

## DALSTON PARISH COUNCIL MINUTES

Forge Green  
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Minutes of the monthly Parish Council Meeting held at Forge Green, Dalston on Tuesday  
8<sup>th</sup> August 2017.

S. Milburn Clerk

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### **Present**

Cllr Byers    Cllr Craig    Cllr Baxter    Cllr Potter    Cllr Roberts    Cllr Kaye-Kreczkowski  
Cllr Kyle    Cllr Newton    Cllr Cowen    Cllr Ebbatson

### **Apologies**

Cllr Auld            Cllr Drouet            Cllr Lancaster

### **Minutes**

The minutes of the Parish Council Meeting held on 11<sup>th</sup> July 2017 were approved and signed by Cllr Byers as a true record.

### **Requests for Dispensations**

There were no requests for dispensations.

### **Declarations of Interest**

There were no declarations of interest.

### **260/17 Public Participation**

Apologies were received for Cllr McKerrell. In attendance were Cllr Allison and Mr & Mrs Nicholl.

Cllr Allison stated that he and Cllr Christian have contributed £400 each for cutting back the vegetation on the cycle track.

### **261/17 Planning Decisions and Applications**

#### **Planning Decisions:**

**Appn Ref: 17/0458** Riverside Cottage, Dalston, Carlisle, CA5 7QG. Proposed Single Storey Side Extension To Form Bedroom, Bathroom And Sunroom. Grant Permission.

**Appn Ref: 17/0320** Land to the North of Hill Top, Buckabank, Dalston, Carlisle, CA5 7AA. Erection Of Dwellings (Outline). Refuse Permission.

**Appn Ref: 17/0475** 3 Lingyclose Road, Dalston, Carlisle, CA5 7LB. Proposed Two Storey Side Extension To Provide Annex Accommodation Incorporating Bedroom On Ground Floor With Lounge/Kitchen Above.  
Grant Permission.

**Appn Ref: 17/0283** Corsica, Buckabank, Dalston, Carlisle, CA5 7AA. Erection Of Two Storey Rear Extension To Provide Sunroom On Ground Floor With 1No.En-Suite Bedroom Above (LBC).  
Grant Permission.

Appn Ref:17/0187 18 Brow Nelson, Dalston, Carlisle, CA5 7LE. Lawful Development Certificate Establishing The Existing Lawful Use For Caravan Sales And Accommodation. Grant Permission.

**Appn Ref: 17/0449** Kingswood Education Centre Greensyke, Cumdivock, Dalston, Carlisle, CA5 7JW. Variation Of Condition 2 (Approved Documents) Units 5&6 Change To Roof Pitches And Minor Changes To Fenestration And Access Of Previously Approved Planning Permission 12/0185. Grant Permission.

**Appn Ref: 17/0471** Huntscroft, Townhead Road, Dalston, Carlisle, CA5 7JF. Replacement Of Existing Single Garage With Double Garage. Grant Permission.

**Appn Ref: 17/0466** Cardew Hall Farm, Dalston, Carlisle, CA5 7JQ. Demolition Of Farm Buildings; Alterations/Extensions To Farm Buildings; Erection Of Farm Building And Works To Existing Buildings. (LBC). Grant Permission.

**Appn Ref: 17/0467** Cardew Hall Farm, Dalston, Carlisle, CA5 7JQ. Demolition Of Farm Buildings; Alterations/Extensions To Farm Buildings; Erection Of Farm Building And Works To Existing Buildings. Grant Permission.

### **Planning Applications**

**Appn Ref: 17/0625** Gaitsgill Hall Farm, Gaitsgill, Dalston, Carlisle, CA5 7AH. Replacement Of Farm Building. No Observations.

**Appn Ref: 17/0645** Blue Bell Inn, 6 The Square, Dalston, Carlisle, CA5 7PJ. Replacement Windows To Front Elevation And Formation Of 4no. Hotel Bedrooms At First Floor (LBC). Observation made in relation to car parking.

**Appn Ref: 17/0655** 12 Lingyclose Road, Dalston, Carlisle, CA5 7LB. Variation Of Condition 2 (Approved Documents) Of Previously Approved Permission 12/0119 For Extension To Footprint And Changes To Appearance. No Observations.

**Appn Ref: 17/0552** 9 The Square (Ground Floor), Dalston, Carlisle, CA5 7PJ. Continuation Of Display Of Salon Signage. Observation made in relation to the appearance of the sign.

**Appn Ref: 17/0679** High Carnaby, Raughton, Dalston, Carlisle, CA5 7AQ. Conversion And Extension Of Existing Barn To Provide Residential Accommodation (Revised Application). No Observations.

### **262/17 Clerk and Chairman's Report**

- A memorial for the late Phylis Thornton, a past parish councillor, has been handed to the Parish Council; it was resolved to rejuvenate the memorial and place it in the bus shelter on The Green. Cllr Roberts kindly agreed to do this.
- The Councillors present were asked if 2 representatives could attend a development control site inspection at Holly House, Gaitsgill, this is in relation to planning application 17/0307. The visit is to take place at 10.15am on Wednesday the 9<sup>th</sup> August 2017. Cllr Kyle and Cllr Roberts agreed to attend.
- The Clerk noted that both she and Margaret would be out of the office for a week commencing on the 14<sup>th</sup> August 2017. Cllr Byers will cover the official office hours between 10am – 12 noon on Tuesday 15<sup>th</sup> August 2017.
- A War Memorial workshop is to take place in Carlisle on the 4<sup>th</sup> October. Clerk to reserve a place for Cllr Cowen.
- Miss Joanne Hodgson is the new tenant for No.2 Forge Green, she is moving into the premises on the 10<sup>th</sup> August 2017. Joanne has asked if the Parish Council would provide a cooker. It was resolved that the tenant must provide her own cooker.

### **263/17 Correspondence**

- Correspondence has been received from Colin Rowcroft regarding the two flower tubs outside the Victory Hall. Cllr Craig proposed that the Victory Hall be charged £100 for the plants, watering and feeding. Cllr Baxter seconded this and all Councillors present were in favour, this is to be looked at again next year. The Victory Hall have also to be invoiced for £96, this is for 2 No. steel wall brackets.

- Cllr Kyle distributed a leaflet regarding the Victory Hall proposed refurbishment. This is also to be published in the Parish magazine. The proposal is still open to discussion.
- Concerns have been raised regarding the through road at The Grange, it is feared that this will become a shortcut for traffic going from Station Road to Townhead Road. The Cllrs present agreed that this had already been discussed at great length during the planning consultation and that both the planning department and highways had given their approval to the scheme.
- Correspondence has been received from a parishioner requesting the following be addressed:- verges on the public footpath between the Station and Nestle need to be cut back; a drain is blocked on Nestle approach road and by the Masonic lodge; the verge on the right hand side of Nestle has not been cut and there are potholes by the Masonic lodge.
- Correspondence has been received from Marie Lewis and Catherine McCreadie re the interment of their late mother's ashes. A copy of this letter was given to all Councillors. Cllr Byers contacted Catherine who lives locally to clarify all the questions asked in her letter. The interment is to take place on Monday 28<sup>th</sup> August at 3pm.

### **264/17 Madam Banks Parking**

Cllr Allison asked the Parish Council for their support in his proposal to provide more parking spaces on Madam Banks Road. The proposal is to provide 15 additional parking spaces. After discussion the Parish Council felt the scheme would be too expensive for the Parish Council to undertake; however if highways were to undertake the proposal the Parish Council would be in support.

### **265/17 Parking In The Square**

Cllr Roberts spoke about his proposal to form a new vehicular access on the Kingsway car park. After much discussion it was agreed that Cllr Allison speak to Kevin Crawley (Cumbria County Council Highways) to get his professional opinion and advice in relation to the project.

### **266/17 Financial**

- The authorisation sheet was discussed and the following payments approved.

PAYEE	DESCRIPTION	CHEQUE No.	AMOUNT £
Mallinson Fabrication	Convert 3 cast iron bins to planters	000210	£735.60
Cumbrian Newspaper	Job advert assistant Clerk 23/6/17	000211	£527.04
Dalston Aggregates	Pair steel wall brackets	000212	£96
Martin Curran	Electrical work No.1&2 Forge Green	000213	£300
Wigton Town Council	Parish / cemetery grass cutting	000214	£4,713
A Routledge	Various joinery work:- repair benches, paint notice boards, repair kissing gate in the cemetery, replace double gate Forge Green	000215	£1,063
Bourne Business Centre	Call transfer March 2017 to August 2017	000216	£216
Dave Hilton	Ground maintenance Kingsway car park	000217	£820
Legal & General	Clerk pension contribution	000218	£600
NALC	Subscription for Local Council Review	000219	£17
D. Couling	4 bat boxes	000220	£30
S. Milburn	Notices, office stationery, portfolio binding	000241	£85.83
ICCM	Course fee – exercising / transferring exclusive rights of burial	000242	£198
Caldew School	Donation towards Kelsey's Meadow sign	000243	£30
Carlisle City Council	5 <sup>th</sup> Instalment Forge Green Council Tax	000244	£103

Carlisle City Council	Treatment for wasps 17/7/17	000247	£98.80
Ann Byers	Prizes poster competition, new back up disc and keys for Forge Green.	000248	£104.50
Dalston Methodist Church	Reception for Britain In Bloom	000249	£165

The Clerks / RFO agreed salary, PAYE & NI was paid.

- A comment was made in relation to the Mallinson's, the Cumberland news advert and David Hilton, it was felt that their fees were extremely high. In future it was recommended that Wigton Town Council are used to spray the weeds in the Kingsway car park.
- A quarterly VAT return has been submitted for the period 1<sup>st</sup> April 2017 – 30<sup>th</sup> June 2017 for £1,889.05.
- The closing date for the next round of Dalston & Burgh grants is the 15<sup>th</sup> September 2017. An application is to be made for some epoxy resin paint to rejuvenate some of the parish signposts.

#### **267/17 Cemetery Matters**

- The following additional inscription was ratified:- Also Eileen, Dearly loved daughter, Of the above, Who died 19<sup>th</sup> June 2017, Aged 85 years. Ward 2, Section B, Space 17.
- The Clerk is to attend a Granting, Exercising and Transferring Exclusive Rights Of Burial Course presented by the Institute Of Cemetery and Crematorium Management on the 5<sup>th</sup> September 2017.

#### **268/17 Councillor Matters**

- Cllr Craig reported a parishioners concerns regarding vehicles driving the wrong way over the one way bridge on The Green. No entry signs are clearly visible to prohibit this.
- Cllr Kyle is to send the Clerk his queries in relation to the Summerfield lease; these are to be forwarded to Angela Aikten.
- Cllr Kaye-Kreczkowski spoke of her disappointment at not been notified or invited to the recent consultation drop in meeting regarding the road closure between Raughtonhead and Gaitsgill. It was also reported that work on Bell Bridge was well underway.
- Cllr Roberts thanked the Parish Council for letting him attend the course on Common Land. He suggested the information pack he received is distributed to all Councillors. Clerk to distribute. Cllr Roberts also spoke of his concern relating to the charges for the Summerfield Play area lease.
- Cllr Kyle commented on how much better the verge at Buckabank looked after being cut. Clerk to thank Clarke Davidson.
- Cllr Cowen reported he had met with Tim Carmel in regards to Silent Quarry and progress was being made.

#### **Date of Forthcoming Meetings**

Next meeting of The Parish Council to take place on 12<sup>th</sup> September 2017 at 7.15pm at Forge Green.

Policy & Resource Meeting Dates for 2017:- . 29<sup>th</sup> August & 7<sup>th</sup> November 2017 commencing at 7.15pm Forge Green.

Property & Maintenance Meeting dates for 2017:- 26<sup>th</sup> September, 7.15pm at Forge Green.

The meeting closed at 9.40pm