

DALSTON PARISH COUNCIL MINUTES

Forge Green
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Minutes of the monthly Parish Council Meeting held at Forge Green, Dalston on Tuesday 14th November 2017.

S. Milburn Clerk

Present

Cllr Byers	Cllr Craig	Cllr Baxter	Cllr Dalton	Cllr Roberts	Cllr Kaye-Kreczkowski
Cllr Kyle	Cllr Cowen	Cllr Auld	Cllr Ebbatson	Cllr Drouet	

Apologies

Resolved to receive and accept apologies from Cllr Potter

Minutes

Resolved to authorise the Chairman to sign, as a correct record, the minutes of the Parish Council Meeting held on 10th October 2017

Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

There were no declarations of interest.

297/17 Public Participation

In attendance were Cllr McKerrell and Cllr Allison. Also in attendance were Mrs Nichol and Ms Harris.

Cllr Allison confirmed that the green bin collection will continue free of charge; this maybe looked at again in the future.

Cllr Allison noted that Cumbria County Council have ring fenced funding to re surface the Square and possibly grasscrete The Green.

Cllr Allison also stated that the Dalston Neighbourhood Plan referendum will take place on the 22nd February 2018.

Cllr Allison has purchased a hover mower; this will be used to cut the grass on the path between Station Road and Carlisle Road.

298/17 Co-option of Councillors to the Dalston Ward

- It was proposed by Cllr Kaye-Kreczkowski and seconded by Cllr Ebbatson to co-opt Ann McKerrell, Jill Glencross and Phillip Utting as Councillors for Dalston Ward effective from 14th November 2017.
- It was agreed that the new Councillors would sit on both the P&R committee and the P&M Committee; they will then be able to make an informed decision as to which committee they would like to be on.

299/17 Planning Decisions and Applications

Planning Decisions:

Appn Ref: 17/0763 Blue Bell Inn, 6 The Square, Dalston, Carlisle, CA5 7PJ. Change Of Use Of First Floor To 4no. Hotel Bedrooms. Grant Permission.

Appn Ref: 17/0645 Blue Bell Inn, 6 The Square, Dalston, Carlisle, CA5 7PJ. Formation of 4no. Hotel Bedrooms At First Floor (LBC). Grant Permission.

Appn Ref: 17/0732 Thornfield camping cabins, Hawksdale, Dalston, Carlisle CA5 7BX. Variation of Condition 2 (Approved Documents) of Previously Approved Application 14/0659 to have 4 En-suite cabins and 2 additional cabins. Grant Permission.

Appn Ref: 17/0778 9 Lingyclose Rd, Dalston, Carlisle, CA5 7LB. Erection Of Stable Block (Part Retrospective)

Planning applications:

Appn Ref:17/0881 Bluebell House, Buckabank, Dalston, Carlisle, CA5 7AF. Repair And Restoration Of Fire Damaged Cottage (LBC). The Council noted that they are pleased to see this going ahead.

Appn Ref: 17/0884 Land adjacent 25 The Green, Dalston, Carlisle, CA5 7QB. Demolition Of Small Stone Barn And Former Terrace Of Cottages. Erection Of Single End Terrace Dwelling And Terrace Of 3no. Cottages. No Observations.

Appn Ref: 17/0082/S211 The Green, Kingsway, Dalston, Carlisle. To Fell Declining Cherry Tree. No Observations.

Appn Ref: 17/0887 11 Carlisle Road, Dalston, Carlisle, CA5 7NG. Erection Of Replacement Bungalow And Detached Garage. No Observations.

Appn Ref: 17/0959 Haddon Cottage, 48A The Green, Dalston, Carlisle, CA5 7QD. Erection Of Replacement Conservatory To Rear Elevation. No Observations.

300/17 Clerk and Chairman Report

- It was reported that a CPCA meeting was held in Forge Green on the 18th October 2017, the Clerk asked the Council if a fee should be charged for the use of the room, after discussion it was agreed there should be no charge for community groups, CPCA and Cumbria In Bloom.
- It was reported that a meeting had taken place with Ray Howie from Carlisle City Council to discuss dog fouling within the parish. Cllr Byers, Cllr Ebbatson and the Clerk attended the meeting. Mr Howie agreed to put up dog fouling signs in various locations throughout the parish. Mr Howie noted that a prosecution can be made if a statement of the offence is submitted, however the person submitting the statement may also be asked to give evidence in person.
- A training guide to report highway issues to the Cumbria County Council website was available for Councillors to read.
- The meeting dates for 2018 were approved. These can be seen at the end of the minutes.

301/17 Correspondence

- The Parish Council agreed to sponsor a Christmas tree in St Michaels Church, for a cost of £25. Clerk to notify Pam Coke.
- It was reported that the Cumbria In Bloom Annual General meeting took place on the 13th November 2017.
- A request has been made to remove the obstacle on the track next to St Michaels School. After discussion it was resolved that the obstacle will not be removed as it was put there to prevent quad bikes on the cycle path. Clerk to notify parishioner.
- CALC is running a data protection course on the 7th March 2018 (Clerk or RFO to attend) and a VAT course for local Councils on the 21st November 2017 (RFO to attend).
- Age UK Carlisle & Eden are setting up a new monthly community lunch at the Blue Bell Inn, it is to be held on the first Wednesday of the month at 12 noon. The first lunch is on the 6th December 2017. The cost of a 2 course meal is £9.95.

- Correspondence from the Environment Agency was circulated to Councillors prior to the meeting. The letter was in response to concerns raised by Dalston Parish Council in relation to river bank erosion. It stated that erosion to the river bank results from the natural flow of the river on the outside of the bend and is not exacerbated by the existence of the gravel shoal. As the shoal does not impact on flood risk to properties works would not usually be undertaken to address the erosion issue. They advise that Cumbria County Council should review the risk erosion to the B5299 to determine whether any works are required. The Clerk stated that a letter had already been written to highways, however a response had not yet been received. Cllr Allison to follow this up. Clerk to find out if the PC has insurance cover.
- Correspondence has been received requesting anti-climb paint be put on the cemetery wall surrounding Caldew House and the Old Vicarage to deter youths from causing damage to the properties. During discussion it was felt the paint would be daubed all over by the youths and instead the tree branches need cutting back. Cllr Craig / Clerk to address.
- BT have been conducting a survey in Unthank in relation to installing fibre broadband, if this goes ahead 41 poles will need to be erected in the area. Cllr Auld to make further enquiries.

302/17 Green Bin Collection – Report Cllr Christian / Cllr Allison

This item was addressed in public participation.

303/17 Forge Green Roof

The contractor responsible for the recent works to the chimney at Forge Green has recommended the roof be repaired. Cllr Craig proposed the work commences in Spring 2019, Cllr Dalton seconded this and all Councillors present were in favour.

304/17 P&R meeting report

- Cllr Dalton proposed the P&R committees recommendation of increasing the precept by 6% for 2018/19. This was seconded by Cllr Auld and all Councillors were in favour.
- Cllr Auld proposed the P&R committees recommendation to put the solar panel monies into the Charitable Trust for the next 5 years; this will be reviewed again in 2022. Cllr Kay-Kreczkowski seconded this. 10 Councillors were in favour and 3 Councillors against.
- Wigton Town Councils 3 year grass cutting contract ceases on the 1st April 2018. The Council agreed to extend the contract for 3 more years at a fee of £16,085 plus an increase depending on the retail price index at the end of December 2017; this includes £375 for the Summerfield works if the lease goes ahead.
- The Financial Regulations were updated.

305/17 Cemetery working group report – Cllr Craig

- A meeting of the cemetery working group took place on the 6th November 2017. It was reported that the paths within the cemetery need attention; the first area to be looked at is Ward 5 as the tarmac has lifted due to tree roots. Clerk to obtain quotes for the work.
- It was also agreed to level an area of sunken graves. Clerk to organise.
- An article is to be placed in the parish magazine to reinforce the cemetery policy for placing memorials on graves. A notice will also be displayed in the church window.

306/17 Britain In Bloom – Cllr Auld

This year's award ceremony was held in Llandudno on the 27th October 2017. Dalston received a Gold medal award in the RHS Britain In Bloom Large Village category which was a huge achievement. Liz Auld also received a Community Champion Award in recognition of her contribution to the Britain In Bloom group's success, a much deserved award which honours her work over many years.

An invitation to the Dalston In Bloom celebration American Supper was given to the Councillors. It is to be held in the Victory Hall on the 22nd November 2017 at 7.30pm. Rae Beckwith is the guest speaker.

Cllr Auld is to display the certificates in the hall of Forge Green.

Cllr Kyle proposed the BIB team be formally thanked for their efforts and achievements in this year's competition. This was seconded by Cllr Drouet and all Councillors present agreed.

Entry to the 2018 finalist competition has been confirmed.

307/17 Housing Need Survey

A copy of the latest housing need survey was distributed to Councillors prior to the meeting. The survey expires in September 2018. The last survey was completed by Cumbria Housing Trust for a fee of £4,636.50. The Council agreed in principle that this should be considered again. Clerk to speak to Chris Hardman to see who he would recommend to complete the survey.

308/17 Financial

The authorisation sheet was discussed and the following payments approved.

Chq	Payee	Details	£
283	Wigton Town Council	Grass cutting July to September	4,713.00
284	Dalston Aggregates Ltd	3 wooden barrels outside surgery	108.00
285	SH Electrical UK Ltd	PAT testing 17 items of equipment £54.00 Ventilation unit for 1 Forge Green £1,120.54 total	1,174.54
286	R M Capstick	Maintain troughs & baskets 1 August to 5 October	1,040.00
287	Royal British Legion Poppy Appeal	4 Poppy wreaths	72.00
288	W M Turk & Son	Chimney rebuilt Forge Green and repair broken slates	2,904.00
289	Eric Davidson	burial of cremated remains Valerie Coward	50.00
290	Raughton Head PCC	Grass cutting Raughton Head Church April to September	1,410.00
291	Lawn Order	4 cuts to grass at 2 Forge Green	50.00
292	Sage (UK) Ltd	sage computer support to 1/11/18	201.60
293	S Milburn	November notices £9, postage & stamps £16.14 stationery £49.59	74.73
294	Watsign Limited	Dog signs	268.08

295	Ann Byers	Engraving B I B trophies £59.75 Printer ink £63.12	122.87
296	Dalston Aggregates Ltd	Prize money from Cumbria in Bloom for Grange Gardening Group spent on pots at surgery	56.00
297	E Auld	Sticky hook pads for BIB photos	4.19
Total			£12,249.01

The Clerks / RFO agreed salary, PAYE & NI was paid.

309/17 Cemetery Matters

- The following additional inscription was ratified for the late Clara Niven. Clara Niven, Who Died 10th January 2011, Aged 87 Years. Ward 5, Section I, Space 24.
- The following additional inscription was ratified for the late Mary Forster. Mary Forster, Who Died, 12th September 2017, Aged 95 Years, Sadly Missed. Ward 4, Section A, Space 4.

310/17 Councillor Matters

- Cllr Baxter requested the Clerk write to Stephen Daniel in regards to the S 278 money. Cllr Allison also agreed to follow this up.
- Cllr Dalton was interested to find out the population of the village. An electoral role dated the 1st December 2016 – 30th November 2017 is located in the office.
- It was stated that Peter Lane was closed due to the replacement of a gas main.
- Cllr Drouet reinforced the Dalston Neighbourhood Plan referendum date as the 22nd February 2018.
- Cllr Kay-Kreczkowski requested the Clerk speak to Charlie Baker (Savills) re the road closure at Gaitsgill. She also noted that Bell Bridge is nearing completion.
- Cllr Auld requested the Council office have a spreadsheet detailing Councillors who are trained to put up the Union flag, the sheet should also include key dates the flag needs putting up. Cllr Utting and Cllr Glencross agreed to have the necessary training.
- Cllr Kyle reported he still has the commemorative plates and that they will be given to the Victory Hall.
- Cllr Kyle also reiterated that the Victory Hall are having an open evening on the 29th November 2017 to discuss the proposed alterations, all support would be greatly appreciated.
- Cllr Ebbatson is researching activity equipment for all ages to go on the Kingsway and / or Summerfields.
- Cllr Byers thanked the Recreation Committee for a successful bonfire event.
- It was agreed that Cllr Allison get a quote for a more substantial locking system for the public toilets.

Date of Forthcoming Meetings

Next meeting of The Parish Council to take place on 12th December 2017 at 7.15pm at Forge Green.

Policy & Resource Meeting Dates 2018:- 30th January, 1st May, 31st July and the 30th October.

Property & Maintenance Meeting Dates 2018:- 27th March, 26th June and 25th September.

The meeting closed at 9.40pm