

DALSTON PARISH COUNCIL MINUTES

Forge Green
Dalston
CA5 7QJ
Tel: 01228 712766
Email: clerk@dalston.org.uk

Minutes of the Annual Meeting of the Parish Council held at Forge Green on the 8th May 2018.

S. Milburn Clerk

Present

Cllr Byers	Cllr Drouet	Cllr Baxter	Cllr Craig	Cllr Roberts	Cllr Dinning
Cllr Kyle	Cllr Utting	Cllr McKerrell	Cllr Auld		

43/18 Apologies

Cllr Kaye-Kreczowski Cllr Potter

44/18 Minutes

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the Parish Council Meeting held on 10th April 2018.

45/18 Requests for Dispensations

There were no requests for dispensations.

46/18 Declarations of Interest

There were no declarations of interest.

47/18 Election of Chairman for the Council year 2018/19.

Cllr Craig nominated Cllr Byers and this was seconded by Cllr Auld, all Cllrs were in favour.

48/18 To accept Chairman's Declaration of Acceptance Of Office.

Cllr Byers accepted office and signed the declaration.

49/18 To appoint a Vice Chairman for the Council year 2018/19.

Cllr Baxter nominated Cllr Auld and Cllr McKerrell seconded this, all Cllrs were in favour. Cllr Auld accepted and signed the declaration however he stated that he would not stand for chairman again in the future having completed two terms.

50/18 Committees & appointment of committee members.

The Committee Working Group structure 2018-2019 was distributed to Councillors prior to the meeting. The list was discussed and the only amendment was to the cemetery working group. Cllr Utting, Cllr Dinning, Cllr McKerrell and Cllr Auld volunteered to be part of the group.

51/18 Co-option Of Councillors to the Dalston Ward

- It was proposed by Cllr Craig and seconded by Cllr Auld to co-opt Alison Allen, Alan Dinning and Siobonne Brewster as Councillors for Dalston Ward effective from 8th May 2018.
- It was agreed that the new Councillors would sit on both the P&M Committee and the P&R Committee which will enable them to make an informed decision as to which Committee they would like to be on.

- It was noted that a copy of The Good Councillor Guide can be downloaded from the National Association of Local Councils website.
(<https://www.nalc.gov.uk/library/publications/801-good-councillors-guide/file>).

52/18 Public Participation

CLlr Allison was in attendance. Apologies were given for CLlr Christian.

53/18 Planning Applications:

Planning Decisions:

Appn Ref: 18/0130 Birds Hill Farm, Raughton, Dalston, Carlisle, CA5 7AQ. Installation Of Livestock/Machinery Access Track. Grant Permission.

Appn Ref: 18/0050 Victory Hall, 3 The Green, Dalston, Carlisle, CA5 7QD. Erection Of Single Storey Extension And Alterations To Provide Toilets, Store And Kitchen Bar. Victory Hall, 3 The Green, Dalston, Carlisle, CA5 7QD. Grant Permission.

Appn Ref: 18/0047 Holly House, Gaitsgill, Dalston, Carlisle, CA5 7AH. Change Of Use Of Existing Barn To Form A Dwelling (Revised Application). Grant Permission.

Appn Ref: 18/0189 Haddon Cottage, 48A The Green, Dalston, Carlisle, CA5 7QD. Demolition of Existing Conservatory; Erection of Single Storey Rear Extension to provide Sunroom (Revised Application). Grant Permission.

Planning Applications:

Appn Ref: 18/0014/S211 2 Bishops Mill, Dalston, Carlisle, CA5 7QN. Crown Reduction And Thinning Of Willow Tree In Dalston Conservation Area. No Observations.

Appn Ref: 18/0245 Land South Of Cardewlees Farm, Cardewlees, Carlisle, CA5 6LE. Change Of Use Of Agricultural Field For Stationing 7no. Mobile Camping Pods. No Observations.

54/18 Clerk and Chairman Report

- Thanks were given to John Atkinson for fixing the broken catch on the gate at Forge Green.
- A report was given relating to a recent meeting with Sam Greig and Stephen Scott. The meeting was to discuss a development to part of the land South of 37 The Green. The proposal is to build 5 bungalows to provide residential accommodation for the over 55's. This will be discussed and observations will be made when the application is submitted. A report of the meeting was lodged with the clerk.
- A meeting is to be held in Forge Green on the 9th May 2018 at 12 noon with Riverside Housing Association to discuss the future of Barras House. All Councillors were invited to attend.

55/18 Correspondence

- CLlrs agreed to renew the CALC membership for a fee of £356.
- A letter has been received from highways replying to the Parish Council's concerns about the riverbank. It states that they are currently not concerned that the river bank deterioration causes any risk to the B5299. Highways believe that the area of land between the river Caldew and the B5299 is the Parish Councils responsibility. Clerk to contact Eden River Trust for advice and to also find out the definitive legal stance for riparian land owners.
- Permission was granted for the Methodist Church to have a Yurt on The Green on the 7th July between 10am – 3pm for Messy Church. It will be erected and taken down the same day.
- Correspondence has been received from a parishioner in Gaitsgill. It explains that the delay in renewing the U1143 road is due to mineral rights and the work may not commence on the road until late summer into early autumn.
The correspondence also states that two trees have been removed from the area as they were dead and posed a health and safety issue, one had already lost 10 feet from its top in the winds last winter.

56/18 Traffic Count

Cllr Allison distributed an analysis of the traffic count on The Green. This showed peak times of traffic passing through the village both North and Southbound. It was requested that traffic speed be added to the analysis. Cllr Craig is to forward previous years counts to Cllr Allison thus enabling comparisons to be made. It was noted by Cllr Auld that it had been agreed at a previous meeting to investigate using a student to do a comprehensive graphical analysis covering all the years of information available.

It was noted that the traffic count for Stockdalewath had not been completed. Clerk to follow up.

57/18 General Data Protection Regulation (GDPR)

It was agreed to keep the GDPR under review and follow advice provided by NALC. Most Councillors felt unable to sign the awareness check sheet. Clerk to liaise with CALC.

58/18 Report APM 1st May 2018

Cllr Byers reported that the meeting had run smoothly and that 28 parishioners had attended this included both Parish Councillors and City / County Councillors.

The main concern arising was the pot hole situation throughout the parish.

59/18 To arrange a new date for the Property & Maintenance Meeting

The next meeting was arranged for the 30th May 2018 at 7pm in Church House.

60/18 Forge Green Tenancy Update

Following two weeks of viewings, 3 applications have been submitted to H&H King to rent No.2 Forge Green. These applications were circulated to Councillors prior to the meeting. After discussion a decision was made and the Clerk was requested to inform H&H King of the successful applicant.

The boiler has been replaced and Geoff Wilson is conducting the necessary EPC check on 10th May 2018.

61/18 Dalston In Bloom Update

The next meeting is to be held at 7pm on the 10th May 2018. It was reported that Lattimers have given permission for the project in front of the Co-op to go ahead. Cllr Auld stated that their current fund balance is £2,525 and that three grant applications had been received. All Councillors present agreed the cheques could be written and distributed.

62/18 To approve various tree works

Clerk to obtain quotes from Lowther and Nigel Park for various tree works within the parish. It was approved that work can commence as soon as the quotes are obtained. The most competitive contractor will receive the work.

63/18 Financial

Chq	Payee	Details	£
363	Dalston Victory Hall	Hire hall for PC meeting on 13/3/18	35.00
364	Zurich Municipal	Annual Insurance	1,261.59
365	CALC	Annual subscription	356.00
366	Gary Ward	unblock drains at Forge Green	70.00

367	Atlantic Geomatics	Burial Ground Management System Training	236.16
368	S Milburn	PC notices £9.00 and postage £6.96	15.96
369	M Watling	Bullguard Internet Security	37.46
370	A Byers	D Tech Computers to remove virus	49.00
371	A Byers	Keys cut for filing cabinets £28.00 Thank you gift for work on Neighbourhood Plan by Cllr Drouet £34.00 Back up for Computer £60.00	122.00
372	Dalston W I	Refreshments for Parish Council AGM	50.00
373	CALC	Subscription to Local Council Review Publication 2018/19	17.00
374	Dalston Parish Charitable Trust	Solar Panel Income	5,333.52
375	Cumbrian Newspapers	Advert regarding relocating flagpole	81.79
348	Legal & General	Pension Contributions for Clerk	391.00
349	North East Traffic Data Collection Limited	8 Traffic Counters	1,056.00
Total			<u>£9,112.48</u>

The Clerks/RFO agreed Salary, PAYE and National Insurance was paid.

- It was noted that a new cheque book is being used to coincide with the new financial year.
- £5,333.52 Solar Panel income has been received and transferred to the Charitable Trust.
- Zurich have quoted a price of £149.63 to add the 4 pieces of equipment in the Summerfields play area onto the Parish Councils insurance policy, this will commence from the 1st June 2018. The Parish Council already has adequate public liability cover.
- Precept of £66,462 has been received.
- The Annual Governance Statement 2017/18 was approved and signed.
- The accounting Statements 2017/18 were approved and signed.

64/18 Cemetery Matters

- The following memorial and inscription was ratified for the late Jennifer Reid . All black polished granite 750mm x 600mm x 300mm. “In Loving Memory Of Jennifer Reid, Who Died 20th December 2017, Aged 87 Years”. Ward 5, Section J, Space 13.
- The following additional inscription was ratified for the late William Cecil Goodfellow:- “A dear husband, father, and grandfather, William Cecil Goodfellow, died, 10th.Dec 2014, aged 94 yrs”. Ward 5, Section I, Space 26.

- The following memorial and inscription was ratified for the late John Arnold Smithson. Lakeland slate headstone 2ft 6 x 2ft. "In loving memory of, John Arnold Smithson, 2926-2016, A much loved dad of Brenda, Sadly missed". Ward 5, Section K, Space 46.

65/18 Councillor Matters

- Cllr Baxter stated he is writing to John Stevenson in regard to the timetabled train service that runs through the village. This service sometimes doesn't stop if the service is running late.
- Cllr Baxter requested Councillor leaving presents be an agenda item at the next meeting on the 12th June.
- It was noted that Nick Horn is commencing work on the cemetery path this week.
- Clerk to email all Councillors a copy of the faculty giving permission to the Church to dig a series of trenches across the proposed community centre site.
- Cllr Roberts stated that the Gents toilets had been vandalised again over the weekend and that a sky light had been dislodged. Cllr Allison to inform Carlisle City Council.
- Cllr Roberts also said he is replacing two sets of trellis on the toilet block, this will be completed as soon as the trellis is delivered.
- Cllr McKerrell has received a complaint regarding Alan Stobart vehicles going over Rose Bridge.
- Cllr Auld reported that the hump back bridge had been damaged. Clerk to report to highways.
- Cllr Byers has had a request to move the litter bin outside the Glave Hill car park to a more prominent position.
- Cllr Byers has also received a request to put a seat on the side of the road where the chip shop is. This would be used by parishioners waiting for the bus.
- Cllr Auld reported that two parishioners had offered to tidy the brambles at Bridge End. Clerk to ask George Douglas to tidy the area first.
- Cllr Craig reported seeing a blue car outside the Cumberland with its handbrake on letting the wheels spin causing smoke. Councillors were asked to be vigilant.

Date of Forthcoming Meetings

Next meeting of The Parish Council to take place on 12th June 2018 at 7.15pm at Forge Green.

Policy & Resource Meeting Dates 2018:- 22nd May, 31st July & 30th October.

Property & Maintenance Meeting Dates 2018:- 30th May & 18th September.

The meeting closed at 9.15pm