

## DALSTON PARISH COUNCIL MINUTES

Forge Green  
Dalston  
CA5 7QG  
Tel: 01228 712766  
Email: [clerk@dalston.org.uk](mailto:clerk@dalston.org.uk)

Minutes of the Annual Meeting of the Parish Council held at Forge Green on the 14<sup>th</sup> May 2019.

S. Milburn Clerk

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### **Present**

Cllr Byers	Cllr Drouet	Cllr Baxter	Cllr Craig	Cllr Roberts	Cllr Kaye-Krzeczkowski
Cllr Robson	Cllr Utting	Cllr McKerrell			

### **Apologies**

Cllr Dinning	Cllr Potter	Cllr Kyle	Cllr Auld
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### **Minutes**

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the Parish Council Meeting held on 9<sup>th</sup> April 2019.

### **Requests for Dispensations**

There were no requests for dispensations.

### **Declarations of Interest**

There were no declarations of interest.

### **50/19 Public Participation**

Cllr Collier gave his apologies. Cllr Allison and 2 members of the public were present.

Cllr Allison stated that he is costing a more robust locking system for the village toilets. He is going to speak to Carlisle City Council regarding funding but he also asked the Parish Council if they would be willing to contribute. The Council agreed to consider this but requested more information in regards to the costings. This is to be discussed further at next month's meeting.

The toilet locking rota has now been in place for 3 years. Unfortunately but understandably it is becoming increasingly difficult for the local businesses to continue doing this hence the need for a new locking system.

### **51/19 Election of Chairman for the Council year 2018/19.**

Cllr Craig nominated Cllr Byers and this was seconded by Cllr Drouet, all Cllrs were in favour.

### **52/19 To accept Chairman's Declaration of Acceptance Of Office.**

Cllr Byers accepted office and signed the declaration.

### **53/19 To appoint a Vice Chairman for the Council year 2018/19.**

It was agreed to defer the appointment of Vice Chair. If for some reason the Chair cannot attend a meeting a member of the Council will be nominated to do it.

### **54/19 Committees & appointment of committee members.**

The Committee Working Group structure 2019-2020 was distributed to Councillors prior to the meeting. The list was discussed and the only amendment was the removal of Cllr Craig from the Policy and Resource Committee. Cllr Roberts requested that the agenda and meeting papers for all of the sub committees are circulated to all Councillors so if something of interest to them is going to be discussed they will be able to attend the meeting. The area of interest on the asset register was circulated to the Councillors prior to the meeting. An updated list will be circulated.

## **55/19 Planning Applications:**

### **Planning Decisions:**

**Appn Ref: 18/1047** Pasturewood, Dalston, Carlisle, CA5 7DR. Change of Use of Part Field for Use For Proposed 6no. Glamping Pods And Associated Hardstandings; Change Of Use Of Residential Garage To Provide Office//Reception. Permission granted.

**Appn 18/1108:** Kingswood Educational Centre Greensyke, Cumdivock, Dalston, Carlisle, CA5 7JW. Change Of Use Of Existing Educational Buildings To 7no. Dwellings And Erection Of 1no. Dwelling Together With Change Of Use Of Agricultural Land To Domestic Gardens And Demolition Of Cottage Without Compliance With Condition 2 Imposed By Planning Permission 12/0185 And 13/0973 To Amend Plot 3. Grant Permission.

### **Planning Applications:**

**Appn Ref: 19/0295** 27 Carlisle Road, Dalston, Carlisle CA5 7NF. Demolition of Existing Garage and Erection of Two Storey Side Extension To Provide Utility Room, W.C., and Playroom on Ground Floor with 1 No. En-Suite Bedroom above. No Observations.

**Appn Ref: 19/0300** Corner Cottage, Grange Park Road, Orton Grange, Carlisle CA5 6LT. Erection of 1No Bungalow. No Observations.

**Appn Ref: 19/0310** 36 The Green, Dalston, Carlisle, CA5 7BQ. Demolition Of Existing Garage; Erection Of Two Story Side Extension To Provide Garage, Utility Room, Sitting Room On Ground Floor With Bedroom Above. No Observations.

**Appn Ref: 19/0332** Middle Farm, Cumdivock, Dalston, Carlisle, CA5 7JJ. Change of Use of Attached Barn to Create Granny Annexe (LBC). No Observations.

**Appn Ref: 19/0023 S211** Land South of Dalston Bridge, Dalston, Carlisle, CA5 7QF. Works to trees in Dalston Conservation Area. No Observations.

### **Notification of Amended Details/Further Information**

**Appn Ref: 18/1132** Field to the South of Raughton Head School, Raughton Head, Carlisle, CA5 7DD. Erection of 5no. Dwellings.

The application has been amended. Instead of five detached dwellings there will now be three detached dwellings and two semi detached dwellings. The materials have been changed and land will be made available to the school to increase their off road parking.

There were still concerns that the amended submission had not changed significantly enough to comply with the Dalston Neighbourhood Plan. The safety concerns for the school in respect of the entrance have not been addressed and the piece of land which is not being developed is now larger than in the original submission. This raises questions about the developers future plans. There will only be three extra parking spaces created which are likely to be filled by residents in the dwellings.

Two parishioners spoke to voice their concerns that the size of three of the dwellings are still larger than needed and the design is not in keeping with the character of the hamlet. It was thought that it would not increase the number of children attending the school which is an important issue. Drainage and water discharge issues have not been addressed. They also advised the meeting that a spokesperson had not yet been nominated to speak for the residents in any discussions with the architect.

It was agreed that the Neighbourhood Plan and the Housing Needs Survey identified a need for small affordable three bedroom properties. Whilst the change of materials have made some improvement to the submission the development still has the look of an executive estate and is out of character within a rural environment. In support of the larger dwellings it was suggested they would be attractive to executive employees of some of the substantial employers in the area such as Nestle, Pirelli and NHS Trust.

Whilst Dalston Parish Council are in favour of some development in Raughton Head we are not in the application. We would like to request a site visit.

It was agreed that the above observations would be made to the City Council Planning Department.

## **56/19 Clerk and Chairman Report**

- The tenancy agreement for the Sheep Wash has changed hands. It was noted that the gate is to be replaced. The new tenant invited the Council to have a look.
- A thank you email has been received from Suzanne Collinson a student who used the church yard to survey the slow worms for her university dissertation. Suzanne asked if the Parish Council would like her to place a natural area (log pile) for somewhere for the slow worms to congregate. This was approved.

Suzanne also asked if the Parish Council would like her to come and do a talk about her findings. Clerk to organise.

### **57/19 Correspondence**

- An email has been received from Dalston Library Link thanking the Parish Council for the agreed annual funding of £30.
- Cumbria Association Of Local Councils is holding its summer conference at Stoneybeck Inn, Penrith on the 22<sup>nd</sup> June 2019 starting at 10.30am. The session will include guidance on tree management, open spaces/village greens, updates on neighbourhood planning and guidance on dealing with harassment and bullying. All Councillors are welcome to attend.
- Correspondence has been received from a parishioner requesting permission to use a metal detector on The Green. As part of the area is a SSSI and for insurance purposes Cllr Craig proposed that permission is refused. Cllr Roberts seconded this, 3 Councillors were in favour and 7 Councillors abstained.
- Correspondence has been received from a resident requesting the Parish Council consider 2 bus stop shelters be installed in the Square. Another parishioner requested a bus stop at Orton Grange on the A595. Cllr Allison is to speak to Cumbria County Council to find out who is responsible for the installation and funding of bus stops.

### **58/19 Report APM 7<sup>th</sup> May 2019**

Cllr Byers reported that the meeting had been well attended and there had been no questions from parishioners. Thanks were given to Dalston WI for the refreshments.

### **59/19 Dalston Public Toilets**

This item was discussed under public participation.

### **60/19 Property & Maintenance meeting update**

The minutes from the meeting on the 30<sup>th</sup> April 2019 were circulated to the Councillors prior to the meeting. Cllr Byers noted that a variation to the grass cutting contract had been submitted to Wigton Town Council last year to cut the common land at Bridge End fortnightly.

Cllr Roberts stated that the Cherry tree saplings at Bridge End need to be pulled out and not just cut back as they would re grow.

It was agreed to place another green seat in the Jubilee Garden. This will cost £424 including VAT and delivery. Clerk to order.

### **61/19 Traffic counters**

As there has been no major changes in the village it was decided that the next traffic count should take place in March 2020.

### **62/19 Bee Hive Kelsey Meadow**

A parishioner has offered to site a bee hive in Kelseys Meadow. After discussion it was decided the hive should be sited in the gardens at Forge Green providing the tenants have no objections.

### **63/19 Financial**

- Solar Panel income of £5,477.36 was received on 16 April 2019. Discussion took place regarding the amount to be paid to Dalston Parish Charitable Trust. It was agreed that £2,700 would be retained by the Parish for the next five years, the balance of the income received would be paid to the Trust. This was the basis on which the budget had been approved for 2019/20. The £2,700 retained by the Parish was to be used to finance the loan for Glave Hill Car Park.
- The following payments were approved:

<b>Chq</b>	<b>Payee</b>	<b>Details</b>	<b>£</b>
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523	NALC	Subscription to Local Council Review Publication	17.00
524	CALC	Annual Subscription 2019/20	378.79
525	Zurich Municipal	Annual Insurance 1/6-31/5/2000	1,441.16
526	Eric Davidson	Gravedigging Cremated Remains H Hodgson	50.00
527	Dalston WI	Refreshments for Annual Parish Meeting	50.00
528	S Milburn	Notices for City Council Elections & May PC	9.00
529	Jayne Grant	Overpaid rent 2 Forge Green	178.00
530	Dalston Aggregates	Topsoil for horse chestnut tree stump	88.80
531	Pauline Dalton	Dalston Library Link stationery and ink	30.00
532	Bobby Nichol	Plants	22.00
508	Wigton Town Council	Parish grass contract January-March 2019 £2,730.79 Cemetery grass contract January -March 2019 £1,621.36 Summerfield grass contract January- March 2019 £112.00 VAT £892.83	5,356.98
509	R & M Lowther	Tree work clearing fallen trees at Bridge End £840 Grind Horse Chestnut stump on The Green & level with top soil £600.00	1,440.00
510	Lightbulb Web Design Limited	Deposit for Parish Website	450.00
Total			<u>£9,511.73</u>

The Clerks/RFO agreed Salary, PAYE and National Insurance was paid.

Cheque number 533 for £5,477.36 payable to Dalston Parish Charitable Trust was not approved for payment.

- The Annual Governance Statement 2018/19 already circulated was approved and signed.
- The Accounting Statements 2018/19 already circulated were approved and signed.
- The Precept of £73,108 was received on 15 April 2019. This is held in the 30 day Deposit Account earning interest.
- The Financial Considerations report in respect of the purchase of Glave Hill Car Park had already been circulated for consideration. The RFO stated that borrowing approval had to be approved before an application could be made for a loan. It was resolved to seek the approval of the Secretary of State for Housing, Communities and Local Government to apply for a Public Works Loan Board loan of £25,000 over a borrowing term of 10 years to purchase Glave Hill Car Park. The resolution was proposed by Cllr Baxter and seconded by Cllr Kaye-Kreczowski. All were in favour. The application for borrowing approval form was duly signed by the Chair and RFO.

### **64/19 Cemetery Matters**

The following cemetery matters were approved:

- The interment for the late Vernon Frederick James Sullivan on the 31<sup>st</sup> May 2019 in Ward 5, Section B, Space 54.
- A memorial marker in Bow Accord Granite 600mm square and 500mm deep reading In Loving memory of Monica Watson 26/01/1936 – 31/03/2019.
- The purchase of Grave Space 9, Ward 5, Section L to Mr Brian Gray.
- The interment of the late Mark Jacques Coenraad Van Kerkvoorden on the 22<sup>nd</sup> May 2019 in Ward 5, Section L, Space 9.
- Cremated remains plaque 24” by 24” reading Slee, In loving memory of Hilda 22.4.41 - 2.2.19 much loved wife of Ernie Mam of Karen and Helen. Grandma of Leanne, Robert and Alex also a dear sister and mother in law. Always in our thoughts. Forever in our hearts.

### **65/19 Councillor Matters**

- Cllr Baxter expressed concern regarding the ratio of Councillors to Independent trustee members on the Charitable Trust. Due to Alan Dinning becoming a Councillor the ratio is now 4 Councillors-1 independent. Councillors were asked to think of a suitable person to join the trust.
- A parishioner has requested the detritus around the tree on the triangle at Buckabank be removed. Clerk to follow up.
- Cllr Utting reported a damaged footpath gate at Rose Bridge. It was also noted that a gate on the footpath is padlocked. Clerk to speak to the Church Commissioners and the farm owner.
- Cllr McKerrell reported that the entrance sign to the station is dilapidated. Clerk to contact Northern Rail.
- Cllr Roberts asked if there had been any work done to the leaning wall on the cycle track. Cllr Allison reported that he was still waiting for a response from Northern Rail. Cllr Byers to forward Northern Rail contacts to Cllr Allison.
- Cllr Mckerrell reported that Wigton Town Council are making a lovely job of the grass cutting.

### **Date of Forthcoming Meetings**

The next meeting of the Parish Meeting to take place on the 11<sup>th</sup> June at 7.15pm at Forge Green..

Policy & Resource Meeting Dates for 2019:- 4<sup>th</sup> June and the 22<sup>nd</sup> October at 7.15pm Forge Green.

Property & Maintenance Meeting dates for 2019:- 25<sup>th</sup> June 7pm Church House and 24<sup>th</sup> September 7pm Forge Green.

The meeting closed at 9pm