

## DALSTON PARISH COUNCIL MINUTES

Forge Green  
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Minutes of the monthly Parish Council Meeting held at Forge Green, Dalston on Tuesday 10<sup>th</sup> October 2017.

S. Milburn Clerk

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### **Present**

|            |             |             |               |              |                       |
|------------|-------------|-------------|---------------|--------------|-----------------------|
| Cllr Byers | Cllr Craig  | Cllr Baxter | Cllr Potter   | Cllr Roberts | Cllr Kaye-Kreczkowski |
| Cllr Kyle  | Cllr Drouet | Cllr Auld   | Cllr Ebbatson | Cllr Dalton  |                       |

### **Apologies**

Cllr Cowen

Cllr Byers notified the Council of three resignations, Cllr Newton, Cllr Rickerby and Cllr Lancaster. Clerk to write and thank them for their service to the Council.

Cllr Byers made the Council aware of the Code of Conduct during meetings and stressed that this must be adhered to.

### **Minutes**

The minutes of the Parish Council Meeting held on 12<sup>th</sup> September 2017 were approved and signed by Cllr Byers as a true record.

### **Requests for Dispensations**

There were no requests for dispensations.

### **Declarations of Interest**

There were no declarations of interest.

### **284/17 Public Participation**

Cllr McKerrell was in attendance, Cllr Christian gave his apologies as he was attending a meeting at Carlisle City Council to discuss the green bin collection and proposed new charges; he and Cllr Allison will give a full report on the proposal at the next Parish Council meeting. Cllr Allison was late to the Parish Council meeting as he also attended the City Councils briefing.

PCSO Graham Kirkpatrick was also in attendance, he circulated his contact details to the Councillors. He explained that he was in the Parish once a month usually on a Wednesday evening between 6-8pm in Church House, details can be found in the Parish Paper. It was suggested that a board is displayed outside Church House informing parishioners that the help desk is there.

Craig Brough was in attendance and spoke in relation to the Councils planning observations procedure. The Parish Council agreed that it could expand its normal 'No Observations' response when an application was informed by PC statutory or legal documents, such as a Housing Needs Survey or the Neighbourhood Plan.

### **285/17 Planning Decisions and Applications**

#### **Planning Decisions:**

**Appn Ref:16/1059** Church View, Church Lane, Dalston, Carlisle, CA5 7PL. Conversion of Agricultural Buildings to provide 3 No Dwellings and Kitchen Extension existing farmhouse, together with erection of single storey building to link extension to farmhouse. Grant Permission.

**Appn Ref: 17/0552** 9 The Square (Ground Floor), Dalston, Carlisle, CA5 7PJ. Continuation Of Display Of 1no. Fascia Sign. Grant Permission

**Appn Ref: 17/0679** High Carnaby, Raughton, Dalston, Carlisle, CA5 7AQ. Conversion And Extension Of Existing Barn To Provide Residential Accommodation (Revised Application). Grant Permission.

**Planning applications:**

**Appn Ref: 17/076** Blue Bell Inn, 6 The Square, Dalston, Carlisle, CA5 7PJ. Change Of Use Of First Floor To 4no. Hotel Bedrooms. The Council recognises the need for more accommodation to let in the parish and has no objections to this application.

**Appn Ref: 17/0778** 9 Lingyclose Road, Dalston, Carlisle, CA5 7LB. Erection Of Stable Block. No Observations.

**Appn Ref: 17/0753** Low Mill Barn, Low Mill, Dalston, Carlisle, CA5 7JU. Formation of Flood Defences including raising of existing access track. Request site visit.

**Appn Ref:17/0075/S211** Church of St Michael, The Square, Dalston, Carlisle. Removal and replacement of 1 no. Silver Birch. No Observations.

**Appn Ref: 17/0077/S211** Land Opposite 4 The Green, Dalston, Carlisle. Removal And Replacement Of Hawthorn Tree. No Observations.

**Appn Ref: 17/0050/S211** Forge Green, Riverside, Dalston, Carlisle, CA5 7QG. Removal of 2no. Branches On Ash Tree In Dalston Conservation Area. No Observations.

**Appn Ref: 17/0827** Flatt Bank, Gaitsgill, Dalston, Carlisle, CA5 7AH. Installation Of Hard Core Agricultural Track. Retrospective application.

**Applications Withdrawn:**

**Appn Ref: 17/0047** Land adjacent to Primrose Hill, Bridge End, Dalston, Carlisle CA5 7BJ. Erection of 2 No Dwellings (Revised Application).

**286/17 Clerk and Chairman Report**

- Work has commenced on the windows at Forge Green. It was reported that the bottom sashes of the upstairs windows open but the top ones don't. The decorator also advised that the windows would need completely stripped back and maintained in the next couple of years.
- It was resolved to install a ventilation unit into No.1 Forge Green to help control the condensation issue.
- It was reported that the front door to Forge Green is rotten and needs replaced; for safety reasons it was also agreed a door bell should be installed and a lock fitted on the inside of the door. Clerk to arrange.
- The scaffolding is in place and the work to the chimney at Forge Green is in progress.

**287/17 Correspondence**

- Cathy Oakley thanked the Parish Council for organising her pre emigration gathering.
- Hospice at Home have also thanked the Council for Dalston In Blooms kind donation of £100, this was used towards purchasing a water feature.
- The RFO is to attend a funding event on the 19<sup>th</sup> October at Morton Community Centre.
- Correspondence has been received suggesting that Riverside allow the people of Dalston to purchase Barras House to run it for the benefit of the community; this is to be an agenda item at a future meeting once more information is gathered. A letter has been written to John Stevenson MP asking for his support and he is going to write to Riverside.
- Stephen Daniels response regarding the Parish Educational Fund (Story's) was distributed to Councillors prior to the meeting. It was agreed a deed of variation should be completed in the hope that some of the funds could be used to re surface the yard at St Michaels School. Cllr McKerrell agreed to speak to Jane Meek in regards to this. The Clerk is to request a set of audited accounts for the Parish Educational Fund.

- The Parish Council were informed that the proposed mini-roundabout and 20mph speed limit through the centre of the village were still under consideration.

#### **288/17 Kingsway Car Park**

- A report from Kevin Crawley was circulated to Councillors prior to the meeting. Cllr Allison is to speak to Dalston Medical Practice regarding purchasing part of the show field for extra parking.

#### **289/17 Summerfield Lease**

- Following the Summerfield sub-committee group meeting held on the 2/10/17 a copy of the amended lease was distributed to all Councillors prior to the meeting. It was resolved to forward the lease to Luke Leathers, it was also agreed that a legal representative would not be needed.
- Cllr McKerrell stated that the existing play equipment had been condemned, so the option of refurbishing and maintaining it was not possible.
- Wigton Town Council are to price laying the hedge and maintaining the grass when the Parish Council take over the lease.
- The bin in the play area is to be replaced. Clerk to arrange.

#### **290/17 P&M meeting**

- The draft minutes from the P&M meeting held on the 26<sup>th</sup> September 2017 were given to Councillors prior to the meeting.
- It was resolved to plant 4/5 trees in the gaps on the Kingsway. Mike Capstick to recommend what trees should be planted. It was agreed to plant a crab apple tree.
- Councillors were asked to report fly tipping directly to Carlisle City Council on 01228 817200, as this would shorten the process and ensure a more accurate location description.

#### **291/17 Green Bin Collection**

Cllr Christian and Cllr Allison to give a full report at the next Parish Council meeting on the 14<sup>th</sup> November 2017.

#### **292/17 Dalston Sign**

A Dalston Sign is to be placed at the entrance to the village on Station Road (Near Barras Lane Industrial Estate entrance). It was also agreed that the 30mph sign outside the Summerfield play area be moved and placed next to the village sign; this sign is to be replaced with a children's warning sign.

It was noted that, following recent housing developments, the 7.5 tonne restriction sign has been removed. Clerk to request urgent replacement as more HGVs are coming through the village.

#### **293/17 Unthank Seat**

A letter has been received requesting that the seat at Unthank is moved to a more suitable location, it was noted that the residents of Unthank are aware of this and are in favour of the re location. Cllr Kyle to arrange.

#### **294/17 Financial**

The authorisation sheet was discussed and the following payments approved.

| <b>Chq</b> | <b>Payee</b> | <b>Details</b>              | <b>£</b> |
|------------|--------------|-----------------------------|----------|
| 272        | Ian Newton   | 4 Padlocks                  | 42.00    |
| 273        | CALC         | Annual subscription 2017/18 | 345.78   |

|       |                                   |   |         |
|-------|-----------------------------------|---|---------|
| 274   | S Milburn                         | October Notices £9 , postage stamps £21.48                              | 30.48   |
| 275   | Dalston & District Gardening Club | Grant from Dalston in Bloom money to further improve the Jubilee Garden | 200.00  |
| 276   | Beacon Fire Protection Ltd        | Service Fire Extinguishers  | 34.68   |
| 277   | Eric Davidson                     | Burial of cremated remains Mary Forster                                 | 50.00   |
| 278   | Ann Byers                         | Vouchers for Internal auditor D Couling                                 | 100.00  |
| 279   | Mrs E Auld                        | Repair Trophy   | 6.95    |
| 280   | D Cowen                           | A3 Site Map of Forge Green, Buckabank, Dalston                          | 22.00   |
| Total |                                   |   | £831.89 |

- The Clerks / RFO agreed salary, PAYE & NI was paid.
- The 6 month accounts were circulated to the Councillors, RFO will respond to any queries via email.

#### **295/17 Cemetery Matters**

- To ratify the interment of cremated remains of the late Mary Forster on 22<sup>nd</sup> September 2017 at 11am in Ward 4, Section A, Space 4.
- To ratify the exclusive rights of burial certificate for the purchase of grave space Ward 5, Section K, Space 48 for Mr Ron Bell.

#### **296/17 Councillor Matters**

- Cllr Baxter asked what the situation is in regards to the drainage report, Clerk to request recommendations from Helen Renyard (Cumbria County Council).
- Cllr Kaye-Kreczkowski requested a no through road / weak bridge sign be placed at Flatt Bank.
- The excess signage at Hawksdale is to be reported to highways.
- It was reported a parishioner has taken sandstone from Silent Quarry without the necessary permission / licence. Clerk to report to the environmental agency. A notice is also to be put in the Parish Magazine.
- The BIB award ceremony is to take place on the 27<sup>th</sup> October 2017 in Llandudno. 5 members of Dalston In Bloom plus Liz Auld from Cumbria In Bloom will be attending.
- Cllr Allison agreed to collate the recent traffic count figures and complete a year-on-year analysis.
- Cllr Potter reported that the newly installed drop kerb at the entrance to Madam Banks needs attention.
- Cllr Roberts requested the grass area outside The Grange Estate on Station Road be tidied or tarmacked.
- Cllr Allison expressed concerns regarding the path between Carlisle Rd and Station Rd, the path is becoming overgrown. Cllr Allison asked if the Parish Council would fund the purchase of a lawn mower. This is to be discussed at the next meeting.
- Cllr Byers informed the Council that the CIB trophies are currently on show in Roseberry Floral Design, they will be removed at the end of the week.
- The Cumberland Farmers Boxing Day Hunt is to start from the Blue Bell Inn.

- A set of 4 Dalston commemorative plates have been purchased for £5; these are to be given to the Victory Hall.
- An open meeting is to be held in the Victory Hall on the 29<sup>th</sup> November 2017, this is to discuss the proposed alterations.

**Date of Forthcoming Meetings**

Next meeting of The Parish Council to take place on 14<sup>th</sup> November 2017 at 7.15pm at Forge Green.

Next Meeting of the Policy & Resource Committee to take place on the 7<sup>th</sup> November 2017 at 7.15pm at Forge Green.

The meeting closed at 9.40pm