

## DALSTON PARISH COUNCIL MINUTES

Forge Green  
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Minutes of the monthly Parish Council Meeting held at the Forge Green on the 12<sup>th</sup> February 2019.

S. Milburn Clerk

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### **Present**

Cllr Byers	Cllr Ebbatson	Cllr Baxter	Cllr Kaye-Krizekowski	Cllr Kyle
Cllr McKerrell	Cllr Potter	Cllr Roberts	Cllr Craig	Cllr Drouet Cllr Brewer

### **Apologies**

Cllr Utting	Cllr Auld	Cllr Dinning
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Cllr Byers opened the meeting by apologising to the Clerk for asking her to leave the room at last month's meeting when planning application 18/1132 was discussed. The Clerk should not have been asked to leave the room because she does not have the power to make a decision. This procedure will be followed in the future.

### **Minutes**

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the Parish Council meeting on the 8<sup>th</sup> January 2019.

### **Requests for Dispensations**

There were no requests for dispensations.

### **Declarations of Interest**

Cllr Kyle agenda item 2 (Glave Hill Car Park).

### **13/19 Public Participation**

Cllr Allison requested the Clerk write to Highways re the poor state of the road between the junctions at Station Road and Townhead Road.

Cllr Allison also stated that he will complete a report for the Raughton traffic count results. He proposes that more formal traffic signs be displayed there.

Two members of the public were present. They both spoke in objection to the Parish Council purchase of the Glave Hill Car Park.

### **14/19 Glave Hill Car Park**

After discussion Cllr Roberts proposed the Parish Council hold a public meeting to give parishioners the opportunity to comment on the sale of the Glave Hill Car Park. Cllr McKerrell seconded this, there was 1 abstention and all other Councillors present were in agreement. The meeting is to take place on the 26<sup>th</sup> March at 7pm in the Victory Hall. The Parish Council stated that the reason they would like to purchase the car park is to ensure the area is kept as a car park for perpetuity and not developed. A covenant in the contract would ensure this. Presently the Victory Hall does not have a legal covenant on the terms of sale.

### **15/19 Planning Applications:**

#### **Planning Decisions**

**Appn Ref: 18/0421** Barras House, Barras Close, Dalston, Carlisle, CA5 7NT. Change Of Use From 19no. Sheltered Housing Units To 2no. Flats And 7no. Houses; Demolition Of Single Storey Rear Offshoot; Window And Door Replacements; External Alterations To Provide 5no. New Entrance Points And Re-Rendering Of Elevations; Provision Of Private Gardens To The Rear And 8no. Additional Car Parking Spaces And 8no. Bin Stores To The Front. Correspondence received from parishioner regarding this application. The Parish Council have very serious concerns

with the lack of proposed car parking spaces. They proposed that No.20 on the submitted plans be demolished and replaced with extra car parking. It was also noted that residents in the flats could use the car parking spaces at the rear of their properties. Granted subject to legal agreement.

**Appn Ref: 18/1036** 18 Brow Nelson, Dalston, Carlisle, CA5 7LE. Certificate Of Existing Lawfulness For The Commercial Use Of The Swimming Pool And Ancillary Facilities Including Store And Changing Rooms. Grant Permission.

### **Planning Applications**

**Appn Ref: 18/1047** Pasturewood, Dalston, Carlisle, CA5 7DR. Erection Of 6no. Glamping Pods And Associated Hardstandings; Change Of Use Of Residential Garage To Provide Office/Reception. No Observations.

**Appn Ref: 19/0049** Cardew Hall Farm, Cardew, Dalston, Carlisle, CA5 7JQ. Erection of Bulk Milk Silo. No Observations.

**Appn Ref: 19/0064** 24 Sowerby Wood, Dalston, Carlisle CA5 7LD. Erection of Two Storey Front, Rear and Side Extensions To Provide Extended Lounge, Groom Room, Study, WC, Utility, Boot Room and Kitchen/Living Area on Ground Floor with 2 no. Additional Bedrooms (1no. En-Suite) and Bathroom to First Floor; Erection of New Pitched Roof Over Existing Detached Garage Without Compliance With Condition 2 Imposed on Planning Permission 18/0645 For Amendments to Plans And Elevations. In future the Parish Council would like to see the "compliance with condition" details within the amended application consultation.

**Appn Ref: 19/0010 S211** Haddon Cottage, 48A The Green, Dalston, Carlisle, CA5 7QD. Removal of 1no. Ash Tree in Field to Rear of Property; Crown Reduction of 1no. Cherry Tree in Rear Garden in Dalston Conservation Area. No Observations.

**Appn Ref: 19/0013/S211** Millrace House, 6 The Forge, Dalston, Carlisle, CA5 7QP. Reduce Height Of Sycamore Tree In Rear Garden. No Observations.

### **Notification of Amended Details/Further Information**

**Appn 18/1108:** Kingswood Educational Centre Greensyke, Cumdivock, Dalston, Carlisle, CA5 7JW. Change Of Use Of Existing Educational Buildings To 7no. Dwellings And Erection Of 1no. Dwelling Together With Change Of Use Of Agricultural Land To Domestic Gardens And Demolition Of Cottage Without Compliance With Condition 2 Imposed By Planning Permission 12/0185 And 13/0973 To Amend Plot 3. The Parish Council have concerns regarding the safety of the access from plot 3 and would like assurance that the 90m visibility splay is adhered to. A site visit was also requested. Correspondence in relation to this application from a parishioner was circulated to Councillors prior to the meeting and discussed. Clerk to formulate written reply.

**Appn Ref: 19/0050** Caldewhurst Farm, Carlisle Road, Dalston, Carlisle, CA5 7JS. Formation Of New Access. No Observations providing it complies with the 90m visibility splay.

### **16/19 Clerk and Chairman Report**

- Following last month's Parish Council meeting a parishioner from Riverside expressed their disappointment at meeting attendees parking on the grass area outside Forge Green. This is a well maintained area with spring flowers.
- Cumbria County Council is very kindly installing 110m of grasscrete on The Green. Work commenced on the 4<sup>th</sup> February and is likely to last for 2 weeks.
- The cemetery working groups list of works has now been completed.
- Emma Ebbatson has kindly removed the Christmas wreaths from the cemetery.
- The Dalston Parish website is currently being updated. Cllr Byers asked the Councillors what information should be displayed on the Council member's page. It was agreed to display Councillor names, addresses, contact telephone number, area of responsibility and central email.
- It was agreed to have an agenda item for the Dalston Website and Dalston Cockerel at the next PC meeting .
- The shower in No.2 Forge Green has been replaced.
- Singletons have completed the decoration of the meeting room. Thanks were given to Cllr Ebbatson for removing the redundant safe.
- A new replacement notice board has been put up in The Square. The old board notice has been moved to Buckabank. Thanks were given to Cllr Roberts for attaching a key to the new board.

### **17/19 Correspondence**

- Correspondence in favour of planning application 18/1108 has been received from a parishioner. This was discussed under the amended planning application above.

### **18/19 Co-Option of Councillor to the Dalston Ward**

After discussion and a vote Paul Robson was co-opted as Councillor for the Dalston Ward . Clerk to notify both candidates and invite Paul to the next meeting.

### 19/19 Chalkfoot Common Land

- A meeting was held at Chalkfoot on the 14<sup>th</sup> January 2019 between Cllr Dinning, Cllr Potter, Cllr Byers, the Clerk and David Allen (Tenant). It was agreed that the area in question be tidied in the spring. The Cllrs present agreed that the area could be used to hold manure as this will be used to spread on the fields. Cllr Potter proposed to increase the rent from £10 to £30 annually. Cllr Roberts seconded this and all Councillors present were in favour.  
The Clerk was requested to formulate a tenancy agreement.

### 20/19 Fishing Bailiff

After discussion it was decided not to have a fishing bailiff at the present time.

### 21/19 Annual Parish Meeting 2019

- It was decided to hold the Annual Parish Meeting in the Victory Hall on Tuesday 7<sup>th</sup> May 2019 at 7pm.
- Agenda items to include:- Apologies & Minutes of the APM 2018; Chairmans Annual Report to the Parish Council; Questions on the Chairman's Report; Statement of the Parish Councils accounts for year ending 31/3/19; Charitable Trust; Dalston Festival and Open Questions.
- Clerk to book Victory Hall and WI for refreshments.

### 22/19 Financial

- The following payments were authorised:

Chq	Payee	Details	£
414	Carlisle Business Supplies	Black ink	80.10
415	Eric Davidson	Grave digging B Nicholson	350.00
416	Wigton Town Council	Grass Oct-Dec Parish 2730.79 Cemetery 1621.36 Summerfield 112.00 all plus VAT	5,356.98
417	Clerks & Councils Direct	Annual Subscription	12.00
418	S Milburn	February notices 9.00 Shredder, printer paper, keyboard, plastic wallets 122.78 keys cut 10.00	141.78
419	North East Traffic Data Collection Ltd	4 Traffic Counts January 2019	528.00
420	M Watling	Postage Stamps	30.00
Total			<u>£6,498.86</u>

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

- To following was approved:- cheque number 411 for £702.00 payable to Tilhill Forestry Ltd to replace cheque number 448 which the company did not receive, and which has been cancelled.
- Cllr McKerrell was thanked for her contribution of £200 from her ward budget. This will be put towards the new noticeboard in The Square.

### **23/19 Cemetery Matters**

The following cemetery matters were ratified:-

- The purchase of cremated remains space 31E, Ward 4, Section C to Mr Jeremy Sinclair.
- The additional inscription for the late Mary Elizabeth Watson. Also his beloved wife, Mary Elizabeth Watson (Betty) who died 29<sup>th</sup> November 2018, Aged 95years.
- The interment of the late Rhoda Marrs in Ward 5, Section G, Space42 on the 12<sup>th</sup> February 2019.
- The purchase of burial spaces Ward 5, Section J, Spaces 23 and 25 to Mrs M Gorley.
- The purchase of cremated remains spaces Ward 4, Section C, Spaces 32d and 32e to Helen Hardon.
- The Clerk asked for advice on whom to use to secure the Nicholson monument in the cemetery. As it is large and heavy the monumental masons are unable to carry out the work. Clerk was advised to speak to Nick Horn.
- Eric Davidson (Grave digger) has increased his fees. A full body grave has been increased from £320 to £350 and a cremated remains space has been increased from £40 to £50.
- There have been 2 requests for a memorial seat. Seats were approved for Brian Nicholson, this will be placed in the Jubilee Garden and John Kelsey this seat is to be placed in Kelsey's Meadow.
- A picnic bench is to be placed at Bridge End.
- A family has requested the exhumation of their son's ashes, they would like to keep them at home or if that isn't possible they would like to inter him into a full body grave so that they can be buried with him. Following advice a petition for a faculty has to be completed. The Parish Council gave their permission for this to be completed.
- A request has been made for cremated remains to be interred on Sunday 24<sup>th</sup> February 2019. This was approved by the Parish Council.

### **24/19 Councillor Matters**

- Due to the road closure at Sebergham Cllr Kaye-Kreczkowski reported that the verges at Bell Bank were being damaged. It was also reported that articulated lorries are using Bell Bridge. Cllr Allison to discuss this at the next local committee meeting.
- Cllr Kaye also asked for an update in regards to the planning application at Raughton Head. Cllr McKerrell to get an update.
- Cllr Kyle reported that the works to the Victory Hall will commence on Monday 18<sup>th</sup> February 2019.
- Following the recent heavy rainfall which caused the road on The Green B5299 to flood, Cllr Kyle requested that the Clerk writes to Peter Allan (Flood & Development Officer – Cumbria County Council) regarding the drains in the lane next to house no.31. There are currently 2 drains either side of the lane and presently the excess water runs between these 2 drains. The Parish Council would like to see the drains meet and run right across the lane thus catching the water before it goes onto the road.
- Cllr McKerrell requested a letter be written to the Post Office / Pharmacy regarding dangerous inappropriate parking on the roadside outside the shop. Clerk to write.
- Cllr Roberts reported an unsafe leaning wall on the cycle path. Cllr Allison to take photographs and forward the pictures to the Clerk.
- Cllr Roberts also requested a new gulley be placed in the area outside the Cumberland Building Society when work to extend the kerb takes place. Cllr Allison to follow this up.
- Cllr Potter reported a large pot hole at Cardew Lodge. He was advised to report it to highways.
- A parishioner has reported damage to fencing along the railway track close to no.49 Nine Rigg. Cllr McKerrell to follow up.

### **Date of Forthcoming Meetings**

Public Meeting (Glave Hill Car Park) 26<sup>th</sup> March 2019 at 7pm in the Victory Hall.

The Annual Parish Meeting to be held on the 7<sup>th</sup> May 2019 in the Victory Hall at 7pm.

The next meeting of Parish Council to take place on 12<sup>th</sup> March 2019 at 7.15pm at Forge Green.

Policy & Resource Meeting Dates for 2019:- 5<sup>th</sup> March, 4<sup>th</sup> June and the 22<sup>nd</sup> October at 7.15pm Forge Green.

Property & Maintenance Meeting dates for 2019:- 30<sup>th</sup> April, 25<sup>th</sup> June and the 24<sup>th</sup> September.

The meeting closed at 9.25pm