

DALSTON PARISH COUNCIL MINUTES

Forge Green
Dalston
CA5 7QJ
Tel: 01228 712766
Email: clerk@dalston.org.uk

Minutes of the monthly Parish Council Meeting held at the Forge Green on the 10th April 2018.

S. Milburn Clerk

Present

Cllr Byers	Cllr Drouet	Cllr Baxter	Cllr Dalton	Cllr Roberts	Cllr Ebbatson
Cllr Kyle	Cllr Potter	Cllr McKerrell	Cllr Utting	Cllr Craig	

Apologies

Cllr Auld Cllr Kaye-Kreczowski Cllr Cowen

Cllr Byers expressed her thanks to Cllr Dalton for her years of service to Dalston Parish Council and to Cumbria Association of Local Councils as she made the decision not to stand for re-election.

Cllr Byers moved agenda item 7 to agenda item 3.

Minutes

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the Parish Council Meeting held on 13th March 2018.

Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

Cllr Roberts planning application 18/0213.

32/18 Public Participation

Cllr Christian gave his apologies prior to the meeting. Cllr Allison was present and one member of the public. A proposed plan to improve the area of land outside the Co-op was circulated to the Councillors. Observation regarding the maintenance of the shrubs and the use of stones as missiles were made.

Cllr Allison stated he is waiting for a response from highways in regards to the re surfacing of the Square and The Green.

33/18 Planning Applications:

Planning Decisions:

Appn Ref: 17/1043 Land To South East Of Orton Grange Roundabout, Orton Grange, Dalston, Carlisle, CA5 6LA. Removal Of Conditions 6 (Footways) & 7 (Ramps) Of Previously Approved Permission 17/0355. Grant Permission.

Appn Ref: 18/0054 1 Riverside, Dalston, Carlisle CA5 7QG. Erection of Two Story Extension to Provide Additional Living Space to Ground Floor with 1 No. En-suite Bathroom above (revised application). Grant Permission.

Appn Ref: 17/1058 9 Lingeyclose Road, Dalston, Carlisle, CA5 7LB. Change of use from Agricultural Land to Storage & sales of Vehicles; Formation of Hardcore Surface; Erection of 2no. Movement Sensitive Floodlights (Retrospective). Grant Permission.

Planning Applications:

Appn Ref: 18/0096 Land at Birds Hill Farm, Raughton, Dalston, Carlisle CA5 7AQ. Replacement of Livestock Shed. No Observations.

Appn Ref: 18/0005 S211 Oaklands, Hallfield, Dalston, Carlisle CA5 7QH. Removal of Dead Branches and Tidy Up Shape of Holly Tree in Dalston Conservation Area. No Observations.

Appn Ref: 18/0213 Land opposite Hawthorn Cottage, Unthank, Dalston CA5 7BA. Erection of 1 No. Dwelling (Outline). The Parish Council requested the Dalston Neighbourhood Plan is adhered to for this application.

Appn Ref: 18/0238 7 Low Mill, Dalston, Carlisle CA5 7JU. Erection of porch to side elevation; Installation of 4 No. Roof Lights. No Observations.

Appn Ref: 18/0260 Chauffeurs Cottage, Rose Castle, Dalston, Carlisle CA5 7BY. Installation of Mechanical Extract Fan in First Floor Bathroom and Hood Extract Fan in Ground Floor Kitchen (LBC). No Observations.

Appn Ref: 18/0265 Barns adjacent to Hudbeck Farmhouse, Raughton Head, Carlisle CA5 7DJ. Conversion of Barns to 2 No. Dwellings (1 with Annexe) and associated infrastructure without compliance with conditions 2 (Approved Documents) & 7 (Annexe) imposed on planning permission 15/0696 for design alterations and to amend wording so that the annexe belongs to Unit 2. No Observations.

Appn Ref: 18/0293 Moniaive, 20 Carlisle Road, Dalston, Carlisle CA5 7NG. Two storey side extension to provide study and pantry on ground floor with dressing room and bathroom above; single storey rear extension to provide office. No Observations.

Appn Ref: 18/0283 Hazeldean, Orton Grange, Carlisle CA5 6LA. Change of use from Guest House (Use Class C1) to Dwellinghouse (Use Class C3). No Observations.

Appn Ref: 18/0266 33 Low Moorlands, Dalston, Carlisle, CA5 7PA. Erection of Detached Single Garage and single Storey Rear Extension to Provide Kitchen and Utility Room. No Observations.

Planning Permission Reference No. 1/17/9013

Location: U1143, Gaitsgill, Carlisle. Realignment of the U1143 to provide safe highway route following closure due to landslips and provision of construction compound /welfare facilities. Construction Management Plan. Clerk to thank Cumbria County Council for the information and request a time scale for the works.

34/18 Update from meeting with Adam Stephenson (Civil Engineer, Environment Agency)

The purpose of this meeting was to evaluate whether there was a risk to the left bank of the River Caldew opposite Silent Quarry and to try and ascertain whether Dalston Parish Council might have a legal liability in the event of a catastrophic collapse of the bank with possible consequences for the road.

The following observation were made:-

- Adam was surprised at the extent of the deterioration. The recent winter had obviously caused more damage. The underlying river gravel is more exposed. Unlike further down stream, the river passes over historical river deposits. Further down the bedrock is more exposed and protects against erosion to some degree.
- Adam did not feel that the Silent Quarry gravel bank was the real cause of the left bank erosion. The river was always going to deposit gravel on the inside of this bend. Once removed, it would quickly build-up again.
- Adam spoke of an ongoing geomorphological survey on the whole of the Caldew and would check to see if this might help in this area. However, he suspected that the survey might not be detailed enough to help Dalston Parish Council.

- The legal liability hinges on the ownership of the left bank at this point. Dalston Parish Council is the riparian owner and, as such, is responsible for the course of the Caldew through Dalston.
- Highways are responsible for 1.5m from the road.
- Adam recognised that the road was vulnerable at this point.
- Dalston Parish Council ought to inspect this bank as part of its annual risk assessment.
- Historically Dalston Parish Council, in conjunction with the now ceased River Board, arranged for the construction of bank reinforcement close to the bridge at Bridge End. Dalston Parish Council paid for the material and the River Board did the work.
- Similar reinforcement has been carried out to the left bank on The Green.
- Dalston Parish Council should check the Common Land registration.
- Adam is to send Clerk a list of possible river consultants for consideration by the Parish Council.
- The footpath next to the river was also discussed. It was agreed that 2 signs be placed at each end of the path reading "Uneven footpath, Take Care". Clerk to organise. It was also agreed to contact the Forestry Commission and the Woodland Trust or Cumbria Wildlife Trust in relation to the maintenance of the area. RFO to include on asset list.

It was requested the Clerk write to highways expressing the above concerns; photographic evidence is also to be included.

35/18 Clerk and Chairman Report

- The tenant has given notice for No.2 Forge Green and will be leaving the property on the 24th April 2018. H&H King have been contacted and are re advertising the property.
- It was agreed that a copy of the uncontested election notice be put in the May edition of the parish magazine, this details the newly elected Councillors name, address and brief description. A notice is also to be put into the magazine detailing the 3 vacancies.
- Congratulations were given to St Michaels Pre School Nursery for gaining outstanding in their recent Ofsted inspection.
- The drains outside Forge Green are blocked, Gary Ward has been contacted and is coming to look at them.
- The newly elected Councillors were reminded that their Declaration as to Election Expenses and Return of Expenses forms including "NIL" returns, must be completed and returned to the Returning Officer on or before the 31st May 2018.
- Declarations of Acceptance Of Office and the Notifications by Members of Pecuniary and Other Registrable Interests Forms were distributed to the newly elected Councillors to complete. These must be completed by 31st May 2018 and returned to the Director of Governance & Regulatory Services.

36/18 Correspondence

- A number of trail running events are taking place in the lakes and three events are passing through the parish. These are:- The Grand Tour of Skiddaw on the 1st September, Cumbria Way Ultra on the 15th&16th September and Cumbria Way Ultra 30 on the 15th September 2018.
- A complimentary Health & Safety / Insurance event is taking place on the 10th May in the community room at the Fire & Rescue headquarters at Penrith 6.30pm-9pm. RFO to attend.

37/18 General Data Protection Regulations To Commence 25th May 2018

- A checklist highlighting 12 steps you can take now to prepare for the General Data Protection Regulation (GDPR) which will apply from the 25th May 2018 was distributed to Councillors prior to the meeting. Work to comply with the regulations is ongoing.

38/18 Traffic Count

Cllr Roberts and Cllr Allison presented a brief synopsis.

Cllr Allison kindly offered to further collate the results. The information will include specific locations, it will be a general count (not breakdown of vehicles) and will be over a 5 day period (excluding Weekends). Historical information will be used for comparison purposes.

39/18 Annual Parish Meeting

The Annual Parish Meeting is taking place on the 1st May 2018 at 7pm in the Victory Hall. The agenda was confirmed and will be published in the May parish magazine.

40/18 Financial

Chq	Payee	Details	£
342	Wigton Town Council	January-March 2018 grass contract	4,713.00
343	Barry Faulder	Clean Pond at Unthank	460.00
344	CALC	Data Protection Course	140.00
345	Brian Hetherington Ltd	windows and drains £1495.32 and benches £456.24 both plus Vat	2,341.87
346	Carlisle Business Supplies	Inks	82.56
347	M Watling	Election notices & April PC notices	9.00
Total			<u>£7,746.43</u>

The Clerks/RFO agreed Salary, PAYE and National Insurance was paid.

- The RFO reported that the annual accounts showed a small deficit compared to the budget which had anticipated a small surplus. Unexpected costs on Forge Green property was the main reason for increased expenditure resulting in the deficit.
- Due to Cllr Dalton standing down from the Council Cllr Utting agreed to be a signatory.
- Cllr Kyle thanked the RFO for producing the excellent end of year accounts and all present agreed.

41/18 Cemetery Matters

- The following additional inscription for the late Esther Elizabeth O'Neill buried in Ward 5, Section I, Space 19 was approved. Esther Elizabeth O'Neill, Dear Wife, Mam and Nana, Died 10th December 2017, Aged 99 years.

42/18 Councillor Matters

- Cllr Kaye-Kreczkowski was not present at the meeting however wanted a complaint noted regarding the felling of trees in Gaitsgill, she stated that assurance had been given that no felling of trees would be necessary for the re-routing of the road and that it was her understanding that the felling was not done by Storys. Clerk to report to the tree officer.

- Cllr Craig reported he had completed a headstone inspection in the cemetery, however due to health reasons he asked if someone else could do future inspections. Cllr Roberts agreed to go with him on the next inspection.
- Cllr Baxter requested Northern Rail be contacted and asked how much time is saved by not stopping at Dalston Station; also could they publicise the fact they do this. RFO to follow up.
- Cllr Craig to chase up Phil Taylor in regards to the tree report on the Kingsway.
- Cllr Drouet noted the Dalston Neighbourhood Plan had now been adopted by Carlisle City Council.
- Cllr Drouet also stated that 21 properties in the Hawksdale / The Gill area could now upgrade to super- fast broadband.
- Cllr Kyle stated that the Unthank seat has been repaired and its location is to be decided shortly.
- Cllr Roberts noted that he had written an objection regarding the Church's intention to dig trenches before commencement of the proposed extension without planning approval.
- Cllr Ebbatson noted how good the pond at Unthank looked.
- Cllr Ebbatson stated that there had been vast tree extraction at Lime House. Clerk to report to the tree officer.
- Cllr Byers informed the Councillors present that Cllr Dalton is the Library representative for the Parish Council and that she has kindly said she will continue in this roll if the Council agree. This was approved.

Date of Forthcoming Meetings

Next meeting of The Parish Council to take place on 8th May 2018 at 7.15pm at Forge Green.

Policy & Resource Meeting Dates 2018:- 22nd May, 31st July and the 30th October.

Property & Maintenance Meeting Dates 2018:- TBA June and 18th September.

Annual Parish Meeting 1st May 2018, 7pm in the Victory Hall.

The meeting closed at 9.20pm