

DALSTON PARISH COUNCIL MINUTES

Forge Green
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Minutes of the monthly Parish Council Meeting held at the Forge Green on the 12th March 2019.

S. Milburn Clerk

Present

Cllr Byers	Cllr Utting	Cllr Baxter	Cllr Dinning	Cllr Kaye- Krzeckowski
Cllr McKerrell Cllr Auld	Cllr Potter	Cllr Robson	Cllr Roberts	Cllr Kyle Cllr Drouet

Apologies

Cllr Brewster Cllr Craig

Minutes

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the Parish Council meeting on the 12th February 2019.

Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

Cllr Auld and Cllr Kyle planning application 19/0196. Cllr Byers planning application 19/0193.

25/19 Co-option Councillor to the Dalston Ward.

Paul Robson was welcomed to the meeting. Having been co-opted onto the Council at the meeting on the 12th February 2019 he was asked to complete both the acceptance to office form and the pecuniary and other registerable interest form. Paul is to attend the Effective Councillor Course (Module 1) at the Fire & Rescue HQ, Penrith on the 20th June 6-8.30pm and both himself and Cllr Utting are to attend the Effective Councillor Course (Module 2) at the Fire & Rescue HQ, Penrith on the 11th July 6-8.30pm.

26/19 Public Participation

Apologies were given for Cllr Christian. One member of the public was present.

Cllr Allison reported that he had attended a CRASH meeting and noted that if the village was to get a 20mph speed limit it is a statutory requirement that speed bumps would be installed.

Cllr Allison also showed the Councillors a photograph of the leaning wall on the cycle path. The wall has a lean of 8 inches. He has reported the issue to Network Rail.

27/19 Planning Decisions and Applications:

Planning Decisions:

Appn Ref: 19/0064 24 Sowerby Wood, Dalston, Carlisle CA5 7LD. Erection of Two Storey Front, Rear and Side Extensions To Provide Extended Lounge, Groom Room, Study, WC, Utility, Boot Room and Kitchen/Living Area on Ground Floor with 2 no. Additional Bedrooms (1no. En-Suite) and Bathroom to First Floor; Erection of New Pitched Roof Over Existing Detached Garage Without Compliance With Condition 2 Imposed on Planning Permission 18/0645 For Amendments to Plans And Elevations. Grant Permission.

Appn Ref: 19/0049 Cardew Hall Farm, Cardew, Dalston, Carlisle, CA5 7JQ. Erection Of Bulk Milk Silo. Grant permission.

Appn Ref: 18/0884 Kingswood Educational Centre Greensyke, Cumdivock, Dalston, Carlisle, CA5 7JW. Variation Of Condition 2 (Approved Documents) Of Previously Approved Application 13/0973 (Amendments To Unit 2) Without Compliance With Condition 1 (Approved Documents) Imposed On Planning Permission 15/0669 To Amend Layout, Elevations And Materials. Grant Permission.

Planning Applications:

Appn Ref: 19/0016/S211 Stonebeck Mill, Dalston, Carlisle, CA5 7QL. Work to 2no. Beech Trees And 2no. Silver Birch Trees In Dalston Conservation Area. No Observations.

Appn Ref: 19/0193 St Michaels And All Angels Church, The Square, Dalston, Carlisle, CA5 7PJ. Erection Of Extension To Provide Library, Function Room And Entrance; Conversion Of Existing Vestry To Form New Accessible Toilet, Office And Kitchen And Alterations To Existing Disabled WC To Provide Vestry And Accessible Toilet. The Parish Council unanimously agreed the development be refused on the grounds that there is no provision for car parking, mature trees in a conservation area are to be felled and the extension is to be built over existing graves. The PC feel that parking within the village is already stretched to its limit and this extension will only exacerbate the problem unless the Church can provide its own parking provision.

In order for the extension to go ahead 4 mature trees are to be felled. A Lawson Cypress, Whitebeam, Yew and Rhododendron all of which are in a conservation area.

The Parish Council are also extremely concerned that a number of graves will be disturbed and need to be relocated. No provision has been made for these relocation arrangements.

Dalston is a thriving village with many existing community amenities available to all. Therefore would it not be more viable to make better use of the Church space as it is, perhaps by replacing the fixed pews with moveable chairs and providing some means of sub-division? Church House is of similar size to the extension and could also be utilised. Correspondence received from a parishioner was read to the Councillors and fully endorsed by all. A copy of this letter has also been sent to Suzanne Osborne the planning officer in charge of this application.

Appn Ref: 19/0196 Land Opposite Hawthorn Cottage, Unthank, Dalston, Carlisle, CA5 7BA. Erection of 1no. Dwelling (Outline / Revised Application). The PC resolved to support approval of this planning application. Approval will not damage the principles of the Neighbourhood Plan. Indeed it will strengthen the plan by allowing very small scale developments in rural parts of the parish. Thus allowing families to remain in their communities and, where appropriate, grow their businesses.

28/19 Clerk and Chairman Report

- Ann Nicholl has very kindly made a cushion for the chest in the meeting room. As she is President of Carlisle Golf Club it was agreed to make a contribution of £50 in support of their charities Hospice at Home and The Teenage Cancer Trust
- It was reported that a threatening voicemail had been left on the Parish Council phone. PCO Graham Kirkpatrick took a recording of the message and has logged it onto their intelligence system.
- The grasscrete has been completed on The Green. The Clerk has written a letter of thanks to Cumbria County Council. It was decided 4 signs be put onto the fence along the new strip prohibiting heavy vehicles from parking on it. The sign is to read "Parking for cars and light vans only". The Methodist Church are forwarding a contribution towards the work to the Parish Council.
- Cumbria County Council are to fell a damaged Willow tree on Caldew Drive (funding permitting). It has been agreed that the tree stump be left 6ft high so that a carving of an owl and an otter can be made by Lawn Order. A parishioner on Caldew Drive has kindly offered to fund the carving work.
- It was agreed that a seat in memory of the late John Kelsey could be placed on the grass area somewhere in the location of where the chestnut tree has just been felled.

29/19 Correspondence

- A parishioner from Riverside has requested 20mph signs are placed at both ends of the road. It was agreed that the first step would be for the parishioner to put together a petition showing the community support this action.
- There is to be a road closure on a section of the B5299 (Hawksdale Hall) approximately 1000m north of its junction with the U1139 for a distance of approximately 530m in a north westerly direction on the 1st April 2019 for 4 days.
- There is also to be a temporary road closure on the 14th March 2019 for approximately 2 days on the U1141 Breconhill, Raughton Head in order for BT Openreach utility works.
- An invitation to attend Solways Aviation Museum pre-opening event at Carlisle Airport on the 26th March between 2pm-8.30pm has been received. All Councillors are welcome to attend.
- Cumbria County Council has confirmed that funding of £102m for the Carlisle Southern Link Road has been secured. They will now continue with Preliminary Design Stage 3 of the project, which will result in a

planning application submission in the summer of 2019. The project will then move into detailed design and statutory process stage before commencing early construction in early 2021.

- Concerns have been raised by a parishioner regarding the number of accidents occurring on the corner of the road that goes from Orton Grange roundabout past Dobbies to join Barras Brow. They would like to see a sharp bend sign or chevrons placed before the corner notifying drivers of the sharp bend. They also expressed concern regarding the junction of this road at Barras Brow as it is awkward for large vehicles. They suggested that the junction could be made wider to help alleviate the problem. Clerk to write to highways in regards to the widening of the junction entrance. Parishioner to relay his concerns to highways.
- A parishioner has requested a sign be placed at the entrance to the village marking the achievements of Britain In Bloom. It was agreed that the entrance signs are dilapidated, Clerk to speak to Cumbria County Council in regards to having them replaced with the addition of the BIB achievements.
- Dalston Show Agricultural Committee have requested to use The Green for parking on the day of Dalston Show. This was approved. Clerk to inform the committee.
- Correspondence has been received from a parishioner expressing their concern in regards to parking at Madam Banks. A vehicle is driving over the grass to park outside their property, causing damage to the area. Riverside are to speak to the residents responsible. Cllr Allison stated that Carlisle City Council are to insist that this area is restored to its original state (at the residents cost) as the area is a community amenity.
- A complaint has been received regarding the cockerel on The Lamp. The Clerk is to speak to John Parkinson to see if he would be able to restore it and add more red.

30/19 Dalston Website

After 20 years of running the Dalston Parish Council website Cllr Auld has stood down. As it is a statutory regulation for the Parish Council to have a website it was agreed that the Chairman, Clerk, RFO and Cllr Robson meet to discuss the different website options. Cllr Auld specified that the new site be compatible with tablets and mobile phones.

31/19 Works to extend the kerb near Cumberland Building Society

Following the recent works to the kerb extension it was agreed that it has made no difference to visibility when pulling out of the area or to vehicles parking in the lay by. Councillors were under the impression that much more of the area was to be brought forward. Cllr Allison to request a copy of the approved work scheme from Kevin Crawley.

32/19 Update from Policy and Resource meeting

Cllr Byers reported that the Policy and Resources Committee had met on 5 March and had conducted the annual review of the Standing Orders and the Policies and the following amendments had been made:

- Standing Orders have been updated to take account of 3 amendments notified by NALC. As no queries to the amendments were raised the Annual Review of Standing Orders is confirmed.
- The Health and Safety Policy has been updated to remove the requirement for PAT testing on an annual basis and has been replaced with PAT testing every 4 years in line with current legislation.

The Cemetery Maintenance Policy has been updated and now includes provision for the Parish Council to take action regarding repairs to memorials which have become unsafe. A letter has been drafted to send to the owner of the memorial when they can be traced.

References to the Data Protection Act 1998 in the policies have been replaced with the Data Protection Act 2018.

As no queries to these amendments were raised the Annual Review of the Policies is confirmed.

33/19 Tree Works

The following tree works were approved:-

- Remove the wind damaged branches and deadwood on the Lime Trees in the cemetery for a cost of £300. As it is just deadwood being removed an application to Carlisle City Council isn't needed.
- Removal of Chestnut tree stump for a cost of £400.
- The trees along the riverbank down stream from Bridge End crown reduced to help stabilise the bank for a cost of £1,600.
- Two dead trees were reported. Clerk to arrange removal.

34/19 Financial

- The following payments were authorised:

Chq	Payee	Details	£
483	Carlisle Business Supplies	Black ink	76.56
484	Eric Davidson	Grave digging B Nicholson £350 Cremated remains digging H Slee & E Sinclair £100	450.00
485	Singletons Painting Contractors	Decorating Meeting Room	432.00
486	Malinson Fabrication Ltd	New lock for flagpole	129.60
487	R & M Lowther	Remove Chestnut Tree	720.00
488	S Milburn	Public Meeting notices	9.00
489	Bourne Business Centre	call transfers and PAYE processing Sept-January	180.00
490	M Watling	3 strip light tubes for office lights 24.00 2 computer mouse mats 13.98	37.98
491	Carlton Paving & Groundworks	complete grids on Kingsway car park	370.00
492	SH Electrical	new starter motors in office lights	51.96
493	Dalston Aggregates Ltd	labour in churchyard 165.00 Memorial seat 350.00 Circular picnic table 300.00 Grid for car park 90.00 all plus VAT	1,098.00
Total			£3,555.10

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

- The RFO reported that the accounting records for the 9 months to 31 December were currently away for internal audit.
- The RFO reported that in accordance with section 2.2 of The Financial Regulations Cllr Kyle had verified the bank reconciliations prepared by the RFO to 31 December 2018 and found everything to be in order.
- The Policy and Resources Committee had discussed the telephone and broadband contract which was to be renewed from 12 April 2019. Plusnet had been chosen as the preferred new provider. Paperwork has not yet been received for signature for the new contract. No objections were raised to the contract paperwork being signed by the Chair and the direct debit instruction being signed by two of the cheque signatories when they are received.

35/19 Cemetery Matters

The following cemetery matters were ratified:-

- The interment of the late Hilda Slee on the 22nd February 2019 in cremated remains space Ward 4, Section C, Space 32e.
- The interment of the late Eileen Sinclair on the 24th February 2019 in cremated remains space Ward 4, Section C, Space 31e. It was noted that Walkers Funeral Directors were 30 minutes late to the interment.
- The interment of the late Hilary Hodgson in Ward 4, Section C, Space 36g on the 18th April 2019.

36/19 Councillor Matters

- Cllr Byers informed the Councillors that a meeting is taking place on the 4th April, 10am at Barras House to discuss the next stages of the project. All Councillors are welcome to attend.
- In celebration of Peggy Rickerbys 100th birthday Cllr Byers gave her a card signed by all the Councillors. It was also mentioned that Lily Wannup had turned 105.
- Cllr Baxter asked what the format would be for the public meeting. Cllr Byers explained there will be tables laid out around the hall for groups in the community to display work / activities they do. The Council will inform the public of what we do and achieve in the parish. There will be an opportunity for questions and discussion.
- Cllr Dinning expressed his concern regarding the drains / flood on The Green if there is heavy rainfall. Cllr Allison to speak to Peter Allan (Flood and Development Officer).
- Cllr Kaye reported a fallen tree in the river at Rose Bridge. This is to be reported to the Environmental Agency.
- Cllr Roberts asked when the proposed roof works are to be done. RFO confirmed it is to be done in April 2020.

Date of Forthcoming Meetings

Public Meeting on 26th March 2019 at 7pm in the Victory Hall.

The next meeting of Parish Council to take place on 9th April 2019 at 7.15pm at Forge Green.

Policy & Resource Meeting Dates for 2019:- 4th June and the 22nd October at 7.15pm Forge Green.

Property & Maintenance Meeting dates for 2019:- 30th April, 25th June and the 24th September.

The meeting closed at 9.20pm