

## **DALSTON PARISH COUNCIL MINUTES**

Forge Green  
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Minutes of the monthly Parish Council Meeting held at Forge Green, Dalston on Tuesday  
12<sup>th</sup> April 2016.

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S. Milburn Clerk

### **Present**

Cllr Auld	Cllr Byers	Cllr Baxter	Cllr Craig	Cllr Drouet	Cllr Ebbatson
Cllr Kyle	Cllr Lancaster	Cllr Newton	Cllr Potter	Cllr Rickerby	Cllr Smith

### **Apologies**

Cllr Roberts	Cllr Dalton	Cllr Cowen
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Cllr Auld congratulated Cllr Newton on receiving a local community award and stated that it was very well deserved.

### **Minutes**

The minutes of the Monthly Parish Council Meeting held on 8<sup>th</sup> March 2016 and the minutes of the Special Meeting held on the 23<sup>rd</sup> March 2016 were approved and signed by Cllr Auld as a true record after two spelling corrections.

### **Requests for Dispensations**

There were no requests for dispensations.

### **Declarations of Interest**

There were no declarations of interest.

### **45/16 Public Participation**

Cllr McKerrell, Cllr Allison and Cllr Christian were in attendance. Also present were Mr Hodgson and Mr and Mrs Nichol.

Mr Hodgson explained that he would be re submitting planning application 16/0010 and he welcomed councillors to have a site visit and ask any questions in regards to the application.

Mrs Nichol requested an update on the Neighbourhood Plan. Cllr Drouet explained that there was a policy writing workshop on the 14<sup>th</sup> April 2016.

Cllr McKerrell explained that the Mill Race project had come to a standstill due to the extreme work load of the environmental agency after the recent floods.

Cllr McKerrell also explained that she had a meeting with the restorative justice panel to discuss an individual who has caused damage within the village.

Cllr Allison discussed the recent damage to the public toilets and requested that a rota is implemented to lock the toilets. Cllr Newton is to ask Steve Carruthers if he would be willing to help.

Cllr Allison also asked the council their opinion on the area of road which looks like a lay by opposite the new Co-op: this area has double yellow lines, however vehicles constantly park there, causing an obstruction to drivers pulling out onto the main road. A parishioner has also expressed

concern over this. Councillors expressed their concern too, as well as with all the other illegal parking in this area, but thought there was little that the Parish Council could do.

Cllr Allison also stated that the library van has been withdrawn. A meeting re the library is to be held on the 13<sup>th</sup> April 2016 to discuss the move to the church. Cllr Allison asked the Parish Council if they would be prepared to make a contribution towards the cost of new equipment if the proposal goes ahead. This item is to be put on the agenda for the next meeting on the 10<sup>th</sup> May 2016.

The motorhome was discussed and the clerk is to forward all correspondence to date to Cllr Allison in the hope that he can move this forward.

The road surface and speed limit in the centre of the village was also discussed. Cllr Allison to discuss the issues at the highways meeting on 13<sup>th</sup> April 2016.

#### **46/16 Planning Decisions and Applications**

##### **Planning Decisions:**

**Appn Ref: 15/1118** Chalkfoot Farm, Chalkfoot, Dalston, Carlisle, CA5 7JH. Replacement Dwelling; Conversion Of Barn To Provide 1no Dwelling With Detached Annexe. Grant Permission.

**Appn Ref: 16/0068** 4 Madam Banks Road, Dalston, Carlisle, CA5 7QY. Erection Of Two Storey Side Extension To Provide Kitchen, Utility And WC On Ground Floor With 1no. En-Suite Bedroom Above. Granted subject to legal Agreement.

**Appn Ref: 16/0011 S211** Church Of St Michael, The Square, Dalston. Carry out works to trees in Dalston church yard as highlighted in red on the attached schedule. Grant Permission.

**Appn Ref: 16/0157** 43 Low Moorlands, Dalston, Carlisle, CA5 7PA. Replace Existing Flat Roof Extension With Pitched Roof (Retrospective) Grant Permission.

**Appn Ref: 16/0064** Buckabank House, Buckabank, Dalston, Carlisle, CA5 7AA. Change Of Use From Agricultural To Domestic Garden (Retrospective). Grant Permission.

**Appn Ref: 16/0155** Nestle UK Limited, Dalston, Carlisle, CA5 7NH. Erection Of Single Storey Building Connected To Existing Fill And Pack Hall To Contain New HVAC Plant. Grant Permission.

**Appn Ref: 16/0114** Hawksdale Pastures Cottage, Welton Road, Dalston, Carlisle, CA5 7EJ. Erection Of Porch. Grant Permission.

##### **NOTIFICATION OF WITHDRAWN APPLICATION**

**Appn Ref: 16/0010** Greensyke House, Greensyke Lane, Cumdivock, Dalston, Carlisle, CA5 7JD. Erection Of 2no. Detached Dwellings And Formation Of New Entrance Gates And Driveway To Existing Dwelling.

**Appn Ref: 15/0804** Field Adjacent to Bridge End, Buckabank Weir, River Caldew, Dalston, CA5 7BH. Installation Of Pipe Connected To Buried Header Tank And Access Hatch (All Below Ground) Adjacent To Buckabank Weir Fish Pass; Includes Above Ground Control Box, Use Of Current Access Track And Grid Connection.

##### **Planning Applications:**

**Appn Ref: 16/0154** 47 Bishops Way, Dalston, CA5 7LF. Erection Of Conservatory To Rear Elevation. No observations.

**Appn Ref: 16/0190** Dalston Hall Hotel, Dalston, Carlisle, CA5 7JX. Reinstatement Of Original Entrance To Dalston Hall, Including Enhanced Bus Drop Off Area And Overspill Car Parking (Part Retrospective). No observations.

**Appn Ref: 16/0290** Roewath Cottage, Stockdalewath, Dalston, Carlisle, CA5 7DP. Variation Of Condition 2 (Approved Documents) Of Previously Approved Application 15/1115. No observations.

**Appn Ref: 16/0018 S211** Church Of St Michael, The Square, Dalston. Fell Yew Tree In Cemetery. No Observations.

**Appn Ref: 16/0016 S211** 8 Walk Mill, Dalston, Carlisle, CA5 7QW. T1 lime- Crown thin by 20%, raise crown to 5m. T2 birch – Prune to clear lamp column by 1m. T3 birch – prune to clear dwelling by 2m. T4 sycamore – fell. No observations, however councillors felt it is was very

difficult to comment on this application; the clerk is to request more information from the tree officer, ie, plans and pictures for future applications.

**Appn Ref: 16/0015 S211** Dalston Jubilee Garden. No observations.

#### **47/16 Clerk and Chairman's Report**

- The clerk notified the council that Raughton Head School have a defibrillator located on the wall at the front of the school.
- The commemorative medals to celebrate the Queen's 90<sup>th</sup> Birthday have been ordered.
- Highways have been contacted following a complaint regarding the hedges on Station Road leading to Barras Lane Industrial Estate. The clerk is also to speak to highways in regards to the hedge at Kingswood.
- Thanks were given to Cllr Newton, Cllr Ebbatson and Cllr Lancaster for putting up the Kingsway car parking sign.
- The kissing gates for The Green have been ordered and will be installed on the 14<sup>th</sup> April 2016. A letter of thanks is to be written to the Dalston Show Committee.
- A grant of £1,000 has been received from Cumbria County Council, this will be used towards the maintenance of the Mill Race.
- The agenda for the Annual Parish Meeting was discussed.
- The street party on 12<sup>th</sup> June 2016 in celebration of the Queen's 90<sup>th</sup> birthday will take place on the Kingsway. Tables will be set out and parishioners are able to bring their own food or buy food provided by the WI at the Victory Hall. Entertainment will include Jason the Juggler and a bouncy castle.

#### **48/16 Correspondence**

- CALC have confirmed that Dent and Broughton Parish Councils have been successful in the draw to attend the Queen's garden party on the 19<sup>th</sup> May 2016.
- A letter has been received from Caroline Wightman (Carlisle City Council) in regards to litter picking; she confirmed that the next stretch of road to be cleaned would be Cardewlees. It was also noted that a parishioner, who does not wish to be named, has litter picked a wide area at the Durdar entrance to the village.
- 4 quotes have been received to fell 3 trees at Walk Mill; it was proposed by Cllr Craig and seconded by Cllr Baxter to use Orchard Landscape. A letter is to be written to the unsuccessful contractors thanking them for their quotes.
- A quote of £119.60 has been received from Laversdale Timber to supply a new wooden gate for Forge Green. Clerk is to order and Cllr Newton kindly agreed to fit it.
- Welton Solar Farm was connected on 29<sup>th</sup> March 2016. Correspondence has been received from Lightsource confirming that the first community benefit payment will be £4,900. Cllr Potter proposed that the money be transferred to the Dalston Charitable Trust and Cllr Lancaster seconded this, 9 councillors were in favour and the 3 councillors / trustees of the trust abstained. It was agreed that this will be looked at on an annual basis.
- Kevin Crawley from Cumbria County Council has agreed to come to the next Parish Council meeting on the 10<sup>th</sup> May 2016 to advise councillors on the advantages / disadvantages of downgrading the Kingsway from a highway to a bridleway. It was agreed the meeting would start at 7pm.
- Councillors agreed to replace 2 bin lids for the litterbins near the pharmacy and opposite the Co-op for a cost of £108 ex VAT.

#### **49/16 Cumbria Waste Grant**

A meeting with Helen Squires from Cumbria Waste is to take place on the 20<sup>th</sup> April 2016 to discuss funding for projects within the village.

#### **50/16 Village Sign**

Cllr Baxter distributed a map of the village that he had drawn to the councillors. All councillors agreed that it would be a nice idea to incorporate this on the village sign. Cllr Byers to arrange a meeting with Cllr Baxter and Eileen Sinclair to move the project forward. It was suggested that resin be used for the sign ensuring longevity. It was also requested that a plan is produced marking the exact location of the village sign.

#### **51/16 Beacon Update**

The lighting of the beacon for the Queen's 90<sup>th</sup> birthday is taking place on the 21<sup>st</sup> April 2016. The beacon will be lit at 8.30pm and will be followed by a small firework display. Clerk to organise event insurance.

#### **52/16 Hearse House**

It was suggested that a floor and benches are put into the Hearse House that would enable schools to use the facility. Councillors were asked to think of other ideas for its use. Clerk to build a list.

#### **53/16 Church Yard**

A proposal has been made to put bee hives in the church. Councillors felt that this was a good idea, however they had concerns over vandalism. It was therefore felt that other locations should be explored. Ideas put forward were the school garden and Forge Green gardens.

#### **54/16 Cemetery Matters**

- To ratify the internment of ashes on 11<sup>th</sup> April 2016 for the late Mr William Kavanagh, Ward 4, Section C, Space 31a.
- The clerk reported that Ms Olga Gardhouse had visited the Parish office to discuss the maintenance of family graves. Ms Gardhouse, one of the executors of the Margaret Gore estate also requested an update on how the money left by Margaret for the maintenance of the cemetery was being spent. Clarification to be sought from Cllr Cowen and clerk to relay information back to Ms Gardhouse.

#### **53/16 Payment of Accounts**

The authorisation sheet was discussed and the following payments approved.

PAYEE	DESCRIPTION	CHEQUE No.	AMOUNT £
Cumbria In Bloom	Entry Fee	000011	£30
Brian Hetherington	Notice board / New doors FG/ New Lock / Hearse House repairs	000012	£2682
SH Electrical	Service gas appliances FG	000013	£156
Hopes Land Agent	Scott grazing agreement	000014	£60
Watsign	Kingsway sign	000015	£179.52
	Chq cancelled	000016	
Westwood Landscape	Replace oak tree Kingsway	000017	£180
Mark Bulman	Trim branches along The Green / remove tree guards Mitchell Brow	000018	£105
S. Milburn	Book token / travel expenses notice board / Key Hearse House / Thank you card.	000019	£75.50
Mr Rousell	New Flower tub, Durdar Rd	000020	£69.32
KD Business Advisor	Clerk wages	000021	£931.23
HMRC	Paye / National Insurance	000022	£398.74
TOTAL			£4,867.31

Cllr Baxter moved the accounts and this was seconded by Cllr Byers.

Cllr Smith explained that a notice was to be put onto the 30 day savings account at the start of each month, giving the Parish Council flexibility to transfer money into the current account.

Cllr Smith requested councillors look at the liabilities sheet and email the clerk with anything they feel should be included on the list.

Cllr Smith proposed to submit the final year end accounts to Dave Couling (auditor) by the 17<sup>th</sup> April 2016. The accounts will then be presented to the council at the next meeting on the 10<sup>th</sup> May 2016.

#### **54/16 Councillor Matters**

- Dalston Art Group have decided to have a greeting card stand in memory of the late Jenny Baines this will replace the initial idea of a bike stand at Tullie House.
- A complaint regarding the condition of the street lights on Glebe Close has been made. Clerk to write to Keith Poole and Darren Crossly.
- Dalston Show Committee are to fund a trough to commemorate the Home Guard. A plaque is also to be placed there; Cllr Kyle to agree wording.
- Fly tipping was reported at Buebank; Clerk to organise removal.
- It was reported that damaged stiles are the responsibility of the landowner. For more information please contact the clerk.
- Cllr Rickerby informed the councillors that Manor House was to have old paint removed
- Cllr Newton agreed to put up the memorial plaque for the late Jenny Baines when permission from the station had been sought.
- Cllr Auld informed councillors that a new chairperson would be elected at the next meeting on the 10<sup>th</sup> May 2016. He also thanked all the councillors for their support over the last three years and also in his previous four year term.

Cllr Craig thanked Cllr Auld on behalf of all the councillors for all the work he has done over the past three years.

#### **Date of Forthcoming Meetings**

Next meeting of The Parish Council to take place on 10<sup>th</sup> May at 7.00pm

Policy & Resource Meeting Dates for 2016:- 26<sup>th</sup> April, 21<sup>st</sup> June and 20<sup>th</sup> September.

Property & Maintenance Meeting dates for 2016:- 17<sup>th</sup> May, 19<sup>th</sup> July and 25<sup>th</sup> October.

The meeting closed at 9.35pm.