

DALSTON PARISH COUNCIL MINUTES

Forge Green
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Minutes of the monthly Parish Council Meeting held at Forge Green, Dalston on Tuesday
14th June 2016.

S. Milburn Clerk

Present

| | | | | | |
|------------|-------------|---------------|-------------|--------------|---------------|
| Cllr Byers | Cllr Smith | Cllr Baxter | Cllr Craig | Cllr Drouet | Cllr Ebbatson |
| Cllr Kyle | Cllr Dalton | Cllr Rickerby | Cllr Potter | Cllr Roberts | |

Apologies

| | | | |
|-----------|----------------|------------|-------------|
| Cllr Auld | Cllr Lancaster | Cllr Cowen | Cllr Newton |
|-----------|----------------|------------|-------------|

Minutes

The minutes of the Annual Parish Council Meeting held on 10th May 2016 were approved and signed by Cllr Byers as a true record.

Councillors were asked to make the Clerk aware of any adjustments to the minutes before the meeting.

Requests for Dispensations

There were no requests for dispensations.

Declarations of Interest

There were no declarations of interest.

Brain Pervis from United Utilities explained to the councillors that the sewage pipe running across the river bed near to the White bridge is in no danger of causing pollution, therefore both United Utilities and the Environmental Agency have no concerns in regards to it. Brian went on to explain that the pipe has been there for many years, however after storm Desmond the silt covering it was washed away; this does not constitute a danger to the pipe or the watercourse. The pipe will be inspected annually and after floods.

76/16 Public Participation

Cllr McKerrell, Cllr Christian and Cllr Allison were in attendance. Also present were Cynthia Millar, Sue Nichol, Ian Brown and Davidson Bell.

Cllr McKerrell notified councillors that Care line had been taken over by North Cumbria Independent Living Service. The service is managed and operated locally at Heysham Gardens just off Newtown Road.

Cllr McKerrell also asked if the Parish Council would contribute £140 towards the street party which was held on the 12th June in celebration of the Queens 90th birthday. As this was not an agenda item it is to be discussed at the next PC meeting. Cllr Dalton expressed her thanks to the Festival Committee for the excellent event, it was thoroughly enjoyed by many.

Cllr Christian spoke in regards to the Cumbria Central Heating Fund. A poster has been placed on the village notice board in the Square explaining eligibility terms and information on how to apply.

Cllr Allison has received a proposal from the Pharmaceutical Services Committee in relation to closing the pharmacy within Dalston Medical Practice. Cllr Allison is to respond to the letter expressing his concerns if this was to happen. The Parish Council were in full support of this and will also write a letter of concern.

77/16 Planning Decisions and Applications

Planning Decisions:

Appn Ref 16/0290 Roewath Cottage, Stockdalewath, Dalston, Carlisle, CA5 7DP. Variation Of Condition 2 (Approved Documents) Of Previously Approved Application 15/1115. Grant permission.

Appn Ref:16/0190 Dalston Hall Hotel, Dalston, Carlisle, CA5 7JX. Reinstatement Of Original Entrance To Dalston Hall, Including Enhanced Bus Drop Off Area And Overspill Car Parking (Part Retrospective). Grant permission.

Planning Applications:

Appn Ref:16/0436 Pasturewood Holidays, High Bridge, Dalston, Carlisle, CA5 7DR. Variation Of Condition 3 (Materials) Of Previously Approved Application 14/0011. No observations.

Appn Ref:16/0437 Pasturewood, High Bridge, Dalston, Carlisle, CA5 7DR. Erection Of Grill Cabin On Hardstanding. No observations.

Appn Ref:16/0353 Nestle UK Limited, Dalston, Carlisle, CA5 7NH. Installation Of Internally Illuminated Signage. Refuse permission.

Appn Ref: 16/0378 37 Low Moorlands, Dalston, Carlisle, CA5 7PA. Erection Of Single Storey Side Extension To Provide Garage, Kitchen, Dining Room And En- Suite Bedroom. No observations.

Appn Ref: 16/0449 Bridge End Inn, Bridge End, Dalston, Carlisle, CA5 7BH. Erection Of Detached Domestic Garage/Workshop (Revised/Part Retrospective Application) (LBC). Refuse permission.

Appn Ref: 16/0034 Church Of St Michael, The Square, Dalston. Fell Sycamore Tree. No observations.

Appn Ref: 16/0478 17 Glebe Close, Dalston, Carlisle, CA5 7JE. Erection Of 1.65 Metre (Maximum Height) Fence To Side Of Property (Part Retrospective). Refuse permission.

Appn Ref: 16/0467 Dalston Hall Caravan Park, Dalston, Carlisle, CA5 7JX. Variation Of Conditions To Allow The Holiday Occupation Of Lodges & Static Caravans For 12 Months & To Restrict The Colours Of Holiday Lodges & Static Caravans To Green, Brown & Beige In Respect Of Conditions:1 & 7 Of Planning Approval 85/1103; 2,10 & 11 Of Planning Approval 06/1286; 2&3 Of Planning Approval 07/0495; 2&3 Of Planning Approval 07/0999; 2 Of Planning Approval 07/1051; 6&7 Of Planning Approval 07/1213; 2&3 Of Planning Approval 08/1072; 3&4 Of Planning Approval 11/0176; 3, 4&5 Of Planning Approval 13/0392; & 3,4 &5 Of Planning Approval 14/0124. Refuse permission allowing the caravan park to be open 12 months per year. No observations on restricting the 3 colour codes to the lodges and static caravans.

Appn Ref: 16/0460 Land adjacent Lemon Nook Bungalow, Cumdivock, Dalston, Carlisle, CA5 7JN. Erection Of 1no. Dwelling. No observations.

78/16 Clerk and Chairman's Report

- Peter Jackson was thanked for tidying the hedge area at the entrance to Forge Green. Because of the huge amount of volunteers within the parish it was decided that individual thank you letters would not be written and that a thank you to all helpers should be placed into the Parish Magazine.
- A street furniture application is currently being filled in for the various troughs and seats within the village, in order for this to be completed Cllr Auld and Cllr Craig were authorised by the council to sign the appropriate forms.
- The asset list has been distributed to all councillors. Any amendments are to be given to the Clerk before the next Policy and Resource meeting which is to be held on the 27th June.

- Kevin Crawley (Cumbria County Council) is to ask if it would be possible to have a fixed speed camera placed on The Green, he will do this at the next Casualty Reduction and Safer Highways meeting later this month.
- A Britain In Bloom update was issued to the councillors. The railings in the Jubilee garden have been painted black. The councillors were asked if they would like all of the railings on The Green painted the same colour. Cllr Roberts proposed that they are left as they are and this was seconded by Cllr Craig, 6 councillors were in favour of this and 3 councillors abstained.
- The September Parish Council is to be held in Gaitsgill Village Hall.
- It was agreed by all councillors that the Glave Hill Court sign on the grass area outside the Co-op is to be removed. Cllr Allison is to notify Andrew Allison of the decision.

79/16 Correspondence

- A response letter has been received from the headmaster at Caldew School in regards to the parking issues at Nine Rigg and Barras Close. Cllr Byers is to attend a meeting at the school to discuss the issue further. Councillors felt that it would be a good idea to suggest that the school hold a register with pupil's car registration numbers, this would enable pupils to be contacted if they are blocking a driveway.
- Centenary fields programme – the objective of this nationwide programme is to secure recreational spaces in honour of the millions of people who lost their lives in conflict. Towns and Parish Councils have been invited to nominate a recreational space to be dedicated as a Centenary field, this is particularly relevant as we approach the 100th anniversary of the Battle of the Somme. Councillors agreed that if the Bridge End project is to go ahead this area could be used or alternatively poppy seeds could be scattered in the wildlife meadow close to Forge Green.

80/16 Cumbria Minerals and Waste Local Plan Consultation

Cllr Allison explained to the councillors that only one area within the parish would be affected, the area in question is Cardewmires. A map of the area detailing the planned extension to the site was distributed. There were no objections from the councillors.

81/16 Library Update

Cllr Cowen, Cllr Allison and Cllr Byers attended a meeting with Ted Thwaites and three other ladies. Cllr Cowen had a license from the church. Ted Thwaites is to rewrite parts of the agreement as some of the clauses were incorrect, thus the signing of an agreement between the library and the PCC will happen in due course. The library service will provide a member of staff to work one morning or afternoon per week; Cllr Dalton is to implement a rota. They would like to officially open the library in August during festival week, however this will probably not be feasible as the church is holding the flower festival and there will be limited room. A notice is to be put in the Parish Paper requesting volunteers.

82/16 Bridge End Project

Clerk is to apply for funding to Cumbria Waste in regards to tidying the area of land behind the bus shelter at Bridge End. A grant of £300 has been received from Cumbria County Council to put towards the project. Cllr Ebbatson explained that this would be a low maintenance project. The grass area would be managed and groups of 3 or 5 trees planted (possibly a variety of Birch). Between 5-7 boulders would be placed in the area providing seating. It was also thought that stepping stones could be laid linking the bridge to the bus shelter and existing path. Cllr Potter proposed that in principal the scheme should go ahead, however more information is needed. Cllr Smith seconded this, 6 councillors were in favour, 1 councillor was against and 2 councillors abstained.

83/16 Roundabout – Station Rd

The section 278 highways agreement states that a mini roundabout scheme at Station Rd / Carlisle Rd junction should be completed before any footpath connection is made to Station Rd from the development. Cllr Allison stated that this was currently being designed by Story Homes.

84/16 Bridge End 40mph Desk Top Study

Cumbria County Council carried out this study following guidance from the Department for Transport that a 30mph speed limit should be the norm in villages. All councillors were in agreement.

85/16 Clerk Appraisal

86/16 Information Sign

Eileen Sinclair has requested to use the fighting cockerel on the new information sign. 8 councillors were in favour of this and 3 councillors abstained. Eileen has been asked to supply some examples of fighting cocks to choose from.

87/16 Dalston Neighbourhood Plan

All councillors were given the latest draft of the Neighbourhood Plan prior to the meeting. Cllr Drouet asked if there were any questions in relation to this, there were no questions.

88/16 Cemetery Matters

- To approve the additional inscription; Re-United With His Loving Wife, Freda, Loving Wife, Mum, Grandma, And Great Grandma, Who Died 11th April 2016, Aged 94 Years. Grave space 44d, Section C, Ward 4.

89/16 Cemetery Working Group Update

A meeting for the cemetery working group is to take place on Wednesday 15th June 2016. Cllr Auld requested to become a member of the group, this was accepted.

90/16 Financial

The authorisation sheet was discussed and the following payments approved.

| PAYE | DESCRIPTION | CHEQUE No. | AMOUNT £ |
|----------------------|--|------------|-----------|
| CALC | Annual subscription | 000040 | £390 |
| A Byers | Masters of Malt | 000041 | £114.60 |
| B Nicholl | BIB – weed killer | 000042 | £19.74 |
| T Smith | Stationary – files / dividers | 000043 | £18.56 |
| S Milburn | Travel expenses / Key cut Hearse House | 000044 | £16.60 |
| RG Wilkinson | Cleaning Mill Race | 000045 | £510 |
| Zurich | Insurance renewal | 000046 | £1,166.18 |
| HMRC | Paye / National Insurance | 000047 | £398.94 |
| KD Business advisors | Clerk wages | 000048 | £931.23 |
| Victory Hall | Room Hire AGM | 000049 | £35 |
| TOTAL | | | £3,600.85 |

- The Parish Council have renewed their insurance policy with Zurich for an annual fee of £1,166.16. The contract is for 5 years.
- BDO requested that box 8 on the annual return be adjusted to include liabilities, unfortunately this incurred a £30 fine.

- It was noted that all suppliers are notified that the last date to request payment in order for it to be authorised is the Thursday before the monthly Parish Council meeting.

91/16 Councillor Matters

- An update was requested in regards to the fenced verge at Kingswood. Cllr Allison has written to Kevin Crawley and is waiting for a response.
- A piece of land at Chalkfoot has been recently fenced off, this is thought to be common land; clerk to look into this.
- The bike rack outside the chip shop has become loose. Clerk to contact Mallinson Fabrications to fix it back down.
- Thanks were given to both the festival committee and to Peter Ebbatson for both the street party and open garden day on the 12th June 2016, they were both a huge success.
- Cllr Allison was asked if he had made any progress in finding out whether Dalston Parish Council could employ their own traffic warden. Cllr Allison is to follow this up.

Date of Forthcoming Meetings

Next meeting of The Parish Council to take place on 12th July at 7.15pm

Policy & Resource Meeting Dates for 2016:- 27th June and 20th September at 7.15pm.

Property & Maintenance Meeting dates for 2016:- 19th July and 25th October at 7.15pm.

The meeting closed at 9.40pm.