

# **DALSTON PARISH COUNCIL MINUTES**

Forge Green  
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Minutes of the monthly Parish Council Meeting held at Forge Green, Dalston on Tuesday 9<sup>th</sup> February 2016.

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S.Milburn Clerk

## **Present**

Cllr Auld	Cllr Baxter	Cllr Byers	Cllr Craig	Cllr Drouet	Cllr Ebbatson
Cllr Kyle	Cllr Newton	Cllr Potter	Cllr Roberts	Cllr Smith	

## **Apologies**

Cllr Dalton    Cllr Cowan    Cllr Lancaster

## **Minutes**

The minutes of the Monthly Parish Council Meeting held on 12<sup>th</sup> January 2016 were approved and signed by Cllr Auld as a true record, an amendment was made in section 04/16, the word discussed was changed to dismissed.

## **Requests for Dispensations**

There were no requests for dispensations.

## **Declarations of Interest**

Cllr Christian explained that he would leave the room during the discussion on planning applications as he is on the Planning Control Committee.

Cllr Roberts for agenda item 15, Scott tenancy.

## **15/16 Public participation**

Cllr McKerrell, Cllr Allison and Cllr Christian were in attendance. Also present were Sue Nichol, Terry Nichol, Patricia Macdonald and Pat Jackson.

Patricia asked for an update on the floods. Cllr Auld said that there had been discussions with the landowners. It was also explained that the Parish Council were in a difficult position as the land is privately owned so therefore they have no power or responsibility.

Sue requested an update on the Neighbourhood Plan. Cllr Drouet explained that he was attending a meeting next week with Carlisle City Council to discuss the plan.

Cllr Allison stated that he had a meeting with the support officer on 10/2/16 to discuss the library, an update will be given at the next meeting.

## **16/16 Planning Decisions and Applications**

### **Planning Decisions:**

**Appn Ref: 15/0783** Low Mill Barn, Low Mill, Dalston, Carlisle, CA5 7JU. Conversion Of Barn And Outbuilding To Provide 3no. Dwellings. Grant Permission.

**Appn Ref: 15/1050** Greensyke House, Greensyke Lane, Cumdivock, Dalston, Carlisle, CA5 7JD. Variation Of Conditions 2 (Approved Documents) And 3 (Materials) Of Previously Approved Application 14/0665. Grant Permission.

**Appn Ref: 15/1086** Bridge End Inn, Bridge End, Dalston, Carlisle, CA5 7BH. Erection Of Detached Domestic Garage (Revised/Part Retrospective Application). Refuse Permission.

### **Planning Applications**

**Appn Ref: 16/0068** 4 Madam Banks Road, Dalston, Carlisle, CA5 7QY. Erection Of Two Storey Side Extension To Provide Kitchen, Utility And WC On Ground Floor With 1no. En-Suite Bedroom Above. No observation.

**Appn Ref: 16/0010** Greensyke House, Greensyke Lane, Cumdivock, Dalston, Carlisle, CA5 7JD. Erection Of 2no. Detached Dwellings And Formation Of New Entrance Gates And Driveway To Existing Dwelling. Recommended Refusal

**Appn Ref: 16/0003 S211** 3 Walk Mill, Dalston, Carlisle, CA5 7QW. Fell 3 trees to rear of 3 Walk Mill, Dalston. No observations.

**Appn Ref: 16/0064** Buckabank House, Buckabank, Dalston, Carlisle, CA5 7AA. Change Of Use From Agricultural To Domestic Garden (Retrospective). No observations.

**Appn Ref: 16/0008 S211** Dalston Tennis Club, Dalston Recreation Field, The Green, Dalston, Carlisle, CA5 7QB. Reduce hawthorn and elder in height to approximately 1.5m. No observations.

**Appn Ref: 16/0021** The Throstle, Townhead Road, Dalston, Carlisle, CA5 7QX. Demolition Of Existing Sun Room And Bay Window And Erection Of Single Storey Sun Room; Erection Of Dormer Window To Provide En-Suite Bedroom; Replacement Of Flat Roof To Rear And Garage With Pitched Roof; Erection Of Porch And Installation Of Additional Window. No observations.

### **17/16 Clerk and Chairman's Report**

- The Annual Parish Meeting is to be held on Tuesday 3<sup>rd</sup> May 2016 at 7.15pm in the Victory Hall.
- Grant Etheridge was thanked for replacing the belt in the office hoover free of charge.
- Handy Concrete was thanked for supplying the concrete to set the bollard in the Kingsway car park free of charge. It was requested that the clerk gets costings to put reflectors around the top of the bollards.
- Lightsource Renewable Energy Holdings Ltd has confirmed that the work on the solar farm to the land West of Welton will commence on the 28<sup>th</sup> January 2016 and will take between 12-16 weeks to complete.
- Dalston Neighbourhood Plan - a notice was placed the Cumberland News on Friday 22<sup>nd</sup> January 2016 requesting potential developers and estate agents to submit their views concerning development in the Dalston Parish. These views can be sent in writing within 4 weeks of publication to Dalston Parish Council.
- It was reported that a leak in the toilet system in No. 2 Forge Green had been fixed.
- Paragon Vets are in the process of renewing the memorial bench outside Caldew School playing field.
- Clerk is to write to highways to report the ongoing problem with the drains at Buckabank.
- From 2017/18 smaller authorities external auditors will be appointed by Smaller Authorities Audit Appointments Limited (SAAA). Smaller authorities have the option to opt out of the SAAA scheme and appoint their own auditors. The deadline for the opt out decision is 31/3/16. Cllr Smith proposed the Parish Council do not opt out of this and it was seconded by Cllr Byers; all councillors were in favour.

### **18/16 Correspondence**

- NALC – have written to encourage the Parish Council to light a beacon on 21<sup>st</sup> April this year to celebrate Her Majesty The Queens 90<sup>th</sup> Birthday. Cllr Ebbatson is to organise.
- Cllr McKerrell requested permission to host a street party in celebration of the Queen's birthday on 12<sup>th</sup> June 2016; this will be on the Kingsway in between the car park and the White Bridge.
- An invitation has been received inviting councillors to attend the 20<sup>th</sup> birthday anniversary of Dalston Flower Club. It is to be held on Wednesday 13<sup>th</sup> April 2016 in the Victory Hall at 7pm.

Anyone wishing to attend is to inform the clerk.

- A Low Carbon Neighbourhood Planning Workshop is taking place on 11<sup>th</sup> February 2016, 6-9pm at Alston Town Hall.

### **19/16 Cemetery Matters**

To approve the inscription "IAN CAMPBELL FISHER, (Flapper), Fond Memories Of, A Dearly Loved Husband, Dad And Granda, Died 19<sup>th</sup> August 2015, Aged 61. To be inscribed on a all polished Dark Grey Granite headstone with white painted lettering.

The next phase of tree works for the cemetery was authorised. The work will be completed by Orchard Landscape for a cost of £2109. Clerk to get confirmation of permission to carry out these works from Charles Bennett.

### **20/16 Motor Home Update**

Cllr Allison has spoken to the legal department at Carlisle City Council in regards to the motor home. Their response was that under the Local Government Act 1972, S235 a byelaw can be made prohibiting overnight parking. However in this case the Parish Council could ask the County Council to introduce a TRO order, this is the first and best option. Both routes involve public consultation to demonstrate support. If a byelaw is requested this could incur a cost of £2,500 - £3,000 to the parish.

It was also suggested that the Parish Council write directly to the District Council Of Local Government.

### **21/16 Emblem**

The emblem for the Parish Council was approved. Cllr Auld thanked Cllr Byers for organising this. A letter of thanks is to be written to Craig Mitchell as he very kindly sketched the emblem.

### **22/16 Barras Brow**

This woodland area has been sold. Cllr Ebbatson is actively trying to find out whether the wood was initially planted for screening purposes when Barras Lane Industrial Estate was first built.

### **23/16 Kingsway Update**

Cllr Craig stated that lighting on the car park would have to comply with British Standards. A quote for amenity lighting is to be sought from Abacas Lighting. Other options are also to be investigated.

### **24/16 Christmas Lights**

The Christmas lights were vandalised in 2014, therefore when the lights were put up last Christmas only half of them could be used. It was suggested that an insurance claim should be made. Cllr Ebbatson to get photographic evidence and then a claim will be made.

It was suggested that next year laser lights should be purchased.

### **25/16 Forge Green Works**

It was reported that Park Gate have completed all the necessary work within Forge Green to make the building comply with current health and safety regulations. Cllr Cowan is to purchase 3 carbon monoxide alarms for the building. All the relevant documentation can be found in the Forge Green Office.

It was asked if work was to be done to the wall in No.2 Forge Green; clerk to investigate.

### **26/16 Mill Race Update**

Cllr Auld stated that the Britain In Bloom steering group had a very successful meeting on the 2<sup>nd</sup> February 2016 and that the minutes can be found on the website.

Alan Dinning is organising and overseeing the cleaning of the Mill Race; work will also be done to renew the dam at the white bridge. Permission for the work to go ahead has been given by the owner of the factory.

Due to lack of funding, it was suggested that a volunteer working group is formed to maintain the section of the Mill Race from the factory to the road at the bottom of Buckabank.

### **27/16 Silent Quarry**

There is a large accumulation of stone and gravel at Silent Quarry opposite Bridge End. During the recent two spells of heavy rain some of the large supporting stones to the roadside at Bridge End have been washed into the river, there are concerns that the road may eventually collapse due to this erosion. Clerk is to write to David Clare (Countryside Access Officer) at Cumbria County Council expressing the Parish Council's concerns.

### **28/16 Payment of Accounts**

The authorisation sheet was discussed and the following payments approved.

PAYEE	DESCRIPTION	CHEQUE NUMBER	AMOUNT £
CALC	Clerk induction course	703182	£29.50
Wigton Town Council	Ground maintenance(grass cutting)	703183	£2,670
Wigton Town Council	Cemetery maintenance (grass cutting)	703183	£1,839
Mark Nugent	Moles in cemetery	703184	£35
Susan Milburn	Notices PC meeting / mileage	703185	£9
Timpson	Front door key – No.1 Forge Green	703185	£6
Key Shoes	Front door Key – No.2 Forge Green	703186	£5.95
HMRC	Employee PAYE	703187	£219.64
HMRC	Employee NI	703187	£79.30
Susan Milburn	Clerk wages	703188	£931.03
Dalston Aggregates	Tubs outside Dalston Fryer	703189	£60
TOTAL			£5884.42

A quarterly VAT return has been submitted for a total of £292.

After discussions it was proposed by Cllr Smith and seconded by Cllr Byers that both the savings account and current account should be moved from Barclays Bank to the Cumberland Building Society. This is due to higher interest rates and easier accessibility to the building society for the clerk.

Clerk to organise the change of accounts.

### **29/16 Scott Tenancy**

- The rent for The Green was discussed and all councillors agreed this should remain the same for 2016.
- The tenancy agreement for The Green is currently being re written by Hopes. The agreement will now be under the name of Mr Alex Scott.

### **30/16 Charitable Trust**

It was proposed by Cllr Newton and seconded by Cllr Byers that the Parish Council donate £1,000 to the Charitable Trust Fund; 6 councillors were in favour and 2 councillors abstained. This is for the current financial year.

Cllr Kyle was asked which organisations within the Parish had received grants from the Charitable Trust; this information is to be forwarded to the clerk.

### **31/16 Councillor Matters**

- It was requested that a second quote is sought for the maintenance of Cumdivock Church. Cllr Craig is to speak to Wigton Town Council.
- It was requested that a list of costings be produced in relation to the 3 possible options in regards to the location of the Forge Green Office.
- Clerk to ask highways to remove the 2 diversion signs that are currently outside the Forge Green Office.
- It was requested that Nook Lane road is swept as there is currently a lot of mud on the road.
- The sign at Hawksdale has been knocked into and needs to be repaired.

- The clerk is to report that the bridge at Lime House is unsafe.
- It was reported that the posts for the kissing gate in the cemetery need to be replaced. Clerk to inform the cemetery working group.
- Cllr Newton to make a wooden flower trough to be placed at the entrance to the village at the Buckabank end.

**Date of Forthcoming Meetings**

Next meeting of the Parish Council to take place on Tuesday 8<sup>th</sup> March 2016 at 7.15pm Forge Green.

Policy & Resource Meeting dates for 2016:- 22<sup>nd</sup> March, 21<sup>st</sup> June and 20<sup>th</sup> September.

Property & Maintenance Meeting dates for 2016:- 23<sup>rd</sup> February, 17<sup>th</sup> May, 19<sup>th</sup> July and 25<sup>th</sup> October.

The meeting closed at 9.30pm