

DALSTON PARISH COUNCIL MINUTES

Forge Green
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Minutes of the monthly Parish Council Meeting held at the Forge Green on the 9th April 2019.

S. Milburn Clerk

Present

Cllr Byers	Cllr Ebbatson	Cllr Baxter	Cllr Dinning	Cllr Kaye- Krzeckowski	
Cllr McKerrell	Cllr Potter	Cllr Brewster	Cllr Roberts	Cllr Kyle	Cllr Drouet

Cllr Auld Cllr Craig

Apologies

Cllr Robson Cllr Utting

Minutes

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the Parish Council meeting on the 12th March 2019.

Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

Cllr Kyle agenda item 10 (Glave Hill car park).

37/19 Public Participation

Cllr Allison and Cllr Christian were present. Cllr Allison invited the Councillors to a presentation on the Southern Link Road, at Cummersdale Village Hall on the 13th May at 7pm. Cllr Allison also spoke in relation to agenda item 8 (Flooding on The Green).

38/19 Planning Decisions and Applications:

NOTIFICATION OF WITHDRAWN APPLICATION

Appn Ref: 19/0076 Beech Holme, Cardewlees, Carlisle, CA5 6LF. Conversion of Redundant Farm Buildings Into 1no. Dwelling.

Planning Applications

Appn Ref: 19/0008 Farm Cottage & Chauffeur's Cottage, Rose Castle, Dalston, Carlisle, CA5 7BZ. Change of Use From Farm Cottage & Chauffeur's Cottage (C3 Residential) To Offices (Class B1). No Observations.

Appn Ref: 19/0243 Dalston Hall Hotel, Dalston, Carlisle, CA5 7JX. Erection Of Marquee Without Compliance With Condition 2 Imposed By Planning Permission 14/0680 To Grant Permission For A Further 5 Years. No Observations however the Parish Council requested clarification of conditions to be detailed on the reply to planning application consultation sheet.

Appn Ref: 19/0279 Lime House School, Dalston, Carlisle. CA5 7BX. Permanent Retention of Classroom Block Previously Approved under Permission 14/0284. No Observations.

Appn Ref: 19/0278 Lime House School, Dalston, Carlisle. CA5 7BX. Permanent Retention of Classroom Block Previously Approved under Permission 14/0283. No Observations.

39/19 Clerk and Chairman Report

- The tenant from No.2 Forge Green has given one month's notice as per the tenancy agreement. Clerk to contact H&H King to advertise and re rent the property.
- Cllr Auld has made the decision to step down from his position as Vice Chair. Cllr Byers stated that the position is a statutory requirement of the Parish Council and stressed the importance that the position is filled. All the Councillors were asked to consider the position. This will be an agenda item at the Annual meeting of the Parish Council on the 14th May 2019.
- Cllr Byers thanked Anne Nichol for making the cushion for the meeting room seat. Clerk to write letter of thanks.
- The Gaitsgill Road is to re-open on the 15th April 2019.

40/19 Correspondence

- Dalston Library Link have requested financial support from the Parish Council. This would be to cover stationery, ink and paper. It was approved that funding of £30 will be given annually.
- It was approved to give Friends of Dalston Station a one off payment of £230 to allow them to carve a Larch Tree Sculpture at the station.

41/19 Report From Public Meeting 26/3/2019

Cllr Byers thanked the Councillors for their support. Cumdivock WI were also thanked for doing the refreshments. The meeting gave the Parish Council the opportunity to inform parishioners of past, present and future projects including the purchase of the Glave Hill car park. It also gave parishioners the chance to ask questions and complete a short survey.

42/19 Report From Barras House Meeting 4/4/19

Ann Byers, Ann McKerrell, Alan Dinning, Dougal Kyle and Trevor Allison met with Vicki Pattinson - Riverside, Kate Badini - Riverside Housing Officer, Claire Lennie - Project Liaison Officer.

Mandy Lowther – Customer Care Manager visited all the residents on 4th April to inform them of the plans and arrangements. They propose to start work on 29th April and complete in October. They are planning staged hand overs for residents to move in during October if everything goes to plan. Kate is going to send something for the Parish Paper for the July/August issue to inform Local residents so they can apply to live there. The 2 grassy areas on either side of the front of Barras House will be for storage. One of the flats will be the site office. They are aware of the parking issues in the area and hope to alleviate these as much as possible.

Riverside agreed to mark out parking bays in the car park behind the flats for extra parking.

They also discussed what to do with the garden at the end of Barras House that was used as a garden by the previous residents. It was agreed it would be best to grass it over and leave Riverside to cut the grass. Stewart Hudson and the station gardeners are to be asked if they would like to take and re plant what is currently in the flower beds.

43/19 Tarmacking Area Outside Cumberland Building Society

At the Parish Council meeting in January Cllr Auld proposed the Council should tarmac the triangle outside the Cumberland Building Society, Cllr Drouet seconded this and all Councillors present were in favour. The work was to be completed by Tolson for a sum of £7,900 + VAT. Due to the extension of part of the kerb the lay-by also needs to be tarmacked. This will cost an additional £700 + VAT. Clerk to write to Cumbria County Council to request highways fund this section.

Cllr Roberts stated that notices are to be placed at the Kingsway, the grassed area where the flag pole is located outside the Co-op and the triangle area outside the Cumberland Building Society. This is to determine ownership. The Parish Council would like these areas to be registered as common land.

44/19 Meeting Update Regarding Flooding On The Green

Cllr Craig reported on the flood meeting held on the 25th March 2019. Present were Cllr Craig, Cllr Allison, Peter Allan (Flood Development Manager, Cumbria County Council) and Helen Renyard (Drainage Manager, Cumbria County Council) and two of The Green landowners.

The current drainage system is unable to cope when there is heavy rainfall. Cumbria County Council agreed to carry out a full drainage assessment on the area. A possible solution to the problem could be to concentrate on collecting the runoff water at the new access to the horse trial field. Cumbria County Council could then put a culvert across the main road to the river Caldew. This would free up the capacity on the existing 9" road drain.

45/19 To Discuss What Should Be Placed At Bridge End To Prevent Parking On The Grass

Cllr Auld proposed to place 3 more planters at Bridge End. Fencing similar to that at the Glave Hill car park is also to be erected to stop vehicles parking on the grass, Cllr Baxter seconded this and all Councillors present were in favour. Clerk to arrange. A sum of £2,500 has been set aside in the budget to complete the work.

46/19 Glave Hill Car Park

Cllr Byers reported that the PC are currently waiting for the sale agreement from the Victory Hall; Abbie White of Beaty & Co Solicitors are their representative. It was agreed that the Clerk get quotes from Atkinson Ritson and Burnetts, then one will be chosen to be the representative for the PC.

The RFO is currently looking into loan options for the Public Works Board Loan.

4719 Financial

- The following payments were authorised:

Chq	Payee	Details	£
496	F R Mason	Fencing at Low Moorlands	459.60
497	Cumbria in Bloom	Village Entry to 2019 competition	40.00
498	Mark Nugent	Mole catching	30.00
499	Cumdivock W I	Refreshments for Parish Meeting	80.00
500	Victory Hall	Hire of room for Parish Meeting	25.00
501	S Milburn	Notices for City Council Elections 9.00 Stationery 30.95 Currys Tablet for photographs in Parish 99.99 PC Notices 9.00	148.94
502	Watsign Limited	4 Parking Signs for The Green	228.48
503	M Watling	Flourescent tube and starter motor for office light	10.00
504	Carlisle Golf Club	Donation for meeting room cushion made by Ann Nichol	50.00
505	A Byers	Foam for meeting room cushion	45.00
506	Carlisle Business Supplies	Inks	158.88
507	Friends of Dalston Station	Woodcarving tree stump	230.00
Total			£1505.90

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

Cllr Baxter sought clarification that the amounts on the payments for authorisation schedule had been included in expenditure in the year to 31 March 2019 and asked if a new cheque book could be used for the new financial year to differentiate which budget future months payments were being made from. The RFO to action.

- The annual accounts to 31 March 2019 had been previously circulated. The RFO reported that these showed a larger surplus compared to the budget. This was due to higher than expected income from the cemetery in the last six months of the year and less expenditure than budgeted for on the Forge Green properties. Amounts have been provided to create a new Parish Council website and towards the tarmac for the area at the [Cumberland Building Society.

Cllr Auld asked the Clerk to write to The Methodist Hall to advise them that the grass crete on The Green was being fully funded by the County Council.

- The RFO confirmed that the internal audit had been completed. A written report had not yet been received.

The external audit papers and timetable have been received. The Parish has been chosen as one of the 5% of Councils selected for an intermediate review. The minutes and agenda papers from meetings at which the annual review of risk management arrangements were discussed have to be submitted to the external auditors. The deadline to submit the papers for external audit is 1st July 2019.

- Prior to the meeting CALC's subscription notice was circulated to the Councillors. Dalston's proposed membership for 2019/20 will be made up of the following:- NALC subscription £159.79, CALC subscription £219.00, making the annual subscription £378.79. It was proposed by Cllr Auld and seconded by Cllr Baxter that the subscription be renewed. All were in favour. The payment will be included on the payments for authorisation in May.
- The RFO reported that the Village Hall Capital Grants for 2019/20 have been finalised by the City Council. Dalston Victory Hall have been awarded £1,000, Cumdivock WI Hut £150 and Dalston Recreation Centre £670.

48/19 Cemetery Matters

There were no cemetery matters.

49/19 Councillor Matters

- Cllr Drouet reported a British Sugar Tanker parked on the newly laid grasscrete. Cllr Byers requested that Councillors take pictures of any inappropriate vehicles parking there, including the number plate so that it can be reported to Nestle.
- Cllr Dinning reported vehicles damaging the grassed triangle and verges at Mitchell Brow.
- Cllr Auld requested Cllr Allison speak to Cumbria County Council regarding replacing the village entrance signs incorporating the Britain In Bloom achievements. The Parish Council will make a contribution and Cllr Allison also kindly offered to make a contribution.
- Cllr Kyle reported a spate of fly tipping at the Southern end of the parish. He praised Carlisle City Council for promptly removing it.
- On behalf of William Little, Cllr McKerrell asked the Councillors to vote for Watchtree in the ITV Peoples Project.
- Cllr McKerrell also reported that this would be Cllr Christian's last Dalston Parish Council meeting.

Date of Forthcoming Meetings

The Annual Parish meeting is to take place on the 7th May 2019 at 7pm in the Victory Hall.

The Annual meeting of the Parish Council to take place on 14th May 2019 at 7.15pm at Forge Green.

Policy & Resource Meeting Dates for 2019:- 4th June and the 22nd October at 7.15pm Forge Green.

Property & Maintenance Meeting dates for 2019:- 30th April, 25th June and the 24th September at 7pm.

The meeting closed at 8.30pm