

DALSTON PARISH COUNCIL MINUTES

Forge Green
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Minutes of the monthly Parish Council Meeting held at Forge Green, Dalston on Tuesday
14th February 2017.

S. Milburn Clerk

Present

Cllr Byers Cllr Craig Cllr Baxter Cllr Potter Cllr Roberts
Cllr Kyle Cllr Dalton Cllr Drouet Cllr Auld Cllr Newton Cllr Kaye-Kreczkowski

Apologies

Cllr Ebbatson Cllr Cowen Cllr Lancaster

The Council paid their respects to former Cllr Lucy Crookdake who has sadly passed away.

Minutes

The incorrect date in minute number 160/17 was corrected and then the minutes of the Parish Council Meeting held on 10th January 2017 were approved and signed by Cllr Byers as a true record.

Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

Clerk for planning application 17/0092.

168/17 Public Participation

Cllr McKerrell, Cllr Christian and Cllr Allison were in attendance. Also in attendance were Mr and Mrs T Nichol.

Cllr Christian spoke in relation to setting up a conservation volunteer group, the Councillors were in favour of this and advised that he contact David Woods who does similar work within the parish. Cllr Allison showed his appreciation to Cllr Dalton for all the work she has done in regards to the library. Cllr Allison also stated that the missing bollard outside Crumbs has been reported to highways.

As requested Cllr Drouet spoke briefly about the Neighbourhood Plan he reported that the plan is close to being submitted to the Local Authority.

169/17 Planning Decisions and Applications

Planning Decisions:

Appn Ref: 16/1023 F Brown Carlisle Ltd, Cardewlees, Carlisle, CA5 6LF. Construction Of Canopy Extensions And Enclosure For Loading And Unloading Of Products Adjacent To Warehouse. Grant Permission.

Planning Applications

Appn Ref: 17/0014 Moryn House, The Square, Dalston, Carlisle, CA5 7PH. Change Of Use From Agricultural Land To Domestic Garden. No Observations.

Appn Ref: 17/0047 Land adjacent to Primrose Hill, Bridge End, Dalston, Carlisle, CA5 7BJ. Erection of 2no. Dwellings (Revised Application). The Parish Council noted concerns regarding access to the highway and damage to mature trees.

Appn Ref: 17/0092 Land To South East Of Orton Grange Roundabout, Orton Grange, Carlisle, CA5 6LA. Erection Of 4No. Detached Dwellings (Revised Application). No observations.

Appn Ref: 17/0097 Twin Peaks, Townhead Road, Dalston, Carlisle, CA5 7JF. Proposed Rear Single Storey Extension Providing 2no. Bedrooms Ensuite And A Car Port. No Observations.

170/17 Clerk and Chairman's Report

- The Annual Parish meeting is to take place in the Victory Hall on the 2nd May 2017 at 7pm. Clerk to book the Victory Hall. It was noted that time should be left at the end of the meeting for open questions.
- It was reported that the police have given 3 months notice to leave the police office attached to St Michael's School. The Councillors requested that a letter be written to both the Police Commissioner and Chief Constable highlighting the fact that a sum of £3,500 was donated by the Parish Council to install high speed fibre broadband.
- The Clerk reported that an application to the Dalston & Burgh grant panel had been completed for a grant towards purchasing a leaf blower; this would be of great help to the many volunteers who work tirelessly to enhance the village.
- A third kissing gate has been installed on The Green. The Parish Council has received a note of thanks for doing this.
- The January work schedule was circulated to councillors prior to the meeting. Councillors requested that the entrance to The Grange on Townhead Road and the possibility of having white lines on Townhead Road opposite to the doctors surgery is looked at again as these two areas are extremely unsafe for road users. Cllr Allison to follow up.
- Forge Green gas boilers / appliances, annual service has been completed.
- The Policy & Resource meeting on the 28th February has been re scheduled to the 7th March 2017.

171/17 Correspondence

- A letter has been received from a parishioner requesting that snowdrops are planted on the sloping banks of the river Caldew immediately next to the path in the Churchyard, there is a strong possibility that the bulb thief took bulbs from this area. The Parish Council agreed that this was a nice idea and would be done funds permitting.
- A letter has been received in relation to Ben Hodgson garage. Clerk to advise the parishioner to speak to the Environmental Health department at Carlisle City Council.
- Correspondence has been received regarding 3 litter bins within the parish. The hinges holding the lids from the bins outside the Cumberland Building Society, opposite the corner shop and the bin close to the telephone exchange all need to be replaced. The Parish Council were asked to decide whether the hinges should be replaced or the bins themselves should be replaced with larger bins. It was decided that the bins should be replaced, the Clerk is to source pictures of the proposed new bins and the Parish Council are to agree to them before they are installed. The clerk is to liaise with Neil Dixon (Carlisle City Council).
- A letter dated 20th January 2017 has been received from Reverend Steve Carter, this letter was circulated to Councillors prior to the meeting. The letter explains that The Charities Act 2011 as amended by the Trusts (Capital & Income) Act 2013 does grant the trustees of permanent endowments the power to take 'total return' including income and any capital growth in excess of inflation. The Parochial Church Council stated that they will be guided by the Parish Council on whether a 'total return' approach should be applied to the Margaret Gore Legacy fund. It was agreed that the Clerk write to Reverend Steve Carter thanking him for his letter and state that the Parish Council will keep this under review until all the funds have been invested.

- The Parochial Church Council have invited members of the Parish Council to attend an information evening in regards to the Community Hall Project on Thursday 16th February 2017 in the Church at 7.15pm.

172/16 Kingsway Car Park / Village Toilet Signage

- Mark Irwin (Carlisle City Council) has agreed to put fascia boards on the public toilets. It was agreed that the fascia boards should be a dark green colour the same as Crumbs window surrounds. Clerk to organise.
- It was agreed to use the company Signature for the Kingsway car parking signs. Craig Mitchell to order signs for a cost of £72.03.
- The decision regarding the extra toilet signage was deferred until the next meeting.

173/17 Forge Green Maintenance

- The Clerk reported that Roger Higgins (Conservation Officer) was not going to take any further action against the Parish Council in regards to the damp proof work in No.2 Forge Green, he has however stopped the work in both No 1 Forge Green and the parish office. Mr Higgins advised that a radiator should be placed in No1 Forge Green along with a de humidifier. Clerk to organise.
- Cllr Craig reported that the specification for the work to the chimney at Forge Green had been completed and was ready to go out to tender.
- 3 quotes are to be sought for the repair of all windows in Forge Green.
- The tenant in No 1 Forge Green has reported that the double gates at the front of the property need attention. The iron bar that keeps the gates in position has come away from the wall and needs to be repositioned. Cllr Newton to repair.

174/17 Number 2&3 Walk Mill

The Clerk is to renew the six year garden tenancy agreement for No.2&3 Walk Mill. It was also decided to increase the rent of the gardens to £75, the increase will start when the next payment is due on 1st October 2017.

175/17 Section 106 Meeting Update

A S106 working group meeting was held on 20th January 2017 to discuss how the remainder of the S106 money could be used. The minutes from this meeting were circulated to the Councillors prior to the meeting. It was agreed at the Parish Council meeting on the 10th January 2017 that there is still a need for the Summerfield play area as there has been an increase in the number of parishioners in the northern side of the village due to The Grange development. The area is well used and provides a safe area for children to play.

It was also felt that if the play equipment was removed the area may be used to build on and not left as open space.

An option for the Parish Council would be to take over the Summerfields play area as an asset transfer. The S106 money could be used to replace the equipment. The PC would need to undertake its maintenance, this would include annual maintenance checks of the equipment and the necessary insurance.

Cllr McKerrell is currently sourcing a quote for the new equipment.

Cllr Auld proposed a motion to acquire the area as an asset transfer, this was seconded by Cllr Craig, 10 Councillors were in favour and there was 1 abstention. Clerk to contact Luke Leathers.

176/17 Traffic Survey

The Parish Council agreed to contribute £132 towards the traffic survey within the Parish. The survey is to take place on the 15th March 2017 for 7 days (the same dates as previous surveys). The survey will also cover the same 8 locations, these being the B5299 Dalston Hall Hotel, B5299 Dalston Road north of Peter Lane, B5299 The Green, Peter Lane, Station Road, Townhead Road, West of Durdar and West of rail bridge near junction 42 of the M6. Cummersdale Parish Council,

St Cuthberts Without Parish Council, Cllr Trevor Allison and Cllr Nigel Christian and Cllr McKerrell have all very kindly agreed to contribute towards the survey costs.

177/18 Dalston In Bloom

- A letter has been received from Dalston Gardening Club requesting permission to convert the diamond rose bed into a round bed planting it with annuals. The Gardening Club also sought permission to resow the wildflower bed with the same seed mix as last year, plant up gaps in the other two new beds and supply and fit a water but into the corner beside the compost bin. The Parish Council agreed to the work.
- Orchard Landscape are to remove the cherry tree from the Jubilee Garden.
- It was proposed that the wild flower meadow should be renamed Kelseys Meadow after the late Cllr John Kelsey. Cllr Byers is to seek approval from his wife Donna.
- A proposed plan for the rejuvenation of the square was issued, this was met with differing opinions; however 8 councillors were in favour of this being explored further, 2 Councillors were against and 1 Councillor abstained. Cllr Auld to approach the relevant officers at Carlisle City Council.
- A volunteer get together has been scheduled for the 18th March 2017 and is to be held in St Michael's Church.
- Emma Green (Customer Account Manager of Zurich Insurance) confirmed that Dalston Parish Council is insured for up to 50 volunteers, the insurance covers hand tools however it does not cover the use of chain saws or heavy machinery.

178/17 Financial

The authorisation sheet was discussed and the following payments approved.

PAYE	DESCRIPTION	CHEQUE No.	AMOUNT £
Eric Davidson	Grave digging	000137	£360
Victory Hall	Hire reading room	000139	£10
Carleton Paving	Gravestone repairs	000140	£415
S. Milburn	Notices February	000141	£9
Donaldson Damp Proofing	No.1 FG damp proof work.	000142	£2,406
Ann Byers	Stamps – Neighbourhood plan	000143	£7.15
Mark Nugent	Church yard moles	000144	£35
Wigton Town Council	Parish grass cutting	000145	£4576.50

The Clerks / RFO agreed salary, PAYE & NI was paid.

An additional cheque (No. 000148) was authorised to Groundwork UK (Neighbourhood Plan grant repayment) for £455.44.

A VAT return has been completed for the period 01/09/16 – 31/01/17 for a total of £1,739.62.

179/17 Cemetery Matters

- To ratify the memorial cremation plaque for the late George Wood. To be 18 x 18 x 2 black square granite plaque with the following inscription in white lettering:- In Loving Memory Of, George Wood, 6.1.1994 – 9.9.2016, A Much Loved Husband, Dad And Grandad.
- To ratify the interment of cremated remains of the late Thomas Dowell in burial plot Ward 5, Section K, Space 23 on Thursday 19th January at 11am.

180/17 Councillor Matters

- Cllr Auld reported 7 pot holes at Buckabank. Clerk to report to highways.
- Cllr Newton stated he was unable to move the Glave Hill Court sign, its removal is to be discussed at a later date.

Date of Forthcoming Meetings

Next meeting of The Parish Council to take place on 14th March 2017 at 7.15pm at Forge Green.

Policy & Resource Meeting Dates for 2017:- . 23rd May, 29th August & 7th November 2017 commencing at 7.15pm Forge Green.

Property & Maintenance Meeting dates for 2017:- 4th April, 7pm at Church House, 20th June, 7pm at Church House & 26th September, 7.15pm at Forge Green.

The meeting closed at 9.50pm.