

DALSTON PARISH COUNCIL MINUTES

Forge Green
Dalston
CA5 7QJ
Tel: 01228 712766
Email: clerk@dalston.org.uk

Minutes of the monthly Parish Council Meeting held at the Forge Green on the 12th November 2019 at 7.15pm.

S. Milburn Clerk

Present

Cllr Byers	Cllr Kyle	Cllr Baxter	Cllr Dinning	Cllr Kaye-Krizekowski
Cllr Auld	Cllr McKerrell	Cllr Ebbatson	Cllr Craig	Cllr Drouet Cllr Robson

Apologies

Cllr Potter - holiday.
Cllr Utting - work commitments.
Cllr Brewster - baby sitter difficulties.

Vicky Pattinson from Riverside spoke in relation to Barras Close. Applicants currently need to meet 2 of the local letting criteria in order to be considered for a property. Currently there are no more applicants who meet this criteria for the 2 bed properties. Therefore it was agreed Riverside apply for a S106 deed variation stating that only 1 of the letting criteria needs to be met to apply for these properties.

Minutes

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the Parish Council meeting on the 8th October 2019.

Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

There were no declarations of interest.

131/19 Public Participation

Cllr Allison and 1 member of the public were present. Apologies were given for Cllr Collier.
Cllr Allison informed the Council that as a trial for one week Steve Carruthers has agreed to check the toilets are closed just before the magnetic lock is activated at night. If this is successful there will no longer be the need for the opening and closing rota. Cllr Allison to liaise with Carlisle City Council.
Cllr Allison also stated that he had written to Kevin Crawley requesting that a mirror be placed at the blind exit at Stockdalewath or road markings be implemented.
Concerns regarding the possibility of lighting in the Kingsway car park were raised by a parishioner.

132/19 Co-option Cllr To Dalston Ward

It was proposed by Cllr Craig and seconded by Cllr Kaye-Krizekowski to co-opt Roddy Phillips as Councillor for Dalston Ward effective from the 12th November 2019. The Declaration of acceptance to office and Pecuniary and other registrable interest forms were completed.

133/19 Planning Applications:

Decisions:

Appn Ref: 19/0196 Land Opposite Hawthorn Cottage, Unthank, Dalston, Carlisle, CA5 7BA. Erection Of Ino. Dwelling (Outline / Revised Application) Refuse Permission. A letter is to be written to Chris Hardman requesting the legal stance on the quorum of planning committee members.

Appn Ref: 19/0689 Land To East of Orton Grange Roundabout, Orton Grange, Carlisle, CA5 6LA. Erection of Ino. Dwelling. Grant Permission.

Appn Ref: 19/0680 11 Low Moorlands, Dalston, Carlisle CA5 7NX. Demolition of Existing Garage and Conservatory; Erection of Single Storey Rear Extension To Provide Kitchen And Detached Garage. Grant Permission.

Applications:

Appn Ref: 19/0811 13 Lingeysclose Road, Dalston, Carlisle CA5 7LB. Ground Floor Extension To Provide Storage, Warehouse, Manufacturing And Dispatch Areas; First Floor Extension To Provide Office And Staff Welfare Facilities: Extension To Car Parking Area. No Observations.

Notification of and Consultation on an Application for Planning Permission

Planning Application Reference Number: [1/19/9012](#)

Proposal: Creation of Carlisle Southern Link Road. Comprising of the construction of 8.1km of new two way single carriageway road (with 2.2km of climbing lanes) that incorporates 3 new road bridges; a combined cycleway/footway on the northern side of the road with 4 shared-use overbridges; 7 new or modified road junctions; 2 overbridges; an underpass; related links and modifications to existing highway, cycleway, footpaths and agricultural access tracks; plus creation of drainage infrastructure (including balancing ponds), landscaping and lighting; and associated engineering and ancillary operations (including the associated demolition of 2 houses - Station House and Newbiggin View). Location: Corridor of land between Junction 42 of the M6 and the Newby West Roundabout (*junction of the A595 and A689 CNDR*) to the south of Brisco, Durdar and Cummersdale villages, Carlisle.

Appn Ref: 19/0845 28 Caldew Drive, Dalston, Carlisle, CA5 7NS. Demolition Of Existing Garage And Erection Of Single Storey Side And Rear Extension To Provide En Suite Bedroom, Dining/Sunroom, Enlarged Kitchen And Bathroom. No Observations.

Appn Ref: 19/0193 St Michaels and All angels Church, The Square, Dalston, Carlisle, CA5 7PJ. Erection Of Extension To Provide Library, Function Room And Entrance; Conversion Of Existing Vestry To Form New Accessible Toilet, Office And Kitchen And Alterations To Existing Disabled WC To Provide Vestry And Accessible Toilet. Request a site visit and reiterate previous comments.

Application for the registration of land as a Town or Village Green. Land known as The Kingsway and Glavehill Dalston. Thanks were given to Mr Oliver Roberts for his time and effort in putting this application together. To change applicants name to Dalston Parish Council.

134/19 Electricity Supply To Kingsway Car Park

This agenda item was moved forward. A second quotation for the installation of a 3 phase electricity supply has been received from Electricity North West. The quote is £2,115.18 Ex VAT.

As requested at last month's meeting Cllr Ebbatson arranged trial lighting in the Kingsway car park. It was agreed that more information be sought in regards to types of lights and costs.

There is a possibility that funding for the EV chargers is to be made available for Local Authorities, Clerk to explore this further.

135/19 Clerk and Chairman Report

- CALC are holding planning training sessions on the 13th December at Penrith Fire and Rescue HQ, 2-4pm and on 13th January at Wetheral Village Hall 2-4.30pm. Cllr Craig to attend the meeting on the 13th December 2019 and Cllr Baxter to attend the training on the 13th January.
- The Clerk reported there is damp in No 1 Forge Green, this is causing the plaster to come off at the entrance to the property. Singletons are to sand the area and re decorate with a breathable paint for a charge of £132 Ex VAT.
- The Clerk reported that the drains had been blocked at Forge Green, Gary Ward rectified the problem.
- Prior to the meeting Chris Hardmans response on retrospective planning applications was circulated to Councillors. Cllr Baxter expressed his concerns regarding retrospective planning applications. In his opinion there needs to be Government legislation put in place to stop these and penalty charges should be incurred for such applications.

- The resurfacing on the triangle outside the Cumberland Building Society has been completed.
- Bases for the planters and picnic table have been set in place at Bridge End. A quote for the additional fencing has been received for an amount of £1,140. It was agreed to hold off erecting the fence until a later date.
- Keith Potter has kindly erected the flag pole in St Michaels Church a thank you card has been sent to him. Cllr McKerrell has agreed to have a small replica of the Dalston Flag produced to show Councillors. A new Cumberland Flag is to be purchased larger than the existing one.

136/19 Correspondence

- Correspondence has been received regarding the VE Day 75 year celebrations which are to take place on the 8th – 10th May 2020. This will be an international celebration of peace, a time to remember, reflect and pay tribute to the millions at home and abroad who played such a vital role in achieving it. Councillors agreed to have a street party, this is to be a long standing agenda item.
- Selena Nicholson (Cumbria County Council) has requested clarification of improvement works to the village entrance signs. It was agreed that the signs need to be raised and restored.
- Correspondence has been received from a parishioner requesting a 30mph sign be placed at the bottom of Barras Brow at the entrance to the village. Clerk to follow up. In October 2017 highways were asked to move the 30mph sign from outside Summerfield Play Area and move it to the village entrance sign; this sign was to be replaced with a childrens warning sign.
- The Clerk has received further information regarding the details of traffic warden visits. The data showed the number of visits consecutively decreasing over the years along with the number of tickets issued.
- A consultation is to take place on the 18th November 2019 at 6pm in Wreay Village Hall to discuss the proposal by Carlisle City Council to make Brisco and Wreay into conservation Areas. Any interested parties are welcome to attend.

137/19 St Cuthbert's Garden Village Public Consultation 2nd September – 14th October 2019

Prior to the meeting the Councillors were given the opportunity to look at a number of reports on the consultation. A summary of how they got to this stage of planning was presented. They looked at flood areas, topography, wooded areas and ruled out hilly areas. They want surrounding green open spaces and cycle routes. Walking areas with buffers to separate the proposed 3 built up areas which have their own hub centres.

9 principles were used and are as follows; Start with the park; Locally distinctive; Quality homes and lifetime neighbourhoods; Community focussed; Innovative employment opportunities; Healthy environments; Integrated sustainable transport and Exemplary delivery and stewardship.

The 3 options are:-

- Option 1 Compact Community, covers 259 hectares using 21% of land.
- Option 2 Connected Community, covers 305 hectares using 25% of land.
- Option 3 Edged Community, covers 255 hectares using 21% of land.

A preferred option consultation will take place in early 2020. Clerk to forward observations.

138/19 Office Computer

Due to the discontinuation of Windows 7 support in January 2020 the Parish Council have purchased a new computer and laptop for the office at Forge Green.

The computer will also be linked to the office laptop.

Email support is now provided by Cache4 IT Solutions and payment of £121.20 chq number 617 was approved.

139/19 Dalston Parish Council Website

The website is now live. Thanks were given to Cllr Auld for transferring the website domain name.

A payment of £450 chq number 618 was approved and made payable to Lightbulb Web Design Ltd for the work in building the website.

140/19 Dalston Public Toilets

This item was discussed in public participation.

141/19 Update Policy & Resource Meeting 22nd October 2019

Councillors had received the draft minutes from the Policy & Resources Meeting.

Cllr Byers explained that NALC had produced a model Financial Regulations template which had only slight variations to the Parish Councils version. The Parish Council version has more stringent limits and requirements and these were to be retained. The Financial Regulations 2019 which had been circulated with the draft minutes were approved and adopted.

The draft budget was being updated by the RFO and would be an agenda item for the December meeting.

142/19 Parish Tree Survey

The tree survey for the parish is due to be updated. Clerk to obtain a quote from Tillhill Forestry.

143/19 Dalston Parish Council Awards To Organisations

The following organisations received awards:- St Michael's Pre School, Dalston Handbell Ringers, Primrose Hall, All Saints Raughton Head Hobby Group, Cumdivock WI, Dalston Methodist Church and Dalston Scouts.

144/19 Financial

The following payments were approved:

Chq	Payee	Details	£
603	CALC	2 Copies of the Good Councillor Guide	8.00
604	Capsticks	Water & maintain troughs & planters for Sept. 391.04 Winter planting of troughs and planters 731.12	1,122.16
605	Eric Davidson	Gravedigging M Addison	50.00
606	S Milburn	November PC Notices	9.00
607	Ann Byers	SH Electrical invoice for 2 Forge Green paid but now reimbursed by ex tenant	38.74
608	Derek Tolson & Sons	Tarmac area outside Building Society	10,319.78
609	R.B.L. Poppy Appeal	2 Poppy Wreaths	54.00
610	Beacon Fire Protection Ltd	Annual service of fire extinguishers	77.82
611	Wigton Town Council	Parish Grass cutting July-September 2804.52 Cemetery Grass cutting July-September 1665.13 Summerfield Grass cutting July-September 115.02 VAT 916.93	5,501.60
612	Lawn Order	Grass Cutting Forge Green while unoccupied	80.00
613	Watsign Ltd	2 Glave Hill car park signs	176.40
614	CommuniCorp	Annual Sub to Clerks & Councils Direct Publication	12.00
615	Sage UK Limited	Annual subscription	242.40

616	M Watling	4 packs printer paper Cleaning materials	11.80 5.77
Total			£17,709.47

The Clerks/RFO agreed Salary, PAYE and National Insurance were paid.

145/19 Cemetery

The following headstones and inscriptions were approved:

- Treasured memories of John Jason Baxter of Pineview, Linguey Close, Dalston. Dearly loved son of John & Marion and beloved brother of Paula, Naomi & Michelle. Born 19th Feb 1975 – Died 11th Sept 1992. Forever in our thoughts. The headstone is to incorporate a rose design.
- A South African dark grey headstone reading In loving memory of Kathleen Mary Churchill, 4th September 1947 to 14th November 2018.

146/19 Councillor Matters

- Cllr Craig thanked the Parish Council for his get well card.
- Cllr Byers thanked the Recreation Committee for the super Remembrance Day community lunch.
- A meeting to discuss the village information sign is to take place on Monday 25th November 2019, 9.30am at Forge Green.
- Cllr Craig agreed to be the lead for the Neighbourhood Plan review. A meeting is to be arranged in the New Year.

Date of Forthcoming Meetings

Date of Forthcoming Meetings

The Monthly Meeting of the Parish Council to take place on the 10th December 2019 at 7.15pm at Forge Green, Dalston.

Policy & Resource Meeting Dates for 2020: 25th February and the 27th October.

Property & Maintenance Meeting dates for 2019: 28th April, 23rd June and 29th September

The meeting closed at 9.20pm