

DALSTON PARISH COUNCIL MINUTES

Forge Green
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Minutes of the monthly Parish Council Meeting held at the Forge Green on the 11th December 2018.

S. Milburn Clerk

The Councillors looked through the pictures / files in the meeting room and decided what should be kept, archived and disposed of.

Present

Cllr Byers	Cllr McKerrell	Cllr Baxter	Cllr Dinning	Cllr Kaye-Krzeckowski
Cllr Auld	Cllr Potter	Cllr Roberts	Cllr Craig	Cllr Utting

Cllr Ebbatson

Apologies

Cllr Kyle	Cllr Drouet	Cllr Brewster
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Minutes

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the Parish Council meeting on the 13th November 2018.

Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

Cllr Kaye-Krzeckowski agenda item 7 (Tarmac the triangle at The Cumberland Building Society).

147/18 Public Participation

Cllr Allison asked the Parish Council if they would be prepared to contribute towards placing grass protector at Madam Banks. This is to be an agenda item in January Parish Council meeting.

Cllr Allison requested the Parish Council order 4 new traffic monitoring strips. These are to be placed at Raughton, Brisco, Thurstonfield and Cargo. Cllr Allison to cover the cost.

148/18 Planning Applications:

Planning Decisions:

Appn Ref: 18/0877 Kingswood Educational Centre, Greensyke, Cumdivock, Dalston, Carlisle, CA5 7JW. Amended Siting/Design for Unit 7; Amended Curtilage for Unit 10; 2No Additional Dwellings; Amendments to Previously Approved Permissions 12/0185 and 12/0818 Without Compliance with condition 2 imposed on planning permission 13/0973 for Re-designing and Alterations to Positioning of Units 11 and 12. Grant Permission.

Appn Ref: 18/0917 Cardew Hall Farm, Cardew, Dalston, Carlisle, CA5 7JQ. Roofing Over And Extension To Existing Uncovered, Silage And Manure Store; Formation Of New Farm Entrance. Grant Permission.

Appn Ref: 18/0914 Cardew Hall Farm, Cardew, Dalston, Carlisle, CA5 7JQ. Roofing Over Existing Uncovered Silage Stores. Grant Permission.

Appn Ref: 18/0973 Low Flanders, Buckabank, Dalston, Carlisle, CA5 7AF. Change Of Use Of Workshop To Provide 2no. Holiday Units (Revised Application) Grant Permission.

Appn Ref: 18/0894 Chalkfoot Farm, Cumdivock, Dalston, Carlisle, CA5 7JH. Demolition Of Existing Dwelling; Erection Of Replacement Dwelling; Conversion Of Barns To Provide 1no. Dwelling With Annex. Grant Permission.

Planning Applications

Appn Ref:18/1035 Ratten Row and The Pond House, Dalston, Carlisle, CA5 7AY. Proposed Extension To South Elevation At Rear Of Ratten Row To Provide Sun Lounge And First Floor Balcony Space; Garage Conversion To East Elevation Of The Pond House To Provide Additional New Bedroom And En-Suite; Internal Alterations To Facilitate (LBC). No Observations.

Appn Ref:18/1030 Ratten Row and The Pond House, Dalston, Carlisle, CA5 7AY. Proposed Extension To South Elevation At Rear Of Ratten Row To Provide Sun Lounge And First Floor Balcony Space; Garage Conversion To East Elevation Of The Pond House To Provide Additional New Bedroom And En-Suite; Internal Alterations To Facilitate. No Observations.

Appn Ref: 18/1036 18 Brow Nelson, Dalston, Carlisle, CA5 7LE. Certificate Of Existing Lawfulness For The Commercial Use Of The Swimming Pool And Ancillary Facilities Including Store And Changing Rooms. No Observations.

NOTIFICATION OF AMENDED DETAILS/FURTHER INFORMATION

Appn Ref: 18/0587 Field adjacent Low Mill Barn, Low Mill, Dalston, Carlisle, CA5 7JU. Erection Of Agricultural Machinery/Storage And Livestock Building. The Parish Council resolved to repeat previous observations. Cllr Allison to request a site visit.

149/18 Clerk and Chairman Report

- An application for the Councillor vacancy has been received. Paul Robson is to be invited to the next PC meeting, this will enable him to see how the meetings are run and ask any questions he may have.
- The tenant of No.2 Forge Green reported plug socket damage in her utility room. SH Electrical were called out and reported the damage was caused by an extension lead. The melted socket was replaced. It was agreed the tenant be responsible for the charges incurred.

150/18 Correspondence

- Correspondence has been received from Emma Whitehead (Senior Bridge Technician Cumbria County Council) stating that the bridge at Bishops Mill is in an adequate state at present and she has no concerns regarding its structural integrity.
It was noted that the clerk has had correspondence with Stuart Mounsey (Flood Risk Manager) regarding cleaning the Mill Race.
- Correspondence has also been received from Kevin Crawley (Traffic Management Team Leader, Cumbria County Council) confirming that the work to bring forward the layby outside the Cumberland Building Society will be ordered by the end of January and completed by the end of the financial year. Cllr Roberts raised concerns regarding a drain situated in the area, Cllr Allison agreed to notify Kevin Crawley.
- A letter of concern regarding the potential purchase of the Glave Hill car park was duly noted by the Parish Council.
- The final recommendations on the new electoral arrangements were circulated to Councillors prior to the meeting. Based on evidence received Carlisle City Council recommend that 39 Councillors serve the city, this is 13 fewer than the current number of Councillors. The Councillors will represent 13 three Councillor Wards across the City. These recommendations must now be approved by Parliament. Subject to parliamentary scrutiny, the new electoral arrangements will come into force at the local elections in May 2019.
- Work is to commence on the road re-alignment at Gaitsgill on the 3rd December. The current programme for these works is 14 weeks therefore should be completed in March 2019.
- Correspondence regarding various tree issues within the parish was circulated to Councillors prior to the meeting. After discussion the Clerk was requested to respond to the parishioner.
- Information regarding Vehicle Activated Signs was circulated to Councillors prior to the meeting.
- Cllr Drouet re-iterated that he had reported the blocked road drainage culverts in The Forge, Dalston over a month ago to Cumbria County Council Highways and that still no action had been taken. Therefore he requested the Parish Council write to Highways to enquire when the work is likely to be done. Clerk to follow up.
- Correspondence regarding the common land at Chalk Foot has been received. A meeting is to take place between the tenant, Cllr Dinning, Cllr Ebbatson, Cllr Potter and the Clerk.

151/18 Policy and Resources Meeting 6/11/18

- The recommendation of the Policy and Resources Committee to make no change to the charges for fishing permits, maps and postcards was ratified.
- The recommendation of the Policy and Resources Committee to make 2 changes to the Cemetery fee schedule was ratified. There will be a fee for the interment of the cremated remains of a child of £50 for a resident and £100 for a non resident. American Caskets will not be allowed. Cllr Auld requested that the resale of grave spaces be considered at the next Policy and Resources Committee meeting.
- There were no amendments made to the Financial Regulations and therefore these are adopted for a further year.
- The decision to increase the rent for No 1 Forge Green by the annual increase in the Retail Price Index was ratified. Rents for the Forge Green Gardens, No 2 Forge Green and The Green to remain unaltered.
- It was agreed to apply to Dalston and Burgh for funding towards a new flag pole.
- It was agreed that the RFO will recirculate the fixed asset registers to those Councillors who have not yet inspected and photographed their allocated assets.

152/18 Cemetery Working Group Meeting Update

A cemetery working group meeting was held on the 27th November and it was agreed the following work be completed:-

- Confirm when Wigton Town Council are completing the path edging.
- Remove the low branches and branches that are growing inside the Walnut tree guard.
- Remove the foreign growth in the Yew tree.
- To remove the growth at the base of the lime trees.
- To renew the broken gutter on the Hearse House and remove the moss on the roof.
- To remove any growth behind / in between headstones.
- To remove ivy off the walls.
- To secure 2no. headstones. Nicholson and Melrose.

153/18 Tarmacking Triangle Opposite Co-op

- A quote for £7,900 Ex VAT has been received for tarmacking the area outside the Co-op. The Clerk is waiting for two more quotes. This item is to be discussed at the Parish Council meeting in January.

154/18 Dalston Parish Charitable Trust Awards To Organisations 2018

- The following organisations have been given Charitable Trust Awards; Dalston Recreation Association (lighting) £1,000. Dalston Tennis Club £360. St Michael's Pre School Nursery £440 and Dalston Festival Committee (Insurance) £800.

155/18 Atlantic Geomatics Meeting Update

Tim Viney (Chairman Atlantic Geomatics) attended a meeting with Cllr Auld, Cllr Byers the Clerk and RFO to discuss the cemetery system. It was agreed his development team will address the following:-

- Moving a record from one grave to another whilst keeping the link with a memorial.
- Listing the number of records with an unknown location.
- Simplifying adding details to a reserved grave plot.
- Increase the search fields and simplifying the process to add and maintain records.

These improvements will be available by mid- January.

Thanks were given to Margaret for her work continued work on the system.

It was resolved to purchase an Android tablet for to take photos both within the cemetery and around the parish. Cllr Auld to obtain prices for suitable devices.

156/18 Grasscrete

Cllr Auld raised concerns regarding the drain on The Green and it was agreed that work on the grasscrete should not commence until the issue is resolved. Cllr Allison to discuss the problem with Kevin Crawley. Clerk to speak to highways network manager Alex Denton. It was also noted that a number of lorries are parking on the grasscrete causing damage.

157/18 Flagpole

2 quotes were discussed and Cllr Craig proposed the flag pole be purchased from Flagmakers for a cost of £643.69 Ex VAT. Cllr Baxter seconded this. Clerk to order.

158/18 Tree Works

A quote for £400 to clear the footpath from Union bridge to The Green was approved. Prices for work to the lime trees in the Church yard, felling the damaged chestnut tree and crown reducing 150m of trees on the riverbank at Bridge End are to be submitted before the next meeting in January.

159/18 Financial

- The following payments were authorised:

Chq	Payee	Details	£
472	Raughton Head PCC	Grass cutting at Raughton Head Church April-Sept	1,440.00
473	RBL Poppy Appeal	2 Poppy Wreaths	36.00
474	Eric Davidson	gravedigging KM Churchill 320 gravedigging ME Watson 320	640.00
475	Carlisle Business Supplies	Printer inks	123.36
476	Dalston Festival	Sponsor a Christmas Tree in church	20.00
477	S Milburn	December notices	9.00
478	Atlantic Geomatics (UK) Ltd	Hosting & Maintenance of Cemetery website for 36 months to October 2021	432.00
479	DW Cleaning	Clean blood from Bus Shelter	45.00
448	Tilhill Forestry Ltd	Tree Survey	702.00
Total			£3,447.36

The Clerks/RFO agreed Salary, PAYE and National Insurance was paid.

Before releasing the cheque for Tillhill Forestry Ltd the RFO will request that it is put in writing for insurance purposes that the remainder of the trees which are not specifically mentioned in the tree report do not require any work.

It was approved to pay Nick Horn £800 (chq no 480) for works to the Kingsway car park.

- The Budget for 2019/20 to 2023/24 proposed by the Policy and Resources Committee had been circulated prior to the meeting. Two large capital projects are planned for 2019/20. Tarmac the area in front of the Cumberland Building Society and extend Grass Crete on The Green followed by re roofing Forge Green in 2020-21. Cllr Auld proposed that the budget and precept be accepted. This was seconded by Cllr Kaye-Kreczkowski. 10 Councillors voted in favour and 1 Councillor voted against the proposal. The RFO will submit the precept request to the City Council.

160/18 Cemetery Matters

The following cemetery matters were ratified:-

- The additional inscription for the late Catherine Mary Waugh who is buried in Ward 3, Section T, Space 70. Dearly Loved Husband Of, Catherine Mary Waugh, Who died 18th October 2018, Aged 93 Years. Together At Last.
- The purchase of grave space 26, Section J, Ward 5 to Mr John Churchill.
- The burial of the late Kathleen Mary Churchill in Ward 5, Section J, Space 26 on the 30th November 2018.
- A honed finished memorial headstone 2ft 6” high by 2ft wide with the following inscription: Treasured, Memories Of Catherine Susan Christina Tallantire Dearly Loved Wife Mam And Grandma 16.1.1938 – 9.10.2018, Forever In Our Hearts. To be placed in Ward 5, Section H, Space 59 for the late Catherine Susan Christina Tallantire.

161/18 Councillor Matters

- Cllr Ebbatson stated that vehicles aren't adhering to the weight restriction on Union Bridge.
- Cllr Ebbatson also thanked the Councillors for all the work they do in the village.
- Cllr Kaye-Krizekowski requested a heavy vehicle restriction sign be put on the bridge at Flat Bank, Gaitsgill. Cllr Allison to discuss with Kevin Crawley.
- Cllr Potter requested a no through road sign be placed at the entrance to Glave Hill.
- Cllr Roberts requested the white writing indicating NO PARKING on the triangle by the Cumberland Building Society be re painted after the tarmacking has been completed.

Date of Forthcoming Meetings

The next meeting of Parish Council to take place on 8th January 2019 at 7.15pm at Forge Green.

Policy & Resource Meeting Dates for 2019:- 5th March, 4th June and the 22nd October at 7.15pm Forge Green.

Property & Maintenance Meeting dates for 2019:-

The meeting closed at 9.10pm