

DALSTON PARISH COUNCIL MINUTES

Forge Green
Dalston
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Minutes of the monthly Parish Council Meeting held at Forge Green, Dalston on Tuesday
14th March 2017.

S. Milburn Clerk

Present

Cllr Byers Cllr Ebbatson Cllr Baxter Cllr Potter Cllr Roberts Cllr Lancaster
Cllr Kyle Cllr Dalton Cllr Rickerby Cllr Auld Cllr Newton Cllr Kaye-Kreczkowski
Cllr Craig

Apologies

Cllr Drouet Cllr Cowen

Minutes

The incorrect spelling of Crookdake was amended and then minutes of the Parish Council Meeting held on 14th February 2017 were approved and signed by Cllr Byers as a true record.

Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

Cllr Dalton declared an interest in planning application 17/0176.

181/17 Public Participation

Cllr McKerrell, Cllr Christian and Cllr Allison were in attendance. Also in attendance were Terry Nichol and Dallas Brewis.

Dallas requested an update on the speed gun situation, it was reported that the police were going to inform the Council when training would be available.

Dallas also commented on the poor mobile phone reception in the village. The Council agreed and Cllr Allison requested this be an agenda item at the next PC meeting so it could be discussed further.

The poor state of the cycle track was discussed and Dallas asked if Carlisle Cycle could apply to the Parish Council for a grant. The Parish Council were averse to this however they agreed that the group should ask Nestle if they would help to fund the repairs as the worst section of track is outside the factory.

Cllr Allison reported on the road markings on Townhead Road, he stated that he had received correspondence from Stephanie Ball and that a site meeting was to be arranged.

Cllr Byers notified the Council that item No.9 on the agenda (Summerfields Play Area) would be moved forward and discussed after the planning decisions/applications.

182/17 Planning Decisions and Applications

Appn Ref: 17/0084 Westwood Landscape, Orton Grange, Carlisle, CA5 6LB. Erection Of Single Storey Extension To Existing Office With Revised Access Gate Position And Installation Of Additional Access For Adjacent Residential Property; Associated Parking And Landscaping. No Observations.

Appn Ref: 17/0176 Highbury, Townhead Road, Dalston, Carlisle, CA5 7PZ. Proposed Single Storey Side Extension To Relocate Kitchen. No Observations.

Notification Of Amended Details/Further Information

Appn Ref: 17/0176 Dalston House, Townhead Road, Dalston, Carlisle, CA5 7PZ. Proposed Single Storey Side Extension To Relocate Kitchen. No Observations. The house name Highbury corrected to Dalston House.

Appn Ref: 17/0187 18 Brow Nelson, Dalston, Carlisle, CA5 7LE. Lawful Development Certificate Establishing The Existing Lawful Use For Caravan Sales And Accommodation. No Observations.

Appn Ref: 17/0152 37 Low Moorlands, Dalston, Carlisle, CA5 7PA. Variation Of Condition 2 (Approved Plans) Change To Positioning Of Windows Of Previously Approved Planning Permission 16/0378. No Observations.

NOTIFICATION OF AMENDED DETAILS/FURTHER INFORMATION

Consultation on a Planning Application for a Development by the County Council

Ref No: 2/17/9001

Ref No: 2/17/9002

Bell Bridge, Welton, Carlisle, CA5 7HA. Listed Building Consent (Ref. 2/17/9002) and Planning Permission (Ref. 2/17/9001) in respect of Bell Bridge, Welton, Carlisle for the Demolition of the remaining unsafe elements of the bridge and construction of a new bridge, training walls and scour protection. Clerk to request progress reports throughout the construction and to enquire about the bridge design; to request pictures.

Appn Ref: 17/0190 3 Hawksdale Pastures, Welton Road, Dalston, Carlisle, CA5 7EJ. Proposed Single Storey Extension to Enlarge Kitchen Provide 1no. Bedroom, Sun Room And Sitting Room. No Observations.

183/17 Summerfields Play Area

A meeting was held on the 10th March 2017 at Forge Green to discuss the Summerfield play area. Present at the meeting were Luke Leathers and Phil Gray (Carlisle City Council), Cllr Byers, Cllr Auld, Cllr Craig and Cllr McKerrell. The Parish Council asked if it would be possible to complete an asset transfer of area so that it belonged to the Parish Council. Monies from the S106 would then be used to replace the equipment. Both parties at the meeting agreed that the area should be a local green space and the idea of using the S106 money to replace the equipment was an excellent idea. It was also proposed to have a maintenance fund for the ongoing maintenance costs to the area. It was suggested that any monies left from the S106 after this project should be placed into the Dalston Charitable Trust and ring fenced for the provision and maintenance of children's play space and sports pitches within Dalston. After consultation with the Property & Maintenance Team at Carlisle City Council Luke expressed their preferred option would be a long term lease. The exact details including length of time etc, would need to be negotiated between both parties. The Parish Council were in favour of this. Clerk to arrange a meeting with Luke Leathers to discuss further.

184/17 Clerk and Chairman's Report

- Residents are to be encouraged to report any vandalism / antisocial behaviour to the police directly as this will ensure the incident is correctly logged. It was reported that Barras House had recently been broken into twice.
- It was reported that Donna Kelsey has agreed to the wild flower meadow at Forge Green being named Kelseys Meadow after her late husband.
- Mrs Watson is retiring from her cleaning position at Forge Green. The Parish Council expressed their thanks to Monica for all her hard work over the last 20 years.
- From 1st April 2017 the Clerk is to reduce her hours to 20 per week and the RFO is to increase his hours to 13. Cllr Byers to make the necessary adjustments to the contract of employment.
- The monthly work schedule report was circulated to Councillors prior to the meeting.
- Cllr Allison to provide 2 keys to the Co-op for the opening and closing of the village toilets.

185/17 Correspondence

- It was agreed that the Clerk and Cllr Roberts attend a training event on Common Land & Village Greens. This will take place in May. Clerk to book places. Cllr Dalton proposed the Parish Council pay for the course, Cllr Auld seconded this and all councillors present agreed.
- The Council were made aware of changes to the summer timetables for Stagecoach starting on the 8th April 2017. More details can be found in the April edition of the Parish Magazine.
- A letter has been received from a parishioner requesting that the grasscrete be extended outside the Methodist Church. Currently vehicles are using the grass verge to park on as an overflow. Cllr Auld proposed that this is looked into, Cllr Craig seconded this and all Councillors were in favour. Clerk to source prices.
- A letter of concern has been received in regards to the condition of the roads surrounding the point to point which was held on the 11th March 2017. After the event it was reported that the main access road to the event near to Bridge End was dangerously covered in slime and mud. The access road and the entrance to the field both of which are on the Cumbrian Way were impassable without wellingtons. Cllr McKerrell informed the Council that David Bowman was aware of the concerns and he was going to speak to the relevant member on the Cumberland Farmers Foxhound Committee.
- A letter has been received from a resident requesting that the 3 bins which are being replaced by Carlisle City Council are kept and placed in the Doctors surgery. These would be used as planters. After discussion it was agreed that the Parish Council would purchase 3 half barrel planters for the surgery. Clerk to arrange.

186/17 Village Toilet Sign

The Parish Council agreed to purchase a public toilet sign. This is to be rectangular with a white background and black writing and is to incorporate the Dalston emblem at either side of the writing. The cost is £78 + VAT. Craig to order. Cllr Newton kindly volunteered to put the sign up.

187/17 Glave Hill Court Sign

It was agreed to place hanging baskets over the sign for the summer months. This will be reviewed in October.

188/17 New Litter Bins

The Dalston cockerel emblem is to be placed on the 3 new litter bins. The bins which are being replaced are to be stored at Forge Green until a decision is made on where they should be placed. Craig Mitchell very kindly completed the emblem for the parish, it was decided that his name should be on the emblem and he was also advised to have it copyrighted.

189/17 Community Hall Project

Cllr Byers gave a report from the meeting held on the 16th February 2017. A plan of the proposal was displayed on the wall and the Community Hall brochures were available for the Councillors to read.

It was noted that the Clerk had been informed that the Parochial Church Council had agreed to formally write to the Parish Council fully explaining the community hall project and detailing exactly what is being offered to the PC. The letter would be finalised at the next meeting of the church project group which is to be held on the 17th March 2017. Members of this group would also be happy to answer any queries.

The Councillors were also notified of an email of support for the project from Cllr Drouet.

Cllr Byers felt that that it was important for each Councillor to give their views on the matter; therefore in turn all the Councillors were given the opportunity to speak. On gauging the general feeling around the table and taking into consideration all of the comments made, the Chairman asked for a formal resolution on the substance of the agenda item, which was to formulate a response to the PCC's offer. It was resolved to reject the PCC's offer, 9 Councillors were in favour, 2 Councillors were against and there were 2 abstentions.

There were many reasons supporting this decision. Some of which are listed below:-

- The offer would see Dalston Parish Council moving back into the equivalent of a modern Vestry and attempting to run a secular local government office from a church building. This was banned under the 1850 Act and was not reversed under the 1894 Local Government Act.
- If the offer was taken up, the address of the PC would then be St Michaels Church, in effect St Michaels would become the HQ of Dalston Parish Council. This was not felt appropriate for a local government organisation.
- Loss of Control – ever since Forge Green was acquired by the Parish Council it has operated out of its own premises. Recently we have been given some indication that we could potentially expand Forge Green.
- It was felt that the offer from the PCC represented a subsidy from the Church to local government which was felt inappropriate as the Parish Council is a precepting organisation with the power to tax the community. This subsidy could easily amount to close on £100,000 over a 20 year term.
- The Parish Council is a secular body. Councillors felt that members of other faiths may feel uncomfortable when passing through the church buildings to Parish Council meetings, or may, in the future, feel that they cannot stand for election to the Parish Council due to the office and principle meeting room being in St Michael's Church.
- Concerns were raised about the need to disturb existing graves.
- Councillors recognized that the building would inevitably belong to the Diocese, which would then be the landlord of Dalston Parish Council. The difficult history of at least two other church halls in Dalston did not give Councillors confidence that this one would be any different.

It is important to add that, on balance, Dalston Parish Council did not object, in principle, to the Community Hall proposal and would wish the Parochial Church Council well in its endeavours.

The Clerk was asked to write a letter to the Parochial Church Council explaining the reasons behind the decision and to thank them very much for their kind offer.

190/18 Bridge End Project

Cllr Auld requested that the project is looked at again. It was suggested that a double kerb is installed as the area is currently being used to park cars. Cllr Craig proposed that this should be looked at further, Cllr Newton seconded it and all Councillors were in favour.

The Clerk made the PC aware that the £300 grant that was given by Cumbria County Council last year is still available to use. If the project does not go ahead then the money must be returned.

191/18 Chalk Quarry Lime Kilns

- Following further correspondence from Mr Rousell regarding the Lime Kilns at Chalk Foot the Clerk felt it would be of interest to look at the lime kilns in question. The Parish Council support Mr Rousell and feel the kilns are of national importance and should be registered with National Heritage. It was proposed that Mr Rousell attend the next PC meeting on April 11th 2017 to advise the Council further on this matter. The Clerk from Westward is also to be invited, as they appear to be on the boundary between the two Parish Councils.

192/17 Renewal of Leases Of Garden Land 2&3 Walk Mill

The draft lease was distributed to Councillors prior to the meeting. The lease was approved by the Council. Clerk to clarify if common land can be fenced off and rented as garden.

193/17 Report from P&R meeting 7th March 2017

- The minutes from the P&R meeting on the 31st October 2016 were distributed to Councillors prior to the meeting.
- It was reported that the standing orders had been reviewed and no changes had been made.
- It was agreed that the Clerk purchase a new minute book.
- It was agreed that the Ministry of Justice; Managing the Safety of Burial Ground Memorials policy be adopted.
- It was agreed that headstones be fixed with an anchor system in accordance with NAMN and BAMB recommendations and best practise.

194/17 Financial

The authorisation sheet was discussed and the following payments approved.

PAYE	DESCRIPTION	CHEQUE No.	AMOUNT £
Cumbria In Bloom	Entry Cumbria In Bloom	000149	£40
Ann Byers	Memory Sticks	000150	£13.99
City of Carlisle	Council Tax 21/9/16-31/3/17	000152	£346.31
North East Traffic Data Collection	Automatic traffic counters	000155	£950.40
S. Milburn	Mileage – March notices	000156	£9
Signature	Kingsway car parking sign	000157	£74.03
SH Electrical	Boiler service / gas certificate	000158	£156

The Clerks / RFO agreed salary, PAYE & NI was paid.

The Councillors were reminded that it was nearly the year end and if they were aware of any outstanding expenses to notify Craig.

195/17 Cemetery Matters

- To ratify the memorial cremation plaque for the late Ronald Craig. To be 600mm in height, 600mm in width & 50mm thick, light grey granite polished and sanded with the following inscription:- In Loving Memory Of, A Dear Husband, Dad And Grandpa, Ronald Chisholm, Allan Craig, Born 23rd June 1936, Died 21st November 2016.
- To ratify the memorial headstone for the late Brenda Potts. Slate headstone 40 x 21 x 2.5 base to be buried 10 inches below the ground. The inscription to read: Remembered, With Love And Affection, Brenda Potts, (Nee Graves) Devoted Wife, Mother and Friend, Died 5.11.2016, Aged 78, Forever In Our Hearts, A Rose Without Thorns.
- To ratify the burial of cremated remains for the late Derrick Arthur Kennell in Ward 1, Section P, Space 46 on Monday 13th March 2017 at 10am.
- To ratify the following additional inscription for the late Mr John Vernon Addison; OBE, Born 2nd May 1930, Died 24th December 2016, Together Again.

196/17 Councillor Matters

- Cllr Craig was requested to complete 3 separate tenders for the Forge Green windows.
 1. External woodwork repairs.
 2. External painting.
 3. Renew.
- Cllr Dalton reported 2 missing bollards, one located outside Crumbs and the other outside the Dalston Fryer. Cllr McKerrell to place cones over the holes and Cllr Allison to ensure they are replaced.
- Cllr Auld reported that the recently filled pot holes at Buckabank were of poor quality. Cllr Allison to follow up.

- Cllr Roberts requested that the new edition of Local Council Administration be purchased. The book plus a digital copy can be purchased for £123. All Councillors were in favour of this. Clerk to order.
- The possibilities of what could be done to Forge Green is to be put on the next agenda for discussion.

Date of Forthcoming Meetings

Next meeting of The Parish Council to take place on 11th April 2017 at 7.15pm at Forge Green.

Policy & Resource Meeting Dates for 2017:- . 3rd April, 23rd May, 29th August & 7th November 2017 commencing at 7.15pm Forge Green.

Property & Maintenance Meeting dates for 2017:- 4th April, 7pm at Church House, 20th June, 7pm at Church House & 26th September, 7.15pm at Forge Green.

The Annual Parish Meeting is to take place in the Victory Hall on the 2nd May at 7pm.

The meeting closed at 9.25pm