council meeting on the 10<sup>th</sup> December 2019.

### **Requests for Dispensations**

There were no requests for dispensations.

### **Declarations of Interest**

There were no declarations of interest.

### **1/20 Public Participation**

Cllr Collier gave his apologies. Cllr Allison and one member of the public were present. The member of public spoke in relation to the consultation report for the application for the registration of land as a town or Village Green in relation to the land known as the Kingsway and Glavehill, Dalston. Cllr Allison reported that he has requested the following to Austin Shields as per PC meeting held on the 10<sup>th</sup> December 2019:-

- That chevrons and/or a “No Parking” notice to be placed covering the first 8-9m of the LHS exit from the Parish Council Kingsway car park. There is no issue with the double yellows, as they are designed to give emerging vehicles a view of oncoming vehicles.
- That the double yellow lines in the lay-by be removed under a minor variation of the TRO to allow short term parking without penalty. In the interim it is suggested that traffic enforcement might exercise a more flexible approach to parking for a few minutes in the lay-by.

It was reported that correspondence has been received from the landowner on The Green, Cllr Allison and Peter Allan regarding flooding on The Green. Cumbria County Council are currently working with the Eden River trust to try to find a solution to the problem.

### **2/20 Planning Decisions and Applications**

#### **Decisions:**

**Appn Ref: 19/0811** 13 Lingeyclose Road, Dalston, Carlisle CA5 7LB. Ground Floor Extension To Provide Storage, Warehouse, Manufacturing And Dispatch Areas; First Floor Extension To Provide Office And Staff Welfare Facilities: Extension To Car Parking Area. Grant Permission.

**Appn Ref: 19/0193** St Michaels and All Angels Church, The Square, Dalston, Carlisle, CA5 7PJ. Erection Of Extension To Provide Library, Function Room And Entrance; Conversion Of Existing Vestry To Form New Accessible Toilet, Office And Kitchen; Alterations To Existing Disabled WC To Provide Vestry And Accessible Toilet. Grant Permission.

**Appn Ref: 19/0879** 25 Caldew Drive, Dalston, Carlisle, CA5 7NS. Demolition of Garage And Erection Of Two Storey Side Extension To Provide Garage / Utility On Ground Floor With En-Suite Bedroom Above. Grant Permission.

**Applications:**

**Appn Ref: 19/0965** Hudbeck, Raughton Head, Carlisle, CA5 7DJ. Restoration and Alterations to The Old House to Provide Guest Accommodation As An Annexe (LBC). No Observations.

**Appn Ref: 19/0901** Skukuza, Raughton Head Hill, Raughton Head, Carlisle, CA5 7DD. Erection of Sunroom To Front Elevation. No Observations.

**Appn Ref: 19/0845** 28 Caldew Drive, Dalston, Carlisle, CA5 7NS. Demolition of Existing Garage and Erection of Existing Garage And Erection Of Single Storey Side And Rear Extension To Provide En-Suite Bedroom, Dining/sunroom, Enlarged Kitchen And Bathroom. No Observations.

**Application for the registration of land as a Town or Village Green. Land known as The Kingsway and Glavehill, Dalston.**

A report was circulated to Councillors prior to the meeting detailing comments made from the public following the application consultation. It was agreed that the Clerk write to Jason Weatherill (Commons Officer) requesting that the middle gateway be reinstated to its previous form as it was put in without correct consent. The Parish Council agreed that they would re soil and seed over the hardcore. The other 2 entrances were installed at the parishioners expense by the Parish Council and should therefore not be altered.

In regards to the clarity of ownership of the Kingsway Car Park, Cllr Craig proposed the Clerk sends an application for an official search to the Land Registry in Durham. Cllr Mckerrell seconded this and all Councillors present were in favour.

**3/20 Clerk and Chairman Report**

- Councillors were reminded that if they have any changes in employment or ownership they must complete a Pecuniary and Other Registerable Interest Form within 28 days.
- Cllr Byers informed the Council that Riverside have now allocated the majority of properties at Barras House using the Section 106 Local Letting agreement. There are a couple of properties still to be allocated and these will be advertised again over the coming weeks. Work on site is progressing but handover from the contractors has been delayed however it is hoped that new customers will be able to move into their homes in mid February. Clerk to check that proposed tenants still have to comply with one of the letting criteria as previously stated. Clerk to put Barras House parking onto the February agenda.
- Due to family commitments Cllr Brewster has resigned from the Parish Council. The vacancy has been advertised on the village notice boards and is to be put in the parish paper. Clerk to request the vacancy is advertised in the Raughton Heads parish paper.
- The village toilets have been closed due to a ceiling collapse in the ladies toilet. Carlisle City Council have assessed the damage and work needs to be done to the roof, it will then need to dry out and plaster boarded. As yet there isn't a timescale as to when the repairs will be carried out but they will be completed asap.
- A formal consultation regarding the introduction of a 30 mph speed limit in Stockdalewath has commenced. Comments to be forwarded to the Chief Legal Officer Cumbria County Council no later than the 31<sup>st</sup> January 2020. Clerk to write in support of the application.
- Clerk also advised to write a letter in support of the proposed 50mph speed limit on the section of the A595 between Peter Lane Roundabout and a point 185m south west of Nealhouse Junction.

**4/20 Correspondence**

- NALC has been requested by the Lord Chamberlain's office to inform member Councils that her Majesty is hosting a Royal Garden Party at Buckingham Palace on 27<sup>th</sup> May 2020 and Cumbria County Association has been allocated 4 places. Cllr Craig nominated Cllr Auld to attend, this was seconded by Cllr Baxter and all Cllrs present agreed. Clerk to forward nomination form to CALC office before the 30<sup>th</sup> January.
- Carlisle Parish Councils Association is holding a Caring For Your Community Event on the 28<sup>th</sup> February at Wetheral Community Centre at 1.30pm. There will be a number of speakers and information stalls. Cllr Byers, Cllr Kay-Kreczkowski and Cllr McKerrell to attend.
- Park run – this item was deferred to the February meeting due to the absence of Cllr Ebbatson.
- Cumbria Highways have advised that they have potential funding in the next financial year to improve signage. They plan to erect a road unsuitable sign for HGV vehicles, stopping them

crossing the weak bridge at Gaitsgill. Clerk to request highways inspect the bridge and ensure the sign allows access for farm vehicles only

- Correspondence has been received from the Community Sports Manager for Greenwich Leisure Limited (GLL) in Carlisle asking if the PC would be interested in running a summer sports activity programme targeting children aged 5-12 who live in rural locations over the summer holidays. The PC would be responsible for booking the facility, deciding price for participants, opening and closing the facility, flyer distribution and payment for the coaches. It is envisaged that the cost to the PC would be £400 per day.

Cllr Mckerrell has kindly offered the recreation building free of charge. The Clerk is also looking to get funding from Cumbria County Council.

Cllr McKerrell and Cllr Collier have kindly offered to fund £200 each and Cllr Kyle suggested the Charitable Trust make a contribution by funding 2 sessions. All Councillors present were in favour of the scheme.

- Orton PC are to arrange some bespoke Essential Councillor Part 1&2 training in Great Orton Village Hall. Dates are to be agreed but will be on a weekday evening. Clerk to advise that Cllr Phillips would be interested in attending the training and Cllr Utting part 2 only.
- There is to be a free workshop for anyone interested in delivering affordable, low carbon housing in their community. It is to be held on Wednesday 29<sup>th</sup> January in Penrith. Venue to be confirmed.

### **5/20 Neighbourhood Plan**

A meeting is to take place on Wednesday 12<sup>th</sup> February, 7pm at Forge Green. to update and review the Neighbourhood Plan.

### **6/20 Solar Panel Income**

On the 14<sup>th</sup> May 2019 it was agreed that the £5,477.36 Solar Panel income would be split as follows over the next 5 years. £2,700 would be retained by the PC and used to finance the purchase of the Glave Hill Car Park the remaining balance be paid to the Charitable Trust.

After discussion it was proposed by Cllr Auld that all of this year's Solar Panel income go to the Charitable Trust. This was seconded by Cllr Kay-Kreczkowski and all Councillors present were in favour. This will be reviewed in March 2021.

### **7/20 Dalston Public Toilets**

Due to the current situation as discussed in item 3/20 there was no discussion regarding closing the toilets.

### **8/20 Kingsway Car Park Electric Vehicle Chargers**

- Cllr McKerrell proposed that the EV charging project goes ahead, this was seconded by Cllr Utting and all Councillors present were in favour.
- After discussion it was proposed by Cllr Auld to go ahead with the lighting scheme in the car park, this was seconded by Cllr Kay-Kreczkowski and all Councillors present were in favour. It was also agreed that the PC would fund the lighting scheme if it is not included in the Electric Vehicle grant scheme. Clerk to research lighting options and apply for planning permission.

### **9/20 Tillhill Forestry**

A quote for £762 Ex VAT has been received from Tillhill Forestry to carry out a tree survey in the Parish as per the survey carried out in 2014. Trees found requiring work will be tagged and recorded. Maps will be provided showing all areas surveyed and the location of trees requiring work. Trees that are in a safe condition will be mentioned within the report but not tagged and a report will be provided with recommendations. Clerk to arrange.

### **10/20 Parish Post Cards**

Cllrs were shown a selection of post cards. It was agreed to have 2 different cards. The first is to have the following pictures; The Church, The White Bridge, The Square looking towards the Butchers side and a picture of cows. The second is to be the same but the cow picture is to be replaced by a picture of the weir. The font is to be changed to Georgia.

Clerk to liaise with Print Point.

### **11/20 VE day 75<sup>th</sup> Anniversary Celebrations**

Caldew School have offered their choir and orchestra to play VE day music in the parish.

It was agreed to form a small working group to arrange the activities. Members of the group are Cllr McKerrell, Cllr Dinning, the Clerk and RFO.

## 12/20 Financial

- The following payments were approved:

Chq	Payee	Details	£
633	Capstick	Plant troughs	187.20
634	Gary Martin	Gardening Work in Churchyard	100.00
635	Eric Davidson	Grave digging cremated remains Neil Banks £50.00 Grave digging full grave Pam Greenaway £350.00	400.00
636	S Milburn	January PC Notices 9.00 Land Registry re Kingsway car Park 5.00	14.00
637	Singleton's Painting Contractors	Repaint entrance Flat 1	158.40
638	Atlantic Geomatics	Mapping wards and sections on cemetery digital records	336.00
639	Appleby & District CFR Group	Donation for Defibrillator training	100.00
640	CALC	Planning Course Cllr Craig	45.00
Total			<u>£1,340.60</u>

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

The RFO explained that until the Dalston First Responders had completed their training the cost of training equipment had been met from the Appleby & District Group hence the donation for the training session was paid to them.

- The 9 months accounts and notes had previously been circulated. The RFO explained that there had been very little change to the position from September or from the budget setting process, with the cemetery still being very busy. Income and expenditure projected forward for the next 3 months suggested that there would be a surplus for the year even after the decision earlier in the meeting to pay over the balance of the Solar Panel income and the possible expenditure in the cemetery to discussed in the next Agenda item.

The Policy and Resources Committee meeting in February will consider the position particularly in respect of the use of the Cemetery income and planning of the roof replacement at Forge Green.

### **13/20 Cemetery Matters**

- The interment of the late Neil Banks in Ward 5, Section B, Space 56 on the 12<sup>th</sup> December 2019 at 10am.
- The interment of the late Pamela Greenaway in Ward 5, Section K, Space 41 on the 10<sup>th</sup> January 2020 at 11.30am.
- The purchase of grave space Ward 5, Section J, Space 32 and the interment of the late Elizabeth Nixon on the 15<sup>th</sup> January 2020 at 1.30pm.
- The interment of the late Robert Irving in Ward 5, Section E, Space 62 on the 20<sup>th</sup> January 2020 at 11am.
- The Clerk reported that the new cremated remains area is currently being levelled.
- It was agreed that levelling the graves in the cemetery should be completed in sections. The first section to be completed is Ward 5, Section D, Spaces 1-36 for a cost of £1,500.
- It was agreed that work to secure the Nicholson monument in the cemetery is carried out for a cost of £750. The RFO reported that there is currently £690 a quarter interest being received from The Margaret Gore legacy which could be used as it has to be spent on maintenance in the Cemetery.
- The Clerk was requested to speak to the PCC in relation to the extension of St Michaels Church and the proposed exhumation and reburial of bodies.

### **14/20 Councillor Matters**

- Cllr Drouet requested information regarding the proposed owl box camera. Clerk advised she is waiting for licensing information.
- Cllr Auld reported flooding on the Unthank Road. Clerk stated this has been reported to highways.
- Cllr Auld requested the bushes at the co-op are pruned. Clerk to arrange.
- Cllr Kyle stated how nice the Kingsway car park looks at the moment following work done.
- Cllr Kyle asked if there had been any further developments on the lease at Primrose Hall. It is thought that talks are still ongoing with Savills.

The meeting closed at 9.25pm

### **Date of Forthcoming Meetings**

The Monthly Meeting of the Parish Council to take place on the 11<sup>th</sup> February 2020 at 7.15pm at Forge Green, Dalston.

Policy & Resource Meeting Dates for 2020: 25<sup>th</sup> February and the 27<sup>th</sup> October.

Property & Maintenance Meeting dates for 2020: 28<sup>th</sup> April, 23<sup>rd</sup> June and 29<sup>th</sup> September