

## DALSTON PARISH COUNCIL MINUTES

Forge Green  
Dalston  
CA5 7QJ  
Tel: 01228 712766  
Email: [clerk@dalston.org.uk](mailto:clerk@dalston.org.uk)

Minutes of the monthly Parish Council Meeting held at the Forge Green on the 11<sup>th</sup> September 2018.

S. Milburn Clerk

---

### **Present**

Cllr Byers	Cllr Drouet	Cllr Baxter	Cllr Dinning	Cllr Roberts
Cllr Kyle	Cllr Potter	Cllr Brewster	Cllr Craig	Cllr Kaye-Kreczowski

### **Apologies**

Cllr Auld	Cllr McKerrell
-----------	----------------

Due to a mix up in location by the presenters the presentation on electric vehicle charging points was cancelled.

Cllr Allen has handed in resignation due to work commitments. Clerk to display vacancy.

### **Minutes**

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the Parish Council meeting on the 14<sup>th</sup> August 2018.

### **Requests for Dispensations**

There were no requests for dispensations.

### **Declarations of Interest**

Cllr Kyle agenda item 6.

### **110/18 Public Participation**

Cllr Christian and Cllr Allison gave their apologies prior to the meeting. One member of the public was present and discussed the possibility of having a 20mph speed limit through the square. They also asked for more volunteers to help with the village speed gun, an advert is to be put in the parish paper.

### **111/18 Planning Applications:**

#### **Planning Decisions:**

**Appn Ref: 18/0575** Hawksbank, The Gill, Dalston, Carlisle, CA5 7JP. Erection Of Two Storey And Single Storey Side Extensions To Provide Lounge And Garage On Ground Floor With 2no. En-Suite Bedrooms Above (Revised Application). Grant Permission.

**Appn Ref: 18/0583** Land to South East of Orton Grange Roundabout, Orton Grange, Carlisle CA5 6LA. Erection of 4No Detached Dwellings Without Compliance with Condition 2 Imposed by Planning Permission 17/0355 to allow another vehicular Entrance from the Highway for Plot 1. Grant permission

**Appn Ref: 18/0618** 10 Caldew Drive, Dalston, Carlisle. CA5 7NS. Demolition of Existing Garage and Dining Room And Erection of Single Storey Side and Rear Extension to Provide Store, Utility, Extended Kitchen and Sun Room. Grant Permission.

**Appn Ref: 18/0621** Riverside Cottage, Dalston, Carlisle, CA5 7QG. Demolition Of Existing Garage And Erection Of Single Storey Side Extensions To Provide Bedroom, Bathroom, Sun Room, Lounge And Utility/Store (Revised Application). Grant Permission.

**Appn Ref: 18/0438** The Green, Dalston, Carlisle. Erection of Flagpole. Grant Permission.

**Appn Ref: 18/0645** 24 Sowerby Wood, Dalston, Carlisle, CA5 7LD. Erection Of Two Storey Front, Rear And Side Extensions To Provide Extended Lounge, Groom Room, Study, WC, Utility, Boot Room And Kitchen/Living Area On Ground Floor With 2no. Additional Bedrooms(1no. En-Suite) And Bathroom To First Floor. Erection Of New Pitched Roof Over Existing Detached Garage. Grant permission.

**Planning Applications:**

**Appn Ref: 18/0045 S11** Meadowside, 4 The Forge, Dalston, Carlisle, CA5 7QP. Removal of 1No Tree. No Observations.

**Appn Ref: 18/0812** Crispen House, The Gill, Dalston, Carlisle, CA5 7JP. Erection of Single Storey Rear Extension to provide Sitting Room and Utility Room, Alterations to First Floor Rear Elevation. No Observations.

**Notification of Amended Details/Further Information**

**Appn Ref: 18/0566** Dobcross Hall, Gaitsgill, Dalston, Carlisle CA5 7AW. Erection of agricultural building for the storage of silage (part retrospective). The PC once again expressed their disappointment regarding retrospective planning applications.

It was noted that work has commenced on planning application 18/0587 prior to permission being granted, Clerk to notify Barbara Percival (planning officer). Clerk also to reiterate the PC's request to have a site visit.

**112/18 Clerk and Chairman Report**

- Dalston War Memorial has been awarded listed building status. List Entry Number: 1458513.
- Cumdivock War Memorial has also been awarded listed building status. List Entry Number 1457978.
- Cumbria County Council have approved the Parish Councils application ( CA13/18) to correct non-registration of land at Forge Green. Thanks were given to Tim Cartmell for assisting the PC with this application and a donation of £100 was given to the Northern Fell Group.
- A building survey is to be carried out on Forge Green on 18<sup>th</sup> September by David Edmundson.
- 3 leaning blown trees close to Bridge End are to be cleared by Lowther tree surgeons for a cost of £700.
- Cumbria In Bloom Award Ceremony to be held at the Coronation Hall, Ulverston on Thursday 20<sup>th</sup> September 2018, 1.15pm – 3.45pm. Cllr Byers and Pat Jackson to attend.
- St Michael's Church archeological investigation began on the 11<sup>th</sup> September 2018.
- RFO to attend a Cumbria CVS funding event on the 4<sup>th</sup> October.

**113/18 Correspondence**

- A response letter from Gareth Scott (Highway Network Manager) was circulated to the Councillors prior to the meeting. He stated that the work in and around the square has been held up due to discussions with Story Homes regarding junction improvements to Station Road / Carlisle Road and until this is resolved any work in the Square is unlikely.  
He also stated that the land outside the Cumberland Building Society is not registered as highways, therefore this area would be maintainable under public expense. Cllr Roberts spoke regarding the application submitted in 2012 to register the unfenced land on The Green as common land. It was reported that in the past Carlisle City Council have resurfaced the area outside the public toilets and sub station. Clerk to look for any correspondence relating to this.  
It was also noted that a drain opposite the Co-op needs unblocked. Clerk to report.  
Cumbria County Council are prepared to undertake work over a period of time to increase the area of hardened verges along the Green. However he asked the Parish Council to indicate their value of funding towards this project and stated that if both parties agree a third party agreement would need to be set up in order for funds to be transferred.
- A copy of Carlisle City Council's Electoral review was circulated to Councillors prior to the meeting. They currently consist of 52 Councillors however they propose to reduce this to 39 Councillors in the future, representing 13 three-Councillor wards across the Council area; meaning the boundaries of all wards would change. The Parish Council chose not to comment.
- It was reported that there had been an incident regarding two cyclists on the Dalston cycle path resulting in one casualty been taken to hospital. Signage along the track is incorrect as one side says keep left whilst the other side says keep right therefore if cyclists are coming from both directions they will collide head on. Clerk has reported this to the Countryside Access Team (Better Highways).
- Correspondence has been received regarding the speed tractors travel through the village. Clerk to respond.
- Councillors were notified of a vacancy on the CALC Executive Committee.

- St Michael's School have written to parents regarding parking around the school. There have been a number of incidents where people have parked inconsiderately posing a risk to pupils, other parents and local residents. Advice has been sought from the police and there will be an increased presence around the school and anyone found to be in breach of parking regulations may be fined.
- Correspondence has been received regarding vegetation on the path between the Station and Nestle. The PC have given permission for David Gibson (Countryside Access Officer) to spray the weeds annually along the path. Clerk has also logged a request to Network Rail to cut the hedges.

#### **18/114 Housing Needs Survey**

A synopsis of last month's discussion on the Housing Need Survey was circulated to Councillors prior to the meeting. After discussion it was resolved to complete a new survey if and when there is a need to do so.

#### **18/115 Glave Hill Car Park**

A valuation report from Carigiet Cowen on behalf of the Trustees of the Victory Hall was circulated to the Councillors prior to the meeting. After much discussion Cllr Craig proposed that the Parish Council should explore the offer to purchase the car park further. Cllr Roberts seconded this and all Councillors present were in favour. Further information and clarification to be obtained before the next meeting along with a site visit by the P&M committee. It was decided that the next PC meeting on the 9<sup>th</sup> October should be held in the Victory Hall and parishioners be invited to comment on the purchase of the car park.

#### **18/116 Property And Maintenance Meeting 2018**

- The P&M meeting has been moved from the 18<sup>th</sup> September – 26<sup>th</sup> September 2018 and will be held in Church House at 7pm.
- Agenda items to include the flag pole relocation a site visit to Glave Hill car park and the building survey report. A letter is to be written to Keith Potter thanking him for maintaining the flag pole.

#### **18/117 Tillhill Tree Report**

- A copy of the tree report was circulated prior to the meeting. All the recommended tree works are to be completed. Clerk to contact Tillhill regarding insufficient information on a number of the trees.

#### **18/118 11<sup>th</sup> November 2018 – 100 Years Of Remembrance**

Following the Armistice Service in the Church on the 11<sup>th</sup> November there will be a Tattie Pot lunch in the Victory Hall. Places are limited and it will be first come first served, with a charge of £5 for a two course lunch and a drink. In the evening there will be a Beacon and other events which will be confirmed in the November Parish Paper.

The Border Band is also doing an Armistice Concert on the 14<sup>th</sup> November at 7.30pm in the church.

#### **18/119 Financial**

The following payments were authorised:

436	Northern Vacuums Ltd	New belt for washing machine 2 Forge Green	68.00
437	Carlisle Business Supplies	Printer Inks	142.80
438	Anne Nichol	Plants (Britain In Bloom)	20.95
440	Bourne Business Centre	Call transfer service and PAYE processing March to August 2018	216.00
441	Ann Byers	Donation to Northern Fells Group in thanks for help given by T Cartmell with deregistration of Forge Green	100.00
442	M Watling	Reimburse bill paid to British Gas for the removal of the gas meter from Forge Green office	219.79
443	S Milburn	Notices for September	9.00

		Stationery	39.70	
		Stamps	11.20	59.90
444	AR Auld	Printing for Kelsey's meadow information board	9.00	
		BIB judges entertaining on arrival	14.85	
		Voucher for photographer (Britain In Bloom)	30.00	53.85
445	HM Revenue & Customs	Repayment of Vat refund received twice		1,064.22
446	PKF Littlejohn LLP	Fee for review of the Annual Governanace & Accountability Return for 31 March 2018		360.00
447	Beacon Fire Protection	Service fire extinguishers		34.92
Total				<u>£2,340.00</u>

The Clerks/RFO agreed Salary, PAYE and National Insurance was paid.

- The Concurrent Services Cemetery grant of £2,162.80 has been received for 2017-18.
- The Parish Council have received a VAT over payment of £1,064.22. This is to be repaid.
- It was ratified that a grant for a new notice board be submitted to the Dalston and Burgh panel and not the Parish Council signage as previously agreed.
- Three additional cheques were ratified. Chq No. 000449 SH Electrical (PAT Testing) £54.00. Chq No. 000450 Capsticks £949.00. Chq No. 000451 S. Milburn (Key cabinet) £98.40.
- The external audit has been completed.

#### **18/120 Cemetery Matters**

There were no cemetery matters.

#### **18/121 Councillor Matters**

- Cllr Baxter reported that Arriva Rail North had informed him that following the May 2018 Northern Rail timetable change, Dalston is no longer a request stop. Therefore those services which are booked to stop at Dalston will do so without the need for the station to be requested as was previously the case. However there are some trains which are not booked to call at Dalston. Please see the Parish Paper for more details.
- It was reported that Carlisle City Council need to cut the grass opposite St Michael's school and outside Smithfield.
- Cllr Baxter suggested each month small items of information regarding the recent traffic counts are printed in the Parish Paper.
- Cllr Dinning informed the Council that due to recent insurance claims the Recreation Association will be unable to host the annual bonfire evening.
- Cllr Kyle requested the recent Raughton traffic count be put onto the October PC agenda.
- Cllr Roberts asked for an update on purchasing an amplifier system. RFO getting quotes.
- Cllr Dinning kindly offered to take the old gas fire to Bousteads Grassing.

#### **Date of Forthcoming Meetings**

Next meeting of The Parish Council to take place on 9<sup>th</sup> October 2018 at 7.15pm in The Victory Hall.

Policy & Resource Meeting Dates 2018:- 30<sup>th</sup> October.

Property & Maintenance Meeting Dates 2019:- TBA

The meeting closed at 9.20pm.